

The Regular Meeting of the  
 Brian Head Town Council  
 Brian Head Town Hall - 56 North Highway 143  
 Brian Head, UT 84719  
**MONDAY, AUGUST 12, 2019 @ 1:00 PM**

**Roll Call:**

**Members Present:** Mayor Clayton Calloway, Council Member Lynn Mulder, Council Member Larry Freeberg, Council Member Kelly Marshall.

**Members Absent:** Council Member Shad Hunter.

**Staff Present:** Bret Howser, Town Manager; Nancy Leigh, Town Clerk; Cecilia Johnson, Town Treasurer; Aldo Biasi, Public Works Director; Chief Dan Benson, Public Safety Director.

**A. CALL TO ORDER**

Mayor Calloway called the regular meeting of the Brian Head Town Council to order at 1:00 pm for August 12, 2019.

**B. PLEDGE OF ALLEGIANCE**

Mayor Calloway led the Council and others in the Pledge of Allegiance.

**C. DISCLOSURES**

There were no conflicts of interest with today's agenda items. Mayor Calloway stated that the disclosure statements are on file at the Town Clerk's office and are available for public inspection during normal business hours.

**D. APPROVAL OF THE MINUTES:****July 22, 2019 Town Council Meeting**

**Motion:** Mayor Calloway moved to table the July 22, 2019 Town Council minutes.  
 Council Member Freeberg seconded the motion.

**Action:** **Motion carried 3-0-1 (summary: Yes = 3, No = 0, Abstain = 1).**  
**Yes:** Mayor Calloway, Council Member Freeberg, Council Member Marshall.  
**Abstain:** Council Member Mulder. **Absent:** Council Member Hunter).

**E. REPORTS / PUBLIC INPUT (Limited to three (3) minutes) Non-Agenda Items**

**Nancy Leigh, Town Clerk,** reported the 2019-2020 licensing period has begun in which staff will be implementing the newly adopted nightly rental code.

**Council Member Marshall** commented she has noticed a large increase of visitors to Brian Head especially during the weekends. Her newly opened business, Sasquatch Donuts, has seen a lot of traffic this summer.

**Bret Howser, Town Manager**

1. Attended a meeting with Utah Department of Transportation (UDOT) and Brian Head Village Homeowners Association regarding the paving of the parking area / Town walking trail which is located the east of their parking lot. Bret reported Brian Head Village's application to UDOT was denied for their parking lot paving project which part of the parking lot is located within UDOT's rights-of-way. The HOA still has some support from UDOT and another



- application will be submitted by UDOT employees instead of Brian Head Village HOA. It is anticipated it may be a potential project.
2. The Town received a \$40,500 grant from the Utah Office of Tourism for the summer marketing co-op this year. Last year, the Town received a \$30,000 grant marketing co-op. The funds will go towards an enhanced website search engine along with marketing. The Town is seeing an increased of traffic this summer which could be due to the marketing efforts.
  3. Bunker Creek Bike Trail: Volunteer crews have been focusing their work on the construction of a bridge for the last two Saturdays along with working on the new extension piece of the trail. The Town received \$200,000 from Utah State Outdoor Recreation in which there are matching funds from the Town, Iron County and the Forest Service. Bret reported the right fork of Bunker Creek Trail was completed last year and is now a trail the entire family can use. The goal this year is to complete the left fork and extension of the Bunker Creek Trail. The next trail project will be the Dark Hollow bike trail, which may begin next year. Bret encouraged anyone who is willing to volunteer their time to help build the Bunker Creek Trail to contact him since the Town is looking for any many volunteers as possible to get the trail completed this year.
  4. Manzanita Trail: The Manzanita Trail work is scheduled to begin in September 2019. A timeline was identified for the ACE crew who will be working on the trail. The trail may be completed sometime next spring and a ribbon cutting ceremony is tentatively scheduled for the 4<sup>th</sup> of July 2020.

#### **Aldo Biasi, Public Works Director**

1. The town walking trail is scheduled to be closed on Wednesday, August 20, 2019 for crews to fog coat the trail. Once completed, the trail will re-open to the public.
2. Council Member Freeberg inquired as to the one-inch (1") crack on the east side of the chair #1 parking lot. Bret reported that staff will be reviewing it further, but one theory was that after the initial sinking of the area, dirt was pushed from the Chair #1 area to fill it but it wasn't compacted properly and that it could be due to some settling taking place along with the high water runoff. Shaun Kelly, resident, was the person who notified the Town of the crack.

