

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
James Bruhn
Kelly Enquist
Mark Preece
Andrew Williams

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City Recorder
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CITY COUNCIL MEETING

**THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A
REGULAR MEETING AT 7:30 PM, ON TUESDAY,
JUNE 21, 2016, AT THE CITY HALL, 550 N 800 WEST**

7:30 PM – Regular Meeting :

Invocation/Thought – Kelly Enquist; Pledge of Allegiance – James Ahlstrom

1. Accept Agenda.
2. Public Comment (two minutes per person, or five minutes if speaking on behalf of a group).
3. Swearing In of New Police Officer Jeremy Godfrey.
4. Presentation by Boy Scouts Nathan and Kylar Turner, Regarding their Request to Install Bat Boxes at City Properties.
5. Consider Resolution 390-16, A Resolution Adopting the Third Amendment to the Fiscal Year 2015/2016 Budget.
6. Consider Resolution 391-16, A Resolution Adopting the Fiscal Year 2016/2017 Budget and Certified Tax Rate.
7. Discussion Regarding Reservation Policies for City Park Facilities.
8. Consider Resolution 392-16, A Resolution Adopting the Updated West Bountiful Consolidated Fee Schedule.
9. Public Works Report.
10. Police Report
11. Administrative Report.
12. Mayor/Council Reports.
13. Approve Minutes from the June 7, 2016 City Council Meetings.
14. Potential Executive Session for the Purpose of Discussing Items Allowed, Pursuant to Utah Code Annotated 52-4-205.
15. Adjourn.

Individuals needing special accommodations during the meeting should contact Cathy Brightwell at (801)292-4486 twenty-four hours prior to the meeting.

This agenda was posted on the State Public Notice website, the City website, emailed to the Mayor and City Council, and sent to the Clipper Publishing Company on June 16, 2016.

Minutes of the West Bountiful City Council meeting held on Tuesday, June 21, 2016 at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

Those in attendance:

MEMBERS: Mayor Ken Romney, Council members James Ahlstrom, James Bruhn, Kelly Enquist, Mark Preece, and Andrew Williams

STAFF: Duane Huffman (City Administrator), Steve Doxey (City Attorney), Ben White (City Engineer), Todd Hixson (Police Chief), Steve Maughan (Public Works Director), Paul Holden (Director of Golf), and Cathy Brightwell (City Recorder/Secretary)

VISITORS: Alan Malan, Chad, Nathan & Kyler Turner, Mike Sowby, Gary Jacketta, Cynthia & Robert Lemmon, Kelsey Godfrey

Mayor Romney called the regular meeting to order at 7:34 pm.

Kyler & Nathan Turner recited the scout oath and led the Pledge of Allegiance.

1. Accept Agenda.

Item 2 will be moved to follow item 3.

MOTION: *James Bruhn moved to approve the agenda as modified. Mark Preece seconded the Motion which PASSED by unanimous vote of all members present.*

3. Swearing In of New Police Officer, Jeremy Godfrey.

Chief Hixson introduced Officer Jeremy Godfrey and he was given the Oath of Office by Mayor Romney. Afterwards, Officer Godfrey introduced his family and thanked the City for making him feel welcome.

2. Public Comment.

Mike Sowby, 884 W 2320 N, currently leases a portion of city property behind his home in Birnam Woods subdivision. He said he and Mr. Frey requested permission from the City to install buck and rail fencing on the leased property. The fencing was purchased and partially installed before it became apparent that there was confusion about where the fencing would be installed. City council understood the request was to install the fence on the eastern boundary line but that the originally approved wire fence would be installed adjacent to the Legacy trail. Mr. Sowby and Mr. Frey believed their request was clear that the buck and rail fence would be used for both the eastern boundary and along Legacy trail.

Mr. Sowby explained that when they researched the different types of fencing they realized the buck and rail was a better, sturdier fence and wanted to use it everywhere on the property.

