

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
James Bruhn
Kelly Enquist
Mark Preece
Andrew Williams

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West Bountiful, Utah 84087

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City Recorder
Cathy Brightwell

City Engineer
Ben White

Public Works Director
Steve Maughan

CITY COUNCIL MEETING

**THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A MEETING
AT 6:00 PM ON MONDAY, APRIL 3, 2018 AT CITY HALL, 550 N 800 WEST**

6:00 p.m. Budget Development Work Session

7:30 p.m. Regular Meeting

Invocation/Thought – James Bruhn; Pledge of Allegiance – Andy Williams

1. Approve the Agenda.
2. Public Comment (two minutes per person, or five minutes if speaking on behalf of a group).
3. Public Hearing to Consider Adoption of an Updated Employee Compensation Schedule and Policy.
4. Consider Ordinance 402-18, An Ordinance Adopting an Updated Employee Compensation Schedule and Policy.
5. Public Works/Engineering Report.
6. Administrative Report.
7. Mayor/Council Reports.
8. Executive Session for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
9. Adjourn.

Those needing special accommodations for the meeting can contact Cathy Brightwell at 801-292-4486 24-hrs prior to the meeting.

This agenda was posted on the State Public Notice website, the City website, emailed to the Mayor and City Council, and sent to the Clipper Publishing Company on March 30, 2018.

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2 Minutes of the West Bountiful City Council meeting held at 7:30 p.m. on **Tuesday, April 3, 2018** at
3 West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

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5 Those in attendance:

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7 **MEMBERS:** Mayor Kenneth Romney, Council members James Bruhn, Kelly Enquist, Mark
8 Preece, and Andy Williams

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10 **EXCUSED:** Council Member James Ahlstrom

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12 **STAFF:** Duane Huffman (City Administrator), Steve Doxey (City Attorney), Police Chief
13 Todd Hixson, Ben White (Engineer), Steve Maughan (Public Works Director), Paul Holden
14 (Golf Director), Patrice Twitchell (Finance Clerk)

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16 **VISITORS:** Alan Malan, Eric Eastman, Tonya Boswell

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19 **Budget Work Session:**

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21 Mayor Romney called the work session to order at 6:00pm.

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23 Duane Huffman made a presentation on the initial status of the FY 18/19 budget:

- 24 - The General Fund is healthy and appears stable. Future discussion will center on how
25 much to put towards capital projects, personnel costs, and department requests.
- 26 - The Capital Project Fund could have \$900K available in FY 19, and discussions will center
27 on plans for a new public works yard and other capital needs such as 800 West.
- 28 - The RAP Fund and Parks Impact Fees funds will be sufficient to move forward with
29 projects, and future discussions will center on prioritization of projects and realistic
30 schedules.
- 31 - The emphasis in the Water Fund will be on water rates and continued work on a new well.
- 32 - The revenues in the Golf Fund appear to have trouble keeping up with cost inflation.
33 Future discussions will center on critical needs and policies related to potential
34 contributions from other funds.
- 35 - To summarize, items such as water rates, and new public works yard, street projects, parks
36 projects, and the health of the golf fund will be the big issues moving forward.

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38 Council members also brought up budgeting the contribution made by Ovation Homes; soccer
39 fields, and street improvements on 1100 West.

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43 **Regular Meeting:**

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45 Mayor Romney called the regular meeting to order at 7:30 pm. James Bruhn gave an Invocation, and
46 the Pledge of Allegiance was led by Andy Williams.

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1. Approve Agenda

MOTION: *Mark Preece made a Motion to approve the agenda as presented. Andy Williams seconded the Motion which PASSED by unanimous vote of all members present.*

2. Public Comment (two minutes per person, or five minutes if speaking on behalf of a group).

Eric Eastman, 620 W 1950 N, announced Jim Child's art will be removed from council chambers soon and replaced with Jean Vandertoolen's art. He requested that the city council invite Mr. Child to a future meeting and consider presenting him a resolution of appreciation.

