



**TOWN OF SAGUACHE
BOARD OF TRUSTEES
REGULAR SESSION
September 10, 2018**

Roll Call:

Meeting called to order at 6:32.

Board Members Present: Trustee Torrez, Mayor Pro-Tem Arredondo, Trustee Wilson, Mayor Samora, Trustee Collins, Trustee Aldrich, Trustee Hansen

Staff Present: Town Clerk Garcia and Deputy Clerk Sanchez

Moment of Silence and Pledge of Allegiance

Changes and Adoption of Agenda

- Under Old Business:
 1. Tree Trimming Addendum
 2. SGM – Project management estimates and additional works costs.
- Under Consent Agenda:
 1. Correct to trustee comment for August 9, 2018 meeting minutes: remove “on like this” and replace with “go on”
 2. Add bill from Dan Pacheco \$220.00, Clear Water Solutions for \$595.18 and BH Franks \$339.00 to list of bills
- Under New Business:
 1. Add amended application from the Saguache Fire Department

Motion: Mayor Pro-Tem Arredondo

Second: Trustee Wilson

Discussion: None

Vote: Aye - 7, No - 0, Abstain - 0, *Let the record show the motion passes*

Sheriff's Report:

Written Report

Motion: Mayor Pro-Tem Arredondo

Second: Trustee Hansen

Discussion: None

Vote: Aye - 7, No - 0, Abstain - 0, *Let the record show the motion passes*

Citizen Comments:

This time is established for the public to address the Board regarding any item not otherwise listed on the agenda. **Citizen comments are limited to 3 minutes per person.**

Mary Johnson: Wants to know what the results were for the traffic survey on Pitkin Avenue? Hasn't seen anything done on the traffic. She also would like to put speed limit signs on Main Street (4th street). Thank you for painting the lines on Main Street they have helped. Mayor Samora will investigate both issues.

Lyn Sutherland: Sidewalks on the north side of the museum are bad and will need to be replaced. The trees on the north side of the museum will need to be cut down as roots cause heaving in the sidewalks. Was told by the tree trimmer that the trees were healthy.

Approval Items and Consent Agenda:

This list includes "housekeeping" items that have been reviewed by staff and Board members prior to meeting. A single motion of the Board will approve these items. The Mayor will ask if any Board members or a member of the public requests that item(s) be removed from the Consent Agenda for further discussion. The Mayor will then ask if Board members have minor corrections to Content Agenda items: Board members may make minor corrections without removing items from the Consent Agenda. All items not removed from the Consent Agenda will then be approved without any corrections. A member of the Board may vote no on specific items without asking that they be removed from the Consent Agenda for full discussion.

1. List of Bills September 10, 2018
2. Minutes for August 9, 2018
3. Minutes for August 13, 2018

Motion: Mayor Pro-Tem Arredondo moved to approve the list of bills for September 10, 2018 and the Board of Trustee minutes for August 9, 2018

Second: Trustee Wilson

Discussion: None

Vote: Aye - 7, No - 0, Abstain - 0, *Let the record show the motion passes*

Motion: Trustee Collins moved to accept corrections for August 13, 2018 minutes.

Second: Trustee Hansen

Discussion: None

Vote: Aye - 6, No - 0, Abstain - 1 Mayor Pro-Tem Arredondo

New Business:

1. Carla Gillette Community building fee adjustment request; They will be having a wedding and will have to hire someone from the school kitchen staff to use the kitchen. Would like to have a reduce rate. They will need the kitchen for 4 hours. Is requesting an adjustment of \$50.00.

Motion: Mayor Pro-Tem Arredondo moved to waive \$50 of the fee for the Murphy/Hammel wedding at the request of Carla Gillette.

Second: Trustee Wilson

Discussion: None

Vote: Aye - 7, No - 0, Abstain - 0, *Let the record show the motion passes*

2. Barry Van Sant – Orchard House relocation: Will be moving his residence originally located on Denver Avenue to 9th Street. He would like to connect the house into the lines he installed for the bunkhouse last year.

The Board pointed out that Code dictates that there shall be no cross connections. Mayor Pro-Tem pointed out that the cost could exceed the \$1500 tap fee to install the tap under Hwy 114.

Motion: Mayor Pro-Tem Arredondo moved to approve the request to cross connect with the exception that if the property sells the new owner would have to get separate taps.

Second: No second.

Discussion: Trustee Aldrich stated that it didn't seem right to allow a cross connection which is currently against code only to pass the cost of correcting the cross connection on to others who may own the property later. He feels it would be best if the lines were installed to code which would require a separate connection.

Vote: Aye - , No - , Abstain - , *Let the record show the motion fails for lack of a second.*

3. Rhiannon and Josh Curry Open Records Request – Did not show up

4. Community Building fees- Adjusting fees through construction and school use period.

Motion: Mayor Pro-Tem Arredondo adjust the fees \$10hr up to \$50 dollars. Cleaning fee not included in the waiver only if the applicant is being charged by the school for services.

Second: Trustee Torrez

Discussion: None

Vote: Aye - 7, No - 0, Abstain - 0, *Let the record show the motion passes*

Use of Community and associated fees for funerals- Discussed not charging the use fee and only charging the cleaning fee.

