

1. The meeting was called to order at 6:00 pm.
2. The Pledge of Allegiance was led by Mayor Moser.
3. Roll Call: Trevor Black, Robert Campbell, Judith Davis, Ron Brown and Mayor Moser were present. Legal counsel was excused. Engineering was excused. April Ruesch was present. Dale Harris was excused. Chief Louie Ford was present. Jack Davis was present. Town Clerk, Nathan Bronemann, was present, taking minutes.

4. Declarations of conflict of interests.
None stated.

5. Public Comments

No comments.

Motion made by Ron Brown to close public comment. Judith Davis seconded the motion. Vote: Trevor Black-yes, Robert Campbell-yes, Judith Davis-yes, Ron Brown-yes, Mayor Moser-yes. The motion passed 5/0.

6. Presentation of financial statements for FYE 2016 – Hinton Burdick

McKay Hall presented the financial statements to the council for FYE 2016. He stated that the purpose of the audit was to issue an opinion on the financial statements. He said it was a clean opinion. He said they were also to review possible weaknesses and state findings and recommendations. He said there were no findings relating to weaknesses. He said there was one finding that the Town did not meet the minimum amount required by the state for the surety bond. He said that was the only finding. He reviewed the new position of the General fund, including restricted, assigned and unassigned funds. He said the GFAO recommends that a municipality have at least two months of unassigned funds on hand. He said the Town currently has about a month and a half on hand. He reviewed the Utility Fund which pertains to Big Plains Water and Sewer SSD. He highlighted the capital assets with a total of \$1.3 million in governmental and \$5.4 million in business-type assets. He reviewed the new debt taken on by the Town and SSD. He also mentioned GASB 68 regarding pension plan liabilities. He said those liabilities would likely fluctuate year over year.

7. Discussion on Municipal duties to fire departments – Mike Melton, Adam Heyder

Mike Melton mentioned that there was new legislation that allowed municipalities to come into the system which would allow fire fighting assistance without being billed. He said the political subdivisions of the state were required to provide law enforcement and fire fighting services. He said often, municipalities needed help with providing those services. He said the Division of Forestry, Fire & State Lands could help provide assistance when needed. He said they expected municipalities to put certain mitigation policies in place in exchange for providing their services when necessary without charge. He explained it as municipalities providing in-kind work instead of cash. He explained mitigation efforts as including the clearing of areas to prevent the spreading of fire. He said he was concerned about the Town's ability to provide the initial attack in a serious fire. He said that when the economy is doing well, volunteerism is typically low. He said the Town might consider joining the Hurricane Valley Fire District.

Louie Ford said they currently had five certified wildland fire fighters.

Mike Melton asked if the Town had the ability to staff a fire truck in the middle of the day to respond to a fire.

Mayor Moser said the Town currently had interlocal agreements with Hildale and Hurricane.

Mike Melton said it was critical to catch a fire in its infancy.

Robert Campbell asked for an example for a minimum requirement.

Adam Heyder said there needed to be a formal agreement for dispatch.

Mayor Moser said the Town had that agreement with Hildale for dispatch.

Adam Heyder said the Town was in pretty good shape with the equipment they had on hand.

Mike Melton said the money spent to build up a piece of Federal equipment would count toward the Town's in-kind requirement. He said they worked closely with the League of Cities and Towns to develop the agreement.

Mayor Moser said they had just received the document and had not yet had the chance to review it, but would do so. He said it sounded like a good plan.

8. Discussion and possible action on purchasing motor grader tires

Mayor Moser said they were able to obtain two quotes for tires for the motor grader. One was from CMC Tire for \$6,616.50 which included mobile service. The other was from Hurricane Tire Pros for \$4,080.00, but the grader would have to be driven down to Hurricane.

The Council discussed their concern over the brand of the tire and the quality of each tire. Trevor Black had a lot of experience with large equipment tires.

Motion made by Trevor Black to approve the purchase of five new tires from Hurricane Tire Pros pending he approve of the make of the tire. Ron Brown seconded the motion. Vote: Trevor Black-yes, Robert Campbell-yes, Judith Davis-yes, Ron Brown-yes, Mayor Moser-yes. The motion passed 5/0.

9. Discussion and action on scheduling a public hearing to amend the annual Town budget

Motion made by Mayor Moser to schedule the budget hearing during the regular Town Council meeting on the 16th of February. Trevor Black seconded the motion. Vote: Trevor Black-yes, Robert Campbell-yes, Judith Davis-yes, Ron Brown-yes, Mayor Moser-yes. The motion passed 5/0.

