

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
James Bruhn
Kelly Enquist
Mark Preece
Rodney Wood

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City Recorder
Cathy Brightwell

City Engineer
Kris Nilsen

Public Works Director
Steve Maughan

THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD ITS REGULAR MEETING at 7:30 PM ON TUESDAY, OCTOBER 6, 2020

Mayor Romney has determined that due to the current COVID-19 pandemic and the physical distancing required to prevent the spread of infection, public meetings present a substantial risk to the health and safety of those who may be present at the meetings. That risk can be substantially mitigated by holding City Council meetings through electronic means that allow for public participation without an anchor location. A copy of the Mayor's determination and order in this regard is available at www.wbcity.org

Meeting will be held ONLY electronically via Zoom (see info below)

AGENDA: Invocation/Thought – Kelly Enquist; Pledge of Allegiance – Rod Wood

1. Approve Agenda.
2. Public Comment - two minutes per person, or five minutes if speaking on behalf of a group.
3. Appointment of Brandon Erikson as Chief of Police.
4. Appointment of Dallas Green as Director of Golf.
5. Resolution 481-20, A Resolution Authorizing an Interlocal Agreement with Mosquito Abatement District – Davis for CARES Funding.
6. Resolution 482-20, A Resolution Authorizing an Interlocal Agreement with Davis School District Regarding West Bountiful Elementary School.
7. Resolution 483-20, A Resolution Authorizing the Assignment of James Ahlstrom to Youth City Council.
8. Minutes from September 1, September 15, and September 24.
9. Staff Reports – Police, Public Works, Community Development, Administration
10. Mayor/Council Reports.
11. Closed Session for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
12. Adjourn.

This agenda was posted on the State Public Notice website, the City website, emailed to the Mayor and City Council, and sent to the Clipper Publishing Company on October 2, 2020.

Join Zoom Meeting:

<https://us02web.zoom.us/j/86216996018>

Meeting ID: **862 1699 6018**

One tap mobile - +14086380968,,86216996018# US (San Jose) +16699006833,,86216996018# US (San Jose)

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Minutes of the West Bountiful City Council meeting held on **Tuesday, October 6, 2020** at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

Mayor Romney has determined that due to the current COVID-19 pandemic and the physical distancing required to prevent the spread of infection, public meetings present a substantial risk to the health and safety of those who may be present at the meetings. That risk can be substantially mitigated by holding City Council meetings through electronic means that allow for public participation without an anchor location. A copy of the Mayor' determination and order in this regard is available at www.wbcity.org.

All participants were on Zoom. Those in attendance:

MEMBERS: Mayor Kenneth Romney, Council members James Ahlstrom, James Bruhn, Kelly Enquist, Mark Preece and Rod Wood.

STAFF: Duane Huffman (City Administrator), Dallas Green (Golf Director), Chief Brandon Erekson, Cathy Brightwell (City Recorder), Kris Nilsen (City Engineer), Sgt. Jeremy Adams, Patrice Twitchell (Finance), and Terri Hensley (Secretary).

PUBLIC: Alan Malan, Dennis Vest, Jeff and Lara Erekson, Kent and Jana Erekson, Whitney Erekson, Lisa Nield, Tyson Heath, Michelle Simpson, Deborah Miller and Logan Stacey.

Mayor Romney called the meeting to order at 7:33 pm. Kelly Enquist gave an Invocation and the Pledge of Allegiance was led by Rod Wood.

1. Approve the Agenda.

MOTION: *Mark Preece made a motion to approve the agenda. James Ahlstrom seconded the Motion which PASSED by unanimous vote of all members present.*

2. Public Comment

There was no public comment.

3. Appointment of Brandon Erekson as Chief of Police.

Mayor Romney thanked the police department as a whole for the service they provide especially in times like this when we have been without a chief and is pleased to be able to promote from within.

MOTION: *Rod Wood made a Motion to Appoint Brandon Erekson as the Chief of Police of West Bountiful City. James Ahlstrom seconded the Motion.*

The Motion PASSED with a vote as follows:

James Ahlstrom – aye James Bruhn – aye
Kelly Enquist – aye Mark Preece – aye
Rod Wood – aye

Following the unanimous vote, Cathy Brightwell facilitated the oath of office for Brandon Erekson as the new Chief of Police. Mayor Romney welcomed Brandon's family and friends who were on the Zoom call.

4. Appointment of Dallas Green as Director of Golf.

Mayor Romney thanked Dallas Green who has been serving in the capacity of Acting Director of Golf for some time.

MOTION: *Mark Preece made a Motion to Appoint Dallas Green as Director of Golf for Lakeside Golf Course. Rod Wood seconded the Motion.*

The Motion PASSED with a vote as follows:

James Ahlstrom – aye James Bruhn – aye
Kelly Enquist – aye Mark Preece – aye
Rod Wood – aye

5. Resolution 481-20, A Resolution Authorizing an Interlocal Agreement with Mosquito Abatement District – Davis for CARES Funding.

Duane Huffman explained that this is the first time West Bountiful is doing an agreement with a county wide agency. For simplicity sake, it was decided to divide money up evenly between all the cities in the county instead of basing the contribution on population. Because the amount is relatively small, staff has no objection to this distribution method.

