

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
James Bruhn
Kelly Enquist
Mark Preece
Andrew Williams

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City Recorder
Cathy Brightwell

City Engineer
Ben White

Public Works Director
Steve Maughan

CITY COUNCIL MEETING

**THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A
REGULAR MEETING AT 7:30 PM, ON
TUESDAY, AUGUST 1, 2017, AT CITY HALL, 550 N 800 WEST**

Invocation/Thought – Mark Preece; Pledge of Allegiance – James Bruhn

1. Accept Agenda.
2. Public Comment (two minutes per person, or five minutes if speaking on behalf of a group).
3. Consider Purchase Approval for Golf Course Irrigation Central Computer and Satellite System for \$109,071.
4. Discuss Compensation Plan Study.
5. Discuss Proposed Property Tax Rate Increase.
6. Public Works / Engineering Report.
7. Administrative Report.
8. Mayor/Council Reports.
9. Approve Minutes from the July 18, 2017 City Council Meeting.
10. Executive Session for the Purpose of Discussing Items Allowed Pursuant to Utah Code Annotated 52-4-205.
11. Adjourn.

Individuals needing special accommodations during the meeting should contact Cathy Brightwell at (801)292-4486 twenty-four hours prior to the meeting.

This agenda was posted on the State Public Notice website, the City website, emailed to the Mayor and City Council, and sent to the Clipper Publishing Company on July 27, 2017.

MEMORANDUM



TO: Mayor & Council
DATE: July 27, 2017
FROM: Duane Huffman
RE: **Purchase Approvals – Golf Course Irrigation Central Computer and Satellite System**

The City's procurement code requires that purchases of \$10,000 or more first be approved by the City Council.

During the development of the FY 2017/2018 budget, staff explained the need for a new central computer and satellite control system for irrigation at Lakeside Golf Course. The current system dates back to 1993 and can no longer be maintained or updated. The results of the current system are poor course conditions (wet areas and dry areas) despite significant staff investment.

A new system costs \$109,071 from Turf Equipment & Irrigation Inc. (Toro dealer) for the central computer/software, satellites, radios, controls, and grounding (quote attached).

The proposed FY 2017/2018 budget includes \$20,000 for the new system, as the original intent was to finance the system over 5 years. At the June 20th council meeting, the council instructed staff to abandon financing plans and instead make plans to make this purchase in whole with available city funds.

Staff recommends:

1. The council approves the purchase of the irrigation central computer and satellite system for \$109,071 that it can be ordered, and
2. The council instruct staff to modify the proposed FY 2017/2018 budget prior to final adoption on August 15th to include funding for this project from either or a combination of:
 - a. The RAP Fund (current projected ending FY 18 fund balance of \$250,000)*
 - b. The General Fund (current projected ending FY 18 fund balance of \$775,200)

MEMORANDUM



TO: Mayor & Council
DATE: July 27, 2017
FROM: Duane Huffman
RE: **Compensation Plan Study Discussion**

At the July 18 meeting, the city council was presented with the results of the compensation study performed by Personnel Systems & Services. Below is a proposed outline for continued discussion at the August 1 meeting. This list is not intended to be exhaustive of all things the council may wish to discuss, but merely provide a starting point and some structure.

1. Is the council satisfied with the proposed pay ranges?
 - a. If the answer is no, what additional work should be done?
2. Once the council is comfortable with the proposed pay ranges:
 - a. What are your thoughts on a “step” system where employees each move at the same pace on an annual basis similar to the current system vs. a system wherein employees move at different paces based on their ?
 - b. How long should it take for the average employee to reach the midpoint of a range?
 - c. How long should it take for employees to reach the maximum of a range? Should there even be an expectation that all employees will be eligible to reach the maximum?
 - d. Should there be different pay systems for different departments? For example, the police department may work best under a “step” system, while other departments may work better with more flexibility.
 - e. Should there be different systems between front-line employees and leadership? For example, the council may wish to have more flexibility with department head-level positions for recruitment and retention.
 - f.
3. What other issues or items should be addressed as the city updates its compensation policies?

