

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
James Bruhn
Kelly Enquist
Mark Preece
Andrew Williams

550 North 800 West
West Bountiful, Utah 84087

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City Recorder
Cathy Brightwell

City Engineer
Ben White

Public Works Director
Steve Maughan

CITY COUNCIL MEETING

**THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD ITS REGULAR MEETING
AT 7:30 PM ON TUESDAY, OCTOBER 1, 2019 AT CITY HALL, 550 N 800 WEST**

Invocation/Thought – Kelly Enquist; Pledge of Allegiance – James Ahlstrom

1. Approve the Agenda.
2. Public Comment - two minutes per person, or five minutes if speaking on behalf of a group.
3. Resolution 458-19, A Resolution Requesting the Utah Department of Transportation Set the Legacy Parkway Speed Limit at 65 Miles Per Hour.
4. Creation of Part-time Police Administrative Position.
5. Appointment of Poll Workers for 2019 General Municipal Election.
6. Approve Minutes from the September 17, 2019 City Council Meeting.
7. Public Works/Engineering Report.
8. Administrative Report.
9. Mayor/Council Reports.
10. New Public Works Complex – Potential Financing and Construction Options (work session format)
11. Executive Session for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
12. Adjourn.

Those needing special accommodations can contact Cathy Brightwell at 801-292-4486 twenty-four hours prior to the meeting.

This agenda was posted on the State Public Notice website, the City website, emailed to the Mayor and City Council, and sent to the Clipper Publishing Company on September 26, 2019.

WEST BOUNTIFUL CITY

RESOLUTION #458-19

A RESOLUTION REQUESTING THE UTAH DEPARTMENT OF TRANSPORTATION SET THE LEGACY PARKWAY SPEED LIMIT AT 65 MILES PER HOUR

WHEREAS, Currently trucks with five or more axels or 80,000 lbs. or greater gross vehicular weight are not allowed on Legacy Parkway in accordance with State statute and the speed limit is set at 55 MPH per Utah Department of Transportation (UDOT) regulations, both restrictions part of a settlement agreement entered into in 2005 between the State of Utah and the Legacy Parkway lawsuit plaintiffs; and

WHEREAS, The Statutory truck ban on Legacy Parkway will terminate on January 1, 2020 as prescribed in Section 63I-2-272 of the Utah State Code and the speed limit will be increased concurrently with the expiration of the Settlement Agreement; and

WHEREAS, Legacy Parkway was designed as a parkway to create a special driving experience for the motorist. Increasing the speed and allowing large trucks on the Parkway will negate the special attributes UDOT had in mind when designing the Parkway; and

WHEREAS, Residents living in close proximity to the Parkway will experience diminished quality of life due to the increased noise and air pollution created by the inclusion of large trucks and increased speed limit on the Parkway; and

WHEREAS, Users on the Legacy Trail will have a diminished recreational experience due to the increased noise and air pollution due to the inclusion of large trucks and increased speed limit; and

WHEREAS, The location of Legacy Parkway adjacent to the Legacy Nature Preserve subjects wildlife in the preserve to increased noise and pollution with the inclusion of trucks and increasing the speed limit on the Parkway; and

WHEREAS, To lessen the impact of increased noise and pollution on wildlife in the Legacy Nature Preserve and those living and recreating adjacent to the Parkway it would be prudent to implement a speed limit balancing the travel needs in the corridor with the desire to provide a livable community.

NOW THEREFORE, BE IT RESOLVED by the City Council of West Bountiful that it requests the Department of Transportation to set the speed limit on the Legacy Parkway at 65 mph.

EFFECTIVE DATE. This resolution shall take effect immediately upon passing.

Passed and approved by the City Council of West Bountiful City this 1st day of October 2019.

Kenneth Romney, Mayor

<u>Voting by the City Council:</u>	<u>Aye</u>	<u>Nay</u>
Councilmember Ahlstrom	_____	_____
Councilmember Bruhn	_____	_____
Councilmember Enquist	_____	_____
Councilmember Williams	_____	_____
Councilmember Preece	_____	_____

ATTEST:

Cathy Brightwell, City Recorder

WEST BOUNTIFUL CITY POLICE DEPARTMENT

550 North 800 West
West Bountiful, Utah 84087
Office 801- 292-4487/Fax 801 – 294-3590

Todd L. Hixson
Chief of Police

Kenneth Romney
Mayor

September 11, 2019

Mayor Romney and City Council,

The purpose of this memo is to request funding for a new administrative part-time position within the police department. The memo will briefly go over background, the proposed scope of the position, and the proposed cost.

