

Minutes of regular meeting of the Big Plains Water and Sewer Special Service District, Washington County, Utah that was held on the 17th day of May, 2017 at the Town Office Building, 1777 N. Meadowlark Dr., Apple Valley, Utah.

1. The meeting was called to order at 6:00 pm.
2. The Pledge of Allegiance was led by Harold Merritt.
3. Roll Call: Jack Davis, Neil Duncan, Harold Merritt, Ron Brown, and Mayor Moser were present. Dale Harris was excused. Trevor Black and Robert Campbell were present. Rod Mills of Ensign Engineering was present. Legal Counsel was excused. Nathan Bronemann was present taking minutes.

4. Declarations of conflict of interests
None stated.

5. Discussion and action on proposed amendments for the 2017 FYE budget

Mayor Moser read through the proposed budget and proposed budget amendments, (attached).

Ron Brown asked if Dale Harris's training expenses would be in the 6024-Training account.

Mayor Moser said yes, but he had not had any training this year that wasn't free.

Jack Davis asked about the impact fee amount in relation to building permits pulled this year.

Mayor Moser said most of the new building permits were in areas that were not new water impacts.

Motion made by Mayor Moser to approve the proposed budget amendments and to pass it along to the Town Council. Jack Davis seconded the motion. Vote: Jack Davis-yes, Neil Duncan-yes, Mayor Moser-yes, Ron Brown-no, and Harold Merritt-yes. The motion passed 4/1.

6. Discussion and action on proposed 2018 FYE budget

Mayor Moser read through the proposed budget, (attached).

Ron Brown asked if he could get a breakdown of the estimated revenues.

Nathan Bronemann explained the amounts from each of the revenue GL accounts.

Ron Brown said he would prefer a breakdown of the revenues by area in the Town.

Mayor Moser said breaking down the information to that level would be timely and costly.

Jack Davis said he didn't feel that level of detail was necessary.

Motion made by Mayor Moser to approve the proposed budget and to pass it along to the Town Council. Jack Davis seconded the motion. Vote: Jack Davis-yes, Neil Duncan-yes, Mayor Moser-yes, Ron Brown-no, and Harold Merritt-yes. The motion passed 4/1.

7. Construction and Acquisitions – Harold Merritt

a. New Water Systems

Harold Merritt asked Rod Mills how soon they would be able to start on the Well 59 work.

Rod Mills said he thought the state engineering approval was almost complete.

Harold Merritt asked if Dale Harris could complete the work.

Rod Mills said that is the way it was set up.

Harold Merritt said he was worried about the time it would take to put it out to bid.

Jack Davis asked Ron Brown why he had voted no on the budget motions.

Ron Brown said he voted against the budget because he had just received it yesterday and had not had a chance to review it.

Harold Merritt reported that the Division of Drinking Water funding to purchase the Canaan Water system had been approved and should take a few weeks to close.

Harold Merritt said he had heard from a few of the Canaan Water Company users and they were concerned about the transition.

Rod Mills said the district could invite them in to answer their questions.

8. Funding – Rod Mills

Rod Mills said the Canaan purchase funding package was a 70% loan, 30% grant package over 30 years with a 1% interest rate. He added that there would be some additional expenses to bring the Canaan system up to standards.

Jack Davis asked how much revenue was expected to come from the Canaan system.

Rod Mills said there were 13 users currently paying around \$55 per month.

9. Operations – Neil Duncan

Neil Duncan said his only concern was getting Well 59 up and running soon.

10. Resource Management – Mayor Moser

Mayor Moser said there had been a few new meters installed.

Rod Mills said he was excited about the possible ability to inject some of the spring water back into the ground to help recharge the aquifer.

11. Development – Jack Davis

Nothing to report.

a. Water Rates

Nothing to discuss.

- b. Sewer
Nothing to discuss.

- 12. Review of Policies and Procedures
Nothing to discuss.

- 13. Consent Calendar - Income and Expenses

Motion made by Ron Brown to accept the consent calendar as presented. Neil Duncan seconded the motion. Vote: Jack Davis-yes, Neil Duncan-yes, Mayor Moser-yes, Ron Brown-yes, and Harold Merritt-yes. The motion passed 5/0.

The board reviewed the current budget.

- 14. Consider approval of minutes:

- a. May 3, 2017 Meeting Minutes

Motion made by Neil Duncan to approve the May 3, 2017 meeting minutes. Jack Davis seconded the motion. Vote: Jack Davis-yes, Neil Duncan-yes, Mayor Moser-yes, Ron Brown-yes, and Harold Merritt-yes. The motion passed 5/0.

- 15. Request for a closed session

None requested.

- 16. Adjournment

Motion made by Mayor Moser to adjourn the meeting. Jack Davis seconded the motion. Vote: Jack Davis-yes, Neil Duncan-yes, Mayor Moser-yes, Ron Brown-yes, and Harold Merritt-yes. The motion passed 5/0.

Meeting adjourned at approximately 6:37 PM.

Date approved: _____

ATTEST BY: _____
Nathan Bronemann

Chairman Harold Merritt