Oak Ridge
DENTAL ARTS

Patient Information

Date: _____

Patient Name: _____ Preferred Name: _____
Last First Middle

Social Security: _____ DOB: ____/_____/_____ Email: _____

Phone (Home): _____ (Cell) _____ (Work) _____

Address: _____
Street Apt #

_____
City State Zip Code

☐ Male ☐ Female
☐ Married ☐ Single ☐ Child

Voicemail Confirmation YES/ NO
Text Confirmation YES/ NO
Email Confirmation YES/ NO

Patient Responsible Party (if other than patient)

Name: _____ DOB: _____/_____/_____ Relationship to Pt: _____

Please notify front desk if patient responsible party information (address/ phone etc) differs from Patient.

Insurance Information

Primary Policy Holder (PH): _____
Last First MI

PH SSN: _____ PH DOB: _____/ _____/ _____ PH Zip Code: _____

Insurance Company Name: _____ Employer Name: _____

Subscriber ID: _____ Group # _____

Ins Address: _____ Ins. Phone Number _____

Patient's Relationship to Insured: ☐Self ☐Spouse ☐Other _____

Please notify receptionist if you have a secondary insurance.

Referral Source - How did you hear about our office?

◊ Family/ Friend _____
◊ Doctor _____
◊ Local Advertisement _____
◊ Community Event _____
◊ Insurance Company _____
◊ Direct Mailer
◊ Apartment/ Home Packet
◊ Sign
◊ Internet: Google Facebook Yelp Yellow Pages
◊ Other _____

If you were referred to our office by another patient, may we include your name in a thank you letter to them? YES _____ NO _____

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Patient Health History & Consent

Date: _____ **Birth Date:** _____/_____/_____

Patient Name: _____
Last First MI

Please list all current medications (include vitamins and store bought medications)

_____

_____

Are you required to premedicate with antibiotics prior to dental treatment, due to a heart murmur, or joint replacement surgery? If so, what medication does your doctor prescribe?

_____

Are your currently pregnant or trying to get pregnant? YES NO Due Date: _____

Tobacco Use- Cigarettes/ Vaping/ E-Cig/ Other: _____ How often: _____ Use: Current/ Past

Check all that apply:

- ☐ Acid Reflux/ Gerd
- ☐ AIDS
- ☐ **Allergic to**
- ☐ Amoxicillin ☐ Codeine
- ☐ Latex ☐ NSAIDs
- ☐ Penicillin ☐ Sulfa
- ☐ Other_____
- ☐ Anemia
- ☐ Arthritis
- ☐ Artificial Joints (where)_____
- ☐ Asthma (last attack)_____
- ☐ Blood Disease
- ☐ Cancer (type)_____
- ☐ Cold Sores
- ☐ Diabetes
- ☐ Dizziness
- ☐ Easy Bruising
- ☐ Eating Disorder (type) _____
- ☐ Epilepsy
- ☐ Excessive Bleeding
- ☐ Fainting
- ☐ Glaucoma
- ☐ Growths
- ☐ Hay Fever
- ☐ Head Injuries
- ☐ Heart Disease
- ☐ Heart Murmur
- ☐ Hepatitis (type)_____
- ☐ HIV
- ☐ High Blood Pressure
- ☐ High Cholesterol
- ☐ HPV
- ☐ Jaundice
- ☐ Kidney Disease
- ☐ Liver Disease
- ☐ Mental Disorder
- ☐ Nervous Disorder
- ☐ Pace Maker
- ☐ Radiation (where)_____
- ☐ Respiratory Problems
- ☐ Rheumatic Fever
- ☐ Rheumatism
- ☐ Sinus Problems
- ☐ Sleep Apnea
- ☐ Stomach Problems
- ☐ Stroke
- ☐ Surgery (type)_____
- ☐ Thyroid Disease
- ☐ Tuberculosis (when)_____
- ☐ Tumors
- ☐ Ulcers
- ☐ Vertigo
- ☐ Venereal Disease
- ☐ **Other** _____

Have you ever had any complications following dental treatment including any issues with dental anesthetic or becoming numb? YES NO.

If yes, explain: _____

Have you been admitted to a hospital or needed emergency care during the past two years? YES NO

If yes, explain: _____

Are you now under the care of a physician? YES NO

Name of Physician: _____Specialty: _____ Phone: _____

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Patient Health History & Consent (continued)

Are you happy with the appearance of your teeth/gums/smile? Yes No

Would you like to discuss enhancing the appearance of your smile? Yes No

What don't you like about your smile? _____

Would you like to discuss how to make your teeth WHITER? Yes No

Anything else you would like to discuss with the doctor? _____

To the best of my knowledge, all of the preceding answers and information provided are true and correct. If I ever have any change in my health, I will inform the doctors at the next appointment, without fail.

AUTHORIZATION AND RELEASE, I certify that I have read and understand the above information to the best of my knowledge. The above questions have been accurately answered. I understand that providing incorrect information can be dangerous to my health. I authorize the dentist to release any information including the diagnosis and the records of any treatment or examination rendered to me or my child during such dental care to the third party and/ or health practitioners. I authorize and request my insurance company to pay directly to the dentist insurance benefits otherwise payable to me. I understand that my dental insurance carrier may pay less than the actual bill for services. I agree to be responsible for payment of all services rendered on my behalf or my dependents.

Signature: _____ Date: _____

I also give permission for the use of photographs and records made in the process of examination, treatment, and retention to be used for the purposes of research, education, or publication in professional journals.

Signature: _____ Date: _____

Office Policies

MISSION STATEMENT

Our goal and policy is to treat our patients as we would treat our families. We will always offer high-quality, friendly service in a gentle, caring atmosphere. Our patients are the heart of our practice and the reason we are here. At all times our patients will be treated with respect, dignity and compassion. Being of service to our patients is the definition of our purpose and the mission of our practice.

INSURANCE

OUR OFFICE FILES INSURANCE BENEFITS AS A COURTESY ONLY. Please be aware that insurance is an agreement between the patient and the insurance company. Therefore, the patient/ primary policy holder is responsible for any unpaid balances. Questions regarding unpaid claims should be discussed with the patient's insurance carrier.

PAYMENT OPTIONS

PAYMENT IS DUE WHEN SERVICES ARE RENDERED, unless prior arrangements were made. Our office accepts all major credit cards (Visa, Master Card, American Express and Discover). We also offer lines of credit through Care Credit and accept cash or personal check.

Some patients do not enjoy coming to the dentist. Therefore, we strive to give our patients a professional and relaxed atmosphere to make them feel more at ease. In order to maintain this level of comfort, we request all children have adult supervision and not be left unattended.

Patient Name _____

Patient Signature _____ Date _____

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Acknowledgement of Receipt of Notice of Privacy Practices

Please read over attached Notice of Privacy Practice before signing below. You may refuse to sign this acknowledgement.

I acknowledge that I have reviewed the Notice of Privacy Practices, which provides a description of information uses and disclosures. I understand that I have the right to request restrictions as to how my health information may be used or disclosed and that the organization is not required to agree to the restrictions that I request.

Patient Name _____

Patient Signature _____ Date _____

Once this page has been signed, it will be placed in your records as written acknowledgement of receipt of the Notice of Privacy Practices.

Authorization for Release of Information

Our office is authorized to release protected health information about patient named above to the entities below. If none, please write NONE and sign & date.

Name	Relationship	Information to be disclosed	
_____	_____	Dental	Financial
_____	_____	Dental	Financial
_____	_____	Dental	Financial

Patient Signature _____ Date _____