## **F. AGENDA ITEMS:**

1. **TOWN WATER CHLORINATION & WATER UPDATE DISCUSSION.** A discussion on whether to chlorinate the town's water system.

Aldo Biasi, Public Works Director, gave a brief history of the recent boil order the Town which may have been due to the springs running high with the high-water runoff from a heavy winter season. The Town turned the springs to waste once the test came back positive for chloroform and a boil order was enacted. Aldo explained staff has been testing the springs regularly and the springs are currently flowing clean with the exception of the upper Mammoth Spring which is still testing dirty. The crews have also been taking water samples throughout town and all samples have come back clean.

Aldo explained he would like the Council to consider chlorinating the town's water system which could take a couple of months to be approved by the State, but he would like to have the system chlorinated by the winter season. Aldo presented some information on chlorination systems (see attached).

The Council discussed the following:

1. Batch chlorination is a shock treatment to the water system.
2. Council Member Freeberg suggested the Town identify a policy on direct chlorination as to when the Town turns the springs to waste in the springtime and only use chlorine during certain times of the year. Aldo explained that once the Town's water system is a



- chlorinated system, then the Town must remain as a chlorinated system according to state regulations.
3. Bret explained the Council could consider three options: a) remain a chlorine free system which the Town is currently. The pro would be the town remains an untreated water system, but the con is there could be a risk of another boil order. b) Could continue as normal and the crews could conduct more investigated samples and be prepared to turn the springs to waste in the springtime. The pro would be the town would remain an untreated water system, but the con would be additional expense in sampling and the potential for another boil order. c) Move towards a chlorinated water system. The pro would be the Town would not be at risk for a boil order, but the cons would be the chlorine in the water, the high cost of implementing a chlorination system, and the potential health risk to the crews in working with chlorine. Bret explained there are pros and cons with each option.
  4. An estimated cost for chlorinating the system is approximately \$25,000 to \$30,000 along with engineering cost for the buildings in order to mitigate any potential health issues for the employees such as ventilation systems, and panic doors. There would also be a requirement of two employees that would have to be there when working within the building as a safety precaution.
  5. Council Member Mulder inquired if the Town is identified as a non-chlorinated system and the town is regularly using chlorine to keep the system clean, can the State direct the Town to become a chlorinated system? Council Member Mulder commented there are questions as to whether the Town could continue operating as an untreated system.
  6. There would be three chlorination sites: a) Mammoth Springs b) Million Gallon Tank with the Salt Pile line, and c) Half Million Gallon Tank which is fed from Crystal Mountain and Woodbridge. The Town would have to review the design and may also have to chlorinate Crystal Mountain Well.
  7. Aldo explained there would be a trial and error period while the crews are trying to get the right amount of chlorine in the system and they would be testing for residual.
  8. Mayor Calloway commented if the Town decides to chlorinate the system, it could be detrimental to the economy and if the Town doesn't chlorinate the system and the town turn the springs out to waste, the town could find itself in a situation where the tanks are running low.
  9. Council Member Freeberg suggested the Town turn the chlorination on before the spring. Council Member Freeberg stated he does not want to be tasting chlorine in his water.
  10. Council Member Marshall commented the untreated water is the pride of the Town and the Town has been advertising its great tasting water to its visitors, but she has noticed the majority of visitors to Brian Head already bring their own bottled water.
  11. Council Member Freeberg commented there are hidden labor costs associated with chlorinating the system.
  12. Aldo explained there are other potential contamination sites such as ground water, construction, and leaks that happen to the system. The Town's bulk water dispenser currently has a backflow prevention on it, but staff will be installing signage stating that the Town can't ensure the quality of water once it leaves the machine.
  13. Bret explained that if the Council is in favor of chlorination, staff will research the costs and identify a schedule for implementing a chlorination system. This would also entail a budget adjustment.
  14. Council Member Marshall stated she would like feedback from the community prior to a decision being made. In her interactions with the public, the majority of people do not want a chlorinated system.
  15. Council Member Mulder inquired as to the Town's liability if the Town decides not to chlorinate the system. Bret reported that during the boil order, one person called in with a possible legitimate complaint of E. coli. He then contacted the Town's insurance company who reported they would need do some additional research, but there was the possibility the insurance company would not cover this type of claim.
  16. Aldo explained if the Town has another boil order, the State will mandate the Town to chlorinate the system.



