WEST BOUNTIFUL CITY

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CITY COUNCIL MEETING

THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A MEETING
AT 6:00 PM ON MONDAY, APRIL 3, 2018 AT CITY HALL, 550 N 800 WEST

6:00 p.m. Budget Development Work Session

7:30 p.m. Regular Meeting

Invocation/Thought – James Bruhn; Pledge of Allegiance – Andy Williams

1. Approve the Agenda.
2. Public Comment (two minutes per person, or five minutes if speaking on behalf of a group).
3. Public Hearing to Consider Adoption of an Updated Employee Compensation Schedule and Policy.
7. Mayor/Council Reports.
8. Executive Session for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.

Those needing special accommodations for the meeting can contact Cathy Brightwell at 801-292-4486 24-hrs prior to the meeting.

This agenda was posted on the State Public Notice website, the City website, emailed to the Mayor and City Council, and sent to the Clipper Publishing Company on March 30, 2018.
Minutes of the West Bountiful City Council meeting held at 7:30 p.m. on **Tuesday, April 3, 2018** at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

Those in attendance:

**MEMBERS:** Mayor Kenneth Romney, Council members James Bruhn, Kelly Enquist, Mark Preece, and Andy Williams

**EXCUSED:** Council Member James Ahlstrom

**STAFF:** Duane Huffman (City Administrator), Steve Doxey (City Attorney), Police Chief Todd Hixson, Ben White (Engineer), Steve Maughan (Public Works Director), Paul Holden (Golf Director), Patrice Twitchell (Finance Clerk)

**VISITORS:** Alan Malan, Eric Eastman, Tonya Boswell

**Budget Work Session:**

Mayor Romney called the work session to order at 6:00pm.

Duane Huffman made a presentation on the initial status of the FY 18/19 budget:

- The General Fund is healthy and appears stable. Future discussion will center on how much to put towards capital projects, personnel costs, and department requests.
- The Capital Project Fund could have $900K available in FY 19, and discussions will center on plans for a new public works yard and other capital needs such as 800 West.
- The RAP Fund and Parks Impact Fees funds will be sufficient to move forward with projects, and future discussions will center on prioritization of projects and realistic schedules.
- The emphasis in the Water Fund will be on water rates and continued work on a new well.
- The revenues in the Golf Fund appear to have trouble keeping up with cost inflation. Future discussions will center on critical needs and policies related to potential contributions from other funds.
- To summarize, items such as water rates, and new public works yard, street projects, parks projects, and the health of the golf fund will be the big issues moving forward.

Council members also brought up budgeting the contribution made by Ovation Homes; soccer fields, and street improvements on 1100 West.

**Regular Meeting:**

Mayor Romney called the regular meeting to order at 7:30 pm. James Bruhn gave an Invocation, and the Pledge of Allegiance was led by Andy Williams.
1. Approve Agenda

MOTION: Mark Preece made a Motion to approve the agenda as presented. Andy Williams seconded the Motion which PASSED by unanimous vote of all members present.

2. Public Comment (two minutes per person, or five minutes if speaking on behalf of a group).

Eric Eastman, 620 W 1950 N, announced Jim Child’s art will be removed from council chambers soon and replaced with Jean Vandertoolen’s art. He requested that the city council invite Mr. Child to a future meeting and consider presenting him a resolution of appreciation.

3. Public Hearing to Consider Adoption of an Updated Employee Compensation Schedule and Policy.

Duane Huffman discussed proposed changes to the city’s compensation policy and pay scale. As the only change from the previous draft, he recommended placing the assistant chief of police position to the portion of the scale with a 13-year length to keep it with the other police positions and limit compression, and Mayor Romney agreed.

MOTION: James Bruhn made a Motion to open the public hearing. Kelly Enquist seconded the Motion which PASSED by unanimous vote of all members present.

No public comment.

MOTION: Mark Preece made a Motion to close the public hearing. Andy Williams seconded the Motion which PASSED by unanimous vote of all members present.


MOTION: Andy Williams made a motion to approve Ordinance 402-18 Adopting an Updated Employee Compensation Schedule and Policy. Mark Preece seconded the Motion which PASSED.

The vote was recorded as follows:

James Ahlstrom - Excused
James Bruhn – Aye
Kelly Enquist – Aye
5. Engineering/Public Works Report

Steve Maughan
- Today was Arbor Day. HollyFrontier employees helped plant 15 trees at the golf course and 5 at City Park.
- There was a fire hydrant damaged by a hit and run on Pages Lane across from James Bruhn’s residence.
- Water pump station contractor is 90% complete. Road to be paved this week barring any rain.
- Holly Frontier’s 1100 West project is moving along. No road closures are planned.

Ben White
- Pages Lane Project – MC Green plans to start around June 1.
- There is a new developer for the property south of the Hamlet project. Expect to see a waiver request for the subdivision/secondary water moratorium at next meeting.

6. Administrative

Duane Huffman
- South Davis Sewer District interlocal agreement for the purchase of land on 1200 N should be ready for the next council meeting.
- Held a meeting with the city, emergency responders and HollyFrontier about the recent fire incident, with a focus on improved communications. They will be coming to a future council meeting to make a report.

7. Mayor/Council Reports

Mark Preece – nothing to report.

James Bruhn – Wasatch Integrated board meeting, new transfer station not awarded yet. Arts council quarterly concert, needs instructions for projector connection.

Andy Williams – Easter egg hunt – great event, appreciation for all people involved. Youth Council applications are coming in, due by the end of the month. Looking for other advertising avenues.

Kelly Enquist – Laminate trim is coming off desk tops in council chambers.

Mayor Romney – South Davis Metro Fire Board sold the Centerville station and purchased land for a new station in Centerville. Rec Board may have changes coming soon; looking at future for providing new opportunities and services, long term plans.
8. Executive Session for the Purpose of Discussing Items Allowed Pursuant to Utah Code Annotated 52-4-205. (personnel)

**MOTION:**  *Mark Preece made a Motion to move into Executive Session at 8:10 pm in the police training room for the purpose of discussing items allowed pursuant to UCA52-4-205. James Bruhn seconded the Motion which PASSED 4-0.*

The vote was recorded as follows:

- James Bruhn – Aye
- Kelly Enquist – Aye
- Mark Preece – Aye
- Andy Williams - Aye

**MOTION:**  *James Bruhn made a Motion to adjourn the Executive Session. Mark Preece seconded the Motion which PASSED by unanimous vote of all members present.*


**MOTION:**  *Kelly Enquist made a Motion to adjourn this meeting of the West Bountiful City Council. Andy Williams seconded the Motion which PASSED by unanimous vote of all members present.*

The foregoing was approved by the West Bountiful City Council on April 17, 2018 by unanimous vote of all members present.

Cathy Brightwell (City Recorder)