

Approved

City of Peabody
Minutes of the City Council Meeting
January 14, 2018

Office of the City Clerk
January 14, 2018

CALL TO ORDER: The regular meeting was called to order by Mayor Larsen at 7:00 p.m. in the Council Room at City Hall located at 300 N. Walnut, Peabody, Kansas. The following council members were present: Travis Wilson, Jay Gfeller, Tom Spencer, Beth Peter and Lindsay Hutchison. A quorum was established.

STAFF: City Clerk- Jylle Wilson, Bruce Burke – Chief of Police, Liz Harder- Treasurer

VISITORS: Pandeia Smith, NM Patton

THE PLEDGE OF ALLEGIANCE

I. MINUTES:

The council reviewed minutes of the Regular City Council meeting held on December 28, 2018 and no corrections were made.

II. APPROPRIATIONS:

PAYROLL 2019 1A	\$9,986.17
PAYROLL 2019 1A extra tax & benefits	\$9,868.55
PAYABLES 2019 1A (2018)	\$8,986.62
PAYABLES 2019 1B	<u>\$10,994.45</u>
Total	<u>\$39,835.79</u>

MOTION by Jay to approve December 28, 2018 minutes, Travis seconded the motion. Motion Carried 4-0-1

MOTION by Travis to approve Payroll and Payables 1A and Payables 1B, Tom seconded the motion. Motion Carried 5-0

III. PUBLIC COMMENT:

Christmas Parade Committee said that the tree will be taken down by the end of the week, also asked if Public Works could take down the banners. Motion by Travis for Public Works to take banners down by Monday January 21, 2019, Jay seconded the motion. Motion carried 5-0.

IV. APPROVAL OF AGENDA:

MOTION by Travis to approve the agenda. Lindsay seconded the motion. Motion carried 5-0

V. AGENDA ITEMS:

Chief Burke has been working on replacing the Duty Weapons and after 18 vendors has found one to work with. Motion by Travis to purchase new Duty Weapons and gear in the amount of \$1217.75, seconded by Tom. Motion carried 5-0.

Reports from Standing Committees:

1. Water (Gfeller)-

Trihalomethanes samplings need to be taken from the 4 quarters of the city. Motion by Jay for Lucas to take samples, seconded by Lindsay. Motion carried 5-0.

Liz found a mistake on the water bill with the late fee due date. Council decided to honor the no late fees for the month of January.

Clerk Wilson received a phone call about the Floodplain Meeting that will be taking place Tuesday January 15 in Marion, they will be updating several things that pertain to Peabody, A motion by Travis to send Jylle and Lucas to the Floodplain Meeting in Marion, seconded by Beth. Motion carried 5-0.

2. Streets and Alleys (Spencer, Wilson) –

On January 26th the Stucky family will be having a fundraiser for their daughter, they will have a couple of the parking stalls blocked off on Walnut that day.

3. Sanitation (Larsen) – Tentative Spring Clean Up is April 27

4. Lights (Peter) – nothing to report.

5. Fire (Larsen) – nothing to report.

6. Park and Swimming Pool (Spencer, Peter) – NM Patton said that POPPS is working on raising money for the Park Project.

7. Building (Larsen)- nothing to report.

8. Finance and Ordinance (Spencer, Wilson) – Motion by Travis to approve Knudson & Monroe to do the 2018 Audit, seconded by Beth. Motion carried 5-0.

Motion by Travis to approve the purchase of Clerkboks for the new Utility/Accounting Program in the amount of \$9800, seconded by Lindsay. Motion carried 5-0.

Motion by Travis to approve Ranson City Code Financial to do the Continuing Bond Disclosure in the amount of \$1500, seconded by Tom. Motion carried 5-0.

9. Economic Development Committee (Larsen, Hutchison) – Morgan Marler will be getting a list of Volunteer Hours to council.

10. Personnel (Larsen, Wilson, Peter) –

The following Personnel Policies were changed:

A motion by Travis to change under Personnel Records: Non-Police to all hourly employees, seconded by Jay. Motion carried 5-0.

A motion by Travis to change under Purchasing: from City Administrator to City Administrator/City Clerk, seconded by Lindsay. Motion carried 5-0.

A motion by Travis to change under Vacation: from earning 0.833 days/1.25 days to 80 hrs/120hrs, seconded by Tom. Motion carried 5-0.

A motion by Travis to change under Personal Time Off: from being able to carry over 240hrs to at the end of the calendar year any unused PTO will be paid out in an amount equal to 50% of that employee's normal pay, seconded by Beth. Motion carried 5-0.

A motion by Jay to remove the Guidelines previously given in 2015, seconded by Travis. Motion carried 5-0.

A motion by Jay to change under Personal Time Off & Vacation: from having to take it off in 4hr increments to taken what is needed, seconded by Travis. Motion carried 5-0.

Ronnie was overpaid on the last pay period of December 2018 in the amount of 401.43. A Motion by Jay to have it split in 2 equal repayments out of the next 2 pay periods, seconded by Lindsay. Motion carried 5-0.

Report from the Mayor – mayor passed out his resignation letter to everyone. His official last day as Mayor will be January 28, 2109 at the beginning of the next Council Meeting. Travis thanked Larry for all that he has done for the City over the past years of service.

VI. **ENCLOSURES:**

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PAYROLL 2019 1A
PAYROLL 2019 1A extra tax & benefits
PAYABLES 2019 1A & 1B

VII. **ITEMS TO BE ON AGENDA FOR UPCOMING MEETINGS:**

VIII. **ADJOURNMENT:**

There being no more business to be brought before the council.

MOTION by Tom to adjourn the meeting at 8:00p.m. Motion was seconded by Travis. Motion carried 5-0.

CERTIFICATE

I hereby certify that the foregoing minutes are a true and correct recording of the proceedings of the governing body of the City of Peabody, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

Jylle Wilson, City Clerk