

The Regular Meeting of the  
Brian Head Town Council  
Town Hall - 56 North Highway 143  
Brian Head, UT 84719  
**TUESDAY, DECEMBER 13, 2016 @ 1:00 PM**

## AGENDA

- A. CALL TO ORDER** **1:00**
- B. PLEDGE OF ALLEGIANCE**
- C. DISCLOSURES**
- D. PUBLIC INPUT/ REPORTS (Limited to three (3) minutes) Non-Agenda Items**
- E. APPROVAL OF THE MINUTES:** November 8, 2016 Town Council Meeting
- F. AGENDA ITEMS:**
- 1. ANNUAL AUDIT FOR FISCAL YEAR 2016.** Wayne Everett, Hafen, Buckner & Everett, will present the annual audit for the town ending June 30, 2016
  - 2. STEAM ENGINE MEADOWS – PHASE 1C SPECIAL ASSESSMENT AREA REQUEST.** David Whitehead, property owner, will present a petition to create a Special Assessment Area for the Steam Engine Meadows Subdivision, Phase 1-C area.
  - 3. STEAM ENGINE MEADOWS PHASE 1A & 1B SUBDIVISION ACCEPTANCE.** Shane Williamson, Public Works Director. The Council will officially accept Phase 1A and 1B of the Steam Engine Meadows Subdivision.
  - 4. PUBLIC HEARING FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDGB) AND COMMUNITY IMPACT BOARD (CIB) CAPITAL PROJECTS.** The Council will receive public comment on a proposed project list for a one year and a 2 to 5 year capital improvement project list for potential grant funding. Comments are limited to three minutes and written comments may be submitted to the Town Clerk no later than noon on December 13, 2016.
  - 5. APPROVAL OF THE CDGB AND CIB CAPITAL PROJECT LIST.** Cecilia Johnson, Town Treasurer. The Council will consider approval of the Capital project list for a one year and a 2 to 5 year capital improvement project list to be submitted to CDBG and CIB for potential grant funding.
  - 6. PUBLIC HEARING FOR AMENDING THE FISCAL YEAR 2016 BUDGET.** The Council will hold a public hearing to receive public comment on proposed amendments to the General Fund budget ending June 30, 2016. Comments are limited to three minutes and written comments may be submitted to the Town Clerk no later than noon on December 13, 2016. Details of the proposed budget amendment are available at the town offices during normal business hours.
  - 7. ORDINANCE AMENDING THE FISCAL YEAR 2016 TOWN BUDGET.** Cecilia Johnson, Town Treasurer. The Council will consider adopting an ordinance amending the fiscal year 2016 town budget.
  - 8. BEARFLAT MEADOW PRESERVE MASTER PLAN RESOLUTION.** Bret Howser, Town Manager. The Council will consider a resolution adopting the Bearflat Meadow Preserve Master Plan.
  - 9. UTAH OUTDOOR RECREATION GRANT APPROVAL.** Bret Howser, Town Manager. The Council will give the approval for the Utah Outdoor Recreation Grant that the town received.



**10. UTAH STATE PARKS AND RECREATION COOPERATIVE AGREEMENT.** Nancy Leigh, Town Clerk. The Council will consider an agreement with Utah State Parks and Recreation for partial reimbursement for the town's snowmobile trail grooming for the 2016-2017 winter season.

**11. 2017 TOWN COUNCIL MEETING SCHEDULE APPROVAL.** Nancy Leigh, Town Clerk. The Council will approve their 2017 meeting schedule.

**G. CLOSED SESSION OF THE TOWN COUNCIL** to discuss the character, professional competence, or physical or mental health of an individual.

**H. ADJOURNMENT**

**Date: December 9, 2016**

Available to Board Members as per Resolution No. 347 authorizes public bodies, including the Town, to establish written procedures governing the calling and holding of electronic meetings at which one or more members of the Council may participate by means of a telephonic or telecommunications conference. In compliance with the Americans with Disabilities Act, persons needing auxiliary communications aids and services for this meeting should call Brian Head Town Hall @ (435) 677-2029 at least three days in advance of the meeting.

### **CERTIFICATE OF POSTING**

I hereby certify that I have posted copies of this agenda in three public and conspicuous places within the Town Limits of Brian Head; to wit, Town Hall, Post Office and The Mall on this 9<sup>th</sup> day of December 2016 and have posted such copy on the Utah Meeting Notice Website and have caused a copy of this notice to be delivered to the Daily Spectrum, a newspaper of general circulation.

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Nancy Leigh, Town Clerk

