



Bryce Canyon City
Town Council Meeting
November 5th, 2020
10:00 A.M.
70 West 100 North

Attending: Mayor Shiloh Syrett, Gary Syrett, Mike Stevens, Bryce Syrett, Nick Pollock, Cherrie Tebbs, Deanna Moore, Jean Seiler, Taryn Syrett, Ron Harris and Sydney Lamas

Others: Kendrick Thomas – Jones and DeMille

1. Welcome

A. Prayer: Nick Pollock

B. Pledge

2. Approve Minutes of 10/15/20 Council Meeting: Motion to approve the minutes made by Mike, 2nd by Bryce, Gary yes, Cherrie Yes, Nick Yes

3. Adopt the Agenda: Add item D. – Town Christmas Dinner. Motion to approve the agenda with addition made by Nick, 2nd by Mike, Gary yes, Bryce yes, Cherrie yes

4. Other Business:

A. 2020 Census: It is complete, take off agenda.

B. COVID Relief Funding: Syd reported on the updates with the Cares funding. We have received our third tranche payment. The total received is \$93,970.00. Ron has spent \$14,108.78 so far on supplies. He has purchased PAPR suits. They are used as protective PPE like the hospitals use. They cost \$1199.99/each and he ordered six of them. It included eighteen filters. He also purchased four back pack sprayers at \$699.99/each. These can be used anywhere with Bryce City to sanitize. All the supplies have been delivered. It is recommended to buy a battery charger for the PAPR suits. The cost of the battery charger is \$797.00. We would only need one to charge the PAPRs. The PAPRs do come with individual chargers but it is best to charge in one area. Ron also needs to purchase duffle bags to store the PAPRs in. He found some on Amazon. Anyone that uses a PAPR will need training on them. Intermountain Hospital will provide the training. It will be free and will Ron will combine the training with Tropic so they only need to provide one training. The PAPR suits filter the air and can be used in certain hazmat situations. Ron is able to order N95 masks, they have been hard to order. He can order 160 cases that cost \$3918.40. Other items that need to be purchased: isolation gowns 5 cases of 100 packs for \$1495.00. Need to order masks, he can get six hundred 50 count cases at \$2.40/box on Amazon. The City could keep them on hand or donate them out to the businesses on the plateau. Gloves are still pricy and hard to get. Also on the list are hand wipes that will cost \$508.00. If we need more tablets for the sanitization sprayers they are \$80 for 100 count. The total additional purchases would cost around \$7,000. The total that will be spent on supplies is \$24,717.62. The fire department purchased MSA adapters from Weinder Fire for the SCBA masks. The Cares funding can be used to cover the purchase of these. Might need to purchase some additional shelving for the attic to store the supplies.

Kendrick Thomas present from Jones and DeMille to discuss other items that the Cares funding can be used on. The goal of the funding is to provide less person to person contact. Try and push more things online/electronic. Funding can be spent on website updates, ordinance updates, GIS updates, and/or building upgrades and improvements. With website updates we can rebrand the city's website to attract tourism that has been lost due to COVID. Can add business licenses, grant applications, as well as zoning maps on line. Ordinances can be updated to support online meetings. Can change sub division process from paper to digital. Include the emergency operation plan on line. We could add the GIS data to the website, it does have utility info on it and we could add property owner ship to it. As far as building upgrades, we can purchase plexy glass screens, hand sanitizing stations, touchless light switches, touchless bathroom fixtures, touchless drinking fountain, bottle fill stations, or purchase fixtures and furniture that are easy to clean. Can add ultra violet to HVAC systems, and replace existing mechanical systems to suck more outside air to keep fresh air flowing. Can use funding for signage related to COVID. A lot of cities offering grants to local businesses. Some are purchasing extra vehicles so employees do not have to ride together. One city has an old building not being used, so they are upgrading that building to be hospital overflow, it will be a community center when not used by hospital.