MOTION: *Kelly Enquist made a Motion to Approve Resolution 481-20 Authorizing an Interlocal Agreement with Mosquito Abatement District for CARES funding. James Bruhn seconded the Motion.*

The Motion PASSED with a vote as follows:

James Ahlstrom – aye James Bruhn – aye
Kelly Enquist – aye Mark Preece – aye
Rod Wood – aye

6. Resolution 482-20, A Resolution Authorizing an Interlocal Agreement with Davis School District Regarding West Bountiful Elementary School.

Duane Huffman explained that Davis County School district has demolished the existing school building, is constructing a new school building, and is making certain other changes on the property

at 500 N 800 W which is adjacent to the city property at 550 N 800 W. The parties have proposed an agreement that outlines their respective rights and responsibilities with respect to the School construction, exchanges of real property interests, changes on the School property, and related changes on the city property, as well as the parties' reciprocal use of the School property and city property. Duane highlighted several key points in this large and complex agreement which included the following:

- This agreement cleans up and realigns property line boundaries.
- The City will keep the area of the future pickle ball courts.
- The City will deed over some property to Davis School District so they can maintain the front of school.
- This renews the agreement of use by the city for their fields when school is not in session.
- The school can use the city bowery when school is in session.

Duane shared the plan for fencing to assist with safety and security as people come and go through the area particularly once the pickle ball courts are added.

There was also discussion on the new traffic pattern at the 400 North school entrance. It will take some education and adjustment for the community. The city will monitor this area carefully to see if any changes are necessary.

MOTION: *James Ahlstrom made a Motion to Approve Resolution 482-20 Authorizing an Interlocal Agreement with Davis School District Regarding West Bountiful Elementary School. Rod Wood seconded the Motion.*

The Motion PASSED with a vote as follows:

James Ahlstrom – aye James Bruhn – aye
Kelly Enquist – aye Mark Preece – aye
Rod Wood – aye

7. Resolution 483-20, A Resolution Authorizing the Assignment of James Ahlstrom to Youth City Council.

Mayor Romney recommended council member James Ahlstrom be assigned as the city council representative for the West Bountiful Youth City council.

There was discussion on the search for a new Youth Advisor. James Ahlstrom suggested we put together a “job description” of what the role of Youth Advisor entails.

MOTION: *Mark Preece made a Motion to Approve Resolution 483-20 Authorizing the Assignment of James Ahlstrom to Youth City Council. Kelly Enquist seconded the Motion.*

The Motion PASSED with a vote as follows:

James Ahlstrom – aye James Bruhn – aye
Kelly Enquist – aye Mark Preece – aye
Rod Wood – aye

8. Minutes from September 1, September 15, and September 24.

MOTION: *James Ahlstrom made a Motion to Approve the Minutes from September 1, September 15, and September 24. James Bruhn seconded the Motion which passed by unanimous vote of all members present.*

9. Staff Reports

Police – Brandon Erikson

- The department has completed interviews for several open positions and has now moved into the background phase.
- An opportunity has opened through Highway Safety to acquire traffic enforcement equipment. The radar trailer is getting aged out and we are looking at this as an option.

Public Works Report – Steve Maughan

- The 800 West project is very close to completion with approximately 95% of the work finished. We are down to the final punch list.
- Striping is mostly done on the seal-coated roads.
- Fall clean up went very well with a huge community turn out.
- The windstorm damage repairs are almost wrapped up with only a few minor clean up items left.
- The department is slightly short staffed with time off, but it is business as usual
- Council member Ahlstrom asked what the next big road project is for the city. Steve replied the three next priorities are 600 West from Pages Lane to Porter Lane, 660 West from 1000 North to 400 North, and 700 North from 1100 West to 975 West. He added that Porter Lane between 640 West and 800 West needs some work but hopeful it can be limited to milling and paving.

Community Development – Cathy Brightwell/Duane Huffman

- Staff continues to communicate with the Equestrian Partners related to their ideas for development on the west side.
- Doug Coons submitted a request to purchase a portion of land from the city's Stone Creek well property that is adjacent to his land on 550 West. This is a complicated issue that staff is currently researching.
- We have been contacted by an organization looking to build a group rehabilitative home in South Davis County. They have no specific location in mind but are currently exploring properties.

Administrative Report – Duane Huffman

- Staff has put in considerable time to itemize costs associated with the recent windstorm so the information can be turned over to FEMA. This is not for reimbursement at this time, but for input on a decision for a Public Emergency to be declared. If that does occur, then some of the city expenses can be reimbursed with Federal funds.

10. Mayor / Council Reports

Mayor Romney – Regarding code enforcement, he said he has been approached by several citizens asking about tree limbs, damaged sidewalk, and other items. Duane said he is working on a code enforcement plan and expects to have a proposal for the council by the next meeting.

James Ahlstrom – no report

James Bruhn – At Wasatch Integrated there are currently six individuals out due to COVID-19, but the facility is running well. There are still water challenges on Jessi's Meadows Drive with the entrance park strip area. Steve Maughan will look into the flooded area.

Kelly Enquist – Mosquito Abatement is working longer into the season this year due to the warm weather. There are still a lot of mosquitoes out – it is a very busy time.

Mark Preece – The Sewer District is still dealing with phosphorus problems along with working on planned upgrades.

Rod Wood – no report

11. Closed Session for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.

No closed session.

12. Adjourn

MOTION: *James Ahlstrom made a motion to adjourn this meeting of the West Bountiful City Council at 8:45 pm. Rod Wood seconded the Motion which PASSED by unanimous vote of all members present.*

The foregoing was approved by the West Bountiful City Council by unanimous vote of all members present on Tuesday, October 20, 2020.


Cathy Brightwell, City Recorder

