

ORDINANCE #2018-B

**AN ORDINANCE AMENDING THE PERSONNEL POLICY (APPENDIX 2-C OF THE SAGUACHE MUNICIPAL CODE) RELATING TO EMPLOYEE COMPENSATION (CHAPTER IX) DATES OF PAYMENT AND ALLOWING FUTURE AMENDMENTS OF APPENDICES OF CHAPTER 2 (ADMINISTRATION) OF THE SAGUACHE MUNICIPAL CODE TO BE ENACTED BY RESOLUTION**

WHEREAS, Chapter IX of Appendix 2-C of the Saguache Municipal Code indicates that payroll periods are "twice a month" and that employees are paid on the 15<sup>th</sup> day of each month and the last weekday of such month; and

WHEREAS, such paydays do not comport with the reality of such date often occurring on a weekend, as well as some pay periods occurring three times in a month, since the intent of such provision was to have employees paid every two weeks; and

WHEREAS, Appendix 2-C of the Personnel Policy should hereafter be amended by simple resolution of the Town Board of Trustees.


THEREFORE, be it hereby ordained by the Board of Trustees of the Town of Saguache:

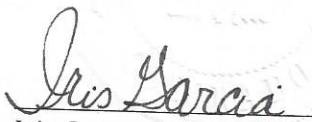
1. Chapter IX (Compensation) of Appendix 2-C Personnel Policy of the Saguache Municipal Code is amended to read as follows:

**9-1 Payroll periods are every two weeks.**

2. Appendix 2-C (Personnel Policy), as well as Appendix 2-A (Organizational Chart), Appendix 2-B (Procedures and Rules of Order), Appendix 2-D (Bidding and Purchasing Policy), Appendix 2-E (Policy Regarding Access to Public Records), and Appendix 2-F (Consolidated Fee Schedule), may hereafter be amended by resolution of the Town Board of Trustees.


Read in full, approved and adopted this 16<sup>th</sup> day of January 2018.

  
Elvie Samora, Mayor

  
Iris Garcia, Town Clerk

CERTIFICATION

I hereby certify that the within Ordinance was introduced, read in full, approved and adopted at the regular meeting of the Board of Trustees of the Town of Saguache, Colorado on the 16<sup>th</sup> day of January, 2018, and published by title in the Saguache Crescent, a legal newspaper in the Town of Saguache on February 28, 2018.

  
Iris Garcia, Town Clerk