

Mayor
Kenneth Romney

City Council
James Ahlstrom
James Bruhn
Kelly Enquist
Mark Preece
Rodney Wood

WEST BOUNTIFUL CITY

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City Administrator
Duane Huffman

City Recorder
Cathy Brightwell

City Engineer
Kris Nilsen

Public Works Director
Steve Maughan

- AMENDED -

THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD ITS REGULAR MEETING AT 7:30 PM ON TUESDAY, DECEMBER 15, 2020

Meeting will be held ONLY electronically via Zoom (see info below)

Mayor Romney has determined that due to the COVID-19 pandemic and the physical distancing needed to prevent the spread of infection, public meetings present a substantial risk to the health and safety of those who may be present. That risk can be substantially mitigated by holding City Council meetings through electronic means that allow for public participation without an anchor location. A copy of the Mayor's determination and order is available at www.wbcity.org

AGENDA: Invocation/Thought – James Bruhn; Pledge of Allegiance – Kelly Enquist

1. Approve Agenda.
2. Public Comment - two minutes per person, or five minutes if speaking on behalf of a group.
3. Introduction of Chief Dane Stone of South Davis Metro Fire.
4. Presentation of Audited FY 2019/2020 Financial Statements.
5. Ordinance 437-20 Establishing Uniform Requirements and Regulations for the Discharge of Effluents into the Sanitary Sewer System of the South Davis Sewer District.
6. Resolution 488-20 Reaffirming Culinary Water Rates Until July 1, 2021.
7. Minutes from November 17, 2020.
8. Staff Reports – Police, Public Works, Community Development/Engineering, Administration.
9. Mayor/Council Reports.
10. Closed Session for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
11. Adjourn.

This agenda was posted on the State Public Notice website, the City website, emailed to the Mayor and City Council, and sent to the Salt Lake Tribune on December 14, 2020.

Join Zoom Meeting:

<https://us02web.zoom.us/j/82067360376>

Meeting ID: **820 6736 0376**

Dial by your location:

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

Minutes of the West Bountiful City Council meeting held on **Tuesday, December 15, 2020** at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

Mayor Romney has determined that due to the current COVID-19 pandemic and the physical distancing required to prevent the spread of infection, public meetings present a substantial risk to the health and safety of those who may be present at the meetings. That risk can be substantially mitigated by holding City Council meetings through electronic means that allow for public participation without an anchor location. A copy of the Mayor's determination and order in this regard is available at www.wbcity.org.

All participants were on Zoom. Those in attendance:

MEMBERS: Mayor Pro Tem Mark Preece, Councilmembers James Ahlstrom, James Bruhn, Kelly Enquist, and Rod Wood.

EXCUSED: Mayor Ken Romney

STAFF: Duane Huffman (City Administrator), Steve Doxey (City Attorney), Steve Maughan, (Public Works), Chief Brandon Ereksen, Cathy Brightwell (City Recorder), Kris Nilsen (City Engineer), Patrice Twitchell (Finance Specialist), and Terri Hensley (Secretary).

PUBLIC: Alan Malan, Dennis Vest, Gary Jacketta, Jason Meservy, Fire Chief Dan Stone, and Marcus Arbuckle (Accounting Firm)

Mayor Pro Tem Mark Preece called the meeting to order at 7:32 pm. Councilmember Bruhn gave a Thought and the Pledge of Allegiance was led by Councilmember Enquist.

1. Approve the Agenda.

MOTION: *Kelly Enquist made a motion to approve the agenda. James Ahlstrom seconded the Motion which PASSED by unanimous vote of all members present.*

2. Public Comment

There was no public comment.

3. Introduction of Chief Dane Stone of South Davis Metro Fire.

Chief Dane Stone was introduced as the new Fire Chief replacing Chief Bassett who has now retired. Chief Stone has worked at South Davis Fire for 27 years and is a lifelong resident of South Davis County. He is excited to be the new chief and looks forward to working with all five cities within the South Davis Metro area. This department is currently operating very well and he looks forward to continuing that success.

