

Town of Saguache
BOARD OF TRUSTEES
Regular SESSION
October 9, 2017 at 6:30 p.m.

Roll Call:

Call to Order: Meeting was called to order 6:36pm

Present: Mayor Samora, Mayor Pro-Tem Lovato, Trustee Gillette, Trustee Chittum, Trustee Aldrich

Moment of Silence and Pledge of Allegiance

Changes and Adoption of Agenda

Sheriff's department would like to go sooner on the agenda – moved to new business item #2

Trustee Lovato announced that the town was officially recognizing Indigenous People's Day as adopted by the Town of Saguache in 2015.

New Business:

Travis Garoutte- Presented the proposal for the new facilities to be paid for by a Best Grant and answered questions regarding the school needs and the upcoming bond election.

Sheriff's Department – Elke Well presented the sheriff's report. The 4th street vandalism is still an ongoing investigation and several paper services were delivered.

Water Augmentation Plan Presentation – Kate Ryan updated the board on the water court application and gave the board a history on the application. The board was asked to make a decision on settling instead of going to trial. She discussed the settlement terms and the benefits to the Town of Saguache.

Motion: Trustee Lovato moved that we make a stipulation that when BHGR is ready move forward with a settlement with the state engineer that we give them the authorization to make the settlement with them contingent on Daniel Pacheco, Maintenance Supervisor, review and approval of the settlement concepts laid out in case #15CW3024.

Second: Trustee Aldrich

Vote: Aye: Mayor Pro-Tem Lovato, Trustee Aldrich, Trustee Chittum, Mayor Samora, Trustee Gillette, Trustee Collins: No -0: Abstain: - 0

Review/Discuss/Approve 2016 Audit:

Interim Administrator presented the 2016 audit which has been submitted to the state by the October 1, 2017 deadline. The 2016 audit presented the town in good financial shape and made

a few housekeeping recommendations. She let the board know that if there were questions and changes that those could be done at a later date but that it need to be accepted. The fund balances were in good shape and the town staff would begin preparing for the 2017 audit.

Motion: Trustee Gillette moved to accept the 2016 Town of Saguache Audit.

Second: Trustee Aldrich

Vote: Mayor Samora-Aye, Trustee Aldrich – Aye, Trustee Gillette -Aye, Trustee Chittum -Aye, Mayor Pro-Tem Lovato– Aye. No – 0, Abstain -0.

Public Right-of-Way Encroachment Request – Request from Fred Quintana to make changed to the right of way ditches and area at the west end of San Juan. Mayor Samora suggested that we wait until Daniel Pacheco was present for input. Mayor Pro-Tem asked that we table this until the November meeting.

Proposed 2018 Budget Presentation: Interim Administrator presented the board with a memo explaining the budget and discussed fund balances and budget items. She advised the board that the town needed accept the propped budget and informed them that a public hearing needed to be scheduled at the November 13th regular meeting. She suggested that the trustees schedule a budget workshop to discuss any changes and address questions from the trustees before the public hearing and adoption of the budget at the December 2017 meeting.

Budget workshop was scheduled for October 30, 2017 at 6:30 after the DOLA presentation.

Motion: Mayor Pro-Tem moved to set the first budget hearing on November 13, 2017 at the regular town board meeting at 6:30pm.

Second: Trustee Aldrich

Vote: Mayor Pro-Tem Lovato – Aye, Mayor Samora – Aye, Trustee Aldrich – Aye, Trustee Chittum – Aye, Trustee Gillette – Aye. No -0, Abstain – 0

2017 Financial Update- Preliminary update

Town Clerk Garcia updated the town on the progress made towards reconciling the bank statements and QuickBooks. Currently the staff is posting direct deposits and payments from the beginning of the year that were not posted. Funds transfer will also improve the overall standing of the General fund. There a numerous water and sewer accounts are past due, and the town is in the process of determining of this is due to billing or posting errors. The process of sending out statement was suggested to let towns people know where their accounts stand. The staff would like to go back to mailing out invoices to customers and will provide a cost estimate the next meeting. Deputy Clerk Sanchez stated that posting has been a problem and that general posting mistakes have been making it difficult to balance accounts.

Water/Sewer metered overcharge – Deputy Clerk presented a metered bill from the Forest Service for an overcharge. It was determined by examining reports that there was an error in reporting and the bill was adjusted.

Citizen Comments:

This time is established for the public to address the Board regarding any item not otherwise listed on the agenda. **Citizen comments are limited to 3 minutes per person.**

Mary Johnson: Stated that people are speeding down Pitkin Avenue during school hours and requested that the town put up flashing lights to notify that people they were in a school zone and hopefully they would slow down.

Mike Wheeler: Asked what the progress was with the Dave Martinez Park bathroom. He asked if the town was going to reach out to him regarding his proposal for the sewer project and discussed evaporation rates.

Sky Wright: Thanked the board and staff who participated in Victim’s Advocates Annual Chocolate Festival.

Consent Agenda:

This list includes “housekeeping” items that have been reviewed by staff and Board members prior to meeting. A single motion of the Board will approve these items. The Mayor will ask if any Board members or a member of the public requests that item(s) be removed from the Consent Agenda for further discussion. The Mayor will then ask if Board members have minor corrections to Content Agenda items: Board members may make minor corrections without removing items from the Consent Agenda. All items not removed from the Consent Agenda will then be approved without any corrections. A member of the Board may vote no on specific items without asking that they be removed from the Consent Agenda for full discussion.

1. List of Bills for October 9, 2017

Motion: Mayor Pro-Tem Lovato moved that we approve the list of bills for October 9, 2017.

Second: Trustee Aldrich

Vote: Mayor Pro-Tem Lovato– Aye, Mayor Samora – Aye, Trustee Aldrich – Aye, Trustee Chittum – Aye, Trustee Aldrich – Aye.

Boards/Committees Reports:

1. None

Old Business:

Review Dog Ordinance:

The board reviewed several versions of the dog ordinance as it pertained to the number of animals per household. It was determined that the ordinance should be reviewed and that the number of 4 dog or cats per household be removed. Attorney Farish was asked to redraft the ordinance with the removal of the 4-animal limit. The town also asked that Administrator Reitter meet with Sky Wright to work on an MOU for the pick up and hold of dogs at large to reviewed at a future meeting.

Staff Reports:

1. Maintenance Report
2. Town Administrator-Oral Report
3. Town Clerk – Oral Report

Executive Session (if needed):

None

Adjournment: Meeting adjourned at 10:09pm



TOWN OF SAGUACHE BOARD OF TRUSTEES
SAGUACHE, COLORADO



Elvie Samora, Mayor

ATTEST:



Iris Garcia, Town Clerk/Treasurer