



# Bryce Canyon City Town Council Meeting

March 18th, 2021

10:00 A.M.

70 West 100 North

**Attending:** Mayor Shiloh Syrett, Nick Pollock, Bryce Syrett, Mike Stevens, Sydney Lamas, Deanna Moore, Taryn Syrett and Jean Seiler

**Others:** Kadi Fransen, Garfield County Insider and Sherriff Perkins, Garfield County Sherriff's Office

## 1. Welcome

**A. Prayer:** Mayor Syrett

**B. Pledge**

**2. Approve Minutes of 3/3/21 Council Meeting:** Motion to approve the minutes made by Mike, 2<sup>nd</sup> by Bryce, Nick yes

**3. Adopt the Agenda:** Motion to adopt the agenda made by Mike, 2<sup>nd</sup> by Nick, Bryce yes

## 4. Other Business:

**A. Sherriff Perkins – Annual Contract Renewal:** Sherriff brought in the updated Inter-local agreement. The County updated the dates and contracted amount to \$25,000/year. The contract is good for five years. Both Commissioner Pollock and Sherriff Perkins have signed the agreement, if approved it just needs the Mayors signature. As discussed in last meeting we had funds carry over from 2020, so we will just need to pay around \$10,000 this year. Sherriff Perkins will send an invoice for the amount due. Motion made by Bryce to renew the five-year contract with the Garfield County Sheriff's Office, 2<sup>nd</sup> by Mike, Nick Yes

**B. Bullseye Pest Control Business License:** Jeff Moore submitted the business license application for Bulls Eye Pest Control for pest and lawn services. He has also paid his business license fee. Motion to approve the business license made by Mike, 2<sup>nd</sup> by Bryce, Nick Yes

**C. Basketball equipment bids:** Taryn received a bid for basketballs from BSN Sports. The total for twelve basketballs, (six girls and six boy's basketballs) is \$916.26. Per ball cost is \$70.94 with the Bryce Canyon City logo on them. Freight charge of \$64.98. If we do not need to put them all out now, we should keep some for back up. Motion to approve the purchase of the basketballs from BSN Sports made by Bryce, 2<sup>nd</sup> by Nick, Mike yes

**D. Weight Room Equipment/Maintenance Bids:** Taryn received request for the City to add the Concept Two - SKIERG machine to the weight room. This machine offers a full body work out. The cost is \$770.00 plus shipping. There would also be an additional charge of \$180.00 for the floor stand and mat. If we do not purchase those items we could secure the machine to the wall, but it would be stationary. Taryn has measured an area and it will fit in the weight room. The total cost with the floor stand and mat would be \$950.00 plus shipping. Shipping will be around \$45.00 to \$80.00. Motion made by Nick not to exceed \$1200.00 for the equipment purchase, 2<sup>nd</sup> by Bryce, Mike Yes  
Taryn also received a bid from Dan at Upper Limit to perform a maintenance check on the weight room machines. The bid also includes the purchase of more dumbbells and kettlebells. Total bid is \$3,060.25 and includes travel. Motion to approve the bid by Upper Limit made by Bryce, 2<sup>nd</sup> by Nick, Mike yes

**E. Gym Wall Padding Bid:** Nick and Taryn have measured the wall space. The total bid to deliver and install the wall padding is \$8,973.00. The bid is good for 60 days. There is a safety concern with not having them, so we need to get them as soon as possible. Motion made by Nick not to exceed the quoted bid, 2<sup>nd</sup> by Mike, Bryce yes

## 5. Department Reports:

Mayor: Reached out to Kaden Figgins and Tim Leech to set up a meeting possibly next week for the zoning ordinance.

Cares Act Funding– spoke with the Red Canyon Transit and Bryce Photo Lab about the funding approved last meeting. Not sure how the new State cares funding will be allocated, but we might have the potential to receive more. We still have around \$15,000.00 available to spend before June 30<sup>th</sup>.

