

Minutes of regular meeting of the Big Plains Water and Sewer Special Service District, Washington County, Utah that was held on the 18th day of October, 2017 at the Town Office Building, 1777 N. Meadowlark Dr., Apple Valley, Utah.

1. The meeting was called to order at 6:00 pm.
2. The Pledge of Allegiance was led by Harold Merritt.
3. Roll Call: Jack Davis, Neil Duncan, Harold Merritt were present. Mayor Moser, Ron Brown, and Nathan Bronemann were excused. Dale Harris was excused. Rod Mills of Ensign Engineering was present. Legal counsel was excused.
4. Declarations of conflict of interests
None stated.
5. Construction and Acquisitions – Harold Merritt

Harold Merritt said there had been a meeting scheduled to discuss the 59 project, but it had been cancelled and needed to be rescheduled.

- a. New Water Systems

Nothing to discuss.

6. Funding – Rod Mills

Rod Mills said everything was nearly complete for the Well 59 funding and they were just waiting on the seller's attorney review for the Canaan purchase to move forward on that funding package.

7. Operations – Neil Duncan

Rod Mills said they needed to look at options to protect the million gallon tank from rock slides. He gave a few suggestions for how they could address the problem. He stated that the tank could not be buried.

The Board discussed the options regarding the path to connect the Canaan system to the Cedar Point system. They discussed the ability and benefits of running along the highway and of running directly through wilderness area toward the million gallon tank.

Neil Duncan said they also needed to look at replacing the building for Apple Valley well #1.

- a. Supplies

Nothing to discuss.

8. Resource Management – Mayor Moser

- a. Aquifer

Nothing to discuss.

9. Development – Jack Davis
 - a. Water Rates
 - b. Sewer

Nothing to discuss.

10. Review of Policies and Procedures
 - a. Discussion and possible action on collection of delinquent standby fees

Rod Mills said they needed to amend the policy to collect on delinquent standby fees. He recommended that they charge full impact fees for those who are not paying standby fees. He read the details of his recommendation. He said that anyone who is beyond 60 days delinquent be charged a full impact fee. But if they become current again, they can be credited the total amount of the standby fees paid toward the impact fee. He said this would encourage them to keep paying standby fees until they are ready to develop.

Motion made by Harold Merritt to adopt the delinquent standby policy as presented by Mr. Mills pending final clarifications. Jack Davis seconded the motion. Vote: Jack Davis-yes, Neil Duncan-yes, and Harold Merritt-yes. The motion passed 3/0.

11. Consent Calendar - Income and Expenses

This item was continued until next meeting.

12. Consider approval of minutes:

- a. October 9, 2017 Meeting Minutes

Motion made by Jack Davis to approve the October 9, 2017 meeting minutes. Neil Duncan seconded the motion. Vote: Jack Davis-yes, Neil Duncan-yes, and Harold Merritt-yes. The motion passed 3/0.

13. Request for a closed session

None requested.

14. Adjournment

Motion made by Neil Duncan to adjourn the meeting. Jack Davis seconded the motion. Vote: Jack Davis-yes, Neil Duncan-yes, and Harold Merritt-yes. The motion passed 3/0.

Meeting adjourned at approximately 6:27 PM.

Date approved: _____

ATTEST BY: _____
Nathan Bronemann

Chairman Harold Merritt