

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
James Bruhn
Kelly Enquist
Mark Preece
Rodney Wood

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City Recorder
Cathy Brightwell

City Engineer
Ben White

Public Works Director
Steve Maughan

THIS MEETING WILL BE HELD ELECTRONICALLY ONLY

CITY COUNCIL MEETING

**THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD ITS
REGULAR MEETING AT 7:30 PM ON TUESDAY, MAY 5, 2020**

Join Zoom Meeting

<https://us02web.zoom.us/j/81931232302>

Meeting ID: 819 3123 2302

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AGENDA:

7:30 pm Invocation/Thought – Kelly Enquist

1. Approve the Agenda.
2. Public Comment - two minutes per person, or five minutes if speaking on behalf of a group.
3. Presentation of Tentative Fiscal Year 2019-2020 Budget.
4. Independence Day Celebration – Planning Discussion
5. Public Works Report.
6. Administrative Report.
7. Mayor/Council Reports.
8. Closed Session for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
9. Adjourn.

Those needing special accommodations can contact Cathy Brightwell at 801-292-4486 twenty-four hours prior to the meeting.
This agenda was posted on the State Public Notice website, the City website, emailed to the Mayor and City Council, and sent to the Clipper Publishing Company on April 30, 2020.

Minutes of the West Bountiful City Council meeting held **Tuesday, May 5, 2020**, at West Bountiful City Hall, 550 N 800 West, West Bountiful, Davis County, Utah. This meeting was held electronically via Zoom.

Those in attendance:

MEMBERS: Mayor Ken Romney, Council members James Ahlstrom, James Bruhn, Kelly Enquist, Mark Preece and Rod Wood

STAFF: Duane Huffman-City Administrator, Steve Doxey-City Attorney, Todd Hixson-Police Chief, Steve Maughan-Public Works Director, Josh Virostko-Golf Course Superintendent, Dallas Green-Golf Pro, and Cathy Brightwell-Recorder

VISITORS: Alan Malan, Jason Meservy, Dennis Vest, William Goldberg

Mayor Romney called the regular meeting to order at 7:34 pm. Kelly Enquist offered a Thought.

1. Approve Agenda

MOTION: *James Bruhn made a Motion to approve the agenda as proposed. Mark Preece seconded the Motion which PASSED by a unanimous vote of all members present.*

2. Public Comment – None

3. Presentation of Tentative Fiscal Year 2020-2021 Budget.

Duane Huffman presented the tentative fiscal year 2021 Budget. He explained that there is no way to know what revenues will look like next year except that sales tax will decline and there will be a significant and unknown disruption in operating revenues. March numbers will be out next week and will provide a look at what happened but will not give us much of an idea what will happen in the future.

In preparing the tentative budget proposal the following base assumptions were used

- Make best long-term choices, e.g., maintenance, etc.
- Defer short-term expenditures.
- Capital needs are a priority.

General Fund Summary

- Beginning balance is \$1,061,400.
- Sales taxes decline could be between 10% - 40% - the tentative budget used 25%.
- FY 2021 Tentative ending balance is \$1,000,500 - the \$60k shortfall is manageable.

Full-time employees

- Keep engineer base salary but hold off hiring for a while.
- Pay scale and step increases. No pay scale inflation increase is built into the Tentative budget. It does include step increases in the budget but Duane proposes considering not implementing increases until January 2021 when we have a better idea of what is going on. \$22,000 in General Fund

- Includes a health insurance increase of 5.8%.
- Public safety contribution to Tier II of 2.27% - \$6700
- Training budgets have been significantly reduced.
- Fire Contract reduction - \$4,000
- Police – defer vehicle upgrades and operational deferrals. If revenues increase, will recommend putting it back.
- Street
 - Use class C for maintenance
 - Seal coat - \$110k placeholder
 - Loader program - continue purchase with guarantee buyback.
 - Sidewalks – currently have \$15k for maintenance and up to may be able to expand to \$50k to fill in gaps and add several other streets. A lot of sidewalk repair will include resident tree removal.
 - Porter Lane (640 w – 800 w) has already be delayed due to 800 W. There is a placeholder in the tentative budget for a FY 21 project.
- Parks/RAP – will defer what we can. Sand for volleyball has been reduced. Will use RAP for park equipment, park top dressing, school pickleball and some golf projects. (\$200k)
- Water –
 - Well house, pump, lines, etc.
 - Water rates sunset at end of June. Recommend postponing sunset to January 1, 2021.
- Golf – Operations have tightened. Do not expect contribution from General Fund.
 - Proposed projects (\$31k) could come from RAP and include: Garbage can fencing in parking lot for cans and dumpster, range picker needs new front end, tee renovation - 2 tees, and utility maintenance vehicle. Still plan to do cart staging area expansion as planned for this year but has been postponed.

