

WEST BOUNTIFUL CITY POLICE DEPARTMENT

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Todd L. Hixson
Chief of Police

Kenneth Romney
Mayor

Emergency Preparedness Advisory Committee Meeting

NOTICE IS HEREBY GIVEN THAT THE WEST BOUNTIFUL CITY EMERGENCY PREPAREDNESS ADVISORY COMMITTEE WILL HOLD A MEETING ON **Tuesday May 17, 2016 AT 5:30 PM** – 550 NORTH 800 WEST, WEST BOUNTIFUL CITY.

AGENDA

1. Approval of Minutes from April, 2016 meeting
2. Update on Trailer
3. Update on WB CERT
4. Update on ARES Communications
5. Current Budget Review
6. Roundtable discussion
7. Adjourn

According to the American's with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during the meeting should contact Cathy Brightwell at (801)-292-4486.

**Emergency Preparedness Advisory Committee
May 17, 2016
Meeting Minutes**

In Attendance:

Jim Hadlow
Chuck Kettenring
Alan Malan
Jason Meservy
Mischelle Robinson

Todd Hixson
Mark Larson
Steve Maughan
Mark Preece

1. Approval of minutes: Todd Hixson asked for a motion to approve the April minutes. Motion was made by Jason Meservy, seconded by Mark Larson.
2. Trailer Update – The trailer was used at the basketball court ribbon cutting for power. Recently installed the inverter purchased last year, the cable was donated by Bountiful RV and the breaker by DC Customs.
3. Cert Update – Jason Meservy presented a new idea on credentials for CERT, instead of creating credentials for every individual member, only create credentials for the leadership of the CERT trailer and the Spontaneous Volunteer Management. Then as groups are trained they are credentialed as a group for only the trained tasks and only for the assignment given. A decision has not been made and further discussions will need to take place. Had a Stake preparedness discussion, discussed the communication during the last wind event. One Stake did better than the other at disseminating the information. However, West Bountiful as a city fared well overall throughout the wind event. There has been an email sent out county wide for CERT to help with the air show at Hill Air Force base, however, there has been a lack of interest or availability county wide.
4. Ares Update – Will be at the air show and the hospital drill tomorrow, they will be transporting “victims” from Hill. All tests went well. Centerville had their event on Saturday and Jason Meservy ended up manning their trailer. The trailer built but there no supplies. Jason was able to go the after action meeting and got approval to program Centerville’s frequency into our radios and shared our frequency with them. Chief Hixson would like one of the new radios for his office, in case of emergency. Chief is still working on a computer, one should be available soon.
5. Budget – Only change was a couple of purchases of \$93.13. Discussed purchasing solar for the trailer. Jason Meservy also discussed items he would like to purchase, including Incident Command vests, water containers, and triage tapes. Mark Larson will contact his friend Derek, who has worked on the trailer, to look into designing a system for trailer. Todd Hixson asked

for a vote to make purchases, leaving \$1000 for solar. Motion to approve by Jason Meservy and seconded by Mark Larson. Vote was taken and all in attendance voted yes.

Round Table:

Steve Maughan – He is working on getting a list to Jason Meservy for all gas lines/utilities in the city.

Alan Malan – Air Show and Field Day are coming up the last weekend of June. The radio club is getting new equipment that Alan is helping with.

Jason Meservy – We have committed the trailer to the WB Safety Fair, WB parade, Utah Prepares Conference and Expo at South Town August 27th, South Davis Preparedness Fair at Woods Cross High School September 24th. West Bountiful is in charge of seminars/hourly classes, they are working in 16 different classes.

Todd Hixson – Did a small exercise for Great Shakeout, radios in vehicles did better than last year, even though antennas have not changed. Safety Fair is on July 1st will have a couple new entries and we will have the command post this year. We would like to set up flagger training here for fall.

There being no further business, a motion was made to adjourn by Alan Malan and seconded by Mark Larson. The next meeting will be June 21, 2016.

Above minutes were reviewed and APPROVED on June 21, 2016

M. Robinson
Mischelle Robinson, Secretary

