

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
James Bruhn
Kelly Enquist
Mark Preece
Andrew Williams

550 North 800 West
West Bountiful, Utah 84087

Phone (801) 292-4486
FAX (801) 292-6355
www.WBCity.org

City Recorder
Cathy Brightwell

City Engineer
Ben White

Public Works Director
Steve Maughan

CITY COUNCIL MEETING

**THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD
ITS REGULAR MEETING AT 7:30 PM, ON TUESDAY,
DECEMBER 20, 2016, AT THE CITY HALL, 550 N 800 WEST**

7:30 pm Regular Meeting

Invocation/Thought –Mark Preece; Pledge of Allegiance – James Bruhn

1. Accept Agenda.
2. Swearing In of Spencer Scheese as West Bountiful Police Officer.
3. Public Comment (two minutes per person, or five minutes if speaking on behalf of a group).
4. Consider Acceptance of Annexation Petition by Al and Candice Jones For Their Property At Approximately 161 North 1450 West.
5. Consider Culinary Water Impact Fee Deferral Agreement for Don and Dorothy Zesiger for Property at 991 West 400 North.
6. Consider Purchase Approval for Two Police Vehicles for a Total of \$25,700.
7. Consider Bid Award for Golf Course Fence Project to Vinyl Industries for \$24,374.
8. Consider Resolution #403-16, A Resolution Adopting the November 2016 Water Conservation Plan Update For West Bountiful.
9. Police Report.
- 10.
11. Public Works/Engineer Report.
12. Administrative Report.
13. Mayor/Council Reports.
14. Approve Minutes from the December 6, 2016, City Council Meeting.
15. Executive Session for the Purpose of Discussing Items Allowed Pursuant to Utah Code Annotated 52-4-205.
16. Adjourn.

Individuals needing special accommodations during the meeting should contact Cathy Brightwell at (801)292-4486 twenty-four hours prior to the meeting.

This agenda was posted on the State Public Notice website, the City website, emailed to the Mayor and City Council, and sent to the Clipper Publishing Company on December 15, 2016.

MEMORANDUM



TO: Mayor and City Council

DATE: December 14, 2016

FROM: Ben White

RE: Approximately 161 N 1450 West Annexation Petition

Al and Candice Jones filed an Intent to Annex with the City on August 30th. Staff proceeded to prepare and distribute notices to all affected parties which included all property owners who own property along 1450 West, nearby owners in Mill Creek Meadows subdivision and property owners of undeveloped property to the south. A public hearing was held with the Planning Commission on October 11th to provide a forum for affected parties to ask questions and obtain additional information. In the days and weeks following the public hearing, staff received a verbal request from the Devereaux family to be included in the annexation as well. The Devereaux family recently rescinded their request to be included in the annexation petition.

The Jones own a 5 acre parcel which is south and west of the 1450 West Millbridge Lane intersection. It is contiguous to the current city boundary on the south and the east. They are anxious to construct their new home on the property.

Staff believes their Annexation Petition meets all the requirements and recommends the City Council accept the petition.



ANNEXATION PETITION

West Bountiful City

Office of City Recorder
550 N 800 W
West Bountiful, UT 84087
(801) 292-4486,
www.wbcity.org

DATE: December 12, 2016

PETITIONER/SPONSOR NAME: Albert & Candice Jones PHONE: 801-554-5737

ADDRESS/EMAIL: 1807 Mojave Dr., Salt Lake City, UT 84116 al@redbonetrucking.com

LOCATION/SIZE OF PROPERTY TO BE ANNEXED:

4.77 acres at approximately 151-161 North 1450 West, West Bountiful, UT 84087

- ATTACHED: a) An accurate and recordable map/plat prepared by a licensed surveyor
b) Legal description of the property to be annexed

Property Owner's Statement:

The undersigned real property owners respectfully petition that the above described lands and territory in Davis County, Utah be immediately annexed to West Bountiful City. In support of this Petition, the petitioners respectfully declare and represent that they are a majority of the owners of the private real property located within the described territory and are owners of not less than one-third (1/3) in value of all said territory as shown by the last assessment rolls of Davis County, Utah, and that said territory lies contiguous to the corporate limits of West Bountiful City, a municipal corporation of Utah.

