

Minutes of regular meeting of the Big Plains Water and Sewer Special Service District, Washington County, Utah that was held on the 1st day of November, 2017 at the Town Office Building, 1777 N. Meadowlark Dr., Apple Valley, Utah.

1. The meeting was called to order at 6:00 pm.
2. The Pledge of Allegiance was led by Harold Merritt.
3. Roll Call: Jack Davis, Neil Duncan, Harold Merritt, and Mayor Moser were present. Ron Brown was absent. Dale Harris was present. Rod Mills of Ensign Engineering was present. Legal counsel was excused. Nathan Bronemann was present taking minutes.
4. Declarations of conflict of interests
None stated.

5. Construction and Acquisitions – Harold Merritt

Rod Mills said they were working with Tony Shapley to get the Well 59 easement finalized.

a. New Water Systems

Harold Merritt said the Canaan Water attorney had responded with an amended purchase agreement and they were still negotiating final terms.

6. Funding – Rod Mills

Rod Mills said everything had been submitted with regard to the Well 59 funding.

7. Operations – Neil Duncan

Dale Harris said he was still concerned about the wash crossings and the Cedar Point tank protection.

Rod Mills said they needed to get some sort of grid out by the tank, but they were currently limited by the amount of money they had.

Harold Merritt asked about the possibility of spray on concrete.

Rod Mills said “shawcreting” was very effective, but it was costly.

Jack Davis recommended chain link fencing.

Rod Mills said the chain link is what he meant by a grid, which is what he would likely recommend for this issue.

a. Supplies

Nothing to discuss.

8. Resource Management – Mayor Moser

He said he would be attending grant funding on Friday.

a. Aquifer

Nothing to discuss.

9. Development – Jack Davis

- a. Water Rates
- b. Sewer

Nothing to discuss.

10. Review of Policies and Procedures

- a. Discussion and possible action on collection of delinquent standby fees

Rod Mills said he had he had put the policy wording together and Nathan Bronemann had reviewed it.

Nathan Bronemann said his only concerns were in essence imposing a \$12,000 fine for individuals only 60 days behind. He suggested something closer to 6 months. He also asked how soon the board would like to implement the policy.

Mayor Moser stated that Gary Kuhlmann was no longer able to represent the Town or district due to health reasons. He said they would need to issue an RFP.

Rod Mills said he would be okay with extending the delinquent period to up to 6 months, but they need to get the policy in place soon.

Mayor Moser suggested making the policy effective starting January 1st and any account that is 90 days delinquent will have 90 days to come current or they will be subject to an impact fee, less what they have paid in standby fees so far.

Motion made by Mayor Moser to adopt his policy change amending the Policies and Procedures as discussed. Jack Davis seconded the motion. Vote: Jack Davis-yes, Neil Duncan-yes, Mayor Moser-yes, and Harold Merritt-yes. The motion passed 4/0.

11. Consent Calendar - Income and Expenses

Motion made by Neil Duncan to accept the consent calendar as presented. Jack Davis seconded the motion. Vote: Jack Davis-yes, Neil Duncan-yes, Mayor Moser-yes, and Harold Merritt-yes. The motion passed 4/0.

12. Consider approval of minutes:

- a. October 18, 2017 Meeting Minutes

Motion made by Mayor Moser to approve the October 18, 2017 meeting minutes. Neil Duncan seconded the motion. Vote: Jack Davis-yes, Neil Duncan-yes, Mayor Moser-yes, and Harold Merritt-yes. The motion passed 4/0.

13. Request for a closed session

None requested.

14. Adjournment

Motion made by Mayor Moser to adjourn the meeting. Jack Davis seconded the motion. Vote: Jack Davis-yes, Neil Duncan-yes, Mayor Moser-yes, and Harold Merritt-yes. The motion passed 4/0.

Meeting adjourned at approximately 6:34 PM.

Date approved: _____

ATTEST BY: _____
Nathan Bronemann

Chairman Harold Merritt