Google Workspace - We do have to prepay the cost. Already approved \$1200.00 for the workspace.

Just a reminder we do have an email set up for warrants. The email is [accountspayable@byrcecanioncityut.gov](mailto:accountspayable@byrcecanioncityut.gov).

Send Mike invoices through this email.

Mike: Andy has the Public Safety lights for the outside. Taryn will coordinate with him on installing. Taryn will work on bird caulk too. JJ Windows is coming next week to install blinds on office doors.

Gary: not present. – Jean followed up with Karl on the carpet in the Shuttle booths. Is the booth by the Ruby's lobby a Ruby's cost or City? We already have the carpet left from the Shuttle Building so we can use it for the booths.

Camera passwords were given to Brian. Taryn will work on turning the water today at the Shuttle Building.

Bryce: Need to take Christmas decorations down. Taryn will put on schedule and coordinate a time to take them down.

Jean: Banners on main street poles are getting warn. We have some newer ones upstairs we can swap out the warn ones. Reach out to Lynden on the lighting/light poles and arm poles. Bid opening for the main street enhancement project will be Tuesday March 30<sup>th</sup> or Wed March 31<sup>st</sup>. Not sure yet but it will be prior to the April 1<sup>st</sup> meeting. Two road signs have been knocked over this year with snow plowing, need to work on getting them back up. The street signs are near Mayors house and Public Safety building.

Nick: Update on the Wellness Center heating. We will have another heater installed on the East side of the gym. Petersons Plumbing will have time to run the pipe. They will let us know when they can do it. Kendrick committed to make sure we do not pay anything to have the other heater installed. Danny was willing to buy it, but it is not fair to him. Danny will still come and take care of insulation and door sweeps in the gym.

Cherrie: Not present - Update on scholarships – all school counselors have the applications. They will be due April 15<sup>th</sup>. They can be hand delivered or post marked by this date. We offer four scholarships to Bryce Valley High School, two to Escalante High School and two to Panguitch High School. They can email the applications to [scholarships@brycecanyonctiyut.gov](mailto:scholarships@brycecanyonctiyut.gov) as well.

Taryn: Wellness Center fee renewals are coming up. Every renewal has been extended three months due to COVID shut down last year. Google Workspace can do auto emails. We can also set up invoices through QuickBooks. Syd and Taryn will work on setting up the invoicing in QuickBooks and work on sending out renewals.

**6. Planning Commission-Mayor Syrett:** no discussion

**7. Financial**

**Profit Loss/Balance Sheet/Budget Report (First Meeting of the Month):** Next Meeting  
**Budget Report – Sydney Lamas (First Meeting of the Month):** Next Meeting

**a. Warrants-Mike Stevens: -**

Bryce Canyon Sinclair \$1.86, AlSCO \$112.00, Garkane Propane \$803.53, Unemployment Insurance \$143.46, Utah High School Sportscasts \$4,500.00, Utah State Division of Finance \$11,075.00, Bryce Photo \$2,000.00, OLWM Web Marketing \$6,122.00, Red Canyon Transit \$5,728.47, Hinton Burdick CPA & Advisors \$13.50, Jones & DeMille Engineering \$3,373.50

The Jail Ink warrant discussed last meeting was for Ruby's Inn Quartsite travel so we will void the check.

Motion to approve the warrants made by Bryce, 2<sup>nd</sup> by Nick, Mike yes

**8. Review Next Meetings Agenda:** Next meeting is April 1<sup>st</sup>, 2021-Add approval for the bid for the main street project and possibility a water/sewer discussion. Let Syd of any items that need to put on the agenda

**9. Local Building Authority:**

Motion by Mike to open LBA meeting, 2<sup>nd</sup> by Bryce, Nick Yes,  
No discussion

Motion by Mike to close the LBA meeting, 2<sup>nd</sup> by Bryce, Nick Yes,

**10. Adjournment of Council Meeting:** Motion to adjourn the council meeting made by Mike, 2<sup>nd</sup> by Bryce, Nick yes