There was discussion about whether there is a need to include additional COVID costs. Duane said parks department and golf course have already included some cleaning supplies but will need to keep an eye on it.

There does not appear to be a reason to go through truth and taxation to get an extension on the timing of the adoption of the final budget. Will hold a public hearing on June 2 with final adoption planned for June 16. Given the current situation, should expect more amendments than normal.

MOTION: *James Ahlstrom made a Motion to tentatively approve the fiscal year 2021 budget and set a public hearing for June 2nd, 2020. James Bruhn seconded the Motion which PASSED by a unanimous vote of all members present.*

4. Independence Day Celebration – Planning Discussion

Duane Huffman said it is hard to know what things will look like in July but unlikely to have large groups at the Park. We are looking for options to hold the annual fireworks display. Considering holding it at the golf course and going higher and larger charges than normal so they can be seen by more people. Holly has agreed to increase funding for their contribution.

Still running into challenges with the parade. Arts Council has announced it has been canceled. If they want to do something different, it can be done at a later time. Ideas include driving around the city like our Christmas on Onion Street event, holding a bike parade, etc. We believe we can create some kind of community celebration.

5. Public Works/Engineering Report. (Steve Maughan)

- 800 West update – road has been excavated twenty-five inches deep beginning at Pages Lane down to 1400 North and new road will be built. They are moving quickly and may overrun the water guys. Weber waterline broke today when the thrust block blew off, then contractors hit the gas line this afternoon – but all in all things are going well. Excavation should be complete to 1000 N in about two weeks then will complete concrete curbing and finish work the first week of June. With school out, there are additional crews working at south end.
- Concrete - Ovation concrete repair has been completed. We are working on trip hazards around the city including replacing some sidewalk at Alice Acres.
- Atwater Estates is finishing up sidewalks.
- 1450 W/Millbridge was cleaned up and paved; it looks good.
- Our Parks guys are taking on a lot of work themselves, including sprinklers, moving wiring/timers by trail and other things we have paid to have someone do it the past.

6. Administrative Report. (Duane Huffman)

- COVID - Have worked through the transition from high to moderate risk and now carefully thinking about what can change when transitioning from moderate to low. Should in-person council meetings be resumed? How should seating in chambers be handled? Volleyball and basketball courts have already opened although we have received reports of groups so may need to reassess. By and large, people are being responsible. There are no new cases in West Bountiful and Davis County looks good.
- Woods Cross general plan updates are on city council agenda tonight. Contacted city manager to discuss. He said the reason it was on the agenda was so the city council could consider sending it back to planning commission for additional consideration.
- Ace Disposal confirmed the proposed recycle rates will not change during the new three-year contract extension.
- Recommend a closed session to discuss reasonably imminent litigation and sale or purchase of real property.

7. Mayor/Council Reports.

Kelly Enquist – no report.

James Bruhn – Will attend a Wasatch Integrated meeting tomorrow. The new recycle facility is moving forward; it is expected to open mid-summer.

He has received complaints about Atwater Estates regarding noise, mud, and some people are not happy that the subdivision is completely made up of rental units.

James Ahlstrom – While at the Commons recently, noticed the center fountain area is a mess. The water does not flow, lots of garbage on the ground, and no lighting. Duane will raise the issue with property owner.

Has spent some time golfing recently. Lakeside is amazing and very busy.

Mark Preece – After struggling for several months to try to fix the problem, North Salt Lake cited the south sewer plant for odors affecting the community. Not sure if there will be fines.

He also has spent some time at Lakeside and it looks nice.

Rod Wood – Thanked Steve Maughan for doing a great job on 800 West.

Mayor Romney – COVID-19 – Davis County is looking really good with the number of cases declining for the past four weeks. He suggested people go on the Department of Health website to see a map of where cases are, and to review historical and 14-day statistics. Davis County's great numbers differentiate us from the rest of Utah.

8. Closed Session for the purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.

MOTION: *James Bruhn made a Motion to go into closed session to discuss reasonably imminent litigation and purchase or sale of real property. The regular meeting will be adjourned upon the conclusion of the closed session. Mark Preece seconded the Motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye

Mark Preece – Aye

James Bruhn – Aye

Rod Wood – Aye

Kelly Enquist – Aye

9. Adjourn.

See above.

This document constitutes the official minutes of the West Bountiful City Council meeting held on Tuesday, May 5, 2020, and approved May 19, 2020, by a unanimous vote of all members present.




Cathy Brightwell (City Recorder)