

City of Peabody
City Council Regular Meeting
Agenda
September 14, 2020

CALL TO ORDER: September 14, 2020 at 7:00 PM. Council Chambers, 300 N. Walnut, Peabody

ROLL CALL: WILSON _____ HUTCHISON _____ GFELLER _____
REYNOLDS _____ GILLEN _____ MAYOR SPENCER _____

PLEDGE OF ALLEGIANCE

REGULAR MEETING AGENDA:

I 7:00 - 7:05 MINUTES:

Reading and Approval of Minutes of the Regular Council Meeting of August 31.

II. 7:05 – 7:10 APPROPRIATIONS:

PAYROLL 2020 9A	\$ 12,332.94
PAYROLL 2020 9A extra tax & benefits	\$ 11,200.87
PAYABLES 2020 9A	<u>\$ 18,519.17</u>
Total	\$ 42,052.98

III. 7:10 – 7:10 PUBLIC COMMENT:

The public is reminded that comments in this portion of the meeting will be held to a maximum of three (3) minutes. Comments requiring longer than this time period should be scheduled as an agenda item. Requests for a hearing and requests to be on the agenda must be addressed to the city clerk no later than noon (12:00) on the Friday preceding a scheduled council meeting (council meetings are scheduled for the second and last Monday of every month). Any comments relating to a specific employee of the city must be done so under executive session. This session must be scheduled in advance with the city clerk and require formal request to be brought forth before the council for consideration and approval.

IV. 7:10 – 7:15 APPROVAL OF AGENDA *Times are approximate and are for guidance purposes only. Additions and deletions to the printed agenda may occur during the meeting, thus making the posted guidance times different.*

V. AGENDA ITEMS:

7:15- 7:25 Duane Unruh- Old Vet Clinic

7:25- 7:45 Joe Hutchison- Planning and Zoning

Reports From Standing Committees

1. **Water – (Gfeller, Gillen)**
2. **Streets & Alleys – (Spencer, Wilson, Reynolds)**
3. **Sanitation – (Gfeller, Spencer)**
Burn Pit
4. **Lights – (Gfeller, Gillen)**
5. **Fire - (Reynolds, Hutchison)**
6. **Park & Swimming Pool - (Spencer, Hutchison, Gillen)**
7. **Building – (Reynolds, Gfeller)**
8. **Finance and Ordinance - (Spencer, Wilson, Hutchison)**
STO & UPOC
9. **Economic Development – (Hutchison, Gfeller)**
10. **Personnel – (Wilson, Reynolds, Spencer)**
Executive Session

8:00-8:15 Report from Mayor

VI: COMMUNICATIONS:

ENCLOSURES:

Minutes August 31 Regular meeting
PAYROLL 2020 9A
PAYROLL 2020 9A extra tax & benefits
PAYABLES 2020 9A

VII: ITEMS TO BE ON AGENDA FOR UPCOMING MEETINGS:
Transfer Switch at Water Tower

VIII: ADJOURNMENT: (Please remain seated until motion is made to adjourn and all business is completed. Thank you.)

Unapproved

City of Peabody
Minutes of the City Council Meeting
August 31, 2020

Office of the City Clerk
August 31, 2020

CALL TO ORDER: The regular meeting was called to order by Mayor Spencer at 7:00 p.m. in the Council Room at City Hall located at 300 N. Walnut, Peabody, Kansas. The following council members were present: Lindsay Hutchison, Travis Wilson, Alan Gillen. Jay Gfeller and Rick Reynolds were absent. A quorum was established.

STAFF: City Clerk- Jylle Wilson, Bruce Burke – Chief of Police, Beth Peter- Court Clerk, Lori Pickens-Treasurer, Lucas Larsen- Public Works Superintendent

VISITORS: Pandeia Smith, Alex Simone-Peabody Gazette

THE PLEDGE OF ALLEGIANCE

I. MINUTES:

The council reviewed minutes of the Regular City Council meeting held on August 10 and Special Meeting held on August 24.

II. APPROPRIATIONS:

PAYROLL 2020 8B	\$ 12,118.41
PAYROLL 2020 8B extra tax & benefits	\$ 10,776.97
PAYABLES 2020 8B	\$ 55,209.48
Total	\$ 78,104.86

MOTION by Travis to approve August 10 minutes with no changes, Alan seconded. Motion Carried 3-0.

MOTION by Lindsay to approve the August 24 Special meeting minutes with no changes, seconded by Travis. Motion carried 3-0.