17. Bret inquired if the Council is interested in holding a public hearing on the matter. Mayor Calloway commented that if the Council were to poll the people, there would be a high majority of people who do not want chlorine in the system, and he may have an issue with risking the health of the people by not chlorinating.
18. Council Member Freeberg suggested a taste test in which the public can participate in tasting untreated water vs. chlorinated water to see there may not be much of a difference in taste.
19. Mayor Calloway commented he has resisted chlorinating the system, but in reviewing the facts, the safety the public is first and foremost.

**Consensus of the Council:** Move towards chlorination and staff will present information on the costs for implementing a chlorine system.

## **2. PUBLIC HEARINGS:**

**a) A public hearing to receive input from the public with respect to the issuance of Town of Brian head Water Revenue Bonds**, in one or more series in the aggregate principal amount not to exceed \$160,000 for water system improvements, and related matters.

Bret Howser, Town Manager, explained this public hearing is for the supplemental funding from the Community Impact Board, but is in the form of bonds to be issued. Bret explained that as part of the official process, a public hearing is required. The bonds are being sold to the Community Impact Board (CIB) in the amount of \$147,000 at 2.5% interest over a 15-year term with no pre-payment penalties. Bret explained the Town is anticipating paying the bonds off prior to the 15 years.

Mayor Calloway opened the public hearing at 2:00 pm to receive public comment. No comments were given, and no written comments were submitted. Mayor Calloway closed the public hearing at 2:01 pm.

**b) Public Hearing to receive comment on a proposed amendment to the Fiscal Year 2020 Brian Head Town Budget** affecting the General Fund, Snowmaking Fund, Capital Projects Fund.

Mayor Calloway opened the public hearing for the amendment of the fiscal year 2020 Town Budget at 2:01 pm. No comments were given, and no written comments were submitted. Mayor Calloway closed the public hearing at 2:02 pm.

## **3. FINAL BOND RESOLUTION: A RESOLUTION AUTHORIZING \$147,000 WATER REVENUE BONDS, SERIES 2019 TO FINANCE WATER SYSTEM IMPROVEMENTS, AND RELATED IMPROVEMENTS, AND RELATED MATTERS.**

A resolution authorizing \$147,000 in water revenue bonds for water system improvements.

Bret Howser, Town Manager, presented a draft resolution authorizing \$147,000 water revenue bonds, series 2019 to finance water system improvements to the Council (see attached). Bret explained the bonds will be paid by the water system in which the water rates are set to generate a surplus of \$200,000 annually. This amount funds ongoing water projects. The Town will delay the 2021 water projects and use those funds towards retiring the bonds.

Mayor Calloway inquired if staff has created an analysis of how the bonds will be paid off early. Bret presented a spreadsheet identifying how and when the bonds will be retired. Bret explained it is in the long-range projects and the utility fund financial model identifies the rates



with the surplus built into it. Next year funds will be going towards the debt service and instead of the water projects. The Town anticipates retiring the bonds within two years. The next water project will be the Rue Jolley / Aoki Mitchi waterline project. Bret reported the Council will need to review the Capital Projects again in the near future.

**Motion:** Council Member Marshall moved to adopt resolution No. 488, a resolution authorizing \$147,000 water revenue bonds, series 2019 to finance water system improvements and related improvements and related matters as presented. Council Member Mulder seconded the motion.

**Action:** **Motion carried 4-0-0 (summary: Yes = 4 Vote: Yes: Council Member Marshall, Council Member Mulder, Council Member Freeberg, Mayor Calloway. Absent: Council Member Hunter).**

**4. ORDINANCE AMENDING THE FISCAL YEAR 2020 TOWN BUDGETS.** An ordinance amending the FY 2020 Town budgets.

Cecilia Johnson, Town Treasurer, presented a draft ordinance amending the fiscal year 2020 Town Budget (see attached). Cecilia explained there is an addition to the proposed ordinance in which staff needed to budget for two trail grants that were received along with changes to the police department for DUI blitzes in the amount of \$417.00. Cecilia explained the DUI revenue will be identified under General Ledger# 3690 changing it from \$10,900 to \$11,372. Another change was the police overtime wages was adjusted to \$19,940 and fire overtime wage had an additional \$118 added. These items were not originally identified in the proposed ordinance.