Background

The department currently has one full-time administrative position that primarily handles the front desk, records management, evidence room management, and several other specialized administrative functions. In the past, the department has attempted to retain an “on-call” position to serve as back-up and to increase our capacity for other tasks; however, due to the inconsistent nature of the position we have never been able to keep someone for long.

The department currently has a critical need to increase our capacity for evidence room management, records management, and public relations. Additionally, the city has need for staff capacity related to nuisance code enforcement.

Proposed Scope

A new part-time position will significantly add to the department’s ability to perform the following functions:

1. Evidence Room Management: With a part-time position to help cover the front desk and day-to-day business, the full-time position will be able to devote needed time to the evidence room.
2. Records Management: With a part-time position to help cover the front desk and day-to-day business, the full-time position will be able to devote needed time to records management.
3. Public Relations:
 - a. Create, manage, and implement public relation campaigns with the goal of enhancing the community’s relationship with the department and city. This is something we have struggled to devote time to, and I believe it has become absolutely critical based on current trends in the media on how police are portrayed.
 - b. Free up patrol officer time by taking lead on safety fair, parade, and other activities.
4. Code Enforcement: Upon referrals from the city administrator, this position can be trained to handle specific code enforcement cases, including making contact with property owners, conducting follow-up inspections, and applying administrative enforcement when needed.

5. Administrative Back-up: This position will be able to cover the department's needs when the full-time position is on leave or at various trainings.

Cost

As a part-time position, the city will have significant savings of employee related costs such as health insurance and retirement. To attract and retain a skilled individual, I recommend a starting wage of \$16.15/hour at 32 hours a week. The total annual cost would be about \$29,000 plus nominal supplies. If approved, we anticipate filling the position immediately.

Sincerely,

Todd Hixson
Chief of Police
West Bountiful City
thixson@wbcity.org
(801) 292-4487



MEMORANDUM



TO: Mayor & Council

DATE: September 26, 2019

FROM: Duane Huffman, Cathy Brightwell

RE: Appointment of Poll Workers for Primary Election

Pursuant to Utah Code Section 20A-5-602(1), a municipal legislative body shall appoint poll workers for a local election at least 15 days before the date of the local election. As part of the interlocal agreement with Davis County, poll workers for West Bountiful City are recruited and trained through the Davis County Clerk's office.

The individuals below have been selected, subject to appointment by the West Bountiful City Council, as poll workers for the West Bountiful City 2019 General Election. We recommend that they be appointed to provide the services described and request the flexibility to fill any vacancies that may arise between now and Election Day.

Poll Manager	Sheila Richards
Receiving Clerk	Lucile Eastman
Ballot Clerk	Esther Miller

PENDING – NOT YET APPROVED

Minutes of the West Bountiful City Council meeting held on **Tuesday, September 17, 2019** at West Bountiful City Hall, 550 N 800 West, West Bountiful, Davis County, Utah.

Those in attendance:

MEMBERS: Mayor Kenneth Romney, Council members, James Ahlstrom, James Bruhn, Kelly Enquist, Mark Preece, and Andy Williams

STAFF: Duane Huffman (City Administrator), Steve Doxey (City Attorney), Ben White (City Engineer), Steve Maughan (Public Works Director), Sgt Lance Wilkinson (Police), Dallas Green (Director of Golf), Mischelle Robinson (Secretary)

VISITORS: Judy Barking, Belinda Barking, Christine Schultz, Emily Clark, Jody Hugoe, McKay & Shealee Bennett, Jessica Gertsch, Gary Jacketta

Mayor Romney called the regular meeting to order at 7:34 pm. Andy Williams provided an invocation. Judy Barking, West Bountiful resident, led the Pledge of Allegiance on behalf of the National Society of the Daughters of the American Revolution.

1. Approve Agenda

MOTION: *Andy Williams made a Motion to approve the agenda as presented. Mark Preece seconded the Motion which PASSED by unanimous vote of all members present.*

2. Consider Proclamation Designating September 17 through September 23, 2019 as Constitution Week in West Bountiful.

Christine Shultz, Constitution Week chairman for the local Segoe Lily Chapter of the National Society of the Daughters of the American Revolution (DAR), provided background on their organization and purpose for proclaiming Constitution Week. DAR is a national women's volunteer and service organization made up of direct descendants of those brave patriots who aided or fought for our independence in the American Revolution. President Eisenhower officially declared Constitution Week in 1956 to promote patriotism and preserve American history. Today is the 232nd anniversary of the signing of the Constitution. She introduced local members including Judy Barking, a West Bountiful resident.