We have not been able to order hand sanitization stations. Ron will follow up on and see if we can order. They have been running around \$300/piece. Taryn will look into the pricing for a water bottle refill fountain for the Public Safety building. Taryn will stock up on sanitizer for the weight room, he does have plenty of wipes on hand. We need to follow up with businesses in regard to new updates. The Cares funding money cannot be used towards expenses that were covered by PPP money. Could we set a zoom meeting with those businesses that applied for the grant funding and go over the new rules?

We should have around \$68,000 remaining for the Cares funding after the purchases mentioned earlier. We should be able to open up \$50,000 to businesses for grants.

Motion to approve the allocation of the Cares funding for supplies Ron proposed purchasing totaling approximately \$25,000, leave the City \$18000 to cover additional COVID supplies, and offer \$50,000 for business grants. Motion made by Mike, 2nd by Bryce, Nick Yes, Gary Yes, Cherrie Yes

Mobile clinic was used for COVID testing this year. Not sure if it will be stored here this winter. Ron will find out.

C. Garfield Memorial Foundation-Festival of Trees: They held a meeting yesterday. Decided to hold the festival of trees one day only on Friday, November 20th, 6-8 PM and cancel Saturday. Deanna will volunteer to help the committee. They might offer a high risk visitor time. They will abide by social distance rules, masks will be required, and there will be one-way traffic throughout the event. So far they have nine trees to be auctioned. They were going to cancel refreshments this year due to lack of funding. They always have to purchase the refreshments out of personal funds. Could they Zoom the auction rather than doing it in person? They could even offer the silent bidding over Zoom. We could donate refreshments and have them pre bagged. Donations this year will be given to local fire/ems/search rescue and food banks. Deanna can meet with Nicholas to get a cost of treats. If they have treats left over they will donate to those that purchase the trees. Is it better to donate to foundation rather than purchasing treats? This way they can spend money where it is needed.

Motion to donate \$500.00 cash by Mike, 2nd by Nick, Gary yes, Cherrie yes, Bryce yes

D. Town Dinner: Christmas dinner set for December 7th, Monday 6:30 PM. We will have the same food- crab legs and order off the menu at Ruby's. Deanna will follow up with Brad on reservations. Costco sells crab legs that are cheaper and larger. Mike can pick up the crab legs from there. Deanna will plan activities. Shiloh/Jean working on project to honor those who played a large role in becoming a city. Let Shiloh know of any ideas you might have.

5. General Plan

1. Roads:

- a. **Main Street:** The snowflakes were ordered; however, the company did not like they ones they received so we ended up ordering a smaller size. They will work fine. We will get started hanging lights on Main Street. Make sure we have zip ties; the snowflakes will need to be zip tied. The City got the permit from UDOT approved to fix the foot bridge. Fred will start working on it. Bryce will follow up on crack seal, they are ready.
- b. **Bryce Canyon City Sign Repair:** Received a check for \$13,652.97 from the insurance company for the sign repairs. Peter still needs to ordered the rock. We will need to send a check to the supplier directly for the rock purchase.
- c. **100 South Main Street Project:** Shiloh had meeting with Lynden, to plan the scope of the project. Will need a barrier between sidewalk and curb. They will put rock in. Need to talk to Blaine/Cary on where they want entrances to the campground from the side walk. Working on lighting in the area. Will also work on drainage. There is an electrical source near the Ponderosa building. The cross walk for the bike path is near the shuttle stop at the campground. Will need to put a side walk off the east side of the road. We should have a plan by January 2021 and if we have the funding we can put the project out to bid. UDOT will match funding on curb and gutter. Engineering costs can be used for the match funding.

2. Town park

- a. **Restroom/Pavilion Facilities:** no discussion

3. **Cemetery:** Taryn is working on fixing the gate. It was welded off on one side.

