

**TOWN OF SAGUACHE
BOARD OF TRUSTEES
REGULAR SESSION
November 13, 2017 at 6:30 p.m.
305 3rd Street – Saguache County Road & Bridge**

Call to Order: Meeting was called to order at 6:38pm at Saguache County Road and Bridge, 305 3rd Street, Saguache Colorado

The following trustees were present: Trustee Gillette, Trustee Aldrich, Trustee Collins, Mayor Pro-Tem Lovato, Trustee Arredondo, Trustee Chittum, Mayor Samora

The Following Staff were present: Administrator Reitter, Town Clerk Garcia, Maintenance Supervisor Danny Pacheco, David Hammel, Attorney Farish

Moment of Silence and recitation of the Pledge of Allegiance

Changes and Adoption of Agenda:

Table MOU with Sky Wright until December 11, 2017 regular session.

Addition of Energy Mineral Impact Grant Application Resolution under New Business

Deletion – Lorraine Quintana Water Culvert issue

New Business:

Girl Scouts – Gold Award presentation: Read letter presented by Alexandria Harrison who was not able to make it. Questions answered by Christina Serna and Crystal Gillette, Girls Scout Leader.

Kelsey Hauck – Window Replacement- would like to be reimbursed for window broken by town employee while mowing.

Motion: Trustee Arredondo moved to reimburse Kelsey Hauck for the window repair. Second Trustee Collins

Vote: Aye – 7, No – 0, Abstain – 0

Public Hearing Sewer Project

Called to Order: Attorney Farish: Public Hearing was called to order at 6:48pm on this 13th day of November 2017 we are in the Saguache County Road and Bridge, the regular meeting place for the town board of Town of Saguache. A quorum is present of the Town Board. This is a public hearing pursuant to the notice.

Attorney Farish: Brandy went to get the notice and I will recite that when she come in.

Meanwhile I will get to the meaning of the hearing. A public sewer project might be designated a little differently and what we will do is go ahead and take the technical information first and information from the engineers and then we will go on to any public comment. Since it is a

public hearing, if you would like to give a testimony we request that your testimony be sworn. We are holding this because we are required to do so. The notice that I have just been handed states that this is

Town of Saguache Sewer Collections System Rehabilitation
Saguache, Colorado A public hearing will be conducted for informing citizens and soliciting public input, written or oral, regarding the Waste Water Treatment Plant and Combined Project Needs Assessment (PNA). The PNA is a report detailing the project consisting of Waste Water Collection System Improvement Project. The report is being submitted to the Colorado Department of Public Health and Environment (CDPHE) to qualify the Town of Saguache for a State Revolving Fund Loan.

This project will rehabilitate the antiquated and failing waste water collections system within the Town of Saguache, Colorado. The selected alternative is to rehabilitate the system with a combination of pipe replacements and slip lining. This project will improve ground water quality by rehabilitating leaking sewer lines. Similarly, flooding and hydraulic overloading will be eliminated at the Waste Water Treatment Plant

Design and Construction Cost Estimate: \$1,260,516

Copies of the Combined PNA are available for public review prior to the Public Hearing at the following location:

Saguache Waste Water Treatment Plant
305 3rd Street, Saguache, Colorado.

The point of contact for the Saguache Waste Water Treatment Plant is Danny Pacheco, Public Works Director at 719-655-2232.

Saguache Waste Water Treatment Plant
Danny Pacheco, Public Works Director

So, with that introduction we will commence the public hearing. We have the engineering testimony.

Trustee Arredondo: Gene, I think there is a misprint on that. They have the address for review at the Road and Bridge and it should be the Town Hall.

Engineer Jerry Burgess with SGM presented a PowerPoint presentation explaining the current issues with the towns vitrified clay pipes, history of violation and issues that contribute to the infiltration and discharge rates. He gave an overview of the proposed project and gave rational behind choosing the current solution of slip line repair and replacement versus other potential options.

