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The Regular Meeting of the  
 Brian Head Town Council  
 Acting as the Governing Body of the  
 Brian Head Special Service District  
 Town Hall - 56 North Highway 143  
 Brian Head, UT 84719  
**MONDAY, FEBRUARY 26, 2018 @ 1:00 PM**

13 **Roll Call**

14 **Members Present:** Mayor Clayton Calloway, Council Member Larry Freeberg, Council Member  
15 Lynn Mulder, Council Member Shad Hunter, Council Member Reece Wilson

16 **Staff Present:** Bret Howser, Town Manager; Nancy Leigh, Town Clerk; Dan Benson, Public  
17 Safety Director; Shane Williamson, Public Works Director; Cecilia Johnson,  
18 Town Treasurer; Sargant Dan Guymon, Officer Jared Burton, Chris Leigh,  
19 Public Works; Tom Gurr, Public Works; Nikki Byl, Guest Service  
20 Representative.

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23 **A. CALL TO ORDER**

24 Mayor Calloway called the regular meeting of the Brian Head Town Council acting as the  
25 governing body for the Special Service District to order at 1:00 pm. for February 26, 2018.

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27 **B. PLEDGE OF ALLEGIANCE**

28 Mayor Calloway led the public and others in the Pledge of Allegiance.

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30 **C. DISCLOSURES**

31 There were no conflicts of interest with today's agenda items. Mayor Calloway stated that the  
32 disclosure statements are on file in the Town Clerk's office and are available for public  
33 inspection during normal business hours.

34  
35 **D. PRESENTATION OF PLAQUE FOR COUNCIL MEMBER WILSON; LETTER  
36 FROM GOVERNOR HERBERT TO H.C. "DUTCH" DEUTSCHLANDER FOR  
37 YEARS OF SERVICE; CERTIFICATES FOR WILDLAND FIRE;  
38 CERTIFICATES FOR BRIAN HEAD FIRE DEPARTMENT.**

39 **Past Mayor H.C. "Dutch" Deutschlander Presentation**

40 Mayor Calloway explained Utah State Governor Gary Herbert sent a letter recognizing past  
41 Mayor Deutschlander's years of services and commended him for his service to the town.  
42 Mayor Calloway presented the framed letter from Governor Herbert to Dutch Deutschlander  
43 and thanked him for his years of service to Brian Head Town.

44  
45 **Council Member Reece Wilson Presentation.**

46 Mayor Calloway explained today is Council Member Wilson's last Council meeting. Council  
47 Member Wilson submitted his letter of resignation in pursuit of better opportunities. Mayor  
48 Calloway presented Council Member Wilson with a plaque recognizing his years of service as  
49 a Council Member.

50  
51 **Brian Head Fire / Wildland Fire Department Certificates**  
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1 Chief Benson explained that it has be a while since the 2017 Brianhead Fire, and as a token of  
 2 the town’s appreciation for those who not only fought the fire but also other individuals who  
 3 assisted in different ways. Chief Benson read the certificate to the audience (see attached  
 4 certificate). Chief Benson then presented each certificate to the following individuals: L.  
 5 Bradley Benson, Dan Guymon, Jared Burton, Danny Abbott, Ryan Cooke, Doug  
 6 Deutschlander, Robert Goldhirsch, Nick Giffin, Cody Gregory, Terrell Huber, Scott Kraft, Doug  
 7 Kraft, Aaron Mayes, Beau Miller, Jeff Morgan, Bill Mulder, Joseph Rosso, Lloyd Stubbs,  
 8 Richard Valentine, Cheryle Whipple, Chris Leigh, Tom Gurr, Kasey Hatch, Noah Gregory,  
 9 Kurtis Heidenreich, Levi Miller, Roger Miller, Rex Rose, Zach Tuttle, Jason Wallis, Bret  
 10 Howser, Shane Williamson, Nancy Leigh, Cecilia Johnson, Wendy Dowland, Nikki Byl and  
 11 Amanda Hunter. The Council thanked the individuals for their assistance in the 2017  
 12 Brianhead Fire.  
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15 **E. PUBLIC INPUT/ REPORTS (Limited to three (3) minutes) Non-Agenda**  
 16 **Items**

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 18 **Nancy Leigh, Town Clerk**, reminded the Council there will be a special Council meeting to  
 19 conduct interviews for the Town Council vacancy on Thursday, March 8<sup>th</sup> beginning at 1:00 pm  
 20 at the Brian Head Town Hall. Nancy reported there are three candidates who have submitted  
 21 a letter of interest.  
 22

23 **Council Member Wilson** thanked the Council and public for the opportunity to serve Brian  
 24 Head and hoped he was able to contribute to the town. Council Member Wilson introduced  
 25 his brother, Aaron Wilson, to the Council and public and explained Aaron will be taking his  
 26 place as property manager of the Giant Steps condominiums.  
 27

28 **Mayor Calloway** reported on a meeting with Maria Twitchell from the Tourism Bureau in  
 29 which Bret Howser, Town Manager; Burke Wilkerson and John Grissinger, Brian Head Resort  
 30 who were also in attendance. The topic of discussion was the Tourism Bureau had changed  
 31 their website from Cedar City/Brian Head Tourism Bureau to Visit Cedar City, eliminating Brian  
 32 Head from the heading. Ms. Twitchell was receptive to the issue and presented information  
 33 showing the amount of advertising the Tourism Bureau has done on behalf of Brian Head.  
 34 Mayor Calloway reported it was an informative and positive meeting and was appreciative of  
 35 what Maria Twitchell has done in advertising for Brian Head.  
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38 **E. APPROVAL OF THE MINUTES:**

