

Approved

City of Peabody
Minutes of the City Council Meeting
February 26, 2018

Office of the City Clerk
February 26, 2018

CALL TO ORDER: The regular meeting was called to order by Mayor Larsen at 7:00 p.m. in the council chambers of City Hall located at 300 N. Walnut, Peabody, Kansas. The following council members were present: Tom Spencer, Beth Peter, Travis Wilson, Jay Gfeller and Lindsay Hutchison. A quorum was established.

STAFF: Jonna Munson – City Clerk, Elizabeth Harder – City Treasurer, Bruce Burke – Chief of Police

VISITORS: Jim Rippe, Mary Olson, NM Patton, Jeremy Sears, Mark Penner, Tammy Whiteside, Paige Carr – Peabody Gazette-Bulletin

THE PLEDGE OF ALLEGIANCE

I. MINUTES:

The council reviewed minutes of the Regular City Council meeting held on February 12, 2018.

MOTION by Wilson to approve as amended deleting the duplicate motion on page 3. Motion seconded by Spencer. Motion carried 5-0.

II. APPROPRIATIONS:

PAYROLL 2018 2B	\$10,288.54
PAYROLL 2018 2B tax & benefits	\$ 9,636.48
PAYABLES 2018 2B	<u>\$34,798.92</u>
Total	\$54,723.94

MOTION by Peter to approve appropriations in the amount of \$54,723.94. Motion seconded by Hutchison. Motion carried 5-0.

III. PUBLIC COMMENT:

NM Patton said the Community Foundation will be hosting “Be Ready, Be Resilient” at the Peabody Township Library Ann Potter room on March 26th at 7pm. Council informed him that there is a City Council Meeting at this time. NM said the presentation would be moved to March 29th.

Mary Olson asked council to speak up so everyone can hear motions and comments.

IV. APPROVAL OF AGENDA:

MOTION by Gfeller to approve the agenda as presented. Motion seconded by Spencer. Motion carried 5-0.

V. AGENDA ITEMS:

1. Peabody Hearts 4 Hart Park

Mr. Patton said one piece of playground equipment is being test painted soon, The committee needs a list from Public Works by the end of March of what needs to be repaired before painting begins. Donations are now at close to \$14,000. Mayor Larsen suggested checking Purple Wave for used playground equipment that might be refinished. PH4HP is still checking for available grants. Mayor thanked them for all their work. Councilman Spencer downloaded safety requirements from national Consumer Product Safety.

2. PBHS Class of 2019 – After Prom Donation Request

Clerk Munson received a request from the PBHS Class of 2019 requesting a donation for the After Prom event.

MOTION by Wilson to approve \$50.00 donation to PBHS Class of 2019. Motion seconded by Spencer. Motion carried 5-0.

3. Fire Chief Mark Penner

Chris Carr, Chris Brooks, Mark Penner and one other fireman will be attending the Kansas State Firefighters Association class in Topeka on March 16-17. The training is free. Hotel is \$85.00 each for one night. Mark requested the City pay for half of the lodging costs of \$170.00.

MOTION by Peter to approve \$170.00 lodging costs for 2 firemen to attend Kansas State Firefighters Association class in Topeka on March 16-17. Motion seconded by Gfeller. Motion carried 5-0.

Chief Penner said the fire station is having Wifi installed for \$45.00/month to be used for training purposes and asked the city to pay half month. Councilman Wilson would like to table this until we check budget for this \$270/year expense.

Penner stated the air packs used by the Fire Dept. have reached critical state and are too old to be repaired or reconditioned. They are over 30 years old and are putting firefighters in danger. Cost to replace with reconditioned unites is \$1705 with free shipping and 4 units need to be replaced – total cost \$6820. Penner is recommending Scotts brand since it is the same as the rest of the county uses and can be interchanged with their equipment if needed. Consensus of the council was to table until next meeting to check budget for Special Law & Fire or Capital Improvements.

4. Jeremy Sears

Jeremy wants to create a position for emergency preparedness coordinator for tornado and natural disasters. Mayor Larsen asked if he was wanting to create a committee of volunteers? Would they be working with Chief Burke? Sears is wanting to work with Fire Chief, Police Chief and Public Works. Councilman Wilson said there is a City and County Emergency Plan already in place. Mayor Larsen said Randy Frank has a copy of the disaster preparedness plan but won't provide it to him. Chief Burke is working hard to update the City plan. Ronnie Harms is working with Burke Larsen indicated that Tammy Whiteside and EMS need to be involved. Larsen said Burke worked with Red Cross with recent Fire at Indian Guide. Whiteside said "we need to work together". Burke said he is constantly updating the 1985 edition. Harms recommend dedicating a certain time each year to work on the plan.

5. Peabody Fourth Fest Committee

No one from Peabody Fourth Fest Committee was present.

A. Employee Reports

1. Bruce Burke – Police Report

Burke provided handout to council about payroll deduct for part time officers equipment.

Progress is being made on the Health and Safety violation at 803 Chestnut.

Mow violation process starts late April/early May.

804-806 N Olive – 30 day extension was denied by Chief Burke. Mayor suggested asking city attorney to advise. The owner's son wants to sell not remedy the violation.