PROPERTY OWNER(s):

Name: Albert Jones Address: 1807 Mojave Dr., Salt Lake City, UT 84116

Signature: *Albert Jones*

Name: Candice Jones Address: 1807 Mojave Dr., Salt Lake City, UT 84116

Signature: *Candice Jones*

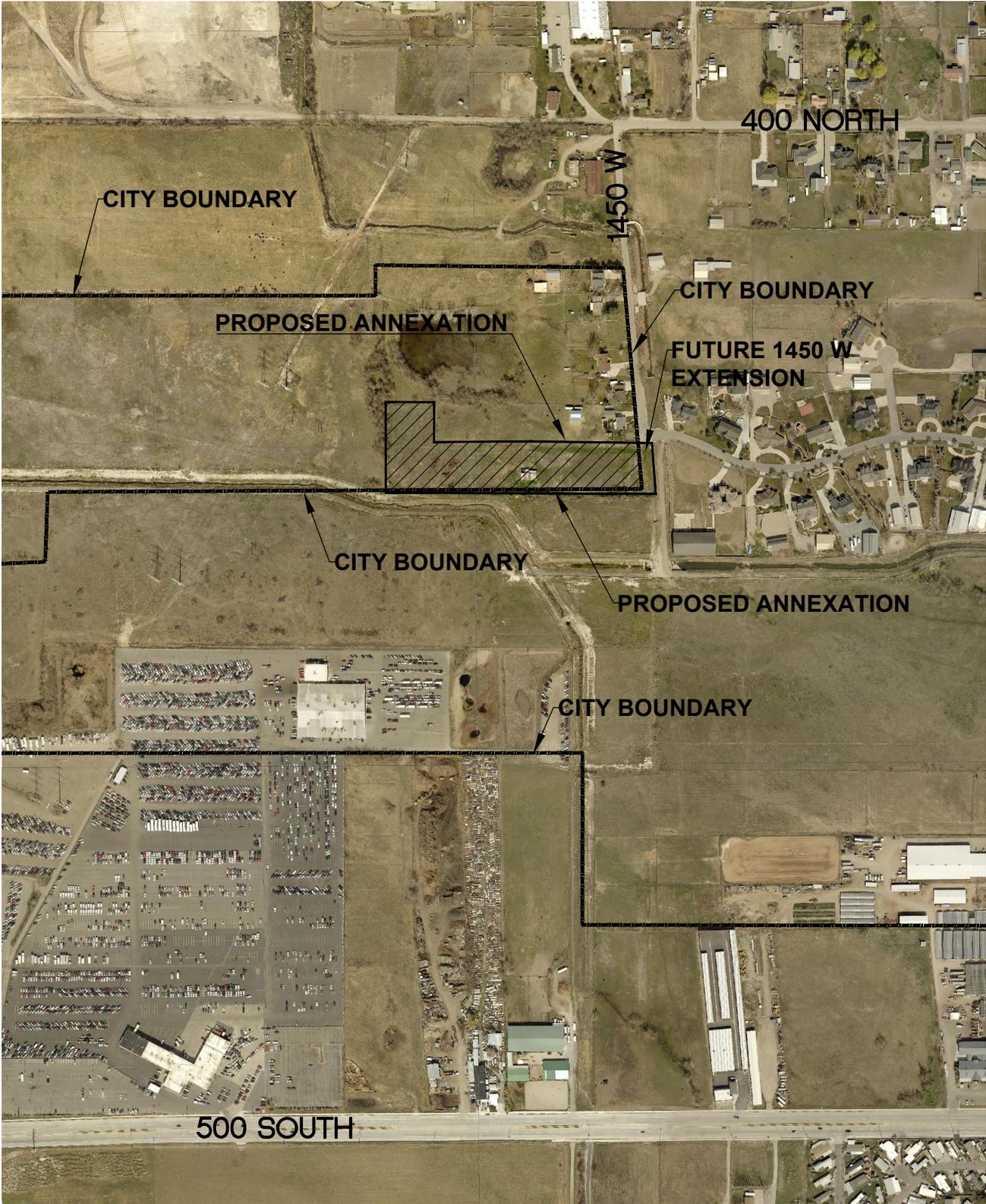
FOR OFFICIAL USE ONLY

Date Received: 8/31/2016 - Notice of Intent to File Fees Paid: \$200 (Rec. #1.038431)

