



Bryce Canyon City Town Council Meeting

September 2nd, 2021

10:00 A.M.

70 West 100 North

Attending: Mayor Shiloh Syrett, Mike Stevens, Gary Syrett, Jean Seiler, Deanna Moore, Taryn Syrett, and Sydney Lamas

By Phone: Bryce Syrett & Cherrie Tebbs

Others: Kadi Fransen- Garfield County Insider and Kameron Roundy

1. Welcome

A. Prayer

Given by Gary Syrett

B. Pledge

Lead by Gary Syrett

2. Approve Minutes of 8/19/2021 & 9/2/21 Council Meeting: Motion to approve the minutes made by Mike, 2nd by Gary, Bryce yes

3. Adopt the Agenda: Motion to adopt agenda made by Mike, 2nd Gary, Bryce yes

4. Other Business

A. Fees Resolution 2021-001: Fee resolution has been emailed and also given to the council today in the meeting. The council has reviewed the ordinance for the zoning fees. Motion to adopt the 2021-001–Fees Resolution as proposed made by Gary 2nd by Mike, Bryce yes

B. EMT/Fire Department Annual Dinner: There were fewer in attendance this year, IDK BBQ bid out 100 for the dinner however there were less than 50 that attended. IDK BBQ cut the bill in half. Tropic Town had already paid their portion. Therefore, we will have Tropic Town bill us for half of the amount they paid. Motion to approve the payment for the dinner not to exceed \$500, made by Mike, 2nd by Gary, Bryce yes

C. BVHS Baseball Field Banner: The advertising banner for the baseball field will cost \$1,200.00 for the creation of the banner, then an annual fee of \$100 each year to keep the banner up. Waiting for approval on the design. Motion to approve the payment for the BVHS baseball field banner made by Mike, 2nd by Gary, Bryce yes

Cherrie called in

D. BVHS Hudl: The bill was received for the BVHS boys' and girls' basketball team. The total bill is \$3,050.00. The volleyball charge has been removed. If they want to use it then we will cover the cost next year. Bryce will follow up with Jeff and Andrea to see if volleyball would use it next year. Motion made by Bryce to approve the HUDL purchase, 2nd by Mike, Gary yes, Cherrie yes

E. Taryn – Lawn Mower: Hold off until spring and see how the budget is then. Take off the agenda for now.

F. Employee Retirement Plan: Waiting on the application so we can get Taryn enrolled.

G. Adopt Resolution 2021-002 to cancel the 2021 Elections: The candidates that have filed this year are R. Shiloh Syrett - Mayor, Gary Syrett – 4-year council, and Mike Stevens – 4-year council. There are no opponents that have applied therefore the election will be cancelled by Resolution 2021-002. Motion to approve the resolution to cancel the election made by Mike, 2nd by Gary, Bryce Yes, Cherrie yes

H. Council Member Appointment: Received one letter of intent for the vacant council position from Kameron Roundy. Kam did not have any concerns regarding meeting dates. Mayor reviewed duties with Kam and he feels comfortable with them. Kam will fill the remaining term of former Council Member Nick Pollock, which will be two years.

Vote conducted by the council on appointment of Kameron Roundy - Mike yes, Gary yes, Cherrie yes, Bryce yes.

Motion to approve appointment of Kameron Roundy for a two-year council term made by Gary, 2nd by Mike, Cherrie yes, Bryce yes.

Syd will see if Sandra Francisco can attend the next council meeting to perform Kam's Oath of Office.

I. Adopt the Election Candidate Ordinance 2021-002: Each municipality needs to have a candidate ordinance that outlines election laws pertaining to candidates. Motion to adopt Ordinance 2021-002 made by Mike, 2nd by Gary, Bryce yes, Cherrie yes

J. MatBoss Purchase – Bryce Valley Wrestling - MatBoss is similar to HUDL, the total cost is \$599.00. The BVHS Wrestling team used it last year and it was a success. Motion to approve the purchase made by Gary, 2nd by Mike, Bryce yes, Cherrie yes.

Mike read a donation letter from the wrestling team for a new mat and supplies. They are asking for \$2,000.00. All that donate, they will have the names printed on the new mat. Any funds left over will go towards wrestling tournaments. The City already donated \$1,500.00 on June 3rd towards the new mat. Need to reach out and see if they need additional funding.

5. Department Reports

Mayor: Had final walk through on Main Street with Neilson and Jones and DeMille. A few cracks were found in the curbing and a low spot in the ADA ramp that needed to be fixed. The ramp should be okay and drain good. Still need to run the wiring for the power to street lights. The light poles will have a new Garkane meter so watch for the new billing. Mike took care of reimbursement requests for UDOT funding. Have not received the reimbursement check as of today. UDOT will reimburse at total of \$173,000.00 for the project. **Jean:** Working on getting the street signs on main street back up. Just waiting on UDOT analysis to find out what signs need to be put back up. Jean will follow up on the installation of signs.