10. Discussion and action on scheduling annual open and public meetings training

Mayor Moser said this was required for all Town bodies.

Motion made by Mayor Moser to schedule the training on Wednesday, February 8th at 6:00 pm. Ron Brown seconded the motion. Vote: Trevor Black-yes, Robert Campbell-yes, Judith Davis-yes, Ron Brown-yes, Mayor Moser-yes. The motion passed 5/0.

11. Discussion on sending clerk to annual Utah Municipal Clerks Academy in West Valley City, March 22-24

Motion made by Ron Brown to approve the registration, lodging, travel and meal expenditures to send the clerk to the Academy. Judith Davis seconded the motion. Vote: Trevor Black-yes,

Robert Campbell-yes, Judith Davis-yes, Ron Brown-yes, Mayor Moser-yes. The motion passed 5/0.

12. Reports from Town Council members on assignments

Nothing to report.

13. Report and recommendation from the Planning Commission, (including discussion and action)

- a. Recommendation on Zone Change from OST to Residential Estate 1-acre on parcels AV-1365-C1, AV-1365-T and AV-1365-S – Mason Kapsos

Jack Davis said the Planning Commission was recommending the approval of the rezoning.

Motion made by Trevor Black to approve the proposed zone change. Ron Brown seconded the motion. Vote: Trevor Black-yes, Robert Campbell-yes, Judith Davis-yes, Ron Brown-yes, Mayor Moser-yes. The motion passed 5/0.

- b. Recommendation on Simple Subdivision of lot AV-1377-F-1 into 2 lots – Alex Broadbent (Red Mountain Trust)

Jack Davis said the Planning Commission was recommending the approval of the subdivision.

Mayor Moser said that with any subdivision, the owner is required to have access from dedicated roadway. He said that the roadway was being turned over as shown on the Mylar. He also said that road improvements including asphalt, curb, gutter and sidewalk were also required. But, as this is a very rural area right now, he recommended entering into the same delay agreement used with the neighboring parcel, which would defer the improvements until such time the town deemed appropriate. He supplied a copy of the proposed agreement to Steve Woolsey from ProValue Engineering. He said the Town would need a copy of the document creating the owning trust to ensure the signer is legally able to enter into the agreement.

Motion made by Ron Brown to approve proposed simple subdivision pending the delay agreement is in place. Judith Davis seconded the motion. Vote: Trevor Black-yes, Robert Campbell-yes, Judith Davis-yes, Ron Brown-yes, Mayor Moser-yes. The motion passed 5/0.

14. Report and recommendation from the Big Plains Water and Sewer SSD

Mayor Moser reported that the SSD was beginning work on another funding package to purchase another water company.

15. Report and recommendation from the Fire Department

Louie Ford said he would like to reimburse Andy McGinnis for the expense for his wildland school. He also said he would like to purchase an instructors manual for the Essentials of Fire Fighting that would be needed for structure training. He said he had four committed individuals that would be attending the proposed training. He said Porter Barlow if Hildale City had agreed to facilitate the UFRA training which would last about three months. He said the cost would be an estimated \$4,460. He said the cost of the training would cover as many individuals as wanted to attend. He said he planned on inviting others to participate. He said there were many other cities offering classes currently.

Judith Davis asked if our firefighters could attend those trainings.

Louie Ford said they could, but it was difficult for them to travel to trainings after they got home from work.

Mayor Moser said that once certified, the four-year recertification did not entail taking the entire training again.

Motion made by Judith Davis to further discuss the proposal at the work meeting next week.

Junior Zolg asked why they wanted to delay the decision if there was sufficient money in the budget.

Trevor Black said they wanted to make sure that was the best avenue for the Town.

Robert Campbell said it might be a better option to pay to have one individual certify themselves as an instructor.

Trevor Black asked if there was any other planned training that would hit the budget this year.

Louie Ford said this was pretty much the only planned training expense.

There was no second.

Robert Campbell said it was Louie's budget and if that was what he wanted to do, he would like to let him do it. However, he said he would rather certify someone as an instructor if that was plausible. He said he had a lot of questions.

Judith Davis said she wondered if the training could be obtained elsewhere for less money.

Motion made by Ron Brown to approve the training. Trevor Black seconded the motion. Vote: Trevor Black-yes, Robert Campbell-yes, Judith Davis-abstain, Ron Brown-yes, Mayor Moser-yes. The motion passed 4/0 with one abstention.

Motion made by Ron Brown to reimburse Andy McGinnis for his expenditure. Trevor Black seconded the motion. Vote: Trevor Black-yes, Robert Campbell-yes, Judith Davis-yes, Ron Brown-yes, Mayor Moser-yes. The motion passed 5/0.

