

**Emergency Preparedness Advisory Committee**  
**September 20, 2016**  
**Meeting Minutes**

**In Attendance:**

Renate Allen	Jim Hadlow
Todd Hixson	Mark Larson
Alan Malan	Jason Meservy
Heather Gardner	Ed Swanke
Kelly Enquist	

Todd Hixson asked for a motion to approve the August minutes. Motion was made by Alan Malan, seconded by Mark Larson.

Cert Update – Renate Allen sent out another email regarding cert and had 2 people respond. There has only been one response for the upcoming Preparedness Fair to either Jason Meservy or Renate Allen. Todd Hixson will assign the two officers to the Command Post at the Preparedness Fair to help with whatever they need. Heather Gardner asked how to get on the email list because she and her husband are CERT trained. Renate Allen got her information to add her to the list. There are no trainings scheduled this month due to the Preparedness Fair. They are talking about doing Quarterly meetings and combining with neighboring agencies to get a larger turnout and not waste our resource, if the other cities are willing.

EOP Update – No work has been done because of the upcoming Preparedness Fair. Steve Maughan attended a meeting for Public Works Directors and was told someone from the State would be coming out in early 2017 to see what work we have done and let us know what they can do for us regarding the Disaster Mitigation Plan. Jason Meservy is just waiting on Steve Maughan to get him data and to confirm the data from the sewer department. Then the plan just needs to be reviewed.

ARES Update – Tested radios, war wagon will be at the Preparedness Fair. Todd Hixson said they will have 2 computers in the next month and a half.

Preparedness Fair – They are still looking for 32 volunteers to help with traffic; however there will be some Job Corp people to help out. Renate Allen was concerned about the football people getting directed to park at Smith’s but Jason Meservy said Chief Butler has talked to the football organizers. Todd Hixson recognized and thanked everyone for all the work they have put into the Preparedness Fair, other events and trailer. There will also be a training element to the Preparedness Fair and Jason Meservy has been set up as Incident Command and he has asked Renate Allen to be CERT Command. They will both be carrying two radios.

Neighborhood Watch – Ed Swanke approached the city about starting a Neighborhood Watch program in his area. It was decided it covers a lot of the same things as EmPAC, so it was decided to add it as component of EmPAC committee. Todd Hixson would like to implement the program in small incremental steps to maintain sustainability in the long term. As a first step, he would like start by encouraging more citizens of West Bountiful to follow the police department on Facebook and Twitter. He would also like to encourage people to call Dispatch when something is occurring. They have had lots of incidents of reporting late or find out through other sources. The number for Dispatch is 801-298-6000. Renate Allen thinks more people may want to be involved with Neighborhood Watch than CERT, but CERT may be able to use those people as contacts in the different districts.

Ed Swanke said the radar trailer was on 1100 West for six days and had 44,276 vehicles travel through the area. His main concerns are the amount of kids that live on the street with the traffic and theft in the area. He has collected 45 signatures and spoken with neighbors. His plan is to operate from the entrance to the golf course to almost 400 North and 600 North and 700 North. He will be creating a book with maps and information on residents in each home. He has put up 10X18 Neighborhood Watch signs on 1100 West and 600 North and he has put stickers on mailboxes. He also requested an officer attend neighborhood gatherings. Todd Hixson asked if Ed Swanke wanted to work with the EmPAC group or if he was just going to proceed as he has on his own. Ed Swanke said right now he was laying the ground work and when that was completed he thought it may fall under EmPAC and the Police Department. Todd Hixson reemphasized the philosophy of the committee is that everyone has a voice and the need to make incremental steps. Todd Hixson asked about Neighborhood Watch to the CERT Page. Mark Larson suggested setting up a separate Facebook page for Neighborhood Watch but to link it to the CERT page.

### **Round Table:**

Jim Hadlow – Bountiful is having flagger training. He will get the information on that training and pass it on to Todd Hixson. Todd Hixson said he has talked to them and has given them a few dates, but they have never done an evening class, so she was checking with the instructors on availability. Jim also asked about the alarm for the trailer and Mark Larson and Jason Meservy are still looking into it but think it should be easy.

Alan Malan – The radio repeater up at Eaglewood is being replaced.

Mark Larson – Suggested getting jack stands for the trailer, right now it on blocks of wood when it not connected to a truck and jack stands would be more stable. We would need at least 4. He also suggested a big hammer. Mark made a motion to buy 4 jack stands and a big hammer. Motion was approved.

Jason Meservy – Asked Jim Hadlow for names to be district coordinators for CERT and money for the addition supply boxes, \$1200 per box. CERT classes in Bountiful started tonight. Thursday, he will be participating in a whole community disaster. Bountiful is having their

Preparedness Seminar that we usually help with on October 4<sup>th</sup>. He asked for feedback on preparedness emails and everyone seemed to think they were beneficial.

**There being no further business, a motion was made to adjourn by Alan Malan and seconded by Mark Larson. The next meeting will be October 18, 2016.**

Above minutes were reviewed and APPROVED on November 16, 2016

M. Robinson  
Mischelle Robinson, Secretary