

Emergency Preparedness Advisory Committee
July 15, 2015
Meeting Minutes

In Attendance:

Ron Crandall
Mark Larson
Jason Meservy
Mischelle Robinson

Todd Hixson
Alan Malan
Mark Preece

1. Approval of June 17, 2015 minutes: Chief Hixson asked for a motion to approve the June minutes. Motion was made by Ron Crandall, seconded by Mark Larson.
2. Trailer – Close to being completed. Still need to put the plates on for the antenna mounts. Todd Hixson said as soon as the buildout is completed it needs to be parked at City Hall for insurance purposes. Need to make sure there is a plug available.
3. Cert Update – Ron Crandall said everything is going well. Starting the 4th Thursday of September will be doing 4 weeks of CERT First Aid training and 2 weeks of triage training. Will run the training again in 6 months when first round is complete. Getting good feedback. The training will be opened up the city, not just CERT people.
4. Ares Update – Alan Malan has a connector coming for the cable so he can test the TNC. Todd Hixson just got a new computer for one of the officers, so the old one may be available to use with the TNC. Radio tests all went well.
5. Budget – EmPac will be adopting the city's current way of accounting, so the unused budget no longer rolls over. \$3000 was approved for this year. Proposal for items to purchase with budget: Flagger training, handheld radio batteries for the trailer, PA horn and CB radio, vests for Command Post, triage tape, water container, pry bars, solar for trailer, wood block for cribbing, magnetic signs for CERT cars, propane tank and mount for generator. Motion to spend budget money on batteries was made by Ron Crandall and seconded by Alan Malan. Motion to spend budget money on PA horn and CB radio was made by Mark Larson, seconded by Jason Meservy.
6. Training – Spontaneous Volunteer Management Training is set up. Renate and her group need to get online and get registered and the invoice will be sent to Todd Hixson. The training will be held August 18, 2015 in South Salt Lake.

Round Table:

Ron Crandall – Appreciated what was done for CERT and Jason on July 3rd. Ron purchased cases of water if the city would like to buy some from him.

Mark Preece – Was unable to attend but has heard good things about the Safety Fair and thanked everyone for their hard work.

Mark Larson – Got a hold of Derrick and Tom and they will be here for Council Meeting.

Jason Meservy – Has been working with the West Bountiful Stake, hasn't had much from Stonecreek Stake, to rework a planning and training program for their response groups. He is redoing Layton City's, so they will be prepared. He is still pushing for the Stakes to purchase medical supplies for each ward. Ron Crandall printed 7 different posters with "Are you ready?" They would like to display them on rotation at City Hall. Alan Malan suggested putting them in the foyer at the churches.

Todd Hixson – Asked Mark Larson to thank his daughter for washing the CERT Trailer. Thanked everyone for the participation in the parade and the fantastic job they do. He was honored to give out the awards.

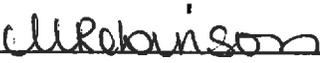
Mark Larson – When he was at Emergency Essentials we were invited to bring the trailer and leave it there for a day to show it off. It would need to be manned and very well identified as West Bountiful.

There being no further business, a motion was made to adjourn by Alan Malan and seconded by Mark Larson. The next meeting will be August 19, 2015 at 5:30pm.

Above minutes were reviewed and APPROVED on 9-16-15



Chief Todd Hixson, Chairman



Michelle Robinson, Secretary