12/12/16 - Petition to Annex

LEGAL DESCRIPTION

25 FT ON EACH SIDE OF THE FOLLOWING CENTERLINE: BEG AT A PT N 0°19'40" E 337.20 FT ALG THE 1/4 SEC LINE & S 89°40'45" W 136.26 FT ALG S LINE OF A 4 ROD ROAD FR SE COR OF NW 1/4 OF SEC 23-T2N-R1W, SLM; TH S 3°41'30" E 258.85 FT; TH 154.26 FT ALG THE ARC OF A CURVE TO THE LEFT WITH A RADIUS OF 2694.15 FT & A CHORD DISTANCE OF 154.24 FT BEARING S 5°19'55" E TO PT OF REVERSE CURVATURE TO THE RIGHT & RUN TH 119.99 FT ALG THE ARC OF SD CURVE TO THE RIGHT WITH A RADIUS OF 3520.54 FT & CHORD DISTANCE OF 119.98 FT BEARING S 5°01'10" E 444.3 FT TO TERMINATION OF SD PRESENT ROAD. CONT. 0.60 ACRES



1450 WEST ANNEXATION

WHEN RECORDED, RETURN TO:

West Bountiful City Corporation
550 North 800 West
West Bountiful, Utah 84087

CULINARY WATER IMPACT FEE DEFERRAL AGREEMENT

This Culinary Water Impact Fee Deferral Agreement (“*Agreement*”) is entered into this ____ day of _____, 20__, by and between WEST BOUNTIFUL CITY, a Utah municipal corporation (the “*City*”); and DON F. ZESIGER and DOROTHY B. ZESIGER (collectively, “*Owners*”).

RECITALS

A. Owners have applied to the City for a culinary water connection for property owned by Owners located at approximately 991 West 400 North, West Bountiful, Utah, and more particularly described in the attached Exhibit A (the “*Property*”).

B. West Bountiful Municipal Code § 3.22.060.B allows the City Council to authorize deferral of payment of the culinary water impact fee required for connection of the Property to the City’s culinary water system (the “*Impact Fee*”) under specific conditions. The City Council has determined that those conditions have been met, and is willing to allow deferral of payment of the Impact Fee in accordance with this Agreement.

NOW, THEREFORE, for good and valuable consideration, including the mutual covenants set forth below, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

1. DEFERRAL OF IMPACT FEE PAYMENT. The City hereby grants the Owners, their successors and assigns a deferral for the payment of the Impact Fee until such time as the Property no longer meets all of the following conditions:

- a. The Property is used solely for non-commercial agricultural purposes;
- b. The Property receives the majority of its water from secondary or non-City sources;
and
- c. No more than 24,000 gallons of water annually from the City’s culinary water system are used on the Property.

2. OWNERS’ ACKNOWLEDGMENT. The Owners, their successors and assigns hereby acknowledge and agree to pay all applicable Impact Fees in place at the time the Property no longer meets all of the conditions listed in Section 1 of this Agreement. The Owners, their successors and assigns also hereby acknowledge and agree that they will be responsible, both

before and after these conditions no longer apply, for all standard connection fees and water rates just as any other user of the City's culinary water system.

3. TERM AND TERMINATION. This Agreement will remain in effect until the earlier to occur of the following:

- a. The Owners pay the deferred applicable Impact Fee; or
- b. The Owners discontinue their connection to the City's culinary water system by (i) written request to remove the connection (a seasonal shut-off request will not be considered a request to remove the connection); or (ii) failure to use the water connection for a period of 24 consecutive months.

The Owners may terminate this Agreement at any time by discontinuing their connection to the City's culinary water system as provided above. If the Agreement is terminated and the connection removed, the Owners will forfeit any connection or other fees paid, but will not be required to pay the Impact Fee until such time as development activity, as defined in Chapter 3.22 of the West Bountiful Municipal Code, as amended, occurs on the Property.

4. COVENANTS RUN WITH THE LAND. The covenants contained in this Agreement shall be construed as covenants with respect to real property and shall run with the land. Such covenants shall be binding upon the Owners' heirs, agents, successors in interest, and assigns.

5. MISCELLANEOUS PROVISIONS.

a. Entire Agreement; Modification; Waiver. This Agreement constitutes the entire agreement and understanding of the parties with respect to its subject matter, and supersedes all previous or contemporaneous representations or agreements of the parties in that regard. No modification of this Agreement shall be valid or binding unless made in writing and signed by both parties. Any waiver of any provision of this Agreement shall be in writing and shall be signed by the party waiving the provision.

b. Severability. The provisions of this Agreement are severable, and the invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of the remaining provisions.

c. No Third-Party Beneficiaries. This Agreement is made for the exclusive benefit of the parties and their respective heirs, successors, and assigns. No other person or entity shall have any interest under this Agreement or be classified as a third-party beneficiary to this Agreement.

d. Attorney Fees. In the event the City is required to take any action to enforce its rights under this Agreement, the City shall be entitled to recover from the Owners its costs, including reasonable attorney fees, whether incurred in litigation or otherwise.

e. **Reserved Powers.** Nothing in this Agreement will limit the City's future exercise of its police power to take any steps that the City, in its sole discretion, deems necessary for the health, welfare, and safety of its residents. Notwithstanding any provision of this Agreement to the contrary, the Owners and the Property will be subject to all applicable laws, including Chapter 3.22 of the West Bountiful Municipal Code and the Utah Impact Fees Act, Title 11, Chapter 36a of the Utah Code, as amended.