MEMORANDUM



TO: Mayor & Council
DATE: July 27, 2017
FROM: Duane Huffman
RE: **Proposed Property Tax Rate Increase**

Toward the end of the development of the FY 2017/2018 budget, the council learned that a recent change in state law would prevent the city from collecting new property tax revenue from the significant addition of personal property at the local refinery. To allow for additional consideration on how to address this issue, the council initiated the truth-in-taxation process.

The two options the council has considered to this point are:

1. Allow the tax rate to decrease based on the new law. This would result in homeowners seeing a year-over-year decrease in property taxes paid to the city. On average, homeowners could see a decrease of \$40 for the year.
2. Increase the rate above the “certified rate” to keep homeowners at or below last year’s payments but still collect new revenue from the refinery based on its increases in personnel property. This would result in roughly \$230,000 a year. The council has discussed earmarking this revenue towards capital needs such as storm water, roads, and public works facilities.

As the truth-in-taxation process was started, the final FY 18 budget must now be in place by August 16th. A required public hearing has been advertised for the regular meeting on August 15th at 8pm.

At the August 1 meeting, staff is working to develop capital needs projections to help the council as it continues to review options.

1 **West Bountiful City**
2 **Planning Commission**

PENDING

July 25, 2017

3
4
5 *Posting of Agenda - The agenda for this meeting was posted on the State of Utah Public Notice website*
6 *and on the West Bountiful City website on July 21, 2017 per state statutory requirement.*

7
8 **Minutes of the Planning Commission meeting of West Bountiful City held on Tuesday, July**
9 **25, 2017 at West Bountiful City Hall, Davis County, Utah.**

10
11 **Those in Attendance:**

12
13 **MEMBERS PRESENT:** Chairman Denis Hopkinson, Alan Malan, Laura Charchenko,
14 Mike Cottle, and Corey Sweat (Alternate)

15
16 **STAFF PRESENT:** Ben White (City Engineer), Cathy Brightwell (Recorder), Debbie
17 McKean (Secretary)

18
19 **MEMBERS/STAFF EXCUSED:** Commissioner Terry Turner, Council member Kelly
20 Enquist

21
22 **VISITORS:** Mike and Zach Brodsky.

23
24 The Planning Commission Meeting was called to order at 7:30 pm by Chairman Denis
25 Hopkinson. Mike Cottle offered a prayer and thought.

26
27 **1. Accept Agenda**

28
29 Chairman Hopkinson reviewed the agenda. Mike Cottle moved to accept the agenda as
30 presented. Corey Sweat seconded the motion. Voting was unanimous in favor among members
31 present.

32
33 **2. Discuss Application for Planned Unit Development from Hamlet Homes for Kinross**
34 **Estates at 940 W Porter Lane.**

35
36 Commissioner packets included a memorandum from Ben White dated July 20, 2017 regarding
37 Kinross Estates with an attached application for a PUD, site plans of the development and
38 Kinross Estates Development Plan.

39
40 Ben White introduced the application for Hamlet Homes for their request for a PUD rezone of 23
41 acres located on the southeast corner of 1100 West and Porter Lane. Mr. White explained the
42 concepts of the development plan which included house designs, drainage, wetland and soil
43 reports, ground water contamination and a base density plan. This property was rezoned from 1

44 acre to ½ acre but the developer would like some added flexibility to accommodate the
45 challenging conditions for the development. There will be open space left along 1100 West that
46 would contribute to the area feeling rural.

47
48 The base density plan for the property which conforms to the underlying R-1-22 zone yields 34
49 half lots with building pads not encumbered by an easement or contaminated ground. The PUD
50 proposal includes 35 lots which is a 3% bonus.

51
52 Mr. White explained that several challenges exist on this land which include utility lines and
53 some contamination from a 1991 gasoline and diesel fuel leak. The contaminated area is marked
54 on the site plan, and contamination issues are still being remediated. Some parts of the property
55 are also in the flood plain.