Trustee Chittum: Commented that he was disappointed with the presentation and project because he feels the problem is in the section of line on private property and felt that this was just a temporary fix.

Jerry Burgess, SGM clarified that legally we could only replace line on public property and could not legally replace line on private property.

Daniel Pacheco, maintenance supervisor, clarified to Trustee Chittum that the entire line would be replaced on San Juan rather than slip lining and spoke to the integrity of slip lining.

Public Comment:

Chris Samora, 325 14th Street, Saguache Colorado – I have a question about pipe bursting, where you go into the old pipe and burst it out. Have we looked at that alternative instead of just lining it and digging up the streets?

Jerry Burgess: That is a good technology and we did look at that. Pipe bursting does count on a pipe that has some integrity left. The pipe on San Juan doesn't have that integrity it's too far gone.

David Winter, 635 San Juan, Saguache Colorado – My curiosity question honors the bladder that you are pushing down the pipes. Who is going down to remove the rocks and roots, how is that tended to because the pipe isn't draining now putting a pipe at the same angle is going to do a lot of good.

Jerry Burgess: The technology of cured in place pipelining is pretty interesting. The first thing they do is jet the lines out and then they run a root saw to cut out all of the roots and anywhere there is protruding tap they can go through and grind those with a robot and grind out the protruding tap in order to widen it. When they push that liner through they are also measuring where the service lines are, and they are identifying where they are. They put that liner in and expand it. When they go back in they can see a little dimple where the service line is, and they will cut that out. They have a process where they can further seal that service line up and make that connection so that it prevents infiltration. It doesn't fix infiltration further down the line.

Mike Wheeler, 920 Denver Avenue. – How many linear feet do we have in this town overall not just what is being addressed in phase one?

Jerry Burgess – I think there is close to 9000 linear feet.

Mike Wheeler – Would that be 9000 left over after this 12,000 linear feet?

Jerry Burgess – I think all total there are about 9000 linear feet in town.

Mike Wheeler – You are addressing 13,000 linear feet, you're replacing 4116 linear feet and you are slip lining 8883 so that nearly 13,000 linear feet. How much more pipe is there in town.

Jerry Burgess: I don't have those figures at my fingers.

Mike Wheeler: Do you have information available somewhere?

Jerry Burgess: Yes, I do.

Mike Wheeler: That's less than half. The last I saw a year ago was about 42,000 linear feet throughout the municipality. Does that sound about right?

Jerry Burgess: I don't know there are about 5,000 feet from the town to the wastewater plant. I'm not including that at all. Right now, we are taking care of the worst pieces in town.

Mike Wheeler: So the yellow line going down San Juan there?

Jerry Burgess: That's a replacement section.

Mike Wheeler: So that must be the bulk of this 4000 feet correct?

Jerry Burgess: Yes, I guess so.

Mike Wheeler: And the green is the slip lining, so that might be roughly half. Do you have any estimate on when phase 2 will commence?

Jerry Burgess: No, the goal of this is to, let me back up. When we video inspected other sections of town, right now they aren't showing infiltration. So that's why in this section here we don't show it being done on those streets.

Mike Wheeler: So is there a performance bond on this first sections?

Jerry Burgess: There will be yes.

Mike Wheeler: What percentage of that capital cost will that performance bond be?

Jerry Burgess: A performance bond is based on the contractors bonding ability, that can be anywhere from 2 to 5% of the project cost depending on the contractor, his bonding capability.

Mike Wheeler: So, there performance bond would be based on the anticipated results?

Jerry Burgess: On their bid. I guess I don't understand the question on bonding.

