

Approved

City of Peabody
Minutes of the City Council Meeting
October 29, 2018

Office of the City Clerk
October 29, 2018

CALL TO ORDER: The regular meeting was called to order by Mayor Larsen at 7:00 p.m. in the Council Chambers located at 300 N. Walnut, Peabody, Kansas. The following council members were present: Travis Wilson, Jay Gfeller, Lindsay Hutchison, Tom Spencer, Beth Peter and Larry Larsen, Mayor. A quorum was established.

STAFF: City Clerk- Jylle Wilson, Liz Harder- Treasurer Bruce Burke – Chief of Police, Ronnie Harms- Public Works Superintendent

VISITORS: Quinton Randel, Hannah Bourbon, Becky Nickel, Pandeia Smith, Tracy Woodruff, Tiana Gaines, Rachel Wattson and Sheila Kelley- Peabody Gazette.

THE PLEDGE OF ALLEGIANCE

I. MINUTES:

The council reviewed minutes of the Regular City Council meeting held on October 8, 2018, with the addition under Personnel to add that the payment of back Cell Phone Allowance be paid in one lump sum.

II. APPROPRIATIONS:

PAYROLL 2018 10B	\$ 10,682.30
PAYROLL 2018 10B extra tax & benefits	\$ 9,850.82
PAYABLES 2018 10B	\$ <u>28,888.76</u>
Total	\$<u>49,421.88</u>

MOTION by Lindsay to approve October 8, 2018 minutes, with the additions, Travis seconded the motion. Motion Carried 3-0-2

MOTION by Travis to approve all Appropriations, Beth seconded the motion. Motion Carried 5-0.

III. PUBLIC COMMENT:

Hannah wanted to let the council know about the Community Coat Drive, it is sponsored by the Community Association of Churches and Community Foundation. Drop off locations will be at the Bank and the Peabody Township Library. Also, informed Council that the Christmas Lights were going to be tested either this week or next, and wanted to get the 3rd Quarter money that has been donated to the Christmas Light Fund.

IV. APPROVAL OF AGENDA:

MOTION by Travis to approve the agenda as Amended with the addition of a 5-minute executive session under Personnel for Chief Burke for non-elected personnel and a 10-minute executive under Personnel for non-elected personnel. Jay seconded the motion. Motion carried 5-0.

V. AGENDA ITEMS:

Quinton Randel with GIS Asset Management showed Council how their program works. Would be an asset to Public Works to help with routine maintenance of different equipment. Would also work for other departments within the City for workorders. They have a couple different pricing plans. Legacy is \$18,500(1st year) and \$6,000 years 2-5, or there is a subscription plan that would be \$8,400 for years 1-5.

Becky Nickel- Presented the Video of Peabody that was produced by the Peabody Community Foundation.

VI. Reports

Public Works:

Ronnie went over the reports that Lucas, Clayton and himself did over the last month. Kansas Electric has started on the lights at the Football Field, but stopped due to the ground being too soft.

Need Aquameg for the water it is \$892.50 + \$50 shipping, a motion by Travis to purchase the Aquameg at \$892.50 + \$50 for shipping, seconded by Lindsay. Motion carried 5-0.

Ronnie presented at bid for the building to store Salt/Sand and Cold Patch, council wants the budget checked to see where the money can come out of.

November 19th in Hutchinson there is a training for Mach Line Strike. Motion by Travis to send 2 City Crew Members, seconded by Lindsay. Motion carried 5-0.

Police:

Chief Burke went over his enclosed reports. Also informed Council about an Animal Control call about a horse. The horse has been checked out by the City's Vet and the horse is taken care of just old. AC will continue to monitor the situation.

Chief would like to discontinue working on mowing. Council agreed.

Treasurer:

Liz presented council with the Christmas Light Donation letter that has went out in past years. A motion made by Travis to put the donation letter in the water bill, seconded by Jay. Motion carried 5-0.

The State is raising water rates on their end, its been brought up several times over the last few months and if we are going to do an increase now is the time to get it voted on so we can get the ordinances changed and published in the paper. Motion by Travis to approve the Pass Thru of \$.025/1000gal, seconded by Lindsay. Motion carried 5-0.

