



Bryce Canyon City Town Council Meeting

November 13th, 2019

10:00 A.M.

70 W 100 N

Attending: Mayor Shiloh Syrett, Mike Stevens, Bryce Syrett, Gary Syrett, Cherrie Tebbs, Nick Pollock, Deanna Moore, and Sydney Lamas

Others: none

1. Welcome

A. Prayer: Sydney Lamas

B. Pledge

2. A. Approve Minutes of 10/15/2019 Council Meeting: Motion made by Mike to approve the minutes, 2nd by Bryce, Gary yes, Cherrie yes

3. Adopt Agenda: - Motion made by Cherrie to adopt agenda, 2nd by Mike, Gary Yes, Bryce Yes

4. Other Business

A. Executive Session- Employee: Motion made by Mike to enter the executive session, 2nd by Gary, Bryce Yes, Cherrie Yes

B. Hire Town Manager: The hiring process was discussed in the the executive session. The process will also be documented as requested by the Hiring Committee. The committee was selected by the Mayor as the persons were unbiased to any of the applicants. The Hiring Committee unanimously recommends Taryn Syrett for the Town Manager position. Motion to hire Taryn at \$15.00/ hour with both health and dental insurance and \$59/month cell phone allowance made by Mike, 2nd by Gary, Cherrie Yes, Bryce Abstained.

C. Window Tint on Apparatus Bay Doors: Take off agenda for now, will work on bids
Nick Entered the Meeting

D. Christmas Décor Purchase: Shiloh and Andy hung up lights on Main Street, the lights are dim and some broken. Jean got a bid on new décor- snowflakes, garland, LED lights on main street trees, and zip cord for plugs. The total bid from Modern Display is \$3,261.96. We will also need extension cords that will cost approximately \$200, and some electrical work that will cost approximately \$500. Motion made by Nick to purchase the Christmas décor not to exceed \$4000.00, 2nd by Bryce, Gary Yes, Cherrie Yes

E. Canvas the Elections 2019: Syd read the official election results from the County. Total registered voters for the City 36, ballots cast 26, percentage of voters 72.22%. Four Year Council Members, Bryce Syrett 23 votes, 32.89%, Nick Pollock 23 votes, 32.89%, and Cherrie Tebbs 24 votes, 34.29%. The Bryce Canyon City Proposition #7- Recreational, Arts & Parks Tax passed. Votes for the tax 24 92.31%, votes against 2, 7.69%. Motion made by Bryce to canvas the results of the 2019 election, 2nd Mike, Cherrie Yes, Nick Yes, Gary Yes

F. Census: Deanna followed up on census process. They have received a few more applications but still need many more. December they will push more applications out. You can pick the area you obtain surveys from. It pays \$13.50/hour and .58 cents a mile. Must be 18 years old. Ruby's will be a group quarter contact area, and can include J1 students. It is just a head count as of April 1st, 2020. They will send out Spanish speaking helpers. Deanna will start receiving more information soon. They will gather census surveys starting in March. There are 9 questions on the survey. The census will finish July 24th.

G. Security System: Shiloh working on system for wellness center.

H. Five Counties Capital Project List 2020: Last time we put on our 5 year plan- street paving, lighting, curb and gutter year 2021, Clinic in year 2022. We didn't have any one year projects. Do we want to add any new projects? Keep these two projects on the list. We will have the planning commission look it over and see if they want to add anything. Leave on agenda for discussion. Give Shiloh any ideas, will need have it turned in January 2020.

Update council on ice rink, Shiloh attended a meeting with Ruby's to Staley's Cedar City Ice Rink. They have a nonprofit that owns the equipment, the city owns the land and leases out the property. The City ran the power for the set up, but the nonprofit pays the bills. They have a chiller without the concrete pad. They paid less than \$150,000 to set it

this will increase our tax base. Cedar City funds the ice rink through RAP tax. Bryce Canyon City does receive the Municipal TRT tax which is raised from tourism, we need to put the funds back into tourism impacts. Ruby's will be in to discuss the plan when they get it finalized.

5. General Plan

1. Roads

a. **Main Street:** Bryce will receive bid on crack seal next week.

2. Town park

a. **Restroom/Pavilion Facilities:** everything winterized

3. **Cemetery:** no discussion

4. **Shuttle Building:** building winterized

5. **Public Safety Building:** Shiloh asked Danny on the siding, and they didn't have time to fix it right now.

6. **Weight Room:** no discussion

7. **Fire Department:** no discussion

8. **Bike Path:** no discussion

9. **Wellness Center:** Shiloh emailed out the change order. There will be a \$29,720 increase, due changes with doors with key card access, electrical change in the weight room, two score boards, and sound system. Window between gym and weight room will be an additional charge as well. The total bid for the security camera is \$10,300. Sound system bid may be down to \$8,000 with upgrades in the future. The building will need an individual propane system and will need the cement slab poured. The inside walls are metal; they didn't have it bid to have sheet rock. We requested they sheet rock the hallways, the only extra cost is the paint. Projected open date is January 29th, 2020.

10. **Sewer:** no discussion

6. **Planning Commission-Gary Syrett:** no discussion

Nick left the meeting

7. Financial

a. **Profit Loss/Balance Sheet/Budget Report (First Meeting of the Month):** reviewed reports

b. **Budget Report – Sydney Lamas (First Meeting of the Month):** reviewed the budget

c. **Warrants-Mike Stevens:**

Bryce Canyon Sinclair \$243.46, Rainbow Sign and Banner \$181.99, Snapshot Multimedia \$112.00, AlSCO \$84.73, Upper Limit \$50,932.15, Hinton Burdick CPA's \$277.20, South Central Communications \$239.96, Jones & DeMille \$1,200.00, Garkane Energy \$453.85, AlSCO \$198.65, Bulls Eye Pest Control \$983.00, Canon \$117.02, Cumberland Buildings \$405.00, Jones & DeMille \$4,832.07, Scholzen's \$20.45. Bryce Canyon Sinclair \$114.61, Snapshot Multimedia \$114.61, Snapshot Multimedia \$58.50, Imaging Concepts \$36.55, Busk Incorporated \$193,146.40, Ruby's Inn General Store \$15.72, South Central Communications \$239.96, Zions Bank CC \$988.25, Jones & DeMille \$21,504.24

Motion made by Cherrie to approve the warrants, 2nd by Gary, Bryce Yes, Mike Yes

8. **Review Next Meetings Agenda:** Next council meeting will be on November 21st.

9. Local Building Authority:

Motion by Mike to open LBA meeting, 2nd by Bryce, Gary Yes, Cherrie yes

No discussion

Motion made by Mike to close the LBA meeting, 2nd by Bryce, Gary yes, Cherrie yes

10. **Adjournment of Council Meeting:** Motion to adjourn the council meeting made by Mike, 2nd by Bryce, Gary Yes, Cherrie Yes