Councilmember Ahlstrom shared a personal experience only a week prior where he had to call 911 and spoke of their professionalism and the excellent care he received.

4. Presentation of Audited FY 2019/2020 Financial Statements

Duane Huffman introduced Marcus Arbuckle from Keddington & Christensen, the accounting firm that conducted the annual audit on city financial statements. Their job is to review internal controls directly related to financial statements and make recommendations. Mr. Arbuckle summarized the information examined in their audit, commented that West Bountiful complied with all requirements and explained several minor findings and recommendations found in the supplementary reports. Staff responses to these findings are also included in the reports.

Mr. Arbuckle said both Mr. Huffman and Ms. Twitchell fully complied with every step of the process, were excellent to work with, and quick to respond to all their requests.

Duane thanked Patrice for all her time and expertise during this process. He also let the Council know to expect the first budget amendment for FY21 in January.

5. Ordinance 437-20 Establishing Uniform Requirements and Regulations for the Discharge of Effluents into the Sanitary Sewer System of the South Davis Sewer District.

South Davis Sewer District periodically amends its rules and regulations that deal with the discharge of effluents to comply with federal EPA requirements. The Utah Division of Water Quality requires each of the municipalities contained within the Sewer District's boundaries and served by the District to adopt rules and regulations identical to the District's Resolution 123-2, making violations Class B misdemeanors.

MOTION: *Rod Wood made a Motion to Approve Ordinance 437-20 Establishing Uniform Requirements and Regulations for the Discharge of Effluents into the Sanitary Sewer System of the South Davis Sewer District. James Bruhn seconded the Motion.*

The Motion PASSED with a vote as follows:

James Ahlstrom – aye James Bruhn – aye
Kelly Enquist – aye Mark Preece – aye
Rod Wood – aye

6. Resolution 488-20 Reaffirming Culinary Water Rates Until July 1, 2021

In May 2020, the city council adopted Resolution 468-20 which extended the existing water rates, including the Capital Improvement portion, until January 1, 2021.

The current Covid-19 pandemic has created increased economic uncertainty and strains on the city's ability to adequately forecast needs within the water system, with more time being necessary for staff to make recommendations of any rate changes. There is value to residents and businesses to

have stable and predictable utility rates. Therefore, the city will extend the existing water rates in the consolidated fee schedule until July 1, 2021.

Duane Huffman reported that college students will begin helping with this project in January to help to review the three rate components including usage, debt, and capital improvement. This review will also look at the tiered rates for large users.

There was discussion about future water projects. The well house will go out to bid in January and will be a significant expenditure. Road projects include Porter Lane, between 600 West and 800 West which will be primarily a street project as the water pipe appears to be in good shape. After that, we will probably look at 600 West, from Porter Lane to Pages Lane. It has 6" cast iron pipe that is not in good shape, then 550 West, and 600 North between 1100 West and 975 West.

MOTION: *Kelly Enquist made a Motion to Approve Resolution 488-20 Reaffirming Culinary Water Rates Until July 1, 2021. James Bruhn seconded the Motion.*

The Motion PASSED with a vote as follows:

James Ahlstrom – aye James Bruhn – aye
Kelly Enquist – aye Mark Preece – aye
Rod Wood – aye

7. Minutes from November 17, 2020.

MOTION: *James Ahlstrom made a motion to Approve Minutes from November 17, 2020. James Bruhn seconded the Motion which PASSED by unanimous vote of all members present.*

8. Staff Reports

Police – Brandon Erikson

- We have completed all internal promotion processes. Chris Jacobson has been promoted to Sergeant and Spencer Scheese will be the new investigator. Congratulations to both officers.
- Councilmember Preece and Chief Erikson will be attending a webinar tomorrow entitled "Communities That Care" in conjunction with a new program being rolled out by Davis Behavioral Health.