[The remainder of this page is intentionally left blank.]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

WEST BOUNTIFUL CITY

Kenneth Romney, Mayor

ATTEST:

Cathy Brightwell, City Recorder

OWNERS:

Don F. Zesiger

Dorothy B. Zesiger

ACKNOWLEDGMENTS

STATE OF UTAH)
 : ss
County of Davis)

On the _____ day of _____, 20__, Kenneth Romney and Cathy Brightwell, the signers of the foregoing instrument, personally appeared before me and duly acknowledged to me that they executed the same as the duly authorized mayor and city recorder, respectively, of West Bountiful City.

Notary Public

STATE OF UTAH)
 : ss
County of Davis)

On the _____ day of _____, 20__, Don F. Zesiger and Dorothy B. Zesiger, the signers of the foregoing instrument as Owners, personally appeared before me and duly acknowledged to me that they executed the same as Owners of the Property.

Notary Public

EXHIBIT A

Legal Description of the Property

Parcel # 06-038-0022

Consisting of real property located at 991 W 400N, West Bountiful, Davis County, State of Utah, more particularly described as follows:

BEGINNING 159.5 FT S & 649.30 FT E FROM THE SW CORNER OF THE NW 1/4 SECTION 24-T2N-R1W, SLM; THENCE E 171.0 FT; THENCE N 509.60 FT, MORE OR LESS, TO S LINE OF A STREET; THENCE W 171 FT ALONG SAID STREET; THENCE S 509.60 FT, MORE OR LESS, TO THE POB. CONT. 2.00 ACRES

WEST BOUNTIFUL CITY POLICE DEPARTMENT

550 North 800 West
West Bountiful, Utah 84087
Office 801- 292-4487/Fax 801 – 294-3590

Todd L. Hixson
Chief of Police

Kenneth Romney
Mayor

December 20, 2016

Mayor Romney and City Council:

At the direction of Mayor Romney, I have been asked to evaluate our police vehicle procurements as it relates to purchasing vs. leasing and to determine what is in the best interest of the city each fiscal year.

As part of the FY16/17 budget process we had four vehicles in our current fleet with leases coming to an end December, 2016.

2014 Ford Explorer Interceptor: VIN [1FM5K8AR1EGB27670](#)
2014 Ford Explorer Interceptor: VIN [1FM5K8AR5EGB27671](#)
2014 Ford Explorer Interceptor: VIN [1FM5K8AR5EGB27672](#)
2014 Ford Explorer Interceptor: VIN [1FM5K8AR5EGB27673](#)

The adopted FY 2017 budget includes funding to purchase two of the end of lease vehicles for the police department. The City's procurement code requires that purchases of \$10,000 or more first be approved by the City Council.

The following is a request to purchase two of the police vehicles that are scheduled to be turned in. The purchase price for each vehicle is \$12,850.00, totaling \$25,700.00. We believe we will be able to extend the life of these vehicles for two or three years resulting in a financial savings to the city. In addition, when these vehicles are replaced in the future, we will be able to rotate them into the spare vehicle fleet replacing the older spare vehicles. This will allow us to maintain safe and functional spare vehicles.

The funding to purchase these vehicles was remaining from the FY 15/16 budget in the fuel and vehicle repair budgets. The fuel savings resulted from lower than expected fuel costs, police officer mileage reimbursements, and lower than expected repair and maintenance.

We would like to purchase the two vehicles below. They have been identified as the best vehicles available based on mileage and condition.

2014 Ford Explorer Interceptor: VIN [1FM5K8AR1EGB27670](#)
2014 Ford Explorer Interceptor: VIN [1FM5K8AR5EGB27672](#)

Vehicle 27672 is currently assigned to the Assistant Chief and will remain in its current assignment and vehicle 27670 will be assigned to patrol. The patrol vehicle will replace a vehicle currently owned by the city which will then be moved to the spare fleet.

We are also requesting permission to trade in the 2010 Dodge Charger VIN 2B3AA4CT4AH303554 that is currently in the spare vehicle fleet. These funds will be applied to the purchase of the Ford Explorers. When the Dodge is traded in it will include all of the equipment currently installed, excluding radios or radar equipment.

