





Brian Head Town Building Permit Checklist

Date: _____

Address: _____

Property Owner Name: _____

Billing Address: _____

Property Owner / Contractor Phone: _____ / _____

Type of Construction / Current Zoning: _____ / _____

Brian Head Fees Collected: _____

Planning Commission Approval: _____

Land Management Code Review: _____

LEGAL COMPLIANCE MANDATE

This building permit authorizes Applicant and/or Applicant's agent to commence construction of only that structure heretofore identified. As a condition of obtaining this Building Permit, Applicant agrees to abide by all current zoning ordinances, municipal ordinances and other laws promulgated by Brian Head Town and/or the State of Utah, and a violation of any ordinance, requirement or mandate shall result in the immediate issuance of a stop order and revocation of this Building Permit until said deficiency is corrected. **IT IS APPLICANT'S RESPONSIBILITY TO ASSURE COMPLIANCE WITH ALL LAWS AND ANY VIOLATION SHALL BE ORDERED REMOVED OR REMEDIATED AT THE EXPENSE OF APPLICANT.** A variance cannot be granted to anyone who has violated a current established local or State law. Please know all requirements, setbacks, limitation, ordinances and zoning regulations prior to construction. A copy Brian Head zoning laws and ordinances are available on line at www.brianheadtown.utah.gov.

Signature of Contractor or Owner: _____ Date: _____

AUTHORIZED SIGNATURE FOR APPROVAL

DATE



Brian Head Town
Zoning Review Checklist (Site Plan)

Zoning Regulations (Land Management Code – Chapter 7):

Setbacks:

_____ / _____ / _____
Front Side Rear

Setback Exception: _____

Height: _____

Maximum Building Coverage: _____

Minimum Landscaping: _____

Parking: _____

Undisturbed Lot Area: _____

Additional Notes or Comments: _____

AUTHORIZED SIGNATURE FOR APPROVAL DATE



Brian Head Town Design Review Checklist (Site Plan)

Design Standards (Land Management Code – Chapter 12):

Landscaping & Fences (attach separate landscape plan): _____

Lighting: _____

Building Style: _____

Mass, Scale & Composition: _____

Roof: _____

Exterior Walls: _____

Colors: _____

Windows & Doors: _____

Design Factors: _____

Accessory Structures: _____

Driveway: _____

Cuts, Fills & Retaining Walls: _____

Waterways, Drainages & Flood Hazard: _____

Utilities: _____

Parking: _____

Additional Notes or Comments: _____

AUTHORIZED SIGNATURE FOR APPROVAL

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BUILDING CONSTRUCTION - DESIGN GUIDELINES

Based on Currently Adopted International Codes, Utah State Codes & Brian Head Land Management Code

To better understand the construction environment of Brian Head Town the following is offered:

The elevation of building sites in Brian Head ranges from 9,000 to 10,300 feet above sea level.

The temperature can range from +95 to -32 degrees.

The average outdoor construction period, as a rule, is from June to late September.

The normal annual snowfall for the year is 400 in. (Since 1990 there has been one year of 660" snowfall)

As you can see the area presents special challenges to builders and we are more than happy to answer any questions.

The following information is "*some*" of the minimum requirements needed to design and construct a building in Brian Head

- *Zone Regulations according to Chapter 7 of the Brian Head Land Management Code.*
- *Design Standards according to Chapter 12 of the Brian Head Land Management Code.*

Table R301.2(1), Climatic and Geographic Design Criteria, of 2012 International Residential Code

- Ground Snow Load - 255 lbs PSF @ 9800 feet elevation (see Utah State formula)
- Wind Speed (mph) - 115 mph
- Seismic Design - D-1
- Weathering - Severe
- Frost Depth Line: - to finish grade minimum
Bottom of footing - 48" - Top of Culinary Water Line - 7' - Top of Sewer Line - 4'
- Termite - Moderate to Heavy
- Decay - None to Slight
- Winter Design Temp. - Minus 20 degrees Fahrenheit
- Climate Zone "17" (Heating Degree Days = 10,809)
- Ice Shield Under-lament - Required
- Flood Hazard - None
- Air Freezing Index - 2700
- Mean Annual Temperature - 35.3 degrees Fahrenheit
- Building Footprint is to be surveyed or verified to meet setbacks.
- Cuts, Fills and Retaining walls: Per currently adopted Land Management Code Chapter 12.