Motion: Trustee Hansen waive the use fee but retain cleaning fee.

Second: Trustee Wilson

Discussion: None

Vote: Aye – 6 Mayor Samora, Trustee Hansen, Trustee Wilson, Trustee Torrez, Trustee Aldrich, Trustee Wilson, No – 0, Abstain – 1 Mayor Pro-Tem Arredondo. *Let the record show the motion passes*

5. Cheryl Dandel Gunnison County Animal Welfare League – A representative from the Gunnison County Animal Welfare League did not show up to the meeting. Town Clerk Garcia presented a request from them for financial support for a spay/neuter clinic.

Motion: No motion made

Second:

Discussion:

Vote: Aye - , No - , Abstain - , *Let the record show the motion fails for lack of a motion.*

6. Special Events Liquor License – Saguache Fire Department for Fall Festival. Cassandra Bisson from the Saguache Fire Department is requesting a special events liquor license for the Fall Festival on September 15, 2018.

Motion: Trustee Wilson moved to approve the request with the amended application

Second: Trustee Collins

Discussion: None

Vote: Aye - 7, No - 0, Abstain - 0, *Let the record show the motion passes*

Old Business:

1. Water Restrictions – The Board of Trustees discussed lifting water restrictions

Motion: Mayor Pro-Tem Arredondo effective September 11, 2018.

Second: Trustee Wilson

Discussion: Trustee Aldrich asked if there was any indications that we are no longer in a drought?

Mayor Samora asked to remind citizens in the newsletter that to be conservative as we are currently in a drought.

Vote: Aye - 7, No - 0, Abstain - , *Let the record show the motion passes*

2. Tree trimmer addendum – Town Clerk Garcia presented an addendum to the original tree trimming contract to extend the contract through the end of the year to allow for possible additional trimming and/or tree removal.

Motion: Mayor Pro-Tem Arredondo moved to approve the addendum through December 31, 2018

Second: Trustee Hansen

Discussion:

Vote: Aye – 7, No – 0, Abstain – 0, *Let the record show the motion passes*

3. SGM information only- Town Clerk Garcia presented the projected start dates and updated cost breakdowns that included SGM project management fees as discussed in previous meeting.

Boards/Committees Reports:

1. **Review/Discuss and Approve: Board member approval for Historic Preservation Stacey Holden**

Motion: Trustee Hansen moved to accept Stacey Holden’s request to join the Saguache Historic Preservation Commission.

Second: Mayor Pro-Tem Arredondo

Discussion: None

Vote: Aye - 7, No - 0, Abstain - 0, *Let the record show the motion passes*

Ordinances/Resolutions/Public Hearing: None

Attorney Report: Will defer to executive session.

Staff Reports:

1. Maintenance Report - Oral report public works
2. Town Clerk – Written

3. Code Enforcement Report - Written

Trustee Comments:

Trustee Torrez: Things are running smoothly, very nice

Mayor Pro-Tem Arredondo: Seems things are going well. We need to work on Public works.

Trustee Wilson: Thanks the town staff for their hard work.

Trustee Aldrich: Staff and Board are doing pretty well.

Trustee Hansen: Would like town staff to inform citizens that water and sewer fees will be increasing in January of 2019 beginning with our October newsletter and possibly in the Crescent.

Executive Session (if needed):

For Discussion of personnel matters (C.R.S. 24-6-402(1)(f) and not involving any specific employees who have requested discussion of the matter in open session – Public Work Director

For conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S Section 24-6-402(4)(b):

Motion: Trustee Wilson moved to enter into executive session for Discussion of personnel matters (C.R.S. 24-6-402(1)(f) and not involving any specific employees who have requested discussion of the matter in open session – Public Work Director and for conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S Section 24-6-402(4)(b):

Second: Trustee Hansen

Discussion: None

Vote: Aye - 7, No - 0, Abstain - 0, *Let the record show the motion passes*

Entered executive session at 8:50pm

Mayor Samora: The time is now 9:31pm, and the executive session has been concluded. Participants in session were Trustee Hansen, Trustee Wilson, Mayor Pro-Tem Arredondo, Trustee Aldrich, Trustee Torrez, Mayor Samora, Trustee Collins, Town Clerk Garcia and Town Attorney Gene Farish. For the record, if any person believed that any substantial discussion of any matters not included in the motion to go into executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meeting Law, I would ask you to state your concerns for the record.

None

1. Review/Discuss/Approve Public Works Director position –

Motion: Mayor Pro-Tem Arredondo moved to advertise for the Publics Works Director position for 4 weeks.

Second: Trustee Collins

Discussion: None

Vote: Aye – 4 Mayor Pro-Tem Arredondo, Mayor Samora, Trustee Collins, Trustee Aldrich, No – Trustee Torrez, Trustee Wilson, Trustee Hansen, Abstain - 0, *Let the record show the motion passes.*

Adjournment: 9:36pm

Motion: Mayor Pro-Tem Arredondo

Second: Trustee Collins

Discussion: None

Vote: Aye - 7, No - 0, Abstain - 0, *Let the record show the motion passes.*



TOWN OF SAGUACHE, COLORADO

BY: *Elvie M. Samora*

Mayor, Elvie M. Samora

ATTEST:

Iris Garcia

Town Clerk, Iris Garcia