Mike Wheeler: Well we spend more than \$2,000,000 and we go and measure the flow and see how much is getting out there and come to find out we've only reduced our infiltration by 50%, your saying 75%-90%, but would this be anticipated performance from the work being done. It's not goal driven its performance oriented. If you have quantifiable results from slip lines, then those same mechanics should apply in this municipality right. It's like this \$35 per linear foot in Trinidad, you have something quantifiable that we have reduced the infiltration by this much. Was that project 75% to 100%? We are going to spend a lot of money folks with a promise with a 75% to 90% goal reduction in infiltration, so before phase 2 commences there should be some quantifying of that reduction. There should be some mechanism established so that we can gauge the effectiveness of this project before phase 2 comes around. That's all I am saying. Who's accountable?

Jerry Burgess: We tried to quantify the infiltration when it was at its peak, but it was too overwhelming because the manholes were too full. Technically, take Salida and Poncha Springs for example, most application you're looking at a manhole, you see water running and assume it's infiltration. You put a flow meter in there based on the shape of the pipe and you can measure it. Overnight it's x gallons a minute, so you can assume most of it is infiltration. In Saguache we tried to do that, they were too full. There was no way to meter. The best we have is where it comes into the plant. All we can assume there is if its 500,000 gallons a day and we assume that 48,000 gallons a day is true waste water that difference is due to infiltration. Pinning down exactly where it has come from in this town is difficult. So, we picked the worst offenders for this initial project and tried to focus on the worst offenders that were slip lineable and the worst offenders that were to be replaced. San Juan was the worst offender for complete replacement and that's why we decided to focus there. As we go through finishing up our design and working with staff, might there be some more work on Denver? Yes, this map may kind of change.

Mike Wheeler: What does that do to our bottom line, obviously that will change too.

Jerry Burgess: Well yes and right now we are working State, DOLA and other funders to help with this project.

Mike Wheeler: So, back to seeing what the effectiveness is that could be something as simple as metering to see what your flow is before you strike ground. Put your pipe in and test it again. At that point we should expect 75%- 90%. So, if you start April 1 and it take you until April 30 to do the work you are going have a month you are going to have some difference in ground water, but 75% to 90% reduction in infiltration, that awesome. We should be able to see that, but then at that point if it is only 15% or you tell me less we should be able to see that too and readdress phase 2.

Jerry Burgess: If we were to break this project up into two pieces, one contract was slip line only and one contract was dig and replace. We picked pipe that I considered in better condition, but still leaking, like we saw in that clip I showed you. If we were to do that only I could not stand here and predict what percentage of infiltration we will eliminate. The guys at the plant can tell you that past June was x and this June is x.

David Winter, 635 San Juan. – Your pressurized system that you were talking about how much more that 35 will go in your quote for that?

Jerry Burgess: The pressurized system I did a while ago and did a short estimate on that. It kind of depends on how we put that together.

David Winter – I am a father, I have a child, when I leave is a mess he is going to have to pick up. We are also at the end of our water shed, so anything we do or don't do here is what is going to be received downstream and eventually all things done are going to come to light. I would like to know that it is going take care of it right away. It sounds like you know your business, but it sounds like what you are going to do is another Band-Aid.

Jerry Burgess: I am sorry that it is coming across that way. Slip lining and remove and replace, remove and replace with modern piping material, PVC, first of all it doesn't leak, it pressure test well, it's not a Band-Aid. Slip lining with cured in place lining their own advertisement guarantee a 70-year life span. Does that mean that in 70 years it falls apart, no it's just a time that they allowed to put out there to the public. I have been in this 25 years and did my first project 25 years ago I put in slip line very similar to this project.

David Winter: If that be the case why not slip line the whole town except that section you need replaced. If we are putting more water out than we are putting in the ground, we need to be paying attention. I been down past the plant and that's nasty, the smell of it is nasty. I have worked septic systems, the City of Plymouth, California on a water system, we had six ponds and used to have to get in them on a regular basis. I would like to know it was done the first time, instead of a million and half dollars now and 2.75 million later because the price of property went up. But I would like to see it done right the first time, so we quit having these. I would love to have my Monday nights back.