Mr. Huffman showed a map of the property indicating where the fence will go and confirmed that the fence along the Trail will be owned by the City and the remaining fence will be owned by the lessees, except the already existing fence on the south side of the property.

Mayor Romney asked Staff to come up with a recommendation considering the fencing and how to move forward and to bring the recommendation back at a future meeting.

Mr. Sowby asked to comment on an additional issue. He stated that the weeds and trees along the Birnam Woods path are a mess, and asked if the City can do something to eliminate them. He said he has been raising this issue for the eleven years he has lived there and they have gotten worse. He mentioned adding plants or mulch might improve the area. Mayor Romney agreed to look at options, especially now that we are considering projects for RAP funding.

Steve Maughan commented that the Birnam Woods Park has been on his list of things that need to be cleaned up for a long time; he recognizes it needs work. He said he has been successful in doing some things to help improve it and committed to continue to work on it. He said it has been a priority of his and plans to focus on it now that a lot of the main Park projects are being completed.

4. Presentation by Boy Scouts Nathan and Kyler Turner Regarding their Request to Install Bat Boxes at City Properties.

Kyler and Nathan Turner have requested permission to place ten bat boxes around the City as part of a Boy Scout Eagle project. They stated that bat boxes require no maintenance and are much needed homes for bats to live and raise their young as growth of buildings and roads have limited their options. They said they would like to help protect bats and have them help us cut down on the number of mosquitoes (they can eat up to 1000 small insects per hour) which is a more economical and healthy alternative to pesticides. They explained there are eighteen species of bats in the area and their goal is to significantly decrease the mosquito population and help an endangered species make a comeback. They added that they are seeking funding and donations of materials from Home Depot, Lowe's, and Ace Hardware and will provide volunteer labor hours to accomplish their goals.

They have contacted the Mosquito Abatement District but have not heard back from them so have assumed they have no problem with the plan.

Council member Enquist, the City's representative on the Mosquito Abatement District Board, commented that at a recent meeting several cities asked about installing similar bat boxes. They were told that bat boxes likely do not work as well as some may think. He said they were told that bats are opportunistic eaters and only a small percentage of what they eat is mosquitoes; it takes time to get them to move into their new bat box home; and, bat droppings carry disease, specifically histoplasmosis, so the health department has some concerns.

Chad Turner stated his boys have done a lot of research showing there are many benefits to their proposal. He added that the current practice of spraying has negative impacts as well.

After some discussion, the Scouts were asked to provide more detailed information regarding their research. Council member Ahlstrom told them that the City does not want to derail anything but we need to be able to justify a decision. The City does not want unintended consequences or problems in the future so bringing back more information will help allow approval.

Duane Huffman suggested a possible resource is the Division of Wild Life, and Council member Enquist will help them get in touch with Mosquito Abatement.

Mayor Romney said their proposal could be a great Eagle Scout project but he likes the idea of talking with Division of Wild Life and Mosquito Abatement before making a decision. Unless, they say there are major negatives, he hopes we can find a way to do it.

5. Consider Resolution 390-16, A Resolution Adopting the Third Amendment to the Fiscal Year 2015/2016 Budget.

No discussion.

MOTION: Andy Williams Moved to Adopt the Third Amendment to the Fiscal Year 2015/2016 Budget. James Bruhn seconded the motion which PASSED.

The vote was recorded as follows:

James Ahlstrom – Aye
James Bruhn - Aye
Kelly Enquist – Aye
Mark Preece – Aye
Andy Williams - Aye

6. Consider Resolution 391-16, A Resolution Adopting the Fiscal Year 2016/2017 Budget and Certified Tax Rate.

Duane Huffman reviewed the summary document included in the meeting packet that outlined the specific items included in the budget. These items have been discussed in previous meetings. He also talked about three changes from the tentative budget approved earlier.

