

BY LAWS
FOR THE GOVERNMENT OF THE
BOARD OF TRUSTEES
FOR THE TOWN OF
ALEXANDRIA
DAKOTA

- By Law 1. The Trustees shall hold regular meeting on the last Thursday evening of each month. The hour of the meeting shall be 7:30.
- By Law 2. At the hour of meeting the President, or in case of his absence, the Clerk shall call the Trustees to order and cause the roll of members be called. In the absence of the President some member of the Board shall be chosen, by a majority of those present, to preside during the absence and perform all duties of said office.
- By Law 3. A majority of the Trustees elect shall constitute a quorum for the transaction of business, and every member of the Board of Trustees shall attend every regular meeting thereof, and every special meeting of which he shall have due notice; and every officer of the Town shall attend the meetings of the Board of Trustees upon being duly notified to attend the same. Every absentee, not offering a reason or excuse for his absence when called upon or summoned for that purpose, and every person who shall violate this By Law, shall be punished by a fine of fifty cents (\$0.50) unless he shall make an excuse satisfactory to said Board of Trustees.
- By Law 4. Upon the appearance of a quorum, the minutes of the proceeding meeting shall be read to the end, that any mistake therein may be corrected.
- By Law 5. On the meeting of the Board of Trustees, after reading the minutes of the preceding meeting, the order of business shall be as follows:
- 1st Presentation of Petitions and Claims
 - 2nd Reports of Meetings
 - 3rd Communications from Town Officers
 - 4th Motions, Resolutions and Notices
 - 5th Unfinished business of the preceding meeting
- By Law 6. The President shall preserve order and decorum and decide all questions of order in accordance with the rules of order heretofore adopted, and shall appoint all committees unless the Board shall otherwise order.

- By Law 7. When a question is put by the Chair, every member shall vote unless the Board, for special reasons, shall excuse him. If any member requires it, the yeas and nays shall be entered upon the minutes.
- By Law 8. When a member is about to speak he shall arise in his place and address the Chair, nor shall he speak more than twice upon any one question without leave of Board.
- By Law 9. Any motion, or resolution shall be reduced to writing if the President or any member requires it.
- By Law 10. A member called to order shall immediately sit down, unless permitted to explain, and if the questions of order be sustained, he shall not be permitted to proceed without the consent of the Board.
- By Law 11. Every Ordinance or Resolution shall have endorsed thereon the name of the committee or member introducing it.
- By Law 12. On the passage of all Ordinances the vote shall be by yeas and nays and entered upon the minutes, and no Ordinance shall be declared passed unless on a vote of the majority of all members elected to the Board.
- By Law 13. It shall be the duty of the Clerk to make a record of all Ordinances, Resolutions, Reports of Committees, and other proceedings of the Board, and keep the same in his possession except on application of the President, or the majority of the Board in session. Provided nothing in this By Law shall be so construed as to prevent examination of the records by any citizen.
- By Law 14. After an Ordinance shall have been passed, it shall be filed and recorded in the "Book of Ordinances"; and after having been compared by the President and Clerk it shall be signed by them; in the absence of the President it shall be signed by the presiding Officer of the meeting at which the Ordinance was passed.
- By Law 15. It shall be the duty of the Clerk to notify, in writing, committees, members of the Board, and City Officers of such duties as they may be charged with by the Board from time to time. He shall suffer no journal, accounts or papers to be taken from his table or out of his custody, except as provided in By Law 13.
- By Law 16. No By Law of the Board shall be altered or amended without the concurrence of two-thirds of the members elected to the Board, previous notice having been given, nor shall any By Law be suspended without the concurrence of two-thirds of the members present.
- By Law 17. Compensation of Town Officers. Each member of the Board of Trustees shall receive one (\$1.00) dollar for each evening session of the Board, and three (\$3.00) per day for each day spent in attending to Town business. The Clerk shall receive one (\$1.00) dollar for attending, and recording the proceedings of each evening

session of the Board, and three (\$3.00) dollars for each day session. The Treasurer shall receive for his services, two per cent (2%) of monies handled. The Assessor shall receive the same pay as County Assessor. The Marshall shall receive, for collecting taxes, two per cent (2%) of all the amount collected, and for making arrests and serving legal papers, the same fees as Sheriff, and for any other business two (\$2.00) dollars per day. The Justice of the Peace shall receive the same fee as County Justice.

I hereby certify that the above and foregoing is a true and correct copy of the By Laws of the Government of the Board of Trustees for the Town of Alexandria, Hanson County, DT.

Dated March 18, 1887

P. T. Wickham
Mayor

C. W. McCrone
City Clerk