56
57 City development standards have a maximum dead end street length of 1000 feet. The cul-de-
58 sac/dead end street to the east exceeds this limit. This is a discussion point as part of the PUD.

59
60 Curb, gutter and sidewalk are not proposed for 1100 West and the west end of Porter Lane but it
61 can be required by Planning Commission and City Council. There is a trailhead for the Legacy
62 Parkway trail across 1100 West to this development. More work needs to be done regarding the
63 drainage system for this development.

64
65 Chairman Hopkinson feels there is not enough information regarding the contaminated area to
66 make a decision on that portion of the land. Ben White stated that Mr. Brodsky is currently
67 conducting an environmental study of his own. There is no building proposed on the area that is
68 deemed contaminated.

69
70 Mr. Hopkinson also stated that there needs to be a cross road (street stubbed) in the plan in order
71 to plan for future development to the south. Ben White noted that we do our best to plan for the
72 future. Chairman Hopkinson feels like Mr. Brodsky should present the city development options
73 larger than just his parcel for stub street considerations.

74
75 Alan Malan had a question regarding the open area and if it could be a future park. It could be a
76 park if the city desired a park at this location.

77
78 Laura Charchenko feels like, at the very least, we need curb, gutter and sidewalk along Porter
79 Lane.

80
81 Corey Sweat does not want any greater density than ½ acre lots. Ben White stated that the layout
82 before them contains 35 lots. Base density is 34 lots. Mr. Sweat does not see the need to have a
83 PUD as the earlier rezone from A-1 to R-1-22 was pushing the limits for some citizens. He feels
84 like we need to leave the zone at ½ acre. Mike Cottle agrees with Corey Sweat. Chairman

85 Hopkinson explained that they asked for 35 lots and noted that if it is a PUD that would be a
86 possibility. We need to let the process take place and see where it falls.

87
88 Chairman Hopkinson pointed out in regards to drainage that there needs to be serious discussion
89 and design regarding the drainage of this land. Ben White noted that the developer is working
90 diligently on the drainage issues. Mr. Hopkinson stated that we need more information in order
91 to make any recommendations.

92
93 Chairman Hopkinson addressed the flexibility request in the Development agreement and
94 questions the request for a PUD. More information is needed in these regards.

95
96 Mike Brodsky was invited to take the stand and address the Planning Commission. He addressed
97 some of the concerns that the Planning Commission are having.

- 98
99
- 100 • Mr. Brodsky felt because of the environmental impact of the property, that asking for a
101 PUD would help them develop the property better. He is fine with the yield of 34 lots
102 instead of 35 lots, if necessary.
 - 103 • He addressed the stub roads. He has designed a stub road to the south. Regarding the
104 cul-de-sac to the east, he is willing to put money in escrow to take out the circle when
105 future development happens on the adjacent property.
 - 106 • They are looking for city direction in regards to curb, gutter and sidewalk along Porter
107 Lane and 1100 West and are not opposed to doing so, but were under the impression that
108 no curb and sidewalk would help maintain a rural feel along 1100 West. They do feel the
109 proposed road that runs parallel to 1100 West under the power corridor provides
110 connectivity to the trail through the subdivision.
 - 111 • Mr. Brodsky briefly explained the architecture of their homes.
 - 112 • Their engineer will be meeting with Mr. White later this week in regards to the drainage
113 issues. The detention basin (which is 18 inches deep) will contain storm water run-off.
114 The storm drain detention basin maintenance could be the HOA's responsibility. Mr.
115 Brodsky feel this is the most practical way to maintain it.
 - 116 • Detailed engineering has yet to be worked out.
 - 117 • The environmental issues have been researched to a great extent. Mr. Brodsky explained
118 all the processes that have taken place to mitigate this problem. They continue to work
119 on this issue to identify the outline of the contaminated area. He feels like the current
120 site plan is a very conservative view of the area. No building will be done in that area
121 until it meets residential standards of the DEQ. Concerns were raised relative to what
122 would happen if the contamination is found to be larger than expected at this time. Mr.
123 Brodsky stated that if it is bigger it may put an end to the project.
 - 124 • At the next meeting, they will have an extensive document that will state all the details of
the environmental studies done and a representative will be present to answer questions.