Thank you for your consideration in this matter.

Sincerely,

Todd Hixson
Chief of Police



MEMORANDUM



TO: Mayor & Council

DATE: December 15, 2016

FROM: Ben White

RE: **Golf Course Fence Project**

The City received five bids on December 15th to install a three rail vinyl fence along the golf course frontage for 1200 North and the east and west sides of 1100 West. The approved budgeted amount for the project is \$30,000.

Vinyl Industries submitted the lowest dollar bid. They are also the contractor who constructed the current vinyl fence in front of the golf course club house.

Staff's recommendation is that Vinyl Industries represents the lowest, responsible bidder for the project.

Golf Course Boundary Fence Project

Bidder	Bid
Mountain States Fence	\$29,192.50
Ace Fab and Welding	\$32,793.00
Custom Fence	\$33,120.00
Vinyl Industries	\$24,374.00
Superior Vinyl Fence	\$29,785.50
Bid Open 12/15/2016 @ 2:00 pm	

SITE PLAN

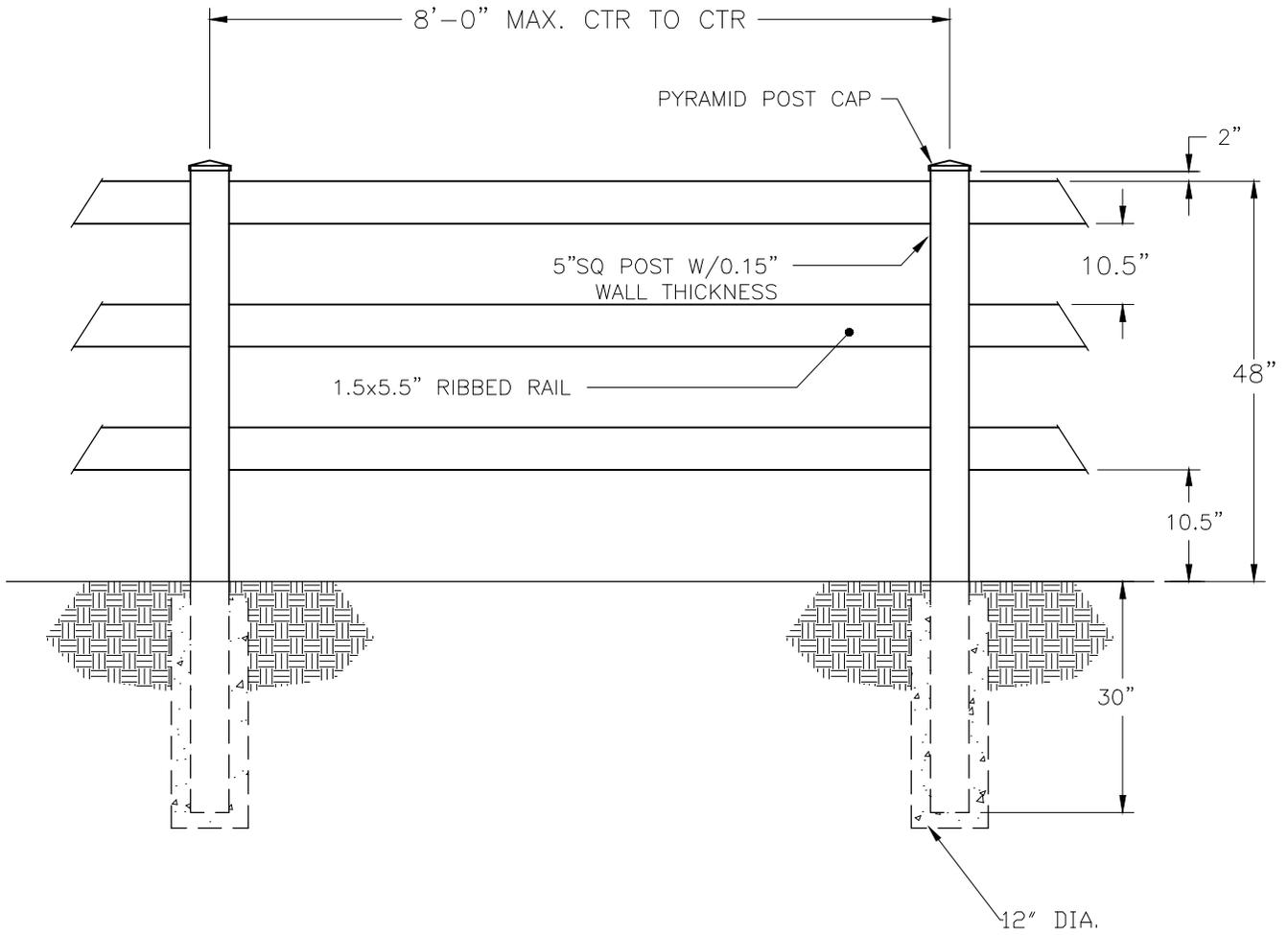


- NOTES: 1. PROVIDE OWNER 14 DAYS NOTICE TO REMOVE EXISTING FENCE PRIOR TO CONSTRUCTION.
2. 12' GATE IS TO BE (2) 6' SWING GATES AND 8' GATE IS TO BE (2) 4' SWING GATES
GATES ARE TO BE STEEL FRAMED VINYL
3. CONTRACTOR IS TO ENSURE THE FENCE IS INSTALLED WITH A SMOOTH, HORIZONTAL LINE.
ABRUPT CHANGES IN SLOPE OR UNEVEN INSTALLATIONS WILL NOT BE ACCEPTED. ALL GATES
AND POSTS ARE TO BE INSTALLED PLUMB.



3 RAIL RANCH STYLE FENCE
WHITE VINYL

FENCE SECTION DETAIL



3 RAIL RANCH STYLE FENCE

WHITE VINYL

WEST BOUNTIFUL CITY

RESOLUTION #403-16

A RESOLUTION ADOPTING THE NOVEMBER 2016 WATER CONSERVATION PLAN UPDATE FOR WEST BOUNTIFUL

WHEREAS, a Water Conservation Plan is an essential tool in the water system strategic plan to deal with increasing population coupled with a static water supply; and,

WHEREAS, as a water provider with more than five hundred connections, West Bountiful City is required to comply with the Utah Water Conservation Plan Act, (73-10-32, UCA) and submit a Water Conservation Plan update every five years; and,

WHEREAS, West Bountiful's update to its Water Conservation Plan is due no later than December 31, 2016; and,

NOW THEREFORE, BE IT RESOLVED by the City Council of West Bountiful City that the November 2016 Water Conservation Plan Update be adopted as shown as Exhibit A.

