

1. The meeting was called to order at 6:00 pm.
2. The Pledge of Allegiance was led by Harold Merritt.
3. Roll Call: Harold Merritt, Ron Brown, and Mayor Moser were present. Jack Davis was absent. Neil Duncan arrived late. Dale Harris was excused. Rod Mills of Ensign Engineering was present. Legal Counsel was excused. Nathan Bronemann was present taking minutes.
4. Declarations of conflict of interests  
None stated.
5. Discussion on income survey parameters and methodology

Neil Duncan arrived at 6:02 pm.

Mayor Moser said he and Nathan Bronemann called Heath Price regarding the methodology. He said they weren't very particular about the randomization methodology. He said at least 50% of all households needed to be surveyed due to the number of households in Apple Valley.

Rod Mills said the previous survey methodology that had been used in the 2015 survey was probably sufficient for the USDA requirements.

Mayor Moser read through the proposed form letters and materials provided by the USDA.

The board questioned whether the RCAC would be conducting the survey or if they would just oversee the survey.

Mayor Moser suggested that Rod Mills compile and send the requested information to Heath Price at the USDA.

6. Request for a closed session

None requested.

7. Adjournment

Motion made by Neil Duncan to adjourn the meeting. Mayor Moser seconded the motion. Vote: Neil Duncan-yes, Mayor Moser-yes, Ron Brown-yes, and Harold Merritt-yes. The motion passed 4/0.

Meeting adjourned at approximately 6:32 PM.

Date approved: \_\_\_\_\_

ATTEST BY: \_\_\_\_\_  
Nathan Bronemann

\_\_\_\_\_  
Chairman Harold Merritt