

P.O. Box 190068  
56 North Highway 143

Brian Head, UT 84719  
435-677-2029



**BRIAN HEAD TOWN  
BUSINESS LICENSE APPLICATION**

- New Business Application**                      **License No.** \_\_\_\_\_  
 **Renewal Application**                              **Date of Application:** \_\_\_\_\_

I, hereby make application for a license to transact business in the Town of Brian Head, County of Iron, State of Utah, for the period from October 01, 20\_\_\_\_ through September 30, 20\_\_\_\_.

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**APPLICANT INFORMATION**

**APPLICANT NAME:** \_\_\_\_\_

**HOME STREET ADDRESS:** \_\_\_\_\_

**PHONE NO.** \_\_\_\_\_ **CELL NO** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

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**BUSINESS INFORMATION**

**NAME OF BUSINESS TO BE LICENSED:** \_\_\_\_\_  
(As registered with the State of Utah)

**NAME OF REGISTERED AGENT AUTHORIZED TO RECEIVE SERVICE OF PROCESS:** \_\_\_\_\_

**PHYSICAL LOCATION OF BUSINESS:** \_\_\_\_\_

**MAILING ADDRESS** \_\_\_\_\_

**BUSINESS PHONE:** \_\_\_\_\_ **HOME:** \_\_\_\_\_ **FAX:** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

**WEBSITE ADDRESS (If applicable):** \_\_\_\_\_

**BUSINESS SIGNS:**    Has your sign been modified in any way?    Yes / No

If Yes, please give details of modifications: \_\_\_\_\_

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<b>Previous Business License No.</b>	<b>State Sales Tax No.</b> (If you do not have a current Utah State Tax I.D.# visit <a href="http://www.utah.gov">www.utah.gov</a> for more information)	<b>State License No.</b>
<b>Utah DBA File No.</b>	<b>Federal ID No.</b>	<b>Social Security No.</b>

<b>Business Type:</b> _____ Corporation State of _____ _____ Limited Liability Corp. _____ Limited Liability Partnership _____ Non-Profit _____ Partnership _____ Sole Proprietorship	<b>Name and Titles of Officers:</b>
<b>If Corporation, Principal Office and Place of Business Address:</b>	<b>Type of State / County License Issued:</b> (Please provide a copy of your valid State/County Permit)

**\*GENERAL DESCRIPTION OF BUSINESS ACTIVITY:** \_\_\_\_\_  
**(Please be as specific as possible)**

**MULTI-NIGHT CABIN/CONDO RENTALS:**

<b>Responsible Party(local):</b>	<b>Address (home):</b>	<b>Telephone No.:</b>
<b>Owner Name:</b>	<b>Address (home):</b>	<b>Telephone No.:</b>

**VACATION RENTAL BY OWNER (VRBO) OR HOME AWAY WEBSITE ADVERTISING – LISTING OR PROPERTY NO(s):** \_\_\_\_\_

**CLEANING SERVICES USED:** \_\_\_\_\_

I certify under penalty of perjury and license revocation that I am the authorized representative of the property owner, that I have read, know and fully understand the information and provisions of this license and the accompanying Ordinance section governing nightly rentals that as the legal representative for the property for which application for a business license is made and acting as the agent of the owner for said property I recognize and understand that residential buildings which may be used as nightly rentals, including all single family homes may have not been constructed in a manner to meet building code requirements for commercial buildings; I do hereby agree and represent to Brian Head Town that said residential units will not be used for any other purpose other than the intended single family use; I certify that the information provided and represented are complete and correct to the best of my knowledge and my application is in accordance with Brian Head Town Ordinances. This license shall be void if information provided and representations provided by the licensee is incorrect or later changes and I fail to update such information within ten business days of the change of information. The Ordinance indicates that a \$15.00 inspection fee shall be paid at the time of application for all new businesses and all businesses that have changed location. I acknowledge and understand the following: 1) **THIS IS NOT A LICENSE** but merely an application for a license to do business within Brian Head Town. 2) If my application is approved, I shall be notified and issued a licensed certificate which must be displayed at my place of business at all times. 3) That all business licenses expire on the 30<sup>th</sup> day of September of the year issued. 4) That the granting of this license to do business within Brian Head Town does not discharge or replace any other licensing or registration requirements that I may have under Town, County, State or Federal laws.

\_\_\_\_\_  
**Signature of Applicant / Owner**

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**FEES:**

**\$80.00 - NEW APPLICATION**

**\$40.00 - RENEWAL APPLICATION**

**\$160.00 - NIGHTLY RENTAL NEW APPLICATION**

**\$80.00 - NIGHTLY RENTAL RENEWAL APPLICATION**

**ADDITIONAL BUSINESS SERVICES:**

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**OFFICE USE ONLY**

**BUILDING/ZONING DEPT:**

\_\_\_\_\_  
Signature – Signed off

**Inspection Date:** \_\_\_\_\_

**Approved / Denied**

**Zone:** \_\_\_\_\_

**Permitted Use: Yes / No**

**Conditional Use Permit: Yes / No**

**Non-Conforming Use: Yes / No**

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**PUBLIC WORKS DEPT**

\_\_\_\_\_  
Signature – Signed off

**Comments:** \_\_\_\_\_

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**PUBLIC SAFETY DEPT**

\_\_\_\_\_  
Signature – Signed off

**BCI Check Required: Yes / No.**

**Alcohol Licensed: Yes / No**

**Fire Inspection: Yes / No**

**Inspection Date:** \_\_\_\_\_

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**ADMINISTRATION DEPT**

\_\_\_\_\_  
Signature – Signed off

**All Fees Paid: Yes / No**

**All Departments Signed off: Yes / No**

**Application Approved: Yes / No**

**If Denied, date of letter sent: \_\_\_\_\_**

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**Date of Staffing for new businesses:** \_\_\_\_\_

\_\_\_\_\_  
Business Licensing Officer Signature