EFFECTIVE DATE. This resolution shall take effect immediately upon passing.

Passed and approved by the City Council of West Bountiful City this 20th day of December 2016.

Ken Romney, Mayor

<u>Voting by the City Council:</u>	<u>Aye</u>	<u>Nay</u>
Councilmember Ahlstrom	_____	_____
Councilmember Bruhn	_____	_____
Councilmember Enquist	_____	_____
Councilmember Williams	_____	_____
Councilmember Preece	_____	_____

ATTEST:

Cathy Brightwell, City Recorder

Resolution 403-16 Exhibit A

Minutes of the West Bountiful City Council meeting held on Wednesday, December 6, 2016 at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

Those in attendance:

MEMBERS: Mayor Ken Romney, Council members James Ahlstrom, Kelly Enquist, James Bruhn, Mark Preece, and Andrew Williams

STAFF: Duane Huffman (City Administrator), Steve Doxey (City Attorney), Chief Todd Hixson, Ben White (City Engineer), Steve Maughan (Public Works Director), Paul Holden (Director of Golf), Josh Virostko (Golf Superintendent), Cathy Brightwell (City Recorder)

GUESTS: Steve Clausen, Brady Nowers, Rick Hellstrom, J.D. Kesler – “Questar”, Nathan Rich – “Wasatch Integrated Management District”, Tim Rees – “Karren, Hendrix, Stagg, Allen Company”, Deby & Rex Marshall, Alan Malan

Work Session

Mayor Romney called the work session to order at 6:30 pm.

Presentation by Questar Gas Company Regarding Proposed Use of Public Street Right-of-Way for Natural Gas Feeder Line 122 in 400 N, Jessi’s Meadow Way, Porter Lane, and 640 West.

Steve Clauson – Project Manager for the Questar Gas Line Replacement project introduced J.D. Kesler, Rick Hellstrom, and Brady Nowers. He described how Questar delivers gas to West Bountiful customers explaining gas production, FERC pipelines, high pressure distribution and I.H.P distribution and services. He provided information regarding project alignment, encroachment, proposed re-routes and street construction to help the Council understand how the Questar Feeder Line Replacement Project will impact the City. The objectives of this project is to handle more customers, meet new federal regulations, and respond to the Utah Public Service Commission’s request to look at replacing older lines.

