



# Bryce Canyon City Town Council Meeting

July 1st, 2021

10:00 A.M.

70 West 100 North

**Attending:** Mayor Shiloh Syrett, Mike Stevens, Nick Pollock, Gary Syrett, Bryce Syrett, Cherrie Tebbs, Sydney Lamas, Jean Seiler and Taryn Syrett

**Others:**

## 1. Welcome

**A. Prayer:** Cherrie Tebbs

**B. Pledge:**

**2. Approve Minutes of 6/17/21 Council Meeting:** Motion to approve the minutes made by Gary, 2<sup>nd</sup> by Mike, Nick yes, Cherrie yes

**3. Adopt the Agenda:** Motion to adopt the agenda with addition of item F.- Garfield Memorial Healthcare Foundation Donation, and item G.- road striping, made by Gary, 2<sup>nd</sup> by Mike, Nick yes, Cherrie yes

## 4. Other Business:

**A. Taryn – Lawn Mower Quote:** Taryn checking into a smaller mower for the smaller lawns. He has a bid from Jorgensen's and will look into the state contract on pricing. Make sure the mower has a catcher on it. Looking at pricing on Dixie Choppers but they are still large units. Need something to power rake and aerate the lawns as well. Do we purchase our own equipment or contract this service out again? Contracting it out costed around \$9,000/year plus maintenance. We will still need the John Deere for snow removal and larger lawn areas. An electric mower might be good for the shuttle lawn. The grass at the shuttle area is not growing, do we fertilize the lawn area? Needs to be power raked. Taryn spoke with Bullseye and they do fertilize all the lawns. Taryn will work on more pricing with the state contract and report back. If we start with the purchase of an electric push mower it will help.

**B. Taryn – Bryce N' Ice Business License:** Taryn has filled out the business license application. The application is for a shaved ice business that Taryn's wife Kinley will manage. They will put the trailer shack on Ruby's Inn's property. The City will add food trucks to the zoning ordinance, but it is not in place yet.

Motion to approve the business license made by Gary, 2<sup>nd</sup> by Nick, Cherrie yes, Mike yes

**C. TPA UDOT grant Funding Agreement:** Received the agreement from UDOT. They will email Shiloh a copy of the agreement for electronic signature. Motion to approve the agreement made by Nick, 2<sup>nd</sup> by Mike, Gary yes, Cherrie yes,

**D. Fire Convention Credit Card Fees:** The Utah State Fire Convention was held last week. It was a huge success and members loved it here. They may be back for future conventions. Some departments wanted to pay with credit card, so Syd processed them through the City's QuickBooks account. The credit card fees are around \$190.00. Would the City be willing to cover the fees? Motion made by Mike to have the City cover the credit card fees, 2<sup>nd</sup> by Gary, Cherrie yes, Nick yes

**E. Employee Retirement Plan:** The City will look into retirement plans. Syd will contact URS and obtain some information. It is possible to have a part-time and a full-time plan. Motion made by Nick for the City to pursue information on a retirement program, 2<sup>nd</sup> by Gary, Mike yes, Cherrie yes

Bryce entered meeting

**F. Garfield Memorial Health Care:** The annual golf tournament will be held on August 6<sup>th</sup>. The donation dinner will be held on August 25<sup>th</sup> at Ebenezer's Barn & Grill. We typically purchase the \$1500/package that includes everything. We do not need to sign up for golf, but if someone wants to they can. Garfield Memorial will use the funds to put in a new operating room, pharmacy, and purchase equipment for the emergency room.

Motion made by Nick to donate \$1500.00, 2<sup>nd</sup> by Mike, Gary yes, Cherrie yes, Bryce yes

**G. Striping bid:** The street striping bid went up \$900.00 from the previous year. The total is \$8900. It will cost an additional \$2700 for the shuttle parking lot. They can schedule the painting the same time as they paint the roundabout next Thursday. The parking lot striping will need to be scheduled later. The City would prefer to do this in April/May

may change next year as it will be rebid out. Brian currently paints his own lines right now. Jean will let them know we will wait on the line painting.