The Council held discussion on the following:

1. Council Member Freeberg commented that six police radios were budgeted, and one radio was purchased during the last budget year so the Town will be purchasing five new radios for the current budget year. Bret explained there are two different types of police radios; one is the mobile radio located in their vehicles and the other is a hand-held radio.
2. Bret explained one of changes was for the mountain bike trail in which the town was to match \$30,000 towards the grant. Initially it was identified for \$15,000 in the fiscal year 2019 budget and \$15,000 in the 2020 budget, but due to timing, the entire \$30,000 is identified in the 2020 budget. This line item was moved from the trails department into the Capital Projects Fund.
3. Bret reported the town is purchasing a new motor grader for \$304,000 in which the Town will be applying \$104,000 from the sale of the 2008 grader and the Town will be paying on the remaining balance for the 2019 grader over a period of three years.
4. The snowmaking bond will be retired next month. Council Member Freeberg commented he was under the impression this bond was being paid for by the Resort and not the Town. Bret explained that initially the Resort was to pay the amount but there were some things that changed in which the Town bought back a part of the snowmaking line from the Resort and took on a portion of the payment. Another change was when the Town refinanced bonds in 2005 and received a higher interest rate, the contract was amended with the Resort identifying that the Town would pay the difference. The refinancing of the bonds was due to remove the restrictions from the water revenue debt and the Town had already bonded and exceeded the bond ration. Another reason why the Town was paying a portion of the debt was that the Resort funded a debt service reserve account to cover the final payment, but in reviewing the debt service reserve, the contributions to the water fund were not transferred over. Staff worked with the Auditor and has made a transfer from the Debt Service Fund to the Water fund for the last payment to the snowmaking fund. Bret explained he has the details if Council is interested. Bret reported there will be some additional legal documents in order to transfer the snowmaking to the Resort with the exception of the portion the Town purchased. Bret reported he has already contacted Burke Wilkerson, Brian Head Resort, on the matter along with some agreements with Parowan Irrigation Company that the Council will be reviewing in the near future.



**Motion:** Council Member Mulder moved to adopt ordinance No. 19-009, amending the Fiscal Year 2020 Town Budgets as proposed along with additional changes identified as follows:

1. General Ledger # 3690 – Sundry (miscellaneous) increased from \$10,900 to \$11,273 for DUI blitzes the Town receives revenue for.
2. General Ledger # 4210.111 – Police Overtime Wages from \$19,940 to \$20,294 for DUI blitzes.
3. General Ledger # 4220.111 – Fire Overtime Wages from \$6,647 to \$6,765 for DUI blitzes.

Council Member Marshall seconded the motion.

**Action:** **Motion carried 4-0-0 (summary: Yes = 4 Vote: Yes: Council Member Marshall, Council Member Mulder, Council Member Freeberg, Mayor Calloway. Absent: Council Member Hunter).**

**5. MOTORIZED AND NON-MOTORIZED TRAILS RESOLUTION.** A resolution supporting an OHV Trail south of Brian Head and expanding the non-motorized trails on Forest Service property.

Bret Howser, Town Manager, presented a draft resolution expressing support for an OHV Trail south of Brian Head along with non-motorized trail improvements (see attached). Bret explained the Council held a discussion on an OHV trail heading south out of Brian Head and onto other OHV trail systems which was identified in the Sustainable Recreation and Tourism Master Plan which was draft in conjunction with the Forest Service and Cedar Breaks National Monument. In the Master Plan, it states that the Town wants the Forest Service to explore an OHV trail from Brian Head onto Forest Service property connecting to other OHV trail systems.

Bret explained the Forest Service has requested the Town adopt a resolution supporting the OHV trail and to include a proposed trail for their upcoming NEPA process. The Forest Service will be mapping out the trails for the environmental studies.

The Council held discussion on the following:

1. Council Member Freeberg commented that in reviewing the resolution, it identifies the Town is committed to \$30,000 for the mountain bike trails. Bret explained this amount was previously identified for the mountain bike trails.
2. Mayor Calloway commented the resolution is a formality for the Forest Service to know the Town is serious about identifying an OHV route south of Brian Head, even though the route has not yet been identified.
3. Bret explained the maps that are attached to the staff report identifying possible routes could change.
4. There has been discussion on a non-motorized trail from the Rattlesnake Trail to Cedar Breaks National Monument over to Brian Head.
5. One possible OHV trail could begin at the Bearflat/Sugar Loaf trail heading along the Marathon Trail in which the area is flat and could work for OHV's.
6. Council Member Freeberg commented there is a protected plant identified as the Panguitch Buckwheat that is a flower that is found around the rim of Cedar Breaks National Monument. Council Member Freeberg commented the Town would need to be careful as to where the trail is located as to not disturb the Panguitch Buckwheat.