Clerk:

Received a card in the mail from the Fall Fest Committee, thanking the City for all of the help and support for the Fall Fest.

Marion County Toy Run is requesting a donation. Motion by Travis to donate \$50, seconded by Lindsay. Motion carried 5-0.

After Prom Committee is requesting a donation for After Prom. Motion by Travis to donate \$50, seconded by Tom. Motion carried 5-0.

Peabody EMS Crew Captain Tammy Whiteside would like the 2018 Stipend. Motion by Tom to give Peabody EMS the \$900 Stipend, seconded by Jay. Motion carried 3-0-2.

Amy has recommended that Liz and myself attend the KMAAG training in McPherson at the rate of \$169/person. We have checked our schedules and December 4, 2018 would work for us. Motion by Travis to send both Liz and Jylle to the KMAAG training at \$169/person + mileage and meal, seconded by Beth. Motion carried 5-0.

The current printer that is in City Hall has been having several issues over the last few weeks. Trent with Konica Minolta has had to come out twice in less than a week, he says that the printer is now obsolete and parts are harder to come by. I have a quote by Konica Minolta to lease a new printer at the rate of \$116/mo + cost of copies. Motion by Travis to lease the new printer from Konica Minolta, seconded by Lindsay. Motion carried 4-1.

The November 12th meeting is supposed to be about alcohol in the park, I am requesting that we move that to the November 26th meeting since I will be in training the week of the 12th, Meeting about alcohol in the park will now be the 26th of November in the basement of the Library.

Reports from Standing Committees:

- 1. Water (Gfeller)-** nothing to report
- 2. Streets and Alleys (Spencer, Wilson) –**
There are several streets that need to have pot holes filled. Alleys need to be dragged and leveled out.
- 3. Sanitation (Larsen) –** Nothing to report
- 4. Lights (Peter) –** nothing to report

5. **Fire (Larsen)** – nothing to report
6. **Park and Swimming Pool (Spencer, Peter)** – nothing to report.
7. **Building (Larsen)**- The conversion of the front office is taking longer than it should. Travis will come down tomorrow and get measurements for all that needs to be done and get the drawing done to get this all done as soon as possible.
8. **Finance and Ordinance (Spencer, Wilson)** –
The fence at the corner of 3rd and Pine is still blocking the sidewalk. Chief and the Mayor will go and let the property owner know that council has given him until November 25th to move the fence.
9. **Economic Development Committee (Larsen, Hutchison)** – nothing to report.
10. **Personnel (Larsen, Wilson, Peter)** –
New time clocks are needed for the Police Department, Public Works and City Hall so there is no more questions about time. Motion by Travis to order 3 new time clocks not to exceed \$152x3, seconded by Beth. Motion carried 5-0. The current time clock at City Hall will be placed at the Pool next summer.
A motion by Travis to go into executive session for 5 minutes with Council, the Mayor, Clerk and Chief Burke to discuss non-elected personnel, seconded by Jay. Motion carried 5-0. Executive started at 9:04pm, no action taken.
Back in regular session at 9:09pm
A motion by Lindsay to go into executive session for 10 minutes with Council, the Mayor, Clerk, Treasurer and Chief to discuss non-elected personnel, seconded by Travis. Motion carried 5-0. Executive started at 9:13pm.
Back in regular session at 9:23pm, no action taken

VI. ENCLOSURES:

Minutes October 8 Regular Meeting
PAYROLL 2018 10B
PAYROLL 2018 10B extra tax & benefits
PAYABLES 2018 10B

VII. ITEMS TO BE ON AGENDA FOR UPCOMING MEETINGS:

VIII. ADJOURNMENT:

There being no more business to be brought before the council.

MOTION by Tom to adjourn the meeting at 9:26 p.m. Motion was seconded by Travis. Motion carried 5-0.

CERTIFICATE

I hereby certify that the foregoing minutes are a true and correct recording of the proceedings of the governing body of the City of Peabody, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

Jylle Wilson, City Clerk