First, we received the certified tax rate from the County last week, as well as the corresponding dollar figure for revenues. As expected, this new amount is significantly higher than what was included in the tentative budget.

Second, expenditures for our Fire budget were adjusted down to reflect the final budget of the Fire District.

Finally, Class C funding was estimated to be \$211k but now we expect \$195k due to a legislative change that unexpectedly resulted in rural counties getting more than expected. We are not sure when these allotments will be corrected.

Mr. Huffman said we had included \$15k for additional sidewalk maintenance but removed it in the present draft due to the change in Class C funds. With our higher than expected projected General Fund balance of over \$1M, should we add it back in? Following discussion, it was agreed that \$15k would be included in the Streets budget for sidewalk maintenance.

MOTION: Andy Williams Moved to Adopt the Fiscal Year 2017 Budget including moving \$15k to the Streets Fund for Sidewalk Repair. Mark Preece Seconded the Motion which PASSED.

The vote was recorded as follows:

James Ahlstrom – Aye
James Bruhn - Aye
Kelly Enquist – Aye
Mark Preece – Aye
Andy Williams - Aye

Additionally, Mr. Huffman said there were two large expenses he wanted to bring the Council's attention.

The first is the purchase of two new servers for approximately \$11k to run the City's computers and replace outdated equipment and provide critically needed storage for the City's records. If ordered now, they should arrive the first week of July. The second is to purchase the streets loader as budgeted so it will arrive as soon as possible.

Mayor Romney asked if there were any concerns about ordering the two items – there were none.

7. Discussion Regarding Reservation Policies for City Park Facilities.

Duane Huffman explained that the new improvements at the Park have led to increased interest from the public in being able to reserve various amenities. With the popularity of the new playground there is more demand to reserve the two north boweries which today are on a first come first serve basis, and less demand for the south boweries along Pages Lane which we do reserve today. We also get calls occasionally from organizations to reserve our baseball fields and volleyball courts. Staff is looking for direction as to whether we should maintain the current reservation policy or change it to meet new demand.

Council member Ahlstrom began the discussion by suggesting there be a larger differential between fees charged to residents and non-residents. He would like to see the resident rates dropped and the non-resident rates increased to encourage use and availability of city facilities to our residents. There was other discussion about the frequency of reservation requests for volleyball, baseball and basketball and how to handle people waiting.

The consensus was that all boweries should be available for reservations. Signs should be posted at the volleyball, baseball and basketball courts that no organized use will be allowed without reservations. Signs could also be posted that remind users to limit the amount of time in use when others are waiting. We will look at putting in smaller boweries by the new playground for family use on a first come first serve basis. Staff will bring back new reservation dollar proposals after additional research is done.

8. Consider Resolution 392-16, A Resolution Adopting the Updated West Bountiful Consolidated Fee Schedule.

Packet memo included discussion of specific changes. The largest increases deal with attempting to offset the rise in the cost of brass parts for larger water meters.

MOTION: James Ahlstrom Moved to Adopt the Fiscal Year 2017 Consolidated Fee Schedule. James Bruhn seconded the motion which PASSED.

The vote was recorded as follows:

James Ahlstrom – Aye
James Bruhn - Aye
Kelly Enquist – Aye
Mark Preece – Aye
Andy Williams - Aye

9. Public Works Report.

Steve Maughan reported:

- Pages Lane Update – busy week but there is a light at the end of the tunnel.
 - Questar is swapping over its main lines tying them in north/south and east/west in the 800 West intersection. They expect to be done by the end of week and after final clean-up they plan to be gone by the middle of next week.
 - Once they are done we can finish up about 500 ft. of storm drain on the west end of the Project.
 - Concrete work should begin next week, then asphalt.
 - Century Link is waiting for us to get past 550 West due to changes in elevations then they'll come move pedestals, etc.
 - We will begin preparing the road for the parade and plan to use magnesium chloride to help keep the dust down.
- Our culinary well has worked well with the new float valve the past couple of weeks which has been a big help because Holly has had a well down so they have been drawing a lot of additional water from us. They expect their well to be back up in the next day or two.
- Water samples for lead and copper have been taken this week from homes built in the 70's/80's. This testing is required every three years.
- Prospector Trail will be seal coated this week – Thursday from 400 No. to Porter Lane, and Friday from Porter to Legacy, including Birnam Woods Park trail.
- Benches for the basketball court arrived today and will be installed this week.
- Mosquito Abatement will spray down Prospector trail tonight.
- Stringham Farms asphalt on 1000 N was pulled out and replaced.
- The asphalt will be repaired on 1100 West north of Pages Lane (in front of Olsen Ranches). They will saw cut where the asphalt has cracked.
- Asphalt in front of the Chase development on Pages lane will be repaired by Advanced Paving while they are here working on our Pages Lane Project.

10. Police Report.

Chief summarized his monthly report. He commended our crossing guards. Officer Godfrey is nearing the end of his first month and is doing a great job. He is scheduled to end his field training on July 9. At that time, Officer Chris Jacobsen will begin his new job as Detective.

11. Administrative Report.

- Duane Huffman reviewed the activity schedule for the Independence Day celebration and said we will do our best to clean-up Pages Lane for the parade.
- He mentioned that interviews for the new public works parks/facilities position will be held on Thursday between 1pm and 4pm and invited any council member wanting to participate to attend.
- He added as a point of interest that we were contacted by Woodside Homes. They stated that they are currently under contract for fifty acres of land at the corner of Porter Lane and 1100 West. There are several issues with the property including a lot of easements and overhead power lines. Staff will be meeting with them on Friday.

12. Mayor/Council Reports.

James Ahlstrom - No report.

Mark Preece reported that Youth City Council is finished for the year and will start up again in September. There are some members who will be helping at the Park on July 2. Tomorrow, he will bring in candy and signs for the parade. He added that the monthly EmPAC meeting was earlier tonight. Solar panels with an inverter have been installed on the CERT trailer bringing in 400 Watts of power.

James Bruhn reported that he and Steve Maughan attended the Weber Basin tour; it was a good day and they learned a lot. He also reminded members of the Arts Council Appreciation dinner at the golf course on July 7 and asked them to RSVP as soon as possible.

Andy Williams - No report.

Kelly Enquist reported on his last Mosquito Abatement meeting. They had a presentation about bat boxes, which was discussed earlier. He said they have noticed decreases in the number of mosquitoes following west side development, for example, North Salt Lake's mosquito numbers went down after Foxboro was developed. He also reported that No Spray requests last for two years and then they attempt to contact the property owner.

Mayor Romney commented that the new Marquee sign looks good. He has received some comments that at times there is too much information, making it difficult to read.

The Flag ceremony will be Monday, July 4, at 7:30 am with Ryan Stock, a non-commissioned officer from Hill Air Force Base, and a local scout troop.

10. Approval of Minutes from the June 7, 2016 City Council Meeting.

MOTION: *James Ahlstrom Moved to Approve the Minutes from the June 7, 2016 City Council Meeting. Andy Williams seconded the Motion which PASSED by Unanimous Vote of All Members Present.*

11. **Executive Session for the Purpose of Discussing Items Allowed Pursuant to Utah Code Annotated 52-4-205, Specifically Sections (c) Pending or Reasonably Imminent Litigation, and (d), purchase, exchange, or lease of real property.**

There was no Executive Session.

14. **Adjourn.**

MOTION: *James Bruhn moved to adjourn this meeting of the West Bountiful City Council at 9:15 p.m. James Ahlstrom seconded the Motion which PASSED by unanimous vote of all members present.*

The foregoing was approved by the West Bountiful City Council on Tuesday, July 19, 2016.

Cathy Brightwell
Cathy Brightwell (City Recorder)