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 40 **1. February 12, 2018 Town Council Minutes.**

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 42 **Motion:** Council Member Wilson moved to approve the February 12, 2018  
 43 Town Council minutes. Council Member Hunter seconded the motion.  
 44 **Action:** **Motion carried 5-0-0 (summary: Yes = 5 Vote: Yes: Council**  
 45 **Member Wilson, Council Member Hunter, Council Member Freeberg,**  
 46 **Council Member Mulder, Mayor Calloway).**  
 47

48 **2. February 12, 2018 Town Council Closed Session Minutes**

49  
 50 **Motion:** Council Member Hunter moved to approve the February 12, 2018  
 51 Town Council Closed Session minutes. Council Member Wilson  
 52 seconded the motion.



**Action:** **Motion carried 5-0-0 (summary: Yes = 5 Vote: Yes: Council Member Wilson, Council Member Hunter, Council Member Freeberg, Council Member Mulder, Mayor Calloway).**

**G. AGENDA ITEMS:**

**1. MAYOR PRO TEM RESOLUTION.** A resolution appointing a Mayor Pro Tem to serve in the absence of the Mayor.

Nancy Leigh, Town Clerk, explained the Council will need to choose a new Mayor Pro Tem since Mayor Calloway was identified as Mayor Pro Tem prior to the 2017 Municipal Elections. Nancy explained the Mayor Pro Tem will act as Mayor in the absence of the Mayor.

Mayor Calloway nominated Council Member Larry Freeberg as Mayor Pro Tem.

**Motion:** Mayor Calloway moved to adopt Resolution No. 468, a resolution appointing Council Member Larry Freeberg as Mayor Pro Tem to serve during the Mayor's absence, disability or refusal to act. Council Member Mulder seconded the motion.

**Action:** **Motion carried 4-0-1, (summary: Yes = 4, No = 0, Abstain = 1 Vote: Yes: Mayor Calloway, Council Member Mulder, Council Member Hunter, Council Member Wilson. Abstain: Council Member Freeberg).**

**2. 2017 MUNICIPAL WASTEWATER PLANNING PROGRAM RESOLUTION.** A resolution adopting the 2017 Municipal Wastewater Planning Program.

Shane Williamson, Public Works Director, presented a draft resolution for the 2017 Municipal Wastewater Planning Program (see attached). Shane explained the State Department of Environmental Quality requires the town to approve the Wastewater Planning Program in which the program lays out the process for the sewer collection, identifying the maintenance and financial part for the system. Shane explained the sewer system is in good shape and the town has a plan for upgrading the capital facility. Bret explained the town has a plan for the funding for the capital plan for ten years out and has set the fees sufficient to generate the revenue for the capital plan.

**Motion:** Council Member Wilson moved to adopt Resolution No. 469, a resolution approving the Brian Head Municipal Wastewater Planning Program for 2017 as presented. Council Member Mulder seconded the motion.

**Action:** **Motion carried 5-0-0 (summary: Yes = 5 Vote: Yes: Council Member Wilson, Council Member Hunter, Council Member Freeberg, Council Member Mulder, Mayor Calloway).**

**SPECIAL SERVICE DISTRICT**

**1. RESOLUTION AUTHORIZING A WATER LEASE AGREEMENT.** A resolution authorizing a water lease agreement with Robert Brothers Dairy for the 2018 irrigation season.

Nancy Leigh, District Secretary, explained the Special Service District (SSD) leases out water right #75-2029, 243.08-acre feet of water annually for the irrigation season. Nancy presented a draft resolution authorizing the water lease agreement along with water lease agreement (see attached) and requested the Board adopt the resolution approving the



1 water lease agreement to Don Roberts, Robert Brothers Dairy for \$4,800 for the 2018  
2 irrigation season.

3  
4 Nancy explained staff has advertised the water lease and received one bid from Robert  
5 Brothers Dairy, Don Robert in the amount of \$4,800 for the 2018 irrigation season which  
6 runs from April through October. Don Roberts has been leasing the water from the SSD  
7 since 2014.

8  
9 **Motion:** Board Member Wilson moved to adopt resolution No. SSD-022, a resolution  
10 authorizing the water rights lease agreement with Robert Brothers Dairy as  
11 presented. Board Member Hunter seconded the motion.

12 **Action:** **Motion carried 5-0-0 (summary: Yes = 5 Vote: Yes:** Board Member Wilson,  
13 Board Member Hunter, Board Member Freeberg, Board Member Mulder,  
14 Chairperson Calloway).

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17 **H. ADJOURNMENT**

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19 **Motion:** Council Member Freeberg moved to adjourn the regular meeting of the Town  
20 Council acting as the governing body of the Special Service District for  
21 February 26, 2018. Council Member Mulder seconded the motion.

22 **Action:** **Motion carried 5-0-0 (summary: Yes = 5 Vote: Yes:** Council Member  
23 Wilson, Council Member Hunter, Council Member Freeberg, Council Member  
24 Mulder, Mayor Calloway).

25  
26 The regular meeting of the Brian Head Town Council acting as the governing body of the Brian Head  
27 Special Service District was adjourned at 1:25 pm for February 26, 2018.

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31 March 12, 2018  
32 Date Approved

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37 \_\_\_\_\_  
38 Nancy Leigh, Town Clerk

