

1. The meeting was called to order at 6:00 pm.
2. The Pledge of Allegiance was led by Mayor Moser.
3. Roll Call: Trevor Black, Robert Campbell, Judith Davis, Ron Brown and Mayor Moser were present. Legal counsel was excused. Engineering was excused. Dale Harris was present. Chief Louie Ford was present. Town Clerk, Nathan Bronemann, was present, taking minutes.

4. Declarations of conflict of interests.
None stated.

5. Discussion on Statewide Wildland Fire Protection System Cooperative Agreement

Mayor Moser said the attorney had reviewed the proposed agreement. He said the attorney didn't see any issue with it. He said that if the Town didn't follow through with the commitment, the Town could be kicked off of the cooperative agreement in the future.

Ron Brown stated that the Town would be relying on the fire department to fulfill the fire mitigation requirements of the agreement.

Trevor Black said it equated to buying fire insurance.

Mayor Moser said the payments on the brush truck could be put toward meeting the annual spending requirement.

The council felt it would be best to have a couple council members and the fire department meet with Mike Melton to clarify what the mitigation plan would entail.

6. Discussion on amending the FYE 2017 annual Budget

Mayor Moser reviewed the Town budget and the recommended amendments that he and Nathan Bronemann recommended making. Pending the proposed amendments, the total budgeted revenues would be \$552,315, the total budgeted expenses would be \$550,791, which would leave an excess of \$1,524.

7. Discussion on Town Council assignments

Mayor Moser reviewed the Town Council assignments that were issued at the beginning of the year. He said Dale Kingsley was assigned to the Mosquito Abatement Board. He said Dale may need to be reassigned due to his health. He also said he would like to assign Judith Davis to work with Ron Brown as the liaison to the Fire Department as she had been helping with that.

Trevor Black said he may be able to sit on the Mosquito Abatement Board if the meetings didn't conflict with his work schedule.

Andy Sadler said he would do it if Trevor could not.

8. Discussion on Apple Valley Fire Department

Mayor Moser said that he would like to have the Town pay the trash bills of the fire fighters if they attended at least three meetings per month. He said the Chief would have to turn in monthly attendance reports to the clerk to keep track.

Judith Davis asked if training records were currently being kept.

Mayor Moser said the Chief had training records and kept a call log. He asked Louie Ford if the call log was sent to UFRA.

Louie Ford said they were not sent to UFRA.

Judith Davis asked what the status of the equipment was.

Junior Zolg said the maintenance on the older trucks was pretty time consuming for Louie. He said that everything was currently working.

Judith Davis said that as liaison, she would like to see and review the equipment status. She said with a medical background she would like to see it all.

Junior Zolg said there was paperwork with each of the trucks that she could see.

Ron Brown said only so much could be done by volunteers and their limited time.

Judith Davis said she wanted to see an equipment inventory. She said that the Town needed to be accountable for all the equipment they had on hand.

Junior Zolg said the Town could apply to receive a Safer Grant that would pay for staff members for a few years.

Judith Davis said she supported the fire fighters, but she wanted to make sure they had a good system in place.

Mayor Moser said that there was a new law before the State legislature that would require liability insurance for volunteer fire fighters. He said the Town should have a file on hand for all volunteers. He said he would like to have the liaisons meet with the department monthly to assist them and then report back to the Council.

Ron Brown felt that there was only a need for one member of the Council to be liaison to the fire department.

Mayor Moser said it would be put on the next Town Council meeting.

9. Discussion on Grading Standards Ordinance

Dale Harris explained the benefits of having a grading standards ordinance. He said often, people were doing dirt work and starting building prior to any permits being pulled. He said he felt that before any development commenced on any one's property, the Town should be made aware. He said the Town was also responsible for runoff control when it hit the roads and when people alter their land, often major drainage issues are created.

Ron Brown said he had read the document and it seemed to only pertain to roads.

Mayor Moser recommended tuning the issue over to the planning commission to have them research pertaining ordinances and bring a proposal back to the council.

The board discussed the importance of having an ordinance in place to mitigate runoff and dust issues.

Trevor Black said he wouldn't have to come in and pay for a permit to create proper drainage on his own property.

Dale Harris said he would just like to see people come in and review their plans before they do something that could cause issues.

Mayor Moser added that the Town really needed to close some of the roads during inclement weather. He said 1400 with the wash crossings and Main St. were examples of such roads. He said he would like to put this issue on the next agenda.

10. Discussion on Gateway Project conclusion

Mayor Moser reviewed the letter drafted by Ensign Engineering which stated that the original contract price of the Gateway Project of \$1,738,503.83. He said the final contract price was \$1,698,288.86. Town contracted services were \$40,214.97. He said the annual payment would be about \$62,500. He said he would like to see the portion of the roadway with spalling removed and replaced in the spring, rather than waiting for two years as was suggested by the contractor. He said there was about \$60,000 that had not been paid for items still on the punch list.

The council discussed having Dale Harris cut the roadway to expose all the water valve cans.

Ron Brown asked about the status of the drainage easements for the road crossings as the road edges were sinking in those areas.

Nathan Bronemann said they were all recorded last week.

Mayor Moser stated that according to the letter from Ensign, local realtors estimated a 5-10% increase in property values for homes in the Gateway improvement area and that selling them would be made easier.

11. Discussion on the hiring of a new prosecuting attorney

Mayor Moser said the Town's prosecuting attorney would be leaving by February 15th. He said Gary Kuhlmann had sent over information on three attorneys that were interested in the position. He said they would have to interview them and make a decision.

12. Discussion on Short-term (vacation) Rental ordinance

Mayor Moser said they had discussed this issue earlier this year, but he recommended waiting until after this year's legislative session for changes on this topic.

13. Discussion on Five County Multi-jurisdictional Natural Hazard Mitigation Plan Adoption

Mayor Moser said he had looked into this somewhat. He said it was over 300 pages long, and invited the other council members to read it. He said that if the Town adopted the plan, they would be eligible for available funding for flood and other disaster mitigation. He said he would put the resolution on the next agenda.

14. Request for a closed session

Motion made by Mayor Moser to hold a closed session to discuss the character of an employee. Trevor Black seconded the motion. Vote: Trevor Black-yes, Robert Campbell-yes, Judith Davis-yes, Ron Brown-yes, Mayor Moser-yes. The motion passed 5/0.

15. Adjournment

Motion made by Ron Brown to adjourn the meeting. Trevor Black seconded the motion. Vote: Trevor Black-yes, Robert Campbell-yes, Judith Davis-yes, Ron Brown-yes, Mayor Moser-yes. The motion passed 5/0.

Meeting adjourned at 8:53 PM.

Date approved: _____

ATTEST: _____
Nathan Bronemann

Richard Moser