

Approved

City of Peabody  
Minutes of the City Council Meeting  
March 26, 2018

Office of the City Clerk  
March 26, 2018

**CALL TO ORDER:** The regular meeting was called to order by Mayor Larsen at 7:00 p.m. in the council chambers of City Hall located at 300 N. Walnut, Peabody, Kansas. The following council members were present: Tom Spencer, Beth Peter, Travis Wilson, Jay Gfeller and Lindsay Hutchison. A quorum was established.

**STAFF:** Jonna Munson – City Clerk, Elizabeth Harder – City Treasurer, Bruce Burke – Chief of Police

**VISITORS:** Randy Dallke, Ginger Whitney, Jeremy Sears, Paige Carr – Peabody Gazette-Bulletin

**THE PLEDGE OF ALLEGIANCE**

**I. MINUTES:**

The council reviewed minutes of the Regular City Council meeting held on March 12, 2018.

**MOTION** by Peter to approve as amended changing Highway 450 to Highway 50 in Public Comments. Motion seconded by Wilson. Motion carried 4-0-1 Spencer abstained.

**II. APPROPRIATIONS:**

PAYROLL 2018 3A extra-Taylor	\$ 1,328.98
PAYROLL 2018 3A extra tax & benefits	\$ 771.74
PAYROLL 2018 3B	\$10,033.38
PAYROLL 2018 3B tax & benefits	\$ 8,528.84
PAYABLES 2018 3B extra	\$ 2,084.60
PAYABLES 3C	<u>\$20,968.48</u>
<b>Total</b>	<b>\$43,716.02</b>

**MOTION** by Wilson to approve appropriations in the amount of \$43,716.02. Motion seconded by Peter. Motion carried 5-0.

**III. PUBLIC COMMENT:**

Elizabeth Harder asked council to consider purchasing a new letter folder for the front office since the one currently being used is old and dangerous.

Randy Dallke thanked Mayor Larsen for being at Marion County Commission meeting today regarding EMS Director resigning. He also thanked Peabody EMS Larry and Karen Larsen and Tammy & Brian Whiteside for their service. He indicated his concern that a certain commissioner may not support Peabody having EMS. He wants to see it continue and encouraged the public to write letter to commission in support of keeping EMS service here. Mayor Larsen said the Brian Whiteside also attended the commission meeting. He also acknowledged other current and former EMS staff Travis Wilson, Gene Schmill, Jeremy Sears and Lindsay Hutchison.

**IV. APPROVAL OF AGENDA:**

**MOTION** by Hutchison to approve the agenda as amended with addition of executive session under personnel. Motion seconded by Gfeller. Motion carried 5-0.

**V. AGENDA ITEMS:**

**1. Peabody Fall Festival – Ginger Whitney**

Ginger Whitney, Myrna Wood and Peggy Phillips are coordinating the Fall Festival. This year the event will be Saturday, September 22<sup>nd</sup> which is the same day as Affordable Street Rod's Open House. They will have a scarecrow contest and are planning pumpkin painting, face painting, games for kids, vendors and food vendors. The sidewalk vendors will include, school, scouts and churches. The Sunday Cruise is the following day,

The Fall Festival Committee asked about blocking off 1<sup>st</sup> Street from Walnut East to the alley by Santa Fe Park. They are also wanting a porta potty and additional police presence. They are considering charging the vendors \$20. They asked what electricity is available at the park next to the bank and vacant lot next to the grocery store. Myrna has reserved the Legion for vendors. Clerk Munson mentioned that that a \$5.00 per day vendor fee is charged to the Peabody Cruise vendors. Council consensus was the same should apply for this event.

**A. Employee Reports**

**1. Bruce Burke – Police Report**

Burke said he has called the City Attorney regarding 804-806 N Olive. If the owner won't repair the structure, the City can demolish.

Slow but steady progress is being made at 803 Chestnut.

Letter has been mailed to owner of 311 Plum regarding Health and Safety violations.

Court revenue is up. Burke said the hours added to the county clerk position have been a great help.