**Motion:** Council Member Marshall moved to adopt resolution No. 489 supporting an OHV trail south of Brian Head along with non-motorized trails as presented. Council Member Mulder seconded the motion.



**Action:** Motion carried 4-0-0 (summary: Yes = 4 Vote: Yes: Council Member Marshall, Council Member Mulder, Council Member Freeberg, Mayor Calloway. Absent: Council Member Hunter).

**6. ORDINANCE REINSTATING A PORTION OF THE RESIDENTIAL FIRE SPRINKLER REQUIREMENT.** An ordinance reinstating a portion of the residential fire sprinkler requirement.

Bret Howser, Town Manager, presented a draft ordinance reinstating a portion of the recently repealed residential fire sprinkler requirement (see attached). Bret reported the Council repealed the entire residential fire sprinkler requirement during their June 24<sup>th</sup> Council meeting and after some additional discussions, it was suggested the Council reconsider a portion of the fire sprinkler requirement as it pertains to homes that are built on steep and somewhat inaccessible areas.

Bret reported he has spoken with the Town Attorney on the proposed language and he indicated the Town runs the risk of someone claiming that it is arbitrary. The language identifies that if the Public Safety Director states it is unsafe then the Town can require the homeowner to install fire sprinklers. The attorney reported the Town can adopt the proposed language, but that it could be challenged.

The Council held discussion on the following:

1. State Statute identifies that if the residential home is in an urban wildland area, sprinklers could be required for some areas.
2. Bret explained there are some roads in Town in which there are residential homes located on that are too steep or too difficult to get the fire engines to.
3. Council Member Freeberg suggested the Town identify 12% grade as an unsafe access. Bret explained that if the Public Safety Director identifies something else that is unsafe, the homeowner could claim that it is arbitrary and could be challenged.
4. One suggestion the attorney made was to change the phrase "is difficult to locate" to read "unsafe to access by public safety personnel".
5. Chief Benson explained the Town gives the homeowner an opportunity to present other options that could be acceptable by the Town.
6. Council Member Freeberg commented the Town is doing better with coordinating with the Iron County inspections, but there are those that have started building and are not adhering to the Land Management Code. Council Member Freeberg inquired if the owner should sign an affidavit stating they will adhere to the Land Management Code (LMC) and the contractor should know to look at the LMC when building in Brian Head. Council Member Freeberg commented the staff need to review the contractors to ensure they are adhering to the LMC and if they are not, then they shouldn't be able to do another job in town. Council Member Freeberg commented the Town should have the option to fine the contractor in order to control those that are building and not adhering to the LMC. Bret responded the Town can fine the permittee and would recommend to the permittee the owner deduct any fines from the contractor's pay for the job.
7. Mayor Calloway commented there are currently two issues in which one is being the access which is different than the driveway. In reviewing a current issue with a steep driveway, the issue wasn't necessarily the steepness than it was the bigger house than driveway itself and the fire department could possibly back the fire truck up the road to the home.
8. Chief Benson explained the road is a 30% slope on the driveway. Mayor Calloway commented he identified a 20% slope on the same driveway. Chief Benson explained it does not meet the LMC and that the Public Safety Director has to review the area and present an option. Chief Benson explained he gave the homeowners the option to install fire sprinklers in the home.
9. Another issue is the fire department has 200' of fire hose in which to hook to a hydrant and reach a burning building. If the department has to lay down 100' of fire hose just to



go down the driveway, that does not leave enough hose to adequately fight the fire. Chief Benson gave another example of a steep road which is Bristlecone Drive that the fire department would not be able to access in the winter, which is another reason to require fire sprinklers in some areas.