MOTION: *James Ahlstrom made a Motion to Adopt a Proclamation Designating September 17 through September 23, 2019 as Constitution Week in West Bountiful. Mark Preece seconded the Motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye	Mark Preece – Aye
James Bruhn – Aye	Andy Williams – Aye
Kelly Enquist – Aye	

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50 **3. Public Comment – two minutes per person, or five minutes if speaking on behalf of a**
51 **group.**

52
53 No Public Comment.

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56 **4. Discussion and Update on 400 North Well.**

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58 Ben White described the test well that was drilled and the current process of testing. He
59 introduced Paul Hirst, CRS Engineers, to provide additional information and answer questions.
60 Mr. Hirst explained that the well was drilled deeper than originally anticipated because the soil
61 stratifications above 450' were mixed with more fine sands and clay than they were hoping for.
62 Between 450' and 750' feet they found larger, cleaner gravel layers that can produce good water.
63 A preliminary screen design is being worked on by Mark Chandler-CRS, the driller, and the screen
64 manufacturer. He said they are feeling the well will produce more than 200 gpm and up to 700
65 gpm, but we will not know for sure until the screen is in and test pumping begins. He noted that it
66 will take about a month to finish building this portion of the well.

67 There was discussion about the cost impact of the additional drilling which was about
68 \$50,000 for the initial test well with additional costs to ream and case the production well. A pump
69 house will need to be designed and constructed before the well will actually deliver water to the
70 city. It could be a year before we have a producing well. Paul said there are a lot of variables, but
71 he is optimistic about the quality and quantity from the well; and is pleased with the overall results.

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74 **5. Discuss Options for Deferral Agreement for Bennett's at 1311 W 400 North.**

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76 In 2013, McKay and Shaelee Bennett applied for a building permit which triggered city
77 requirements for the property owner to construct public improvements (curb, sidewalk, and storm
78 drainage). The city council granted the Bennett's a deferral of most public improvements but the
79 requirement to pipe the ditch in front of their home was not deferred. The storm impact fee of
80 \$2,120 was waived to offset the cost of installing the size of pipe required by the city (36-inch
81 reinforced concrete pipe).

82 The Bennett's have asked the city to reconsider their requirement for the following reasons:
83 1- Like most improvements, they believe it would be better to install pipe all at once when the road
84 is completed in the future. 2- To connect the pipe with his neighbor's pipe to the west, a junction
85 box is required. This increases the cost and because of interference with a utility pole, it is difficult
86 to locate it on the property line. 3 – They believe that smaller pipe can be installed across their
87 property until the road is complete.

88 Mr. Bennett said he agrees with the required size but believes it should come from the top
89 of the road (1100 W) to work best. With the 12-inch pipe on one side and 16-inch on other side a
90 junction box will be required to connect pipes of differing sizes. They are asking for a deferral to
91 install the pipe and are willing to pay the impact fees that were waived.

92 Ben White explained that there are sections where the correctly sized pipe is in place east of
93 Bennett's. He agreed that if a smaller size is put in now it would all need to come out in the future.
94 He went through the pros and cons and noted that ditches can hold more water but don't flow as

95 well. The status quo is not ideal but workable. He stated that the city should not allow an
96 undersized pipe. He estimated the cost to complete the piping as required at \$10 - \$15K.

97 There was discussion about what triggers calling a deferral agreement due and the projected
98 cost. Future west side development and associated street impact fees may help with future
99 improvements.

100 Council member Ahlstrom noted that he typically supports consistency when considering
101 deferral agreements but is frustrated that after going through the time and effort to consider the
102 initial deferral in 2013, it was ignored by the homeowner.

103 Duane Huffman suggested two options – install now or amend the deferral agreement to
104 include pipe and have the property owner pay impact fees. He added that in the future, the city
105 may want to require bonding for public improvements to make sure they do what is required.

106 Jay Jenkins commented that he recently purchased a property to the east, and his realtor did
107 not disclose a deferral agreement. He's not sure if there is or is not one on his property. Council
108 member Ahlstrom explained that these agreements are recorded on the property with Davis County
109 and is included in the title report that is usually reviewed as part of the buyer's due diligence
110 period. Mr. Huffman stated that the existence of a deferral agreement is related to the timing of the
111 construction of the home, and that city staff could help him find out if there is one. Mr. Jenkins
112 wants to cover his ditch as soon as possible, and he would like to partner with the city do it. He was
113 advised to make a proposal with the city.

