

Approved

City of Peabody  
Minutes of the City Council Meeting  
January 25, 2021

Office of the City Clerk  
January 25, 2021

**CALL TO ORDER:** The regular meeting was called to order by Mayor Spencer at 7:00 p.m. on gotomeeting.com and in the Council Room at City Hall located at 300 N. Walnut, Peabody, Kansas. The following council members were present: Lindsay Hutchison, Travis Wilson, Alan Gillen. Jay Gfeller and Rick Reynolds were absent. A quorum was established.

**STAFF:** City Clerk- Jylle Wilson, Bruce Burke – Chief of Police, Lori Pickens- Treasurer, Beth Peter- Court Clerk, Lucas Larsen- Public Works Director

**VISITORS:** Pandeia Smith, Hannah Bourbon, Jacob Bruntz, NM Patton, Chuck Mead

**THE PLEDGE OF ALLEGIANCE**

**I. MINUTES:**

The council reviewed minutes of the Regular City Council meeting held on January 11.

**II. APPROPRIATIONS:**

PAYROLL 2021 1B	\$ 9,893.40
PAYROLL 2021 1B extra tax & benefits	\$10,309.84
PAYABLES 2021 1B	<u>\$16,608.11</u>
<b>Total</b>	<b>\$36,811.35</b>

**MOTION** by Travis to approve January 11 minutes, Alan seconded. Motion Carried 3-0

**MOTION** by Lindsay to approve Payroll and Payroll tax & benefits 1B and Payables 1B, Travis seconded. Motion Carried 3-0

**III. PUBLIC COMMENT:**  
**Suspended at this time**

**IV. APPROVAL OF AGENDA:**

**MOTION** by Lindsay to approve the agenda with the addition of Chuck Mead after Beth and NM Patton after Chuck and remove the executive session from Finance, seconded by Travis. Motion carried 3-0.

**V. AGENDA ITEMS:**

Jacob Bruntz has safety concerns at the corner of 3<sup>rd</sup>/Pine, believes that a stop sign at the intersection would help. A motion by Travis to change the Yield sign to a Stop sign at 3<sup>rd</sup>/Pine and have the City Clerk send a letter to the property owner at 311 Pine to have them move the fence back 15' 10", seconded by Alan. Motion carried 3-0.

The Rec Commission has ordered a water fountain for the sand volleyball pit. A motion by Travis to have Public Works assist the Rec Commission with installing the new water fountain at the sand volleyball pit, seconded by Lindsay. Motion carried 3-0.

Chuck Mead would like to cut the curb at 105 W 1<sup>st</sup> to be able to access the shop. A motion by Travis to allow Chuck to cut the curb at 105 W 1<sup>st</sup> with input from Lucas, seconded by Lindsay. Motion carried 3-0.

Motion by Lindsay to go into a 15 minute executive session with the mayor, council, Clerk, Treasurer, NM Patton and Hannah Bourbon, to discuss confidential data relating to financial affairs or trade secrets of individual proprietorships or trusts, seconded by Travis. Motion carried 3-0. (7:25)

Back in regular session at 7:40pm, with no action taken from the executive session.

### **EMPLOYEE REPORTS**

Public Works- both of the guys are doing amazing.

The big meter for Hillsboro has been ordered. Will be calling about parts that have been ordered.

Police- Chief went over his reports.

Motion by Travis to send Officer Wilson to training March 22-24 with meals and lodging if needed, seconded by Lindsay. Motion carried 3-0.

Treasurer- Clean up days will be April 3<sup>rd</sup> and October 16<sup>th</sup>

Clerk-

Motion by Lindsay to send City Clerk to the virtual Spring Conference in the amount of \$225, seconded by Travis. Motion carried 3-0.

Motion by Lindsay to purchase flooring not to exceed \$1,500 for the front office, seconded by Travis. Motion carried 3-0.

### **Reports from Standing Committees:**

1. **Water (Gfeller, Gillen)** – nothing to report
2. **Streets and Alleys (Spencer, Wilson, Reynolds)** – man hole at 2<sup>nd</sup>/Maple the hole around it is getting bigger, need to have it looked at to see what is going on.
3. **Sanitation (Gfeller, Hutchison)** – nothing to report.
4. **Lights (Gfeller, Gillen)**- nothing to report.
5. **Fire (Reynolds, Hutchison)** – nothing to report.
6. **Park and Swimming Pool (Spencer, Hutchison, Gillen)** – need to schedule someone to look at the pool to get it fixed properly.
7. **Building (Gfeller, Reynolds)** – nothing to report
8. **Finance and Ordinance (Spencer, Wilson, Hutchison)** – looking at updating the vacation policy and some personnel policies, and looking at changing emails.  
Motion by Travis to go to a google domain for emails in the amount of \$12/yr, seconded by Lindsay. Motion carried 3-0.  
Motion by Travis to move over to google meet for \$144 plus fees that might come with it, seconded by Lindsay. Motion carried 3-0.
9. **Economic Development Committee (Gfeller, Hutchison)** –nothing to report.
10. **Personnel (Spencer, Wilson, Reynolds)** – nothing to report.

**Report from the Mayor-** gave his State of the City.

### VI. **ENCLOSURES:**

Minutes January 11 Regular Meeting  
PAYROLL 2021 1B  
PAYROLL 2021 1B extra tax & benefits  
PAYABLES 2021 1B

### VII. **ITEMS TO BE ON AGENDA FOR UPCOMING MEETINGS:**

Water Tower Transfer Switch  
Football Lights

**VIII. ADJOURNMENT:**

There being no more business to be brought before the council.

**MOTION** by Lindsay to adjourn the meeting at 8:45p.m. Motion was seconded by Travis. Motion carried 3-0.

**CERTIFICATE**

I hereby certify that the foregoing minutes are a true and correct recording of the proceedings of the governing body of the City of Peabody, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

---

Jylle Wilson, City Clerk