125 Prior to the Planning Commission making their recommendations to the City Council, a
126 Public Hearing will have to be held.

127 **3. Open Meeting Training for 2017.**

128
129 Cathy Brightwell conducted the Open Meeting Training as required. She reviewed a
130 presentation that was included in their individual packets and showed a video by David Church
131 from the Utah League of Cities and Towns. It is very important that meetings are open and
132 discussion is kept transparent to the public. Any city group that has a budget and meets regularly
133 is held to the Open Meeting Act.

134
135 **4. Staff Report**

136
137 Ben White

- 138 • Some new developments will be coming in future meetings.

139
140 Cathy Brightwell – no report.

141
142 **5. Consider Approval of Minutes from June 27, 2017.**

143
144 **ACTION TAKEN:**

145
146 *Corey Sweat moved to approve of the minutes of the June 27, 2017 meeting as*
147 *presented. Alan Malan seconded the motion and voting was unanimous in favor.*

148
149 **6. Adjournment**

150
151 **ACTION TAKEN:**

152
153 *Alan Malan moved to adjourn the regular session of the Planning Commission*
154 *meeting at 8:48 pm. Laura Charchenko seconded the motion. Voting was unanimous*
155 *in favor.*

156
157

158
159 *The foregoing was approved by the West Bountiful City Planning Commission on August 8, 2017, by*
160 *unanimous vote of all members present.*

161
162 _____
163 *Cathy Brightwell – City Recorder*

1 **Minutes of the West Bountiful City Council meeting held on Wednesday, July 18, 2017 at West**
2 **Bountiful City Hall, 550 N 800 West, Davis County, Utah.**

3
4 Those in attendance:

5
6 **MEMBERS:** Mayor Romney, Council members James Ahlstrom, Kelly Enquist, James
7 Bruhn, Mark Preece, and Andy Williams

8
9 **STAFF:** Duane Huffman (City Administrator), Steve Doxey (City Attorney), Police Chief
10 Todd Hixson, Cathy Brightwell (City Recorder), Ben White (City Engineer), Steve Maughan
11 (Public Works Director), Paul Holden (Director of Golf)

12
13 **GUESTS:** Alan Malan, Eric and Lucille Eastman, Carolyn Cox, Norma and John Trimming,
14 Glen Davis, Debbie McKean, Ginnette and David Wood, Justin Wood, Melissa Cochran and
15 family, Doug Vandergrift, Pam Guyman

16
17 -----
18 Mayor Romney called the work session to order at 6:04 pm.

19
20 **Review Compensation Study** – Mr. Huffman introduced Mike Swallow from Personnel Systems &
21 Services. His company was engaged by the City to address core needs relative to compensation
22 administration, specifically a “Job Analysis, Classification & Compensation Study.” He added that
23 Mike has been involved in compensation planning for over 30 years.

24
25 Mr. Swallow summarized the process they used and how it has been customized for the city’s
26 specific jobs and the steps taken to link internal equity to prevailing market practices. He talked
27 about the survey questions used to determine current pay “fairness.”

28
29 Mr. Swallow went through how they determined job valuation and equity using the following factors:
30 responsibility, job knowledge, difficulty of work, and work environment. This process showed how
31 the factors impact each position to come up with a job value number. He feels the instrument is
32 dynamic and responsive.

33
34 He then talked about the market analysis consisting of a survey group of 51 cities and described how
35 they were selected and how some were used only for certain positions. There was discussion about
36 rate comparisons for minimums, midpoint, and maximum rates.

37
38 There was discussion about the proposed pay plan compared to what employees are currently
39 receiving and how it would impact employees who have reached the maximum. Mr. Swallow
40 responded that maximums are maximums and the City would need to decide how they want to apply
41 the pay plan to deal with these situations. Employees should not hit the maximum too soon, and
42 should not feel their opportunities are exhausted when they hit it. If the City wants to raise maximum
43 rates, it can do that by making the decision to do it, or it could use contracts for certain employees.
44 He strongly suggested that a job should not be reevaluated unless it has changed.