Louie Ford stated that the fire fighters were not receiving any compensation other than a thank you. He recommended setting the Chili Cook-off money aside to pay the fire fighters.

Robert Campbell said he would like to throw a barbeque for the fire fighters.

16. Report and recommendation from the Community Events Committee

Marie McGowan said they had begun to discuss the summer camps. She showed the Council her budget and what she had spent so far this year. She said she would like to purchase a small commercial grade bounce house for \$1,200.

Motion made by Mayor Moser to approve the purchase of the bounce house. Trevor Black seconded the motion. Vote: Trevor Black-yes, Robert Campbell-yes, Judith Davis-yes, Ron Brown-yes, Mayor Moser-yes. The motion passed 5/0.

Robert Campbell said that if it didn't come with a carrying case, the Town should buy a box for it.

Rich Kopp volunteered to donate a box if needed.

17. Report and recommendation from the Code Enforcement Officer

See attached.

Mayor Moser added that the Town's prosecuting attorney would be leaving in February and he would have a recommendation for hire at the next meeting.

18. Report and recommendation from Emergency Management

See attached.

19. Report and recommendation from the Public Works Department

Nothing to report.

20. Consent Calendar - Income and Expenses - Town Treasurer

Motion made by Judith Davis to approve the consent calendar. Trevor Black seconded the motion. Vote: Trevor Black-yes, Robert Campbell-yes, Judith Davis-yes, Ron Brown-yes, Mayor Moser-yes. The motion passed 5/0.

21. Consider approval of minutes:

a. January 5, 2017 Regular Meeting Minutes

Motion made by Judith Davis to approve the January 5, 2017 meeting minutes. Ron Brown seconded the motion. Vote: Trevor Black-yes, Robert Campbell-abstain, Judith Davis-yes, Ron Brown-yes, Mayor Moser-yes. The motion passed 4/0 with one abstention.

22. Announcements

Mayor Moser said they needed to schedule a work meeting since the last one was cancelled.

Motion made by Mayor Moser to schedule a work meeting on Wednesday, January 25th at 6:00 pm. Judith Davis seconded the motion. Vote: Trevor Black-yes, Robert Campbell-yes, Judith Davis-yes, Ron Brown-yes, Mayor Moser-yes. The motion passed 5/0.

Robert Campbell said there had been a semi driven down Apple Valley Way and the wash crossing was torn up.

Mayor Moser said that whenever it rained a lot in the future, the Town would be closing 1400 due to the wash crossings.

23. Request for a closed session

None requested.

24. Adjournment

Motion made by Trevor Black to adjourn the meeting. Ron Brown seconded the motion. Vote: Trevor Black-yes, Robert Campbell-yes, Judith Davis-yes, Ron Brown-yes, Mayor Moser-yes. The motion passed 5/0.

Meeting adjourned at 7:47 PM.

Date approved: _____

ATTEST: _____
Nathan Bronemann

Richard Moser

CODE ENFORCER'S REPORT TO TOWN COUNCIL January 19, 2017

Since January 5, 2017:

The animal shot clinic went well. A number of dogs were licensed that day. Dog licenses are due January 1st and a late fee may be applied after February 15th. There are still many unlicensed dogs.

I'm still working on a case of a property with too many cars, but there has been a vast improvement.

I'm verifying a family is following court orders before they go for pre-trial and notifying the town prosecutor.

People should contact the town office before putting up any buildings, fences or animal runs, or before moving trailers and other items on to properties, to make sure they are in compliance with all ordinances or check land use codes on our website.

If anyone has a complaint regarding a town ordinance violation please come into the town office and fill out a complaint form.

Thank you,
April Ruesch

EMERGENCY MANAGEMENT REPORT January 19, 2017

I attended WC-CCC & LEPC on January 5th.

I attended the UEMA Conference January 11th & 12th in West Jordan.

I plan to attend SW-CCC and SWRRT on February 14th.

I've registered for The Southwest Rural Preparedness Summit on Feb 27-28 at DSU Gardener Center at a cost of \$25. I urge all interested or involved in preparedness to register and attend.

(IMPORTANT Reminder all town officials, workers and firemen are required to take NIMS courses, at least the ICS100 & 700). It is also recommended that town officials take ICS-G402. Firemen especially should complete more ICS courses online and when they become available to be eligible for grants and to be prepared for emergency incidents. We need your cooperation. The more people trained, the better prepared we will be. Outside help will not always be available and able to get to us. (If you need assistance let me know. THIS will need to be done for future FEMA grants.)

Thank you,
April Ruesch