



# Bryce Canyon City

## Town Council Meeting

February 2, 2017

10:00 A.M.

70 W 100 N

**Attending:** Mayor Shiloh Syrett, Cherrie Tebbs, Mike Stevens, Gary Syrett, Bryce Syrett, Nick Pollock, and Sydney Lamas

Others: Morris Peacock, Falyn Owens, Lance Syrett

### 1. Welcome

A. Pledge

B. Prayer – Mike Stevens

**2. Approval of Minutes from 1/19/17:** Motion to approve minutes made by Mike, 2nd by Nick Cherrie Yes

**3. Adopt the agenda for 2/2/17:** Motion made by Nick to adopt, 2<sup>nd</sup> Mike, Cherrie Yes

### 4. Other Business

**A. Falyn Owens – Travel Council:** Gave an update on 2016 tourism. Take Your Time theme initiative, is an online customer service training. Employees just need to watch a video, take a quiz and will become certified. Gives information about all of Garfield County. Businesses can get a flyer after so many employees pass. Intrastate advertising a hit last year for Wasatch front. Mighty 5 2.0, is the road to mighty, most advertisement within the ad is within Garfield County. Will continue to do international shows. Internationals are big for the area. \$1.8 million in TRT for Garfield County. Will do “Day Trips for Day’s” theme in 2017. \$120,000 given to local communities for projects from the tourism funds.

Gary and Bryce Entered the meeting

**B. Morris Peacock – Annual Audit report on 6/30/16 audit:** Sales Taxes up approximately 6%. Intergovernmental grants up with UDOT project. Unrestricted cash is under the 75%, due do the UDOT grant, (current fiscal year revenue x 75%). City needs to budget expenses to cover all revenue. Financials have a clean approval from the auditor, no material misstatements. Fixed assets did not change from previous year. Expenses exceeded revenue by approximately \$60,000. Findings include budget postings, deposits to be deposited in the bank less than three days. Can set up capital project fund to move some revenues to restricted cash. Can have a list of multiple projects in one fund, can change the projects as demand changes. Morris recommends doing a capital project fund through resolution. May need a public hearing to move forward. Overall the City is financially stable. A few notes: Municipalities are 501c(1), so any donation is a tax write off to company donating items. State raised the level to \$750,000 to have an audit, can do agreed upon procedures audit instead. Could cut several thousand dollars from audit if we decide to go that route. City feels its beneficial to keep doing the audits as usual to keep things transparent.

**C. Approval of the Annual 6/30/16 audit:** Approval made by Gary, 2<sup>nd</sup> by Nick, Mike Yes, Cherrie, Yes, Bryce Yes. Motion made to continue to use Hinton Burdick for next year fiscal audit by Gary, Nick 2<sup>nd</sup>, Cherrie, Yes, Bryce yes, Mike Yes

**D. Utah High School Sportscasts:** Broadcast the high school region and state tournaments. Cost is \$400 per team for all tournaments. Motion made by Bryce, 2<sup>nd</sup> by Gary, Nick Yes, Mike Yes, Cherrie Yes

**E. City Manager Position:** hours would vary by week, would be part time. Would be public

representative for the town. Required to attend all town council meetings. Maybe clean building and park facilities. Do we advertise office hours? Maybe just buy a town cell phone for the individual, therefore they don't need to be in office. Need someone here to do codes for those using weight room. Maybe pick one day to open office during the week, not every day. Sydney will post the position, and open the job until February 28<sup>th</sup>.

Nick left meeting

## **5. General Plan**

### **A. Capital Improvements**

#### **1. Roads:**

**a. Main Street-** Bryce will look into sealing roads after July 1<sup>st</sup> to put into next year's budget.

**2. Town Park-Restroom/Pavilion Project:** no discussion

**3. Cemetery:** no discussion

**4. Shuttle Building:** no discussion

**5. Recreational facility:** no discussion

**6 Public Safety Building:** Kendrick followed up with Shiloh, there is actually a law suit pending on the siding. May be funded by law suit.

**6.Planning Commission-Gary Syrett:** no discussion

### **7.Financial**

#### **a. Profit Loss/Balance Sheet/Budget Report (First Meeting of the Month)**

#### **b. Warrants:**

Zions First National Bank \$26.76, Sawyer Welding and Repair \$2016.16, Amerigas \$749.27, Bryce Valley High School \$150.00, Canon \$141.86, Fire Protection Services \$171.00, Garkane Energy \$538.91, Panguitch High School \$200.00, Ruby's Inn General Store \$65.92, Weidner Fire \$744.62

Motion to approve warrants made by Bryce 2<sup>nd</sup> by Cherrie, Gary Yes, Mike Yes

### **8. Review Next Meetings Agenda:**

### **9. Adjourn**

Motion to adjourn made by Cherrie, 2<sup>nd</sup> Mike Yes, Bryce Yes, Gary Yes