3. Public Hearing to Consider Adoption of an Updated Employee Compensation Schedule and Policy.

Duane Huffman discussed proposed changes to the city's compensation policy and pay scale. As the only change from the previous draft, he recommended placing the assistant chief of police position to the portion of the scale with a 13-year length to keep it with the other police positions and limit compression, and Mayor Romney agreed.

MOTION: *James Bruhn made a Motion to open the public hearing. Kelly Enquist seconded the Motion which PASSED by unanimous vote of all members present.*

No public comment.

MOTION: *Mark Preece made a Motion to close the public hearing. Andy Williams seconded the Motion which PASSED by unanimous vote of all members present.*

4. Consider Ordinance 402-18, An Ordinance Adopting an Updated Employee Compensation Schedule and Policy.

MOTION: *Andy Williams made a motion to approve Ordinance 402-18 Adopting an Updated Employee Compensation Schedule and Policy. Mark Preece seconded the Motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom - Excused
James Bruhn - Aye
Kelly Enquist - Aye

95 Mark Preece – Aye
96 Andy Williams - Aye
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99 **5. Engineering/Public Works Report**

100
101 Steve Maughan

- 102 • Today was Arbor Day. HollyFrontier employees helped plant 15 trees at the golf course
103 and 5 at City Park.
- 104 • There was a fire hydrant damaged by a hit and run on Pages Lane across from James
105 Bruhn’s residence.
- 106 • Water pump station contractor is 90% complete. Road to be paved this week barring any
107 rain.
- 108 • Holly Frontier’s 1100 West project is moving along. No road closures are planned.

109
110 Ben White

- 111 • Pages Lane Project – MC Green plans to start around June 1.
- 112 • There is a new developer for the property south of the Hamlet project. Expect to see a
113 waiver request for the subdivision/secondary water moratorium at next meeting

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116 **6. Administrative**

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118 Duane Huffman

- 119 • South Davis Sewer District interlocal agreement for the purchase of land on 1200 N should
120 be ready for the next council meeting.
- 121 • Held a meeting with the city, emergency responders and HollyFrontier about the recent fire
122 incident, with a focus on improved communications. They will be coming to a future
123 council meeting to make a report.

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126 **7. Mayor/Council Reports**

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128 Mark Preece – nothing to report.
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130 James Bruhn – Wasatch Integrated board meeting, new transfer station not awarded yet. Arts
131 council quarterly concert, needs instructions for projector connection.
132

133 Andy Williams – Easter egg hunt – great event, appreciation for all people involved. Youth
134 Council applications are coming in, due by the end of the month. Looking for other advertising
135 avenues.
136

137 Kelly Enquist – Laminate trim is coming off desk tops in council chambers.
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139 Mayor Romney – South Davis Metro Fire Board sold the Centerville station and purchased
140 land for a new station in Centerville. Rec Board may have changes coming soon; looking at
141 future for providing new opportunities and services, long term plans.

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143 **8. Executive Session for the Purpose of Discussing Items Allowed Pursuant to Utah Code**
144 **Annotated 52-4-205. (personnel)**
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146 **MOTION:** *Mark Preece made a Motion to move into Executive Session at 8:10 pm in the*
147 *police training room for the purpose of discussing items allowed pursuant to*
148 *UCA52-4-205. James Bruhn seconded the Motion which PASSED 4-0.*
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150 The vote was recorded as follows:

151
152 James Bruhn – Aye
153 Kelly Enquist – Aye
154 Mark Preece – Aye
155 Andy Williams - Aye
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158 **MOTION:** *James Bruhn made a Motion to adjourn the Executive Session. Mark Preece*
159 *seconded the Motion which PASSED by unanimous vote of all members*
160 *present.*
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163 **9. Adjourn Meeting.**

164 **MOTION:** *Kelly Enquist made a Motion to adjourn this meeting of the West Bountiful*
165 *City Council. Andy Williams seconded the Motion which PASSED by*
166 *unanimous vote of all members present.*
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172 *The foregoing was approved by the West Bountiful City Council on April 17, 2018 by unanimous*
173 *vote of all members present.*
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177 _____
178 Cathy Brightwell (City Recorder)