114
115 **MOTION:** *Andy Williams made a Motion to Authorize the Mayor to sign an amended*
116 *Deferral Agreement to include deferring the pipe contingent on the Bennett's*
117 *paying impact fees within 30 days. James Ahlstrom seconded the Motion*
118 *which PASSED.*

119
120 The vote was recorded as follows:

121 James Ahlstrom – Aye Mark Preece – Aye
122 James Bruhn – Aye Andy Williams – Aye
123 Kelly Enquist – Aye

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126 **6. Discuss Financial Options for Bonding for the New Public Works West Yard**
127

128 Mr. Huffman reviewed the contents of the staff memo, beginning with current conceptual
129 design and the estimate of \$7M.

130 The city has worked with Zions Bank Public Finance to look at preliminary bonding
131 options. An initial review identified two bonding types – General Obligation which carries the
132 lowest possible interest rate but can't be approved until the 2020 General Election, and Sales Tax
133 Revenue which is council-approved and uses sales tax as collateral. This type is faster but carries
134 a slightly higher interest rate. and two ways of issuance.

135 Two types of issuance include Market Sales that involves a public, competitive sale of
136 bonds which requires a credit rating, has better interest rates and higher issuance costs. The
137 second type is Direct Purchase where the city would sell the bonds directly to a financial
138 institution, come with lower issuance costs, the debt can be structured to be paid off quicker, and
139 has a higher interest rate. Mr. Huffman reviewed the pros and cons of each of the various options,
140 as well as current interest projections and annual payments in 10 or 20-year scenarios.

141

142 Mr. Huffman proceeded to review current available funds within West Bountiful City
143 accounts. He presented a first draft of a 10-year model of General Fund revenues and expenses.
144 The council was able to see how different assumptions related to property tax, sales taxes,
145 employee costs, and general inflation affected the amount that the city could have to put towards
146 debt service.

147 Council member Bruhn stated that he is uncomfortable using funding from the water fund
148 towards this project, as he believes that the rate increase was committed solely to water projects
149 like replacing pipes and the new well. Mr. Huffman stated that the yard is very much eligible for
150 Water Fund money, but that he understands where Council member Bruhn is coming from.

151 There was discussion on other future city projects and how they affected available
152 resources. It appears that the city is close to having enough funding to replace the water line
153 originally identified as sub-standard, but it will still take many years to perform the work, and
154 prices can change drastically.

155 Mayor Romney asked the council if the city should consider options for reducing the cost of
156 the public works project. Council member Ahlstrom stated that the current plans seemed
157 reasonable, though there is always room for some savings. Mayor Romney also brought up the
158 potential of selling city property to help fund the project.

159 The council asked that Mr. Huffman prepare a work session to further discuss bonding
160 options with an advisor from Zions Bank, and to also have a discussion on construction options
161 such as construction manager/general contractor (CMGC) and design-build.

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164 **7. Discuss 800 West Project Options.**

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166 Mr. Huffman reviewed the background found in the staff memo and posed the question to
167 the city council of what they wanted for 800 W in the long term – something similar to the current
168 look/feel or something similar to recent projects on Pages Lane. The consensus from the council
169 was that the Pages Lane model was preferable.

170 There was discussion about the pros and cons of the options presented in the staff memo.
171 The council asked whether the complete project from 400 N to Pages could be completed in one
172 season. Mr. Whie said that with the right contractor, it could be possible to complete the project in
173 one season, barring any unexpected problems and adequate staffing, but the city would likely pay a
174 premium to get the right resources. The large project would also be more vulnerable to weather
175 risks, labor market risks, utility risks, etc. The city would likely need to pre-qualify contractors,
176 which makes the pool smaller.

177 Staff was instructed to investigate options related to completing everything from 400 N to
178 Pages. At a minimum, the council would like to complete 400 N to 1000 N. The idea of bidding
179 400 N-1000 N with additives/options to expand to Pages was discussed, but this presents
180 difficulties in that the size variation greatly affects contractor eligibility.

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183 **8. Discuss City Hall Bowery Options.**

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185 The school district contractor continues to push forward with the construction of the new
186 school while the city and school district continue to work on site and landscape improvement
187 designs which best meet the needs of both entities. One of the items being discussed is the location
188 and potential replacement of the city bowery.

189 The school district is proposing to move the bowery 10 to 15 feet to the north and west. A
190 fire access road will be constructed just south of the existing bowery's location. The grass
191 landscaped slope will be much gentler if the bowery is relocated to the north. The school district
192 has offered to remove the concrete pad and construct a new concrete pad if the city is interested in
193 relocating the bowery.

194 Mr. Huffman noted that the city does not have to relocate the bowery, but it will leave a 2 to
195 2.5 ft. slope with the existing bowery lower than the road. He recommends moving it to the north to
196 avoid the trees, but not so much to the west. He also asked the council to consider whether the
197 same size of bowery is needed. The consensus of the council was to keep it to a similar size, though
198 slight variations could be made based on the size of prefabricated structures.