45

46 There were questions about how best to take care of good knowledgeable employees the city would
47 want to keep and not cause them to leave because they are maxed out. Many employees are cross
48 trained to do more than similar positions in other cities where they are more specialized. Mr.
49 Swallow said the key is to watch the market and recommends running market factors every 3-5 years.
50 What is the goal of the pay plan? To lead, lag, or compete with the market?

51
52 Mr. Swallow concluded by saying the study looked at historical practices such as pay plan structure,
53 pay progression objectives, and market posture to come up with a plan that is reasonable and fair.
54 Ongoing considerations include economics, revenue stream, and marginal utility fiscal accountability
55 to determine the need to pay, the ability to pay and the willingness to pay.

56
57 Mayor Romney thanked him for his good work on this project, and stated now we just need to put the
58 pieces of the puzzle together to make a clear policy of where we want our compensation to be.

59
60

61 -----

62
63

64 Mayor Romney called the regular meeting to order at 7:30 pm.

65
66

66 James Ahlstrom offered a prayer; Mark Preece led the Pledge of Allegiance.

67
68

69 **1. Accept Agenda.**

70
71

MOTION: *James Ahlstrom Moved to Accept the Agenda as discussed; James Bruhn
72 Secoded the Motion which PASSED by Unanimous Vote of all Members
73 Present.*

74
75

74 **2. Public Comment (two minutes per person, or five minutes if speaking on behalf of a
75 group).**

76
77

Eric Eastman congratulated the city on the new audio visual equipment.

78
79

79 **3. Recognition of Independence Day Dignitaries: Halvor & Amy Olsen – Grand Marshals;
80 Glen Davis – Honorable Veteran; Melissa Cochran – Citizen of the Year; Justin Wood –
81 Youth Citizen of the Year; Jana Slagowski – Parade Chairman**

82
83

83 Mayor Romney recognized the Independence Day dignitaries listed above with Certificates of
84 Appreciation and thanked them all for their contribution and hard work. He also thanked everyone
85 who was involved in making this event successful including the behind the scenes work by our public
86 works department.

87

88 **4. Recognition of Local Artists: Doug Vandergrift and John Trimming.**

89
90 Mayor Romney recognized local artists Doug Vandergrift and John Trimming for allowing
91 the City to enjoy their artwork while it was displayed in the Council Chambers. He added that the
92 photos currently on display are from Jim Child.

93
94 **5. Presentation by Fire Chief Jeff Bassett of South Davis Metro Fire Service Area**
95 **regarding proposed district property tax increase.**

96
97 Chief Bassett provided a history of South Davis Metro Fire. Services, including ambulance,
98 paramedic, fire technical rescue and hazardous material responses, had been provided through an
99 interlocal agreement with the five cities it serves – Bountiful, Centerville, North Salt Lake, West
100 Bountiful and Woods Cross, and unincorporated areas of South Davis County. It was initially set up
101 to eventually transition to a taxing district. That did not happen as originally envisioned, but the
102 services area did partially transition to a taxing district last year. This was done in part to help
103 structure financing and acquire additional funding. At the time of the creation of the taxing district
104 last year, they were upfront about the need to come back with a tax increase. The increase is to
105 refinance bonds for the Foxboro and Eaglewood fire stations (which will save money), hire additional
106 staff, build a new Centerville station, purchase a ladder truck, air packs/radios, and continue a vehicle
107 replacement plan.

108 Current staffing is a combination of full and part time employees, but the available part time
109 pool is declining, which has lead to high turnover costs and overtime. Employees are burnt out due
110 to mandatory overtime to cover shifts and limits on time off.

