



Bryce Canyon City Town Council Meeting

March 15th, 2018

10:00 A.M.

70 W 100 N

Attending: Mayor Shiloh Syrett, Gary Syrett, Bryce Syrett, Mike Stevens, Nick Pollock, Cherrie Tebbs, Deanna Moore and Sydney Lamas

Others: Morris Peacock, Sheriff Perkins, Lyndon Friant

1. Welcome

A. Pledge

B. Prayer – Bryce Syrett

2. Approve Minutes of 2/15/2018 Council Meeting:

by Mike, 2nd by Bryce, Cherrie Yes, Gary Yes, Bryce Yes Nick Absent

3. motion made by Cherrie, 2nd by Mike, Gary yes, Nick Absent

4. Other Business

A. Sheriff Perkins Report: The contracted staff has remained the same. They will patrol again from April – October. If the council any concerns, let Sheriff Perkins know. We will have another busy year. On any events let them know if additional help needed. The schedule does rotate with officers. Would like to see officers do walk through in the employee housing. Annual payment should remain the same this year. Add approval of next year contract renewal to next agenda.

Nick Entered Meeting

B. Morris Peacock – Hinton Burdick FYE 6/30/17 Audit Review: Morris present to discuss audit. They perform test work to confirm revenues and expenses. Revenue Trend: Sales & Resort taxes have continued to climb. Intergovernmental earnings – grant revenue. It will vary from year to year based on grants. Statement of Net Position includes fixed assets. Governmental accounting only records it on this statement. On Balance Sheet include principal payments as debt service expenditures, but included on Statement of Net Position. Two findings this year – material adjustments – can't separate duties, we can't prepare our own financial statements. Minutes not posted within 3 days of approval. Fiduciary bond is in line with calculations. It is based on budgeted revenues. Must monitor fund balance limits = \$490 total 63k restricted. Un reserved revenue balance was \$427k., \$75k under limit this year. Continue to monitor spending on projects. Debt service will be finished in 2019. Can set aside a capital project fund to keep rolling over funds. Needs to be specific for project, it can change in future in regards to needs. Shiloh training – depreciation = setting that money aside. Deprecation is set to cover approx. age of assets. Will need resolution to move funds to capital project fund to track separately.

Motion to approve the 6.30/17 findings made by Mike, 2nd by Cherrie, Bryce Yes, Gary Yes, Nick Yes

Motion to retain Hinton Burdick for next year's audit - motion made by Mike, 2nd by Nick, Cherrie Yes, Bryce Yes, Gary Yes

C. Bid on Insurance – Representative follow up: all finalized, approx. \$10 in savings.

D. Boys and Girl's Tournament Ad – Utah Sports Cast: \$200/for each total \$400. Motion made by Gary, 2nd by Mike, Bryce Yes, Cherrie Yes,

E. BLM GESNM Map – adding Bryce Canyon City: Travel map didn't include Bryce Canyon City, Shiloh asked to be put on it. Nothing more is needed.

F. Donation to BVHS sports: asked for basketballs- girls/boys \$24.99 per basketballs and baseballs, Total \$1,750.00. Motion to approve not to exceed \$1800.00 by Nick, 2nd by Cherrie, Bryce Absent, Gary Abstain,

G. Revising General Plan: Mike from Rural Planning Group will be in the work meeting today to discuss revising

- a. **Main Street:** Winter décor has been taken down. Still unable to locate fuse boxes on two lights. Andy Monroe working on finding the fuse boxes.

2. Town Park

- a. **Restroom/Pavilion Facilities:** Will plan to open restrooms at the end of March

3. Cemetery: No discussion

4. Shuttle Building: Gary will approach Larry to bid on the window for the dispatcher's, finishing sign rock, window at other ticket booth as well. Shiloh will be meeting with Linda – Superintendent BCNP next week and discuss. Fiber is currently set up to the shuttle building. March 26th they will be in the building fulltime. Will follow up on rental payments for March – Contract may state to start billing for March. Gary will work with Todd on turning on water. Park Service will take care of the water fountain.

5. Public Safety Building: no discussion

6. Weight Room: Nick has bills from Fred for upholstery on the weight benches. Both weight benches, arm curl will cost \$228.89. Will be included with warrants next meeting. Will discuss building a recreation center to move weight room – money is available on low interest loans.

7. Fire Department: Ron still working on the wildland truck.

8. Bike Path: Will meet next week with Fly-In Committee to start the planning phase. Race will be August 25th, 2018.

6. Planning Commission-Gary Syrett: Students that have put together the Visiting Bryce book and will be coming the 31st of March to present the book to the City. Shiloh will reschedule it if we can. Zoning Ordinance is almost complete. Planning commission will meet today.

7. Financial

- a. **Profit Loss/Balance Sheet/Budget Report (First Meeting of the Month):**
- b. **Budget Report – Sydney Lamas (First Meeting of the Month):**
- c. **Warrants-Mike Stevens:**

AMerigas \$592.83, Canon \$116.86, Executech \$115.00, Garkane Energy \$877.92, Hinton Burdick \$5842.47, Imaging Concepts \$73.87, L.N Curtis & Sons \$1,860.00, Bryce Canyon Sinclair \$30.13, Hinton Burdick \$1393.66, South Central Communications \$223.30, Utah State Division of Finance \$11825.00, Utah State Fireman's Association \$120.00, Zions Bank CC \$30.00

Motion made by Nick to approve warrants, 2nd by Bryce, Gary Yes, Mike Yes, Cherrie Yes

8. Review Next Meetings Agenda: April 5th – next meeting.

9. Adjournment:

Motion to adjourn made by Mike, 2nd by Nick, Gary Yes, Nick Yes, Cherrie Yes