199 Mr. Huffman also asked about earlier discussions to rebuild as an amphitheater or stage that
200 could be used for city events. There is not a lot of room, but we could make it work although
201 parking could be a challenge. He suggested that it may be better suited for a future new west side
202 park when it comes.

203 There was also discussion about how best to handle the new concrete. The school district
204 will tear down the existing building and demo the concrete. The council's initial preference is to
205 collect the funding for the concrete from the school district so that the city can manage the timing
206 and construction of the new bowery.

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209 **9. Consider Approval of Minutes from the August 20 and August 27, 2019 City Council**
210 **Meetings.**

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212 Council member Enquist asked that the minutes from August 20 be corrected on page 3,
213 lines 110-111. He did not make the draft statement related to water rights. The minutes were
214 corrected to state: "Council member Enquist asked why...."

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216 **MOTION:** *James Ahlstrom made a Motion to Approve the Minutes from the August 20*
217 *and August 27, 2019 City Council Meetings as corrected. Andy Williams*
218 *seconded the Motion which PASSED by unanimous vote of all members*
219 *present.*

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221 **10. Public Works/Engineering Report.**
222 **(Steve Maughan).**

- 223
- 224 • Mountain View subdivision finished paving. The trail connection is still planned.
 - 225 • Atwater Estates has been placing utilities across 800 West. They appear to be done
226 closing the road for a while; there may be plates in the road until final paving.
 - 227 • Highgate Estates is currently installing sidewalk, about 500 feet a day, and tying into the
228 gas line on 1100 West. Their goal is to lay more asphalt in two weeks.
 - 229 • Concrete footings are in for the new concession building at the park. Fall clean-up is
230 October 12-19 so will need to open north end of the parking lot.

231 **(Ben White)**

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- 233 • 1100 West curb/sidewalk project - expect to see construction begin in the next week or
two. MC Green Inc will do it.

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11. Police Report (Lance Wilkinson).

- Reserve Officer Fiedler is starting FTO, and Reserve Officer Bjorndal successfully finished FTO and is beginning his ghost week. We are still completing the background investigation on our third and final reserve officer.
- Posted advertisement for open officer position.
- Andy Williams asked about the status of the large truck regularly in the walking line on 1100 W north of 200 N. Sergeant Wilkinson will look into the issue and have Chief Hixson report back.

12. Administrative Report (Duane Huffman).

- New legislation was passed last night that restricts cities from creating special zoning ordinances related to medical cannabis. West Bountiful zoning currently allows in the industrial zones. Because the city’s agriculture zone is also residential, proximity restrictions would likely prohibit it there. It appears the request for the Carr building is no longer active.
- Woods Cross City is asking North Salt Lake, West Bountiful, Centerville, and Farmington to support a resolution requesting the state to not allow speed limits on Legacy Parkway to exceed 65 miles per hour once restriction end in January. Mr. Huffman will send out a draft resolution for the council’s review.

13. Mayor/Council Reports.

James Ahlstrom – An Eagle Project has been proposed to put a bike repair station on Prospector trail. UTA told the scout that West Bountiful would be easier to work with rather than their bureaucracy. He will connect the scout and Mr. Huffman.

Mark Preece – Attended Sewer board meeting this week. There have been some very informative articles recently about the methane digester.

James Bruhn – Arts Council held a good concert last Friday that was well attended. Wasatch Integrated is still moving forward with construction.

Andy Williams – Youth City Council retreat was good. They are looking at several service projects and decided not to do the haunted house for Halloween. “Free to be, Dare to be” is their theme for the year.

Kelly Enquist – Attended Mosquito abatement meeting last week. Moab had a bad situation with mosquitoes and asked for help, so Salt Lake City and Davis County sent foggers down but local controversy required a police escort.

Mayor Romney – no report.

281 **14. Executive Session for the Purpose of Discussion Items as Allowed Pursuant to UCA**
282 **52-4-205(1)(f).**

283
284 An Executive Session was not held.

285
286 **15. Adjourn.**

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288 **MOTION:** *James Bruhn made a Motion to Adjourn this meeting of the City Council at*
289 *10:32 p.m. Andy Williams seconded the Motion which PASSED by*
290 *unanimous vote of all members present.*

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293 *The foregoing was approved by the West Bountiful City Council on September 17, 2019 by*
294 *unanimous vote of all members present.*

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296 _____
297 Cathy Brightwell (City Recorder)