111 Current response times exceed National Fire Protection Agency (NFPA) standards. Instead of
112 4 minutes response times with 4 employees, Chief Bassett said they are closer to 5–6 minutes with 2
113 employees. Current NFPA staffing standards require a minimum of 4 for engine companies, 4 for
114 ladder trucks, and target hazard responses require 5-6 employees. A single house fire needs 16
115 responders to serve 3 fire trucks, 1 ladder truck, and an ambulance.

116 Compounding demand, the service area includes 4 refineries, a hospital, and 16 care centers.
117 He is concerned about claims of negligence under the current staffing model. With only 2 firefighters
118 on a truck, one has to pump and the other is restricted from going inside. Nobody else staffs this way.

119 There was discussion about response times and station locations. Chief Bassett said now that
120 they have added a station in Foxboro and Eagleridge, the coverage is good. He added that other than
121 needing a new ladder truck, they have great equipment; the problem is that they do not have the staff
122 to handle calls.

123 Their proposal is to hire 24 additional full time employees. They would also staff a 5th
124 ambulance during peak times that could focus on daytime transfers which currently take a lot of time.
125 He said they could go from 20 on duty to 28. He explained that part of the problem is that between

126 1997 and 2015 there was zero increases in staffing; management kept using part time people rather
127 than fix the problem and now we're trying to fix it.

128 The proposed increase will average \$61/year/household for a \$300k home and
129 \$112/year/business. Items proposed with a tax increase include:

- 130 a) New Centerville fire station. The existing one cannot be remodeled as the site is too
131 small - it won't hold a ladder truck. It will also have restroom/showers for employees;
132 diesel exhaust system, laundry facilities, and decontamination area. The old property
133 will be sold.
- 134 b) Mueller Park station is in poor shape. The roof structure needs to be reinforced, and
135 grade issues need to be fixed.
- 136 c) Finish the rear area of the Foxboro station and build a storage facility.
- 137 d) Replace outdated 1991 ladder truck which will help with continued growth in
138 apartments, mixed use, and commercial office buildings.
- 139 e) Hire an additional 24 employees
- 140 f) New Air packs (current are 15 years old).
- 141 g) Create a vehicle replacement plan to equalize cost.
- 142 h) Refinance current bonds which will save an estimated \$1m.
- 143

144 The Chief was asked who will be making the decision and he explained the Board which is
145 made up the Mayors from each city and County Commissioner Millburn. City Managers from each of
146 the cities make up the budget committee to help advise on budgeting/spending. If the Board does not
147 approve the increase, he said they will be forced to close stations and relocate firefighters which
148 would increase response times.

149 For people with more questions, an open house will be held tomorrow in Centerville, and next
150 week in Woods Cross from 6-8 pm.

151

152 **6. Discussion and Potential Motion Regarding Providing the Necessary Notice to**
153 **Withdraw From the Utah Risk Management Mutual Association (URMMA).**
154

155 Duane Huffman explained that he was asked to obtain information regarding providing notice
156 to withdraw from URMMA, our new general liability and property insurance company. URMMA's
157 interlocal agreement requires that members withdraw membership only (1) at the end of a fiscal year,
158 and (2) after providing a twelve month written notice. Since we are already in July, it appears that
159 the city cannot provide notice to exit as of July 1, 2018.

160 Mr. Huffman strongly recommends that the council allow time to measure the benefits of
161 membership. Rather than issuing an RFP at the end of three years, we can issue an RFP near the end
162 of year 2 to allow adequate notice if the council desires to change course. He said the notice
163 requirement is in place to protect the pool members, not to force cities to stay with the company.

164 Questions have come up regarding risk and payback with self insurance. Mr. Huffman
165 clarified that there is no repayment of loss required for property and auto claims, only for general
166 liability. There is also a cap on increases to annual premiums. The risk to the city is not for large
167 claims but more for multiple smaller claims, and our history has not been that way.

168 Council member Ahlstrom commented that URMMA's goal is to be more aggressive to
169 analyze and reduce risk. Mr. Huffman said they intend to be very involved, plus, we are still eligible
170 for training with the Trust so it is the best of both worlds.