## 5. Department Reports:

Mayor Syrett:

Zoning Ordinance: Kaden will be here today to present Mayor with the first draft of the zoning plan. He will email it out to the council to review. Let Mayor know of any other ordinances we need - noise, vaping/CBD, food truck, dog kennel etc.

Cares Act Funding: We have used up all of the Cares Funding. With the new American Rescue Plan Act, the City may qualify for an additional \$26,000. The ULCT has hired a temporary employee to guide municipalities through the process to apply for the funding. Funding can be used to replace lost revenue. Will need to apply by July 21<sup>st</sup>, Shiloh will work on the application.

Mike: Working on lights at Public Safety Building. Taryn will follow up with Marshal Evans on all the electrical issues.

Gary: No camping signs? Is it really an issue with Shuttle? Jean will follow up with Brian and see what they think. We do have the signs. If the campground is full, then do we want to push them down the road or keep them here for business? If it is a concern, then we will put up the signs in the shuttle parking lot.

Bryce:

Main Street Enhancement: There is an issue with the Jones and DeMille engineering of the slope from the highway to the gutter. The state will not approve the grading. The curbing is too low. On south side of trailer park, they will redo the curbing. Not sure on the north side of the campground how they will fix it. Lynden will be here tomorrow to make a decision. When they engineered they assumed the road was 2% grade and it was not.

Jean: Peter should be here this week to finish up on the North entrance sign. We need to clean up the mess by the sign and not wait for Peter to come.

Nick: Petersons came last week to check the heat issue. Might be later this fall before they get answers. Some filters and belts need to be updated. It will be best to contract with Petersons for annual maintenance. Insulation was also an issue with the gym. Petersons will bring in an infrared camera and check the heating. Heat goes right to ceiling and does not go back down. Nick will get Petersons on a maintenance plan for the Public Safety Building and Wellness Center.

Cherrie:

Cemetery –Debbie Jensen is asking about plots. If it is for Arthur and Vicki, they already have plots. The cemetery plot map is on the app and pricing is on google drive.

Canyon2Canyon – Might need to charge a fee that goes towards the bike path fund. Could be a small fee per registration. Could also offer a donation program as well. The event will continue to grow. Met yesterday to figure out bike stands.

**6. Planning Commission-Mayor Syrett:** Meeting today with Kaden

## 7. Financial

**Profit Loss/Balance Sheet/Budget Report (First Meeting of the Month):** reviewed  
**Budget Report – Sydney Lamas (First Meeting of the Month):** reviewed

### a. Warrants-Mike Stevens: -

PEHP Group Insurance \$1614.12, Garkane Energy \$577.82, Tropic Town \$400.00, Garfield Co Je Livestock Show \$500.00, Jean Seiler \$179.92, Imaging Concepts \$22.96, Tropic Firefighters Association \$600.00, Bryce Canyon Half Marathon #500.00. Heaton Greenhouse\$160.00, Zion's Bank CC \$6104.18, Jones & DeMille \$852.50, Scholzen's Products Company \$1246.93

Motion to approve the warrants made by Gary, 2<sup>nd</sup> by Nick, Mike yes, Bryce yes, Cherrie yes

**8. Review Next Meetings Agenda:** Next meeting is July 15th

**9. Local Building Authority:**

Motion by Gary to open LBA meeting, 2<sup>nd</sup> by Nick, Cherrie yes, Bryce yes, Mike yes

No discussion

Motion by Gary to close the LBA meeting, 2<sup>nd</sup> by Nick, Mike yes, Bryce yes, Cherrie yes

**10. Adjournment of Council Meeting:** Motion to adjourn the council meeting made by Gary, 2<sup>nd</sup> by Nick, Bryce yes, Mike yes, Cherrie yes