

### **General Citation Information**

Traffic tickets are the most common form of citations written for the City of Douglass. These consist of speeding, minor traffic infractions, defective equipment, no proof of insurance, no DL in possession, illegal tag and driving while suspended.

You may pay most traffic violations prior to your court date. We accept cash, check, money orders or debit/credit card. If using a card, payments can be made by phone. You must pay court cost even if you do not appear in court. State mandated fees are included in the court cost.

If MCA (Mandatory Court Appearance) is written on the back of your citation, you must appear on your court date.

Defective equipment, if repaired, may be dismissed with payment of court cost. Illegal tag or registration, if properly registered and tagged, may be dismissed with payment of court cost. Bringing proof of repair or registration to the court clerk allows the clerk to provide the information to the City Prosecutor. Upon his approval, citation is dismissed upon payment of the \$108.00 court cost.

If you receive a citation for Reckless Driving, Driving While Suspended, Transporting an Open Container or Driving Under the Influence (DUI), you must appear in court.

**IF YOU DO NOT APPEAR ON THE DATE OF YOUR CITATION AND HAVE NOT MADE CONTACT WITH THE COURT CLERK, A BENCH WARRANT MAY BE ISSUED AND YOUR DRIVER'S LICENSE MAY BE SUSPENDED. WHEN YOUR DRIVER'S LICENSE IS SUSPENDED, YOU MUST PAY AN ADDITIONAL \$81.00 PER CHARGE TO GET YOUR LICENSE REINSTATED.**

**REMEMBER – YOU MAY BE ARRESTED ON A WARRANT IF YOU DO NOT SHOW UP IN COURT FOR YOUR SCHEDULED HEARING. ADDITIONAL FINES (WARRANT FEE) AND RESTITUTION (JAIL FEE) WILL BE ADDED TO EXISTING FINES AND FEES.**

### **Paying a Ticket or Fine**

Payments are made payable to the City of Douglass. We accept cash, check and credit/debit cards. Payments can be made via mail, drop box (located under the window by the front door) or by phone for credit/debit cards. Please mail payments to:

City of Douglass  
PO Box 412  
Douglass, Ks. 67039

To phone a payment, please call 316-747-2109.

If you have any questions regarding court, please call 316-747-2109.