10. Bret explained there may be roads that anyone building on the road, would be required to install fire sprinklers unless they improve the road to the Town's standards.
11. Mayor Calloway commented staff should identify specific town roads that would require fire sprinklers for any residential that decides to build. Chief Benson responded if the road exceeds 12% grade then it violates the LMC and the Town needs to address it.
12. Mayor Calloway commented that if someone is planning to purchase a lot and that lot is on a steep road exceeding 12% grade, they should know ahead of time that fire sprinklers will be required.
13. Bret suggested some language identified from state code could be used for the proposed ordinance language in which it could identify: "unsafe to access by Public Safety personnel" and clarify the word "unsafe" as a road or driveway exceeding 10% by 500' requires fire sprinklers.
14. Council Member Freeberg commented he is in favor of adjusting some of the language in the proposed ordinance. Council Member Marshall commented she is in favor of allowing discretion by the public safety officers. Mayor Calloway commented the proposed language is not specific enough.
15. Bret reported staff could identified a list of roads that are deemed "unsafe" by 1. Unimproved roads that cannot be access by fire trucks. 2. Steep driveways or layout of lots that would prevent fire truck access. Mayor Calloway suggested the length and grade of the road should also be identified in the list.
16. Chief Benson explained there are always exceptions to the rules for different homes and that there should be some discretion on the part of the public safety personnel.
17. Bret suggested that staff identify some sort of standards for review and present those standards (between three and five standards) to Council for consideration. Staff will review the layout of the lot, the steepness of the driveway and road and would still allow for discretion.
18. Mayor Calloway suggested some language identifying defensible space or containment space as part of the ordinance.

**Motion:** Council Member Freeberg moved to table Agenda Item F-6, Residential Fire Sprinkler Requirement, for further information. Council Member Marshall seconded the motion.

**Action:** **Motion carried 4-0-0 (summary: Yes = 4 Vote: Yes: Council Member Marshall, Council Member Mulder, Council Member Freeberg, Mayor Calloway. Absent: Council Member Hunter).**

**7. POTENTIAL FUTURE AGENDA ITEMS.** The Council will discuss potential items for future agenda items.

- **Fourth of July ATV or Kids Parade**  
Council Member Mulder reported she has spoken to some of the residents who would be interested in having an ATV or kids parade added to the 4<sup>th</sup> of July festivities.  
**Consensus of the Council:** Will identify as a future agenda item.
- **Land Management Code Enforcement**  
Council Member Freeberg commented he would like to hold a discussion on how the Town can oversee the contractors who are violating the LMC and then asking the Town for forgiveness.  
Mayor Calloway suggested the Town identify a LMC summary for builders in which it would focus on educating the owners and contractors as to the LMC requirements. Council Member Freeberg suggested this type of pamphlet could be given with a sale of property in Brian Head and staff could work with the realtors to disseminate the



pamphlet. Bret reported staff will draft a pamphlet for building in Brian Head. This will not be a future agenda item but will be address administratively.

The Council took a ten minutes recess from 3:35 pm to 3:45 pm.

**G. CLOSED SESSION OF THE TOWN COUNCIL.** To discuss the sale, lease or purchase of real property.

**Motion:** Council Member Marshall moved to recess the regular meeting and enter into closed session to discuss the sales, lease or purchase of real property. Council Member Freeberg seconded the motion.

**Action:** **Motion carried 4-0-0 (summary: Yes = 4 Vote: Yes:** Council Member Marshall, Council Member Mulder, Council Member Freeberg, Mayor Calloway. **Absent:** Council Member Hunter).

The regular meeting of the Brian Head Town Council was recessed at 3:45 pm.

**Motion:** Council Member Marshall moved to adjourn the closed session and reconvene the regular meeting of the Town Council. Council Member Mulder seconded the motion.

**Action:** **Motion carried 4-0-0 (summary: Yes = 4 Vote: Yes:** Council Member Marshall, Council Member Mulder, Council Member Freeberg, Mayor Calloway. **Absent:** Council Member Hunter).

The regular meeting of the Brian Head Town Council was reconvened at 4:15 pm

Nancy Leigh, Town Clerk, explained the Council will need to call an emergency meeting in order to address the lease/purchase agreement with Zions Bank for the 2019 motor grader. Nancy explained this item was not identified on today's agenda, but due to the urgency in submitting the needed documents, the Council will need to meet and approve the agreement in a public meeting. Mayor Calloway called for an emergency meeting of the Town Council for Tuesday, August 13, 2019 at 9:00 am.

**H. ADJOURNMENT**

**Motion:** Council Member Mulder moved to adjourn the regular meeting of the Brian Head Town Council for Monday, August 12, 2019. Council Member Marshall seconded the motion.

**Action:** **Motion carried 4-0-0 (summary: Yes = 4 Vote: Yes:** Council Member Marshall, Council Member Mulder, Council Member Freeberg, Mayor Calloway. **Absent:** Council Member Hunter).

The regular meeting of the Brian Head Town Council was adjourned at 4:16 pm for Monday, August 12, 2019.

August 26, 2019

Date Approved

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Nancy Leigh, Town Clerk