MOTION by Travis to approve Payroll and Payroll tax & benefits 8B & Payables 8B, Lindsay seconded. Motion Carried 3-0

III. PUBLIC COMMENT:

None

IV. APPROVAL OF AGENDA:

MOTION by Travis to approve the agenda with addition of Appointments by the Mayor and a 45-minute executive session under Personnel, seconded by Lindsay. Motion carried 3-0.

V. AGENDA ITEMS:

The mayor appointed the following people to their respective City Positions:

Bruce Burke- Police Chief, Robert Lane- City Attorney, Bradley Jantz- Municipal Judge, Michael Cleary- City Prosecutor, Jylle Wilson-City Clerk, Lori Pickens-Treasurer, Lucas Larsen- Public Works Superintendent, Mark Penner- Fire Chief.

A motion by Travis to accept the appointments by the mayor, seconded by Alan. Motion carried 3-0.

EMPLOYEE REPORTS:

Public Works-

Lucas went over reports.

Police-

Chief went over monthly reports.

Motion by Travis to approve the barricade request for Fall Fest, seconded by Lindsay. Motion carried 3-0.

Motion by Travis for Chief Burke to pursue an open Kansas Association of Chiefs position on the board, seconded by Lindsay. Motion carried 3-0.

Treasurer-

Clean up days are still set for October 3rd and November 21st

Clerk-

Motion by Travis to allow The Gathering Church to use electric and the bathrooms the first 2 Sundays in October, seconded by Alan. Motion carried 3-0.

Motion by Lindsay to have Kaye Electric move the wires and electric over at the 4-way stop for \$1750, seconded by Travis. Motion carried 3-0.

Motion by Travis to accept the changes to the 2021 General Budget, seconded by Lindsay. Motion carried 3-0.

Reports from Standing Committees:

1. **Water (Gfeller, Gillen)** – nothing to report.
2. **Streets and Alleys (Spencer, Wilson, Reynolds)** – nothing to report.
3. **Sanitation (Gfeller, Hutchison)** – nothing to report.
4. **Lights (Gfeller, Gillen)** –Motion by Lindsay to contact Kaye Electric to trouble shoot light issue in the park if it is not a lightbulb, seconded by Travis. Motion carried 3-0.
5. **Fire (Reynolds, Hutchison)** – nothing to report.
6. **Park and Swimming Pool (Spencer, Hutchison, Gillen)** – contact Prairie Pots and have the porta potty moved to the Football Field.
7. **Building (Gfeller, Reynolds)** – nothing to report.
8. **Finance and Ordinance (Spencer, Wilson, Hutchison)** – Planning and Zoning need to meet once a month.
9. **Economic Development Committee (Gfeller, Hutchison)** – Motion by Travis to purchase 6 trash cans, 2 for each side of Walnut, 1 by the bank and 1 at the corner of 2nd/Walnut in the amount of \$3189.44, seconded by Lindsay. Motion carried 3-0.
10. **Personnel (Spencer, Wilson, Reynolds)** – Motion by Travis to go into a 45-minute executive session to discuss non-elected personnel with Council, Mayor, Clerk and the Chief, seconded by Lindsay. Motion carried 3-0. (8:38pm)
Back in regular session at 9:24pm
Motion by Lindsay to go back into executive session for 15minutes with the same people to discuss non-elected personnel, seconded by Travis. Motion carried 3-0. (9:24pm)
Back in session at 9:40pm with nothing coming out of the executive.

Report from the Mayor- nothing at this time.

VI. **ENCLOSURES:**

Minutes August 10 Regular Meeting
Minutes August 24 Special Meeting
PAYROLL 2020 8B
PAYROLL 2020 8B extra tax & benefits
PAYABLES 2020 8B

VII. **ITEMS TO BE ON AGENDA FOR UPCOMING MEETINGS:**

Water Tower Transfer Switch

VIII. **ADJOURNMENT:**

There being no more business to be brought before the council.

MOTION by Travis to adjourn the meeting at 9:40 p.m. Motion was seconded by Lindsay. Motion carried 4-0.

CERTIFICATE

I hereby certify that the foregoing minutes are a true and correct recording of the proceedings of the governing body of the City of Peabody, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