A couple of years ago, permission was needed for city council to approve all training. There are no state mandated classes for part time officers. There is a one day free "Intoxilizer 9000 class" which is needed to officer to operate machine located at Marion County. Class is free but salary and transportation costs would be paid. Councilman Wilson recommended having part time officers do online racial profile training.

MOTION by Wilson to send 2 part time officers to Intoxilizer 9000 class. Motion was seconded by Hutchison. Motion carried 5-0.

Councilman Wilson wants department heads to have leverage to attend training if within budget without asking council approval. Changes to Personnel Policies and Procedures should be considered. Council will table further discussion.

2. Ronnie Harms - Public Works Report

Mayor Larsen was happy to see #14 on Ronnie's report "Working on City assets for planning future purchases".

Harms indicated there is weld rust on water tower and the outside needs repainted. He is checking options and getting bids.

A problem was found with sewer main at Zappone residence. Pipe has shifted. Graber backhoe has submitted bid of \$5,850. Ronnie is waiting for bid from Middlecreek.

MOTION by Wilson to hire Graber to do work for \$5,850. Motion was seconded by Peter. Motion carried 5-0.

Harms requested approval for hew and Lucas Larsen to attend KRWA Conference in Wichita on March 27-29 for \$470 and pay \$25.00 fee for Lucas Larsen to take his water exam for fee of \$25.00

MOTION by Wilson to approve Ronnie Harms and Lucas Larsen to attend KRWA Conference in Wichita March 27-29 for \$470 and pay \$25.00 fee for Lucas Larsen's water exam. Motion was seconded by Gfeller. Motion carried 5-0.

Harms said the skidsteer need new tires. He got a quote from Rod's Tire for 279.75 each/\$1,119.00 total. 3 old tires can be used in emergency. Ronnie says funds are available in water/sewer budget but not available in street budget.

MOTION by Wilson to approve purchase of 4 skidsteer tires from Rod's Tire for \$1,119.00. Motion was seconded by Gfeller. Motion carried 5-0.

Ronnie provided handout to council from Parks Depts. Regarding tennis court attesting it is in compliance. No LWCF sign. Mayor and Ronnie will look at tomorrow.

Clerk Munson asked about reimbursement to Mr. Zappone for sewer damage at 911 N Maple Street.

MOTION by Wilson to approve payment to Mr. Zappone for \$665.00. Motion was seconded by Spencer. Motion carried 5-0.

Mayor Larsen said that reports were received from all public works employees for this council meeting.

B. Reports from Standing Committees:

1. Water (Gfeller) – none

2. Streets and Alleys (Spencer, Wilson) –

Ronnie asked for clarification that sidewalk needs to be cleaned in front of Baker buildings. Consensus from council was yes.

Councilman Wilson would like to see the city use sand/salt on streets rather than chat.

Ronnie said the culvert at Affordable Street Rods is done.

Mayor Larsen said he has done extensive research on the street vacation for Affordable Street Rods. There is an ordinance vacating Rd 64 many years ago that was approved by council but never published. Larsen is waiting for advice from Attorney Lane.

A plan was established that Lucas Larsen will treats roads during inclement weather and will receive comp time.

3. Sanitation (Larsen) – nothing to report

4. Lights (Peter) – nothing to report

5. Fire (Larsen) – Mayor Larsen said property at Propane Central is not being obtained by the Fire Department.

6. Park and Swimming Pool (Spencer, Peter) – What can be done with the playground equipment that is removed? Councilman Wilson suggested we consult with our attorney.

2 Applications have been received for the Pool Manager position. Discussion about possibly conducting interviews the week of March 20th after 5pm.

Swim team starts approximately May 21st. Pool should be ready by April 15th.

7. Building - (Larsen) – Nothing to report.

8. **Finance and Ordinance (Spencer, Wilson)** – nothing to report.
9. **Economic Development Committee (Larsen, Hutchison)** – Mayor Larsen will be meeting with Morgan Marler.
10. **Personnel (Larsen, Wilson, Peter)** – Contact Fourth Fest Committee to attend next meeting

C. **Report from the Mayor** – none.

ENCLOSURES:

Minutes February 12, 2018 Regular Meeting
PAYROLL 2018 2B
PAYROLL 2018 2B tax & benefits
PAYABLES 2018 2B

Chief of Police Report
Superintendent of Public Works Report
Lucas Larsen, Public Works Report
Todd Woodruff, Public Works Report
Peabody Community Foundation letter awarding \$4,000 to Peabody Hearts for Hart Park
Kansas Municipal Insurance Trust letter & certificate
Draft reimbursement for Mr. Zappone
After Prom Donation Request

VI. **ITEMS TO BE ON AGENDA FOR UPCOMING MEETINGS:**

1. Process procedures for Lack of Water Service
2. Performance Evaluation

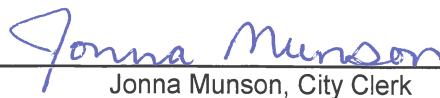
VII. **ADJOURNMENT:**

There being no more business to be brought before the council **MOTION** by Wilson to adjourn the meeting at 9:06 p.m. Motion was seconded by Peter. Motion carried 5-0.

CERTIFICATE

I hereby certify that the foregoing minutes are a true and correct recording of the proceedings of the governing body of the City of Peabody, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)



Jonna Munson, City Clerk