Jean: Went to the partners meeting. The hot topic was the potential government shutdown. Jean has another meeting next Thursday on changing the interpreting signs within BCNP. They have reached out to Ron regarding the water study. Gayle Pollock involved in it. Will determine the water capacity of the aquifer. They have reached out to the other plateau businesses with concerns. Chris W. with forest service indicated it will be later this fall before they start on the bike path repair. The project will include reinforcement of the wash walls in some areas.

Ice rink: Jean on a call yesterday with contractor for the ice rink. The challenge on the ice rink is finding the chiller. COVID put a damper on purchasing chillers. Will work on the curbing for the rink, as well as the prep work on the dirt and rock. They will continue to do what they can for now. If there is a chiller available within budget it might progress quicker. Some parts won't be here until end of October and they will take at least one month to install. Might be too late in the year to pour 9,000 square feet of concrete. They did secure additional funding, and will allow Bryce Canyon City time to determine if they have additional funding to contribute to the project.

Mike: nothing to report

Gary: Camera at the shuttle is fixed. Vent is here. Work on turning water off as needed.

Jean: Received email from Sunrise Engineering in regards to 100% grant funding for mobility related projects like sidewalks, trails etc. Funds could apply to transportation, maybe use funding to help the shuttle. The deadline to apply for the grant is the end of September and the project has to be on the Five County Project List county priority list. The list is due in January so we can put on the next list. Sunrise Engineering is willing to come and discuss funding with us. They will also submit a bid for filling out the grant application. Jones and DeMille send a letter yesterday in regards to the same funding. Maybe

have them both put a plan together and compare costs. Jean will let them know when to come into a meeting and explain the details. See if Sunrise Engineering can come to the October 7th meeting and Jones and DeMille the next meeting on October 21st.

Main street sign just needs the mud, grout and rock installed. It does have the screen. Will need to haul the materials down and lift capstone up.

Bryce: nothing to report

Kam: Mayor will get Kam connected to Trello and get him the info for the Wellness center heat, HVAC and annual scheduling. Follow up with Nick on agreement with South West Department of health for the BV Coalition agreement.

Deanna: nothing to report

Taryn: Work on turning sprinklers and water off. Will schedule Garfield County Inmates to come help with main street cleaning and will schedule during October.

Jean – Will work on banners for new light poles, and Christmas décor. Working on solutions for new banner arms.

Syd: Attending UGFOA conference next week in St. George and will submit a travel request.

6. Planning Commission-Mayor Syrett: no discussion

7. Financial

- a. **Profit Loss/Balance Sheet/Budget Report (First Meeting of the Month):** next meeting
- b. **Budget Report – Sydney Lamas (First Meeting of the Month):** next meeting
- c. **Warrants-Mike Stevens**

Garkane Energy \$770.34, Rainbow Sign and Banner \$4017.70, Gary Syrett \$55.00, AlSCO \$93.77, Cherry Creek Radio \$1,000.00, Cody Shirreffs \$516.76, David Tebbs \$45.00, Herb Baugh \$163.86, Holly Willis \$143.58, Imaging Concepts \$22.96, Jail Ink \$65.00, Jaynee Peterson \$500.00, Jorgensen's Honda \$600.00, Nielson Construction \$86,510.03, Rain Retail Software \$708.00, Southwest Public Health Dept. \$260.00, The Wayne & Garfield County Insider \$326.40, Environmental Systems Research Institute Inc. \$1,202.00, Fred Syrett \$55.00, Kam Roundy \$30.50, Nick Pollock \$60.00, PEHP Group Insurance \$847.16, Taryn Syrett \$50.00, South Central Communications \$445.20, Zions Bank CC \$5634.81, Best Western Ruby's Inn \$1384.38, Scholzen's Products Company \$451.20, Garfield County School District \$202.00, Best Western Ruby's Inn \$875.00, Bryce Canyon Sinclair \$251.53, Clarks Country Market \$15.52, Fun Time Inflatables \$1235.00, High Mountain Consulting \$5000.00, Jake Galvich \$500.00, Orton Farm Company \$229.92, The Wayne & Garfield Insider \$42.00, Eddie Garcia \$500.00, Garkane Energy \$600.86, Bryce Valley Builders \$691.50, Bulls-Eye Pest Control \$3378.00, PEHP Group Insurance \$847.16, AlSCO \$93.77, Hinton Burdick CPA & Advisors \$745.72, Jones & DeMille Engineering \$1550.40, Canon \$1000.67

Motion to approve the warrants made by Gary, 2nd by Bryce, Mike yes, Cherrie yes

Jones and DeMille will remove the cost we paid out for seven feet of curbing from one of their bills so watch for it.

8. Review Next Meetings Agenda – Next meeting set for October 7th.

9. Local Building Authority Meeting

Motion to open the LBA meeting made by Mike, 2nd by Gary, Cherrie yes, Bryce yes
No discussion

Motion to close the LBA meeting made by Mike, 2nd by Gary, Cherrie yes, Bryce yes

10. Adjourn Council Meeting

Motion made by Mike to adjourn the council meeting, 2nd by Gary, Cherrie yes, Bryce yes