Burke said the proposed payroll deduction for part time officer equipment is no feasible. The City would be responsible for transfer of ownership once a weapon is paid off by payroll deduct. Council consensus was to not pursue any further.

**MOTION** by Wilson to approve Burke being out of town June 29<sup>th</sup>-July 1<sup>st</sup> and October 11<sup>th</sup>-22<sup>nd</sup>. Motion was seconded by Gfeller. Motion carried 5-0.

Burke has cancelled an out of state training due to staff shortage. Air fare was not refundable.

Burke voiced his concern about too many people at municipal court has become a safety issue. He asked council about possibly modifying the current council room and knocking out wall or searching for another venue. Council wants Chief Burke to present more options at a future council meeting.

Burke is in favor of the Neighborhood Watch program, however he has high ethical standards and Facebook bashing is not acceptable. He will need to budget \$800-\$900 per year for the program. A meeting will need to be held to determine block captain and designated Police Officer.

Burke indicated someone is interested in purchasing the dog pen at the old dog pound. Councilman Wilson recommended using a sealed bid process and if there are other items not being used, they should be gotten rid of too. Dallke said there are other items at the old dog pound including a water slide.

Chief Burke and Mayor Larsen met with the 4<sup>th</sup> Fest Committee. The committee wants 10 police on duty on July 4<sup>th</sup>. They gave Burke a deadline of tomorrow to commit 10 officers or they would cancel the event. Burke has requested help through Kansas Cpost, Marion County and at least 8 other agencies in the surrounding area. 4<sup>th</sup> Fest Committee is concerned about personal liability. Wilson said is someone wants to do harm, it will not matter how many police are there. 4<sup>th</sup> Fest has said that if police presence is not there, they will only do aerials that have already been purchased. Mayor Larsen said this is not a power struggle and it should not reflect negatively on the 4<sup>th</sup> Fest Committee. Councilman Hutchison feels it is unreasonable and illogical to demand Chief Burke to get this done within 2 weeks.

**MOTION** by Wilson to enter into executive session at 7:54pm for 15 minutes to discuss non-elected personnel specifically the Full Time Police Officer position. Mayor, Council, Chief Burke and Clerk Munson were invited to attend. Motion was seconded by Gfeller. Motion carried 5-0.

Council returned to regular session at 8:09pm.

**MOTION** by Hutchison to hire Megan Chizek as full time Police Officer starting at \$16.25/hour with a 90 day probationary period and a raise to \$16.75/hour after she has completed academy. Motion was seconded by Spencer. Motion carried 5-0.

## **2. Ronnie Harms - Public Works Report**

Ronnie was absent due to illness.

Mayor Larsen said the pump that was ordered is in and needs to be picked up..

**MOTION** by Wilson to purchase 10 ton of patch material at \$130/ton. Motion was seconded by Spencer. Motion carried 5-0.

**MOTION** by Gfeller to purchase chlorine for \$900 and meradic acid for \$672 to get pool open and shock water. Motion was seconded by Wilson. Motion carried 5-0.

Councilman Spencer observed Star Drain at Zappone residence after sewer was repaired.

## **B. Reports from Standing Committees:**

### **1. Water (Gfeller) – nothing to report**

### **2. Streets and Alleys (Spencer, Wilson) –**

Mayor asked Public Works to check alleys and get rid of chuck holes during down times.

### **3. Sanitation (Larsen) – Zappone sewer has been repaired and is up and running.**

### **4. Lights (Peter) – nothing to report**

### **5. Fire (Larsen) – Mayor Larsen said 4<sup>th</sup> Fire Board of Directors has a special meeting coming up and he will attend.**

### **6. Park and Swimming Pool (Spencer, Peter) – Councilman Spencer said the boards for the merry-go-round need to be cut before painting is started. If Ronnie can order the wood, Tom can cut it. Councilman Wilson asked them to get with Chief Burke to coordinate having Community Service people help.**

Councilman Peter asked for a list of last years' lifeguards. Mayor Larsen said he will certify any of them for CPR.