Phase 1 is scheduled to be constructed from the Fall 2016 – Fall 2017 with multiple crews working in different areas at the same time. Proposed route changes and partial reconstruction of roadways impacting 400 North 1450 W, Jessi’s Meadow, Lakeside Golf Course, Porter’s Lane, and 640 West were discussed.

Regular Meeting

Mayor Romney called the regular meeting to order at 7:30 pm.

Invocation/Thought – James Ahlstrom offered a prayer; Mark Preece led the Pledge of Allegiance.

1. Accept Agenda.

MOTION: *James Bruhn Moved to Accept the Agenda as Posted. Mark Preece Seconded the Motion which PASSED by Unanimous Vote of all Members Present.*

2. Public Comment (two minutes per person, or five minutes if speaking on behalf of a group).

No public comments were offered.

3. Presentation of Wasatch Integrated Waste Management District

Nathan Rich gave an overview of the District explaining Wasatch Integrated is owned by Davis and Morgan Counties and 15 Cities; handles 275,000 tons of waste annually; serves over 290,000 residents with 68 full time employees; and is governed by a 19 member Administrative Control Board.

Looking to the future, Mr. Rich explained projects they have recently developed and those they are continuing to work on that allow them to handle waste more efficiently. They are proud to say that recent technology changes allow them to keep almost fifty percent of waste out of the ground. Recycling is a hot national topic right now with curbside recycling recovering only a fraction of the recyclables. He showed pictures of their mixed waste pre-processing facility that sorts waste to capture more recyclables.

Mr. Rich also discussed a new transfer station that will be needed to transfer waste in seven to ten years and will be designed to be expandable. The Expanded Materials Recovery and Transfer Station will be a \$10M Project and could be operational in early 2018. The result would be an increase in per household fees of \$2/month/home – the current rate is \$5.20. He asked the Council for feedback soon regarding the District's plans.

4. Presentation of West Bountiful City Fiscal Year 2016 Audit Report.

Tim Rees, with KHSA & Company, recently conducted an audit of West Bountiful's financial statements for the fiscal year ending June 30, 2016, and reported that West Bountiful City is doing well. The results of the audit show the City has increased its unrestricted net position, decreased total debt, and continues to stabilize its financial position. Due primarily to the unexpected timing of property tax receipts, the year-end fund balance exceeds state guidelines.

He pointed out several areas of the report that contributed to the results, including Holly Frontier property tax revenue and the forgiveness/retirement of some golf course loans which was good. There were two areas where spending exceeded budget primarily from approved projects that

ran over budget and for which budget amendments were not submitted due to an oversight, e.g., RDA and RAP tax.

There was some general discussion on the findings; council member Ahlstrom asked what should be done with the Fund balance overrun. Mr. Huffman suggested that the excess can be transferred into a special fund, e.g., a West Yard Fund.

Mr. Huffman added that a hot topic this year with many cities has been credit cards. Good policies are important. We looked closely at our card controls and we are in good shape but will improve policies.

Mr. Huffman commended Patrice Twitchell for her hard work on the budget process.

5. Public Hearing to Receive Input on Proposed Amendment to Impact Fee City Code.

MOTION: James Ahlstrom Moved to Open the Public Hearing. James Bruhn Seconded the Motion which PASSED by Unanimous Vote of all Members Present.

Duane Huffman explained the proposed ordinance allows the City to defer culinary water impact fees, under certain conditions, to connect to the City water system when there is minimal use.

Alan Malan asked how it will be restricted and Mr. Huffman responded that the deferral will be limited strictly to agricultural non commercial use, etc. and cannot exceed 24,000gallons per year.

MOTION: James Bruhn Moved to Close the Public Hearing. James Ahlstrom Seconded the Motion which PASSED by Unanimous Vote of all Members Present.

6. Consider Ordinance 385-16, An Ordinance Amending West Bountiful City Code 3.22.060 to Allow for Impact Fee Deferrals.

MOTION: James Ahlstrom made a Motion to Adopt Ordinance 385-16 as described above. Andy Williams seconded the Motion which passed.

The vote was recorded as follows:

James Ahlstrom – Aye
James Bruhn – Aye
Kelly Enquist – Aye
Mark Preece – Aye
Andy Williams – Aye

7. Consider Resolution 402-16, A Resolution Authorizing The City to Enter Into The Local Public Safety And Firefighter Surviving Spouse Trust Cost-Sharing Agreement.

Council member Bruhn asked how this will impact fire fighters. Mr. Huffman responded that he believes the South Davis Fire District intends to approve the same Agreement.