BRIAN HEAD TOWN FEES

CONNECTION FEES

Water Connection Fee (\$1750.00) _____

Sewer Connection Fee (\$350.00) _____

IMPACT FEES

Water Impact Fee (\$5250.88) _____

Sewer Impact Fee (\$1096.91) _____

Police Impact Fee (\$153.00) _____

ADDITIONAL FEES

Tree Removal / Grading (\$100.00) _____

Cleanup Bond** (\$1000.00) _____

Other _____

TOTAL COMBINED FEES: (\$9700.79) _____

FEES COLLECTED BY (SIGNATURE): _____ DATE: _____

AUTHORIZED SIGNATURE FOR FINAL APPROVAL

DATE

(This application is not valid *unless* signed and dated by authorized personnel)

ACCOUNT # _____



Brian Head Town
56 North Highway 143
Brian Head, UT 84719

UTILITY SERVICE AGREEMENT

CUSTOMER/OWNER: _____

PHYSICAL ADDRESS: _____

MAILING ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

PHONE: _____ **EMAIL:** _____

EMERGENCY CONTACT: _____ **PHONE:** _____



PROPERTY TYPE:

- Residential
- Commercial

DEPOSIT: _____

SERVICES:

- Water
- Sewer
- Garbage / Recycle



The undersigned, referred to as Customer hereby applies for utility services from Brian Head Town. In consideration of the Town accepting this request and providing services, the Customer agrees as follows:

1. All Customers requesting new service will be required to pay a deposit as set forth by the Consolidated Fee Schedule. If no outstanding balance occurs for twelve (12) consecutive months, the deposit will be applied to the thirteenth (13th) month bill.
2. The Customer agrees to pay for the services provided in accordance with the rates now in effect or as subsequently increased or decreased by Ordinance or Resolution.
3. The Customer agrees to pay all bills by the 20th of the month. It is understood that late fees shall be assessed against all accounts which are more than thirty (30) days past due as set forth by Resolution / Consolidated Fee Schedule.
4. Service may be terminated with an outstanding balance of over 60 days. In order to restore service, the past due bill must be brought current in full and a fee paid for reconnection of service as established by Ordinance or Resolution.
5. Customer will be notified not less than ten days prior to termination of service by written notice sent to the billing address.
6. Customer will provide the Town with an accurate mailing address for bills. The Customer is always liable for payment of the charges incurred at the premises, whether occupied in person by the Customer, or by tenants or others.
7. Customer warrants that he or she is entitled to grant permission to enter the premises and has the authority to sign this agreement.
8. Customer will keep the meter or meters accessible at all times and will not restrict access by locking door, fences, or by placing animals or other barriers in the yard which would unreasonably restrict access to the meter.
9. Customer agrees to pay for all damage to the meter or other Town facilities which occur through the act of negligence of the Customer. Customer is solely responsible for the maintenance of all pipes located on the Customers property.

Signature: _____ **Date:** _____

By signing this Customer acknowledges he/she has read the foregoing conditions on the rendering of utility services, understands and accepts them.

FOR DEPARTMENT USE ONLY

Subdivision: _____ **Unit:** _____ **Block:** _____ **Lot:** _____

Serial # _____ **MXU#** _____ **ID#** _____



Brian Head Town

Request for Water Meter Work Order

Date: _____

Address: _____

Property Owner Name: _____

Billing Address: _____

Property Owner Phone: _____

Date Requested Service: _____

Water Lateral Inspection Date _____

Inspector _____ Signature _____

Date Meter Installed: _____

Installed By: _____

Utility Agreement / Account: _____

Meter # _____

M.X.U. # _____

SERIAL # _____



Brian Head Town
Request for Sewer Inspection
Work Order

Date: _____

Address: _____

Property Owner Name: _____

Billing Address: _____

Property Owner Phone: _____

Date Requested Service: _____

Sewer Lateral Inspection Date _____

Inspector _____ Signature _____

Utility Agreement / Account: _____



Brian Head Town Building Permit Final Approval

Date: _____

Property Address: _____

Property Owner Name: _____

Billing Address: _____

Property Owner / Contractor Phone: _____ / _____

Address Posted on Property: _____

Cleanup Inspection Approval: _____

Fire Mitigation Approval: _____

Water & Sewer Inspection on file: _____

Utility Agreement on file: _____

Final Set of Electronic Plans on file: _____

Land Management Code Compliance: _____

AUTHORIZED SIGNATURE FOR FINAL APPROVAL

DATE