



Bryce Canyon City

Town Council Meeting

January 21st, 2021

10:00 A.M.

70 West 100 North

Attending: Mayor Shiloh Syrett, Mike Stevens, Nick Pollock, Bryce Syrett, Cherrie Tebbs, Sydney Lamas, Deanna Moore, Taryn Syrett, Jade Roundy and Jean Seiler

Others: Kadi Franson- Garfield County Insider

1. Welcome

A. Prayer: Cherrie Tebbs

B. Pledge

2. Approve Minutes of 1/11/21 Council Meeting: Motion to approve the minutes made by Nick, 2nd by Mike, Bryce yes, Cherrie yes

3. Adopt the Agenda: Motion to adopt the agenda made by Mike, 2nd by Nick, Bryce yes, Cherrie yes

4. Other Business:

A. COVID Relief Funding Grant extension through June 30th, 2021-: Trello board will be free now so we will not need to allocate those expenses towards the CARES Act funding. We still have around \$13,000 in funds available to spend. It is a use or lose funding. We will hold on to funding and see what new regulations might happen. Mike will follow up with Brian at the shuttle and see if they need any supplies when they open in March. Mayor will follow up with Karleen and see if she might qualify for more funding. We might need to use the fogger for this year's Canyon2Canyon, Brian used his last year. The City has two foggers and back packs on hand that will be available. Keep the Canyon2Canyon even in mind to make sure we have enough sanitization supplies on hand for it.

B. Executive Session to Discuss Employee Performance: Motion to open the executive session made by Nick, 2nd by Mike, Bryce yes, Cherrie Yes. Executive session held with Jade for yearly performance review. Motion to close the executive session by Mike, 2nd by Nick, Bryce yes, Cherrie yes

C. Employee Compensation: It is proposed that Jade receive a \$250 Christmas Bonus. Motion to approve made by Cherrie, 2nd by Bryce, Nick yes, Mike yes. The council did talk to Jade about having access to the cities .gov website and updating it.

D. G-Suite for Email: Mayor has been working to set up the Google Workspace. Trying to find out if we can use brycecanyoncityut.gov for our emails. Not sure who to contact to set up. Mayor will work with Tim on how they are changing the emails at Ruby's. Maybe look into Brycecanyoncity.com as the email. Mayor will report next meeting.

5. Department Reports:

Everyone should be on the Trello Board. Mayor presented Trello and went through some of its functions. Use the "add member" function for the items you want to receive notifications on. Pictures and documents can be added to the cards.

Reports:

Mayor – Cares Act Funding- discussed earlier. Working on zoning ordinance and will reach out to Kaden Figgins on zoning planning. Mike Hansen is also available to help with it. He did give us a bid. Tim is chairman of the planning commission and Shiloh has reached out to him.

Mike – set up credit card receipt card. Just add a picture or add an attachment. Using the @ symbol plus name, will tag other members. The outside lights are here for the Public Safety Building and need to get Andy to install them. Taryn working with Andy on them.

Gary is absent today – Shuttle contract extended for one for year. Will start in March this year. They have their new camera system. The urinal will be replaced this spring once the water is turned back on. The carpet in the shuttle booth at Ruby's needs to be replaced, we do have extra carpet on hand to put in it.

Bryce - Main Street: Jean, Mayor, and Bryce met with Ruby's Inn yesterday to review the plan discussed with Jones and DeMille. Jones and DeMille does not have firm numbers yet but they have estimated \$420,000. We need to determine what work Ruby's will provide towards the project. Ruby's Inn will need to move a tree, supply gravel, and move conduit. This might knock off \$20-30,000 from the cost of the project. Shiloh followed up with Lynden on details with campground access points. We will need gravel path to meet up with the access trails. Not sure of location of meter for power, but it would work better on the pole. Might bring power from behind the Ponderosa Motel. Hoping for a 50/50 match with UDOT. Lynden has sent the proposed plans to Tracy Munson at UDOT. We need to push to have this project finished prior to the HWY 63 repaving project.

Entrance Sign: Taryn spoke with Peter and he is working on the invoice. Will call Pacific Supply to see if the materials are in. We were told they would arrive in middle of January.

Nick – Wellness Center: Need to follow up with Kendrick on the heat. The contractor had a one-year warranty. Shiloh will send out email to Kendrick on how to proceed. Danny followed up the Taryn and he said he has not heard from Kendrick. Need to let him know of the next step. There will be Bantam games this weekend in the gym. Several balls have been located that were missing. Still need to get a pricing on a few more. Taryn will work on that. Dan is coming and do a check on weight room equipment. Treadmill bearings having issues. You have to pull the emergency plug on the large one to get it to stop. Get pricing on lighter dumbbells for across the top row.

Cherrie – not many activities going on right now. Cherrie will work with Kade Brown at Jones and DeMille on cemetery plots. Contact info is on Trello. The cemetery gate got bent, need to see if Ruby's can dig holes and install posts to catch the gate from the wind blowing all the way back.

6. Planning Commission-Mayor Syrett: Reported under Department report, will begin working on zoning ordinance and will use the General Plan as part of the planning

7. Financial

Profit Loss/Balance Sheet/Budget Report (First Meeting of the Month): next meeting

a. Budget Report – Sydney Lamas (First Meeting of the Month): next meeting

b. Warrants-Mike Stevens: -

Bryce Canyon Sinclair \$11.21, Garkane Energy \$1200.18, Canon \$118.33, Cummins Rocky Mountain \$11,825.22, Modern Display \$2,610.80, UT State Division of Finance \$58,525.00, PEHP Group Insurance \$807.06, Hinton Burdick CPA & Advisors \$7682.36, Jones & DeMille \$14,507.31

Motion to approve the warrants made by Bryce, 2nd by Cherrie, Mike yes, Nick yes

8. Review Next Meetings Agenda: Next meeting is February 4th- Let Syd of any items that need to put on the agenda

9. Local Building Authority:

Motion by Mike to open LBA meeting, 2nd by Nick, Bryce Yes, Cherrie Yes

No discussion

Motion by Mike to close the LBA meeting, 2nd by Nick, Bryce Yes, Cherrie Yes

10. Adjournment of Council Meeting: Motion to adjourn the council meeting made by Mike, 2nd by Nick, Bryce yes, Cherrie Yes