171 Consensus was not to give notice at this time; notice given now would not be any different
172 than giving notice next June.

173
174

175 **7. Discussion and Potential Motion Regarding a Lakeside Golf Course Club House Needs**
176 **and Options Study.**

177

178 Duane Huffman explained that staff was asked to get proposals regarding a needs and options
179 study for the Lakeside Clubhouse. Despite making informal request of several architecture firms, the
180 city has only received two proposals. DEIV Architecture & Design is a local company and can do
181 the project for \$7,500. Gould+ Architects is located in Salt Lake City with costs not to exceed \$12k.
182 Of the two, DEIV was planning to do a little more regarding future needs but their team is no longer
183 intact. Gould appears to focus more on structure and leave future needs in our hands.

184 Following discussion, Mayor Romney said there should be better options out there and asked
185 staff to put together an RFP/RFI.

186

187 **8. Consider Purchase Approval of 2017HD Silverado for \$33,660.**

188

189 The proposed FY 2018 budget includes \$35k for a vehicle to replace the 2013 dual-cab truck
190 currently assigned to the public works director. The 2013 vehicle will be used with the parks crew.
191 The City's procurement code requires that purchases of \$10k or more first be approved by the City
192 Council.

193

194 **MOTION:** *James Ahlstrom made a Motion to Approve the Purchase of a 2017 Dual*
195 *Cab Chevrolet Silverado for 33,660. Mark Preece seconded the Motion.*

196

197

198 **9. Consider Purchase Approval of Three Police Vehicles, 1-2018 Ford F-150 Truck for**
199 **\$30,484, 2-2018 Ford Explorer Police Interceptors for \$29,035 each.**

200

201 Chief Hixson is requesting approval to order three vehicles that were approved in the FY 2018
202 budget. The vehicles will be ordered from Young Ford in Morgan and will replace vehicles we
203 currently have on a lease that expires in December 2017. The new leases will run for three years.
204

205 **MOTION:** *James Ahlstrom Made a Motion to approve the lease of three new police*
206 *vehicles as described above. Andy Williams seconded the Motion which*
207 *passed.*
208

209 The vote was recorded as follows:

210 James Ahlstrom – Aye

211 James Bruhn – Aye

212 Kelly Enquist – Aye

213 Mark Preece – Aye

214 Andy Williams – Aye
215

216 **10. Police Report.**
217

218 Chief Hixson summarized his written report.

- 219 • Jeremy Adams has been with West Bountiful for 19 years and a great employee.
- 220 • Safety fair went well. Officer VanWagoner did a great job putting it together.
- 221 • DARE program will be run by West Bountiful PD at the local elementary school.
- 222 • We have been very busy and are trying to manage paid time off for the summer.
- 223 • Received only 12 applications for our new officer position. We have eliminated 2 and
224 one has already been hired by another agency.
225

226 **11. Engineering Report.**
227

228 Ben White

- 229 • 800 West Storm Drain Pump station relocation project is out to bid.
- 230 • Three new proposed subdivisions are in process – High Gate (off 1100 West at
231 approximately 1 acre (1100 W), McKean working boundary lot adjustment, and
232 Killross (Hamlet) PUD request.
233

234 **12. Public Works Report.**
235

236 Steve Maughan

- 237 • Ovation – there is not a lot being done at the moment. The sewer lines are done, and
238 they tore down the old structure, and then the same crew jumped over to our 1950
239 North storm drain project so they can tie into it. It should take a few weeks to finish

- 240 1950 North. The contractor is doing a fantastic job; they are out of the canal and
241 across 800 West.
- 242 • Questar is still working and we should be able to open Pages Lane tomorrow or
 - 243 Thursday. They had issues with trenches caving in. They started on 400 North west of
 - 244 100 West.
 - 245 • Striping contractor will stripe the city tonight.
 - 246 • Street overlay project has been delayed, there were scheduling issues to get milling
 - 247 done. They should begin milling on the 25th and run through the 1st week in August.
 - 248 • The John Deere loader we purchased last July is due for sellback next week.
 - 249 • Replacing old hydrants around town.