MOTION: *James Bruhn Moved to Approve Resolution 402-16 Authorizing The City to Enter Into The Local Public Safety And Firefighter Surviving Spouse Trust Cost-Sharing Agreement. James Ahlstrom seconded the Motion which passed.*

The vote was recorded as follows:

James Ahlstrom – Aye
James Bruhn – Aye
Kelly Enquist – Aye
Mark Preece – Aye
Andy Williams – Aye

8. Public Works/Engineering Report (Steve Maughan)

- 500 South Water Project is 95% complete. Water sample results were good so the tank will be back in service tomorrow; SCADA is not complete but will be ready soon.
- 800 W 1424 North storm drain has been installed to alleviate drainage issues caused by installing new sidewalk. New pipe and box are in place and we will graded and finished up this week although asphalt will need to wait for warmer weather.
- The golf course storm drain to eliminate water coming under the Prospector trail has been completed. We were not able to finish the grading before snow fell but will do it in the spring.
- We will be installing nine trash cans along the Trail.
- Park restrooms have been winterized.
- The large dead tree to the south of the new playground will be removed in the next couple of weeks.
- We will be trimming trees throughout city that interfere with snow plows. Last year we tried to work with residents to have them do it but in many cases were unsuccessful so have decided this year to do it ourselves.
- The 1995 Top Kick snow plow broke down in the first storm. We are putting in a new fuel tank, dash lights, and repairing the leaking hydraulic manifold. We estimate the cost to be around \$4k.

9. Engineering Report. (Ben White)

- Questar –We have some concerns with portions of their proposal that we plan to talk with them about such as depth of pipes and road re-construction.
- Ovation Homes – We are down to a couple issues. They hired an electrical engineer for the pump station, which is a sign of progress. We are confident they are moving in the right direction; however, there is a new issue with Weber Basin. Ovation failed to get run a new line into the subdivision while Pages Lane was under construction, and Weber is not satisfied with the old line – both Ovation and Weber Basin will be exploring alternatives to cutting into the new road. There is a chance they can be on the Planning Commission’s December 27th agenda.

10. Administrative Report (Duane Huffman).

- Steve Maughan and Duane will meet with the County regarding Legacy trail issues including maintenance, signs, and weed control.
- We participated with Fitch in review of our credit rating to repurchase water bonds, which may result in an upgrade to our current A+ rating on the water bonds. The bond balance in the water fund is about \$2.6M.
- A new budget process for FY18 will be to build it from the ground up (zero-based budgeting) rather than making adjustments to previous budgets. This process is good to do every five or so years. Because it will take more time, we are beginning the process earlier in the year.
- We are having the staff Christmas party at 11:30 on Friday, Dec. 16th at Pizza Pie Café. Council members are invited.

11. Mayor/Council Reports.

Kelly Enquist – No report.

Andy Williams – Christmas on Onion St went well – commend Youth City Council for their hard work.

James Bruhn – Sometime before February, he would like opinions from Council on how to vote on the Wasatch Integrated project presented earlier tonight.

Mark Preece – Sewer district is working with North Salt Lake regarding ordinance change/waiver for new sewer plant in their city. Bonding is still going forward.

James Ahlstrom – No report.

Mayor Romney – Do we need to hold a meeting on the 20th? He suggested that unless there is critical business, we can cancel the meeting.

12. Approve Minutes from the November 15, 2016, City Council Meeting.

MOTION: *James Bruhn Moved to Approve the Minutes from the November 15, 2016 City Council Meeting as presented. Andy Williams seconded the Motion which PASSED by Unanimous Vote of All Members Present.*

13 Executive Session For The Purpose of Discussing Pending Litigation Pursuant to Utah Code Annotated, 52-4-205 (c)

MOTION: **James Ahlstrom Moved to go into Executive Session in the Police Training room for the Purpose of Discussing Pending Litigation. Mark Preece seconded the Motion which passed.**

The vote was recorded as follows:

James Ahlstrom – Aye
James Bruhn – Aye
Kelly Enquist – Aye
Mark Preece – Aye
Andy Williams – Aye

MOTION: **Mark Preece Moved to close the Executive Session. Andy Williams seconded the motion which passed by unanimous vote of all members present.**

14. Adjourn.

MOTION: *James Bruhn moved to adjourn this meeting of the West Bountiful City Council at 10:50 p.m. James Ahlstrom seconded the Motion which PASSED by unanimous vote of all members present.*

The foregoing was approved by the West Bountiful City Council on Tuesday, December 20, 2016.

Cathy Brightwell (City Recorder)