4. **Shuttle Building:** The shuttle service will be up for bid next year.

a. **Security Camera Purchase:** Brian is asking that we install security cameras. If we install the cameras, they would not need a window installed. The bid is for \$12,677.73. It includes camera's for the ticket offices at Ruby's, campground and around the shuttle building. Motion to approve the purchase made by Mike, 2nd by Nick, Cherrie yes, Gary yes, Bryce yes

b. Carpet Purchase: The carpet in the two offices is getting worn out. It is the original carpet. Brian would like it replaced before they open next spring. Shiloh working with Karl on pricing not to exceed \$2000. Motion made by Mike to approve a bid not to exceed \$2000.00 to replace the carpet, 2nd by Bryce, Gary yes, Cherrie Yes, Nick yes

5. Public Safety Building: Need to order a lock for the west office door.

6. Fire Department: Ron purchased a chain saw for the wildland truck. He has set up a tax exempt account at Ace Hardware in Panguitch. Ron ordered the rest of the equipment for the wildland truck, it has not arrived yet. With the equipment it will be classified as a Type 6 engine wildland truck. Ron needs to move the bike racks so they can hold training in doors. Taryn will work on moving the racks.

7. Bike Path: no discussion

a. Canyon2Canyon: no discussion

8. Wellness Center: Kendrick present to report on issues with the heat. Mechanical engineers look into calculations. Based on how we insulated it should be 71 degrees inside if negative 15 outside. So something is not working right. They are trouble shooting it. The gas supply may be an issue. They will be here tomorrow to check the gas. When it gets cold propane turns to liquid and won't vaporize. The tank needs a vaporizer, pressure on tank might be an issue. Could installing the second furnace be the issue? Kendrick will run to the Wellness center and check things out while he is here. Need to add two more security camera's. The bid is for \$1917.00. Also, nights are getting busy in the gym. Pickle ball is popular and we need a new set. Tim is willing to sell his set for \$50. Would also like to purchase corn hole set up. The cost will be around \$300.00 to order two set ups, they can be folded and put away. Motion to approve the purchases not to exceed \$2700.00 made by Nick, 2nd by Gary, Mike yes, Cherrie yes, Bryce yes.

Gary did tell bantam basketball coaches they need to reach out to Taryn if they need to use gym. They should start practices next week. The gym schedule is online; they can sign up there. Put the link on the City social media pages so they can find the schedule. We can split the gym if needed.

a. Weight Room: no discussion

6. Planning Commission-Gary Syrett: no discussion

7. Financial

Profit Loss/Balance Sheet/Budget Report (First Meeting of the Month): reviewed

a. Budget Report – Sydney Lamas (First Meeting of the Month): reviewed

b. Warrants-Mike Stevens: -

State Bank of Southern UT \$425.00, Bryce Canyon Sinclair \$145.86, Garkane Energy \$825.61, T.Tolley Plumbing \$170.00, ALSCO \$112.00, Cannon \$117.02, Clarks Country Market \$50.82, Garkane Propane \$113.12, Hy-Ko Supply \$1,538.00, Imaging Concepts \$37.86, Jail Ink \$45.00, PEHP Group Insurance \$807.06, Red Rock Plumbing \$175.00, Ron Harris \$14,108.78, Ruby's Inn General Store \$15.51, Utah Barricade \$821.00, South Central Communication \$443.76, Zions Bank CC \$5,440.99

Motion to approve the warrants made by Gary, 2nd by Bryce, Mike yes, Nick Yes, Cherrie Yes

8. Review Next Meetings Agenda: November 19th- will be the next meeting

9. Local Building Authority:

Motion by Nick to open LBA meeting, 2nd by Gary, Mike Yes, Cherrie Yes, Bryce Yes

No discussion

Motion made by Nick to close the LBA meeting, 2nd by Gary, Mike Yes, Cherrie yes, Bryce yes

10. Adjournment of Council Meeting: Motion to adjourn the council meeting made by Mike, 2nd by Gary, Nick yes, Cherrie Yes, Bryce Yes