Jylle Wilson, City Clerk

City of Peabody
Payroll Summary
 September 1 - 4, 2020

Sep 1 - 4, 20

Employee Wages, Taxes and Adjustments

Gross Pay

Pool Salary w/o KPERS	1,285.72
Salary w/ KPERS - Police	2,153.85
Hourly FT w/ KPERS - Clerk	1,340.00
Hourly FT w/ KPERS - Police	1,440.50
Hourly w/ KPERS - Muni Ct	1,060.87
Hourly w/ KPERS - Sewer	2,216.99
Hourly w/ KPERS - Water	2,216.99
Hourly w/o KPERS - Animal Ctrl	252.00
Hourly w/o KPERS - Park	630.72
Hourly w/o KPERS - Police	819.64
Hourly w/o KPERS - Pool	742.24
Hourly w/o KPERS - Sewer	52.65
Hourly w/o KPERS - Water	52.65
On Call Pay - Sewer	90.00
On Call Pay - Water	90.00
OT Hourly w/ KPERS - Clerk	154.97
OT hourly w/ KPERS - Muni Ct	0.00
OT hourly w/ KPERS - Police	683.95
OT Hourly w/ KPERS - Sewer	224.57
OT hourly w/ KPERS - Water	225.46
OT hourly w/o KPERS - Park	0.00
OT hourly w/o KPERS - Police	0.00
PTO - Police	1,063.63
PTO - Sewer	117.00
PTO - Water	117.00
Vacation - Police	376.88
Auto Allowance	125.00

Total Gross Pay 17,533.28

Deductions from Gross Pay

Disability- CL	-74.15
KPERS Life Ins	-11.00
KPERS Life Ins - Spouse	-16.39
KPERS Retirement	-814.37
Section 125-Accident-CL	-155.34
Section 125 Cancer-CL	-29.18
Section 125 Cancer - BC	-11.21
Section 125 Critical Illness-CL	-68.25
Section 125 Health	-1,070.60
Section 125 Hospital	-12.94
Section 125 Hospital-CL	-57.93
Security Benefit 457 Plan	-30.00

Total Deductions from Gross Pay -2,351.36

Adjusted Gross Pay 15,181.92

Taxes Withheld

Federal Withholding	-1,239.00
Medicare Employee	-234.82
Social Security Employee	-1,004.16
KS - Withholding	-601.00
Medicare Employee Addl Tax	0.00

Total Taxes Withheld -3,078.98

4:55 PM

09/11/20

City of Peabody
Payroll Summary
September 1 - 4, 2020

	<u>Sep 1 - 4, 20</u>
Additions to Net Pay	
Cell Allowance - Clerk	30.00
Cell Allowance - Muni Ct	20.00
Cell Allowance - Police	90.00
Cell Allowance - Sewer	45.00
Cell Allowance - Water	45.00
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Total Additions to Net Pay	230.00
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Net Pay	12,332.94
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Employer Taxes and Contributions	
Medicare Company	234.82
Social Security Company	1,004.16
ER Paid Health Ins-Sewer	484.29
ER Paid Health Ins-Water	484.26
Er Paid Health Ins - Police	1,310.53
Er Paid Health Ins.	624.64
Er Paid Hlth Ins - Muni Ct	308.08
KPERs D&D - Employer	135.73
KPERs Employer Retirement	1,168.62
Kansas Unemployment Company	15.40
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Total Employer Taxes and Contributions	5,770.53
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PAYABLES 9A 2020

1. Davis, Manley & Lane, LLC	\$ 500.00		
2. Peabody Market	\$ 44.40		
3. Peabody Market	\$ 96.75		
4. WSU- Clerk School	\$385.00		
5. Vyve	\$119.65		
6. Core & Main	\$170.24		
7. Air Capitol Equipment	\$463.50		
8. Kansas One Call	\$34.80		
9. Networks Plus	\$323.00		
10. Office of the Treasurer	\$107.50		
11. Bumper to Bumper	\$19.32		
12. City of Hillsboro	\$366.63		
13. Rainbow Pest Control	\$100.00		
14. Evergy	\$23.87		
15. Evergy	\$2,107.12		
16. Evergy	\$2,351.75		
17. Middlecreek	\$1,655.00		
18. KDOR	\$25.24		
19. Rod's Tire	\$289.00		
20. AT&T	\$185.95		
21. League of KS Municipalities	\$206.90		
22. Marion County Sheriff	\$45.00		
23. Waste Connections	\$5,451.43		
24. Bob Stith	\$184.00		
25. JL Unruh, LLC	\$178.88		
26. MKC	\$1,091.70		
27. Card Services	\$1,992.54		
Adobe \$196.17	Office Depot \$13.99	Service First \$223.96	
Amazon \$14.25	Dollar General \$17.50	USPS \$8.25	
Dollar General \$30.00	Office Depot \$135.16	Quill \$195.43	
USPS \$48.65	USPS \$34.75	Tractor Supply \$17.32	USPS \$495.00
Dollar General \$32.60	St. Paul's Stamp \$180.33	Dollar General \$14.85	
Office Depot \$289.99	Dollar General \$22.35	ID Creator \$22.99	

Total: \$18,519.17