250
251 **13. Administrative**

252
253 Duane Huffman

- 254 • Several audits began this week. The Trust began their worker's comp audit yesterday and
- 255 the financial auditors began reviews today.
- 256 • At our next meeting, staff will request an executive session to discuss land acquisition for
- 257 a west yard.

258
259 **13. Mayor/Council Reports.**

260
261 Kelly Enquist

- 262 • Great parade and celebration. Mosquitoes were sprayed prior to the event which made it
- 263 much more enjoyable.
- 264 • Mosquito Abatement reported only four requests for spraying in June. They also
- 265 discussed the pros and cons of contracted spraying.
- 266 • An Eagle Scout has installed bicycle tire maintenance station at the Birnam Woods
- 267 Legacy Trailhead.

268
269 James Bruhn

- 270 • Great Independence Day celebration and was much bigger than in the past probably due to
- 271 separation from the weekend. More people were in town.
- 272 • He has received complaints that the driving range is always booked up and residents are
- 273 unable to get on. There was discussion about options to free it up.

274
275 Mark Preece

- 276
- 277 • A special meeting for the Sewer District will be held next week for the public hearing on
- 278 Bonds.

279

280

James Ahlstrom

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- His family sold their home and will be moving on July 25 into a rental within the city until a new home is built.

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- He attended the Long Drive event at the Golf Course; it was fun, but attendance was down. He noticed the air conditioning in the café was not working. It was very hot to the point of embarrassing. He is requesting that it be fixed as soon as possible. Duane Huffman commented that we regret going with the contractor we selected; they did a poor job and now are out of business. The only remedy is to make significant changes to the system/ducting and have been hesitant because we do not know what will happen with the clubhouse. Council member Ahlstrom responded that he does not want to wait. The problem needs to be fixed now. Mr. Huffman said staff will get options together f

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- Mr. Ahlstrom added that there is also a drainage issue by new the new restroom that is embarrassing. Paul Holden explained that Josh Virostko is currently trenching it to correct the problem.

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Andy Williams

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- The July 4th celebration was great. We need to address Youth Council (YCC) responsibilities/terms as there is some confusion about their level of involvement. Because YCC positions currently run concurrent with the school year, there is no YCC in the summer so it is difficult to get volunteers to help with festivities. When the new term begins in August, they need to review their bylaws to see if changes are appropriate.

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Mayor – No report

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15. Approve Minutes from the June 20, 2017 City Council Meetings.

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MOTION: *James Bruhn Moved to Approve the Minutes of the June 20, 2017 meeting. Andy Williams seconded the Motion which PASSED by Unanimous Vote of All Members Present.*

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16. Executive Session For The Purpose of Discussing Items Allowed Pursuant to UCA, 52-4-205.

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Mayor Romney asked that the Council move into executive session to discuss the character, professional competence, or physical or mental health of an individual.

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MOTION: *Kelly Enquist Made a Motion to Move Into Executive Session to Discuss the Character, Professional Competence, or Physical or Mental Health of an*

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317 *Individual, in the Police Training Room. James Bruhn Seconded the*
318 *Motion.*

319 The vote was recorded as follows:
320 James Ahlstrom – Aye
321 James Bruhn – Aye
322 Kelly Enquist – Aye
323 Mark Preece – Aye
324 Andy Williams – Aye
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326 **MOTION: James Bruhn Made a Motion to Adjourn the Executive Session. Andy**
327 **Williams Seconded the Motion which Passed by Unanimous Vote of All**
328 **Members Present.**

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330 **17. Adjourn.**

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332 **MOTION: Mark Preece Moved to Adjourn this Meeting of the West Bountiful City**
333 **Council at 10:55 p.m. James Bruhn seconded the Motion which PASSED by**
334 **Unanimous Vote of all Members Present.**

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338 *The foregoing was approved by the West Bountiful City Council on Tuesday, August 1, 2017.*
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341 Cathy Brightwell (City Recorder)
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