**7. Building - (Larsen) –**

Clerk Munson called Bob Stith regarding 2018 HVAC maintenance contract. They will change filters at City Office twice a year and change filter at Public Works building once a year. The filter at PW is only changed once a year since it is a larger filter than the one at City Hall. They indicated they would check the filter and replace if needed for \$55.00.

**MOTION** by Wilson to approve HVAC annual maintenance contract with Bob Stith for \$450.00/year. Motion was seconded by Hutchison. Motion carried 5-0.

**8. Finance and Ordinance (Spencer, Wilson) – nothing to report.**

**9. Economic Development Committee (Larsen, Hutchison) –** County Commissioner Dallke introduced Mike Benke who was appointed to the Board of Marion County Community Economic Development Corporation by Marion County. Mr. Benke said there are concerns from Hannah Bourbon including the grocery store closure. There will be a meeting on Wednesday to hire a Director for MCCEDC. He mentioned other concerns including shortage of qualified wpeople for jobs and discussion of a trade school rather than years of college. There will be a Father Kapaun Center built in Pilsen.

Mayor Larsen will be meeting with Marion County Community Economic Development Corporation, Baker Lofts LLC, Peabody Dreamers Club, Peabody Community Foundation and Peabody Main Street. He want to get all the groups to communicate and work together.

**10. Personnel (Larsen, Wilson, Peter) –**

**MOTION** by Wilson to enter into executive session at 8:40pm for 25 minutes to discuss non-elected personnel specifically the City Clerk and Public Works Maintenance positions to be filled. Mayor, Council and Clerk Munson were invited to attend. Motion was seconded by Gfeller. Motion carried 5-0.

Council returned to regular session at 9:05pm.

**MOTION** by Wilson to return to executive session at 9:06pm for 15 minutes to discuss non-elected personnel specifically the City Clerk and Public Works Maintenance positions to be filled. Mayor, Council and Clerk Munson were invited to attend. Motion was seconded by Hutchison. Motion carried 4-0-1 Peter left room.

Council returned to regular session at 9:21pm.

Mayor Larsen called for a 7 minute recess at 9:21

Council returned to regular session at 9:28pm.

**MOTION** by Wilson to hire Clayton Philpott as full time Public Works Maintenance starting at \$12.00/hour with a raise to \$12.50/hour after 90 day probationary period. Hire Brent Buller as part time seasonal public works at \$10.00/hour. Reinstate Bob Kyle as summer Public Works help. Motion was seconded by Spencer. Motion carried 5-0.

**MOTION** by Gfeller to hire Destinie Dyer as City Clerk starting at \$15.00/hour with a raise to \$15.50/hour after 90 day probationary period. Motion was seconded by Spencer. Motion carried 5-0.

C. **Report from the Mayor** – Lucas Larsen will be taking his water test at KRWA conference this week.

**ENCLOSURES:**

Minutes March 12, 2018 Regular Meeting  
Minutes March 14, 2018 Special Meeting  
PAYROLL 2018 3A extra-Taylor  
PAYROLL 2018 3A extra tax & benefits  
PAYROLL 2018 3B  
PAYROLL 2018 3B tax & benefits  
PAYABLES 2018 3B extra  
PAYABLES 2018 3C  
Chief of Police Report  
Superintendent of Public Works Report  
Lucas Larsen, Public Works Report  
Kansas Water Pollution Control Permit & Authorization  
KDHE Public Notices KS-AG-18-054/059. KS-Q-18-048/050, KS-NQ-18-007  
Broadband Symposium April 6, 2018

VI. **ITEMS TO BE ON AGENDA FOR UPCOMING MEETINGS:**

1. Process procedures for Lack of Water Service
2. Performance Evaluation

VII. **ADJOURNMENT:**

There being no more business to be brought before the council **MOTION** by Spencer to adjourn the meeting at 9:31 p.m. Motion was seconded by Wilson. Motion carried 5-0.

**CERTIFICATE**

I hereby certify that the foregoing minutes are a true and correct recording of the proceedings of the governing body of the City of Peabody, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

  
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Jonna Munson, City Clerk