Public Works – Steve Maughan

- We are working on the Porter Lane project design. We have found layers of asphalt and clay and are hoping to be able to take the top 6" off and replace with new 6" which would allow us to stretch the funds so we can continue around the corner onto 800 W to the canal. We have very little utility work on the Porter Lane project, so we expect it to move very quickly.

Community Development / Engineering – Cathy Brightwell / Kris Nilsen

- The Planning Commission is still working on proposals to change the historical overlay district. A public hearing is scheduled for January 12. Debbie McKean has volunteered to take photos of all the historic homes in the district for our files and the history book.

- Christmas on Onion Street was more popular than ever with more people in the street waving as the procession made its way through town. The event afterwards at West Bountiful Elementary school parking lot also had good attendance with cars driving by to hear Bountiful Jr. High Madrigals sing Christmas Carols, wave to Santa, drop off letters to Santa and make food donations to the Bountiful Food Pantry.
- Mountain View subdivision has asked to begin its warranty period.
- We have been able to catch up several projects that had previously been set aside. One of those was getting all the Conditional Use permits that had been already approved recorded.
- A Wingers restaurant will be going into the location where Mikado was previously. The permit has been issued and first inspection completed.

Administrative Report – Duane Huffman

- Staff is working on updated budgets. With several projects being delayed this year due to the pandemic, we have some decisions to make going into 2021.
- Staff is fielding a lot of calls regarding the Seller family gathering building on 400 North just west of 1100 W. We are informing them the building is a private non-commercial structure intended for use by a family, not condos or a church as many people seem to think.
- Equestrian Partners held a meeting tonight with a mix of west side neighbors to talk about future west side development. Neighbors in attendance made it clear that they have no interest in supporting anything other than 1-acre lots. Duane and Councilmember Bruhn attended the zoom call but made no comments. It is not clear where it will go from here.
- Duane would like to congratulate and thank everyone on the great job with the Santa parade this year.

9. Mayor / Council Reports

Mayor Romney – not in attendance

James Ahlstrom – Christmas events went well. The youth council will hold a meeting this Thursday to debrief.

Ryan Page on 800 West, next to the new school driveway, has been vocal and posting on social media that he is unhappy with the lack of communication about the planned pickleball courts. He asked Kris Nilsen to contact Mr. Page so they can communicate about design, lights, fencing, landscaping, and walk the project, etc. We want to be good neighbors. Duane will organize a community meeting after the holidays to talk about the project and listen to and address their issues.

James Bruhn – Asked for an update regarding the property line issue with Dennis Vest's property. Duane said staff has been working on it and plans to provide information to council in an upcoming closed session.

The Arts Council would love to see holiday lights displayed at the city park. Duane said the staff is not opposed and he has talked with Steve Maughan about it. There is a challenge to provide electricity, but staff will begin looking at options.

Councilmember Bruhn also wants to ensure progress continues on the public works west yard.

Kelly Enquist – It was great fun to be part of the Santa parade, even if it was cold in his open jeep. There is no update Mosquito Abatement.

Mark Preece – South Davis Sewer District is now selling gas to Dominion Energy.

Rod Wood – Kris, Duane, Steve have done a great job on the well and keeping up with all the details. Also, thank you to Chief Erekson for all his hard work.

10. Closed Session for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205(a), Discussion of the Character, Professional Competence, or Physical or Mental Health of an Individual. Performance of individuals and exchange of property.

No closed session.

11. Adjourn

MOTION: *Councilmember Ahlstrom made a motion to adjourn this meeting of the West Bountiful City Council at 8:46 pm. Councilmember Bruhn seconded the Motion which PASSED by unanimous vote of all members present.*

The foregoing was approved by the West Bountiful City Council by unanimous vote of all members present on Tuesday, January 5, 2021.

Cathy Brightwell
Cathy Brightwell, City Recorder