Jerry Burgess: Let's talk about the slip lining piece. We picked the worst offenders that were slip lineable and yes, the rest of the town, can we slip line it, you bet. Our contractor that can do that type of work are as close as Alamosa.

David Winters: Well if I am believing what you are saying if we were to slip line everything except San Juan, replace that because the bottoms is out of the pipe, we shouldn't have any infiltration is that correct?

Jerry Burgess: We will have some because it's going into service line that we may or may not get to that are on private property.

David Winter: From the house to the street?

Jerry Burgess: We will know because we will video inspect the line and we will see the services lines that are the biggest offenders and then that becomes a spot repair.

David Winter: So that becomes the responsibility of the property owner?

Jerry Burgess: Up to the town right of way.

David Winter: I have been told it's my problem but it's the last four foot of line, but I would like to see you do it right the first time.

Jerry Burgess: We were trying to be cognizant on the impact on the towns budget.

David Winter: They have been jacking the water prices up since I have been here. They should have beaucoup bucks; the interest alone should be able to pay for that job.

Paul Roth, 1020 San Juan: So does this slip line have some kind root repellent in it?

Jerry Burgess: Slip line when it expands and cures it is a single fiberglass impregnated socket that turns hard like HDPE, roots don't penetrate it. That's a good question and people should

understand that. The Achilles heel is where it connects to the service line and manhole, but there are ways to seal them off as well.

Paul Roth: I am disappointed in the board that system that Mike Wheeler brought to the board wasn't considered more, it does all of the house line and street lines, it a whole contained system. It's not leaking in or out and it seems to cost less. So, I'm disappointed it wasn't considered more.

Clifton Gray, 613 San Juan Avenue, Saguache, Colorado – Since I live on San Juan it will be a continuous replacement. Do you know what the service disruption will be in length, how much notice will we get and what will be the mitigation to try to minimize the interruption?

Jerry Burgess: In other municipalities where we have done similar things, they do a block at a time. They will start from the bottom and work up, upstream they will bypass pump around that block section, so everyone upstream and downstream are in good condition. As they start up the street that old sewer line will remain active until they are ready to tie your house into the new sewer line. In other municipalities on average they may ask that you not use the water from say 10am to 2pm., but that's kind of how it works. The communication piece is critical.

Attorney Farish: Did any questions from the town residents precipitate any questions from the Board?

Board Comments:

Trustee Lovato: When the sewer system was put into the Town of Saguache. The connection to all of the houses were put in at the same time. If we are only addressing to where the house connects in, we still have the old sewer pipes that are on the properties that are going to infiltrate into the new sewer line. So, you have the old infiltration still continuing from the properties, the ditches if there are pipes broken there, into the new system. Was that taken into account at all?

Jerry Burgess: Yes and no. Legally you can't expend public funds to put a new sewer line to your house, you have to stay within the town right of way. We do recognize that in other municipalities we have had this problem at were they think this property line is and the integrity of that pipe is shot. So, a decision is made right then in there in the field, do we go in there 10ft, do we go in there 15ft, because we have to make the connection and just told the homeowner we are going to do it on Wednesday. Every time, they have gone that extra 10ft to make the connection. Is it still feasible that from where they connect to the house that there is still an infiltration problem, yes, and is it to the extent that I showed you on that video clip, I hope not, but possibly and if it is that is a case by case decision. The contractor has the material he can go to the property owner and say, it's \$50 a foot and I can fix that problem for you.

Trustee Lovato: People here don't have the money for that.

Jerry Burgess: I know that's a challenge.

Trustee Lovato: It's a problem not a challenge.

Jerry Burgess: That I don't have a good answer for.

Trustee Lovato: My other question is, if we are able to stop 75% of the infiltration as represented, that means that the sub level for the property owner is going to go up again. So, is that being addressed? In my opinion it will cause damage to property owners who are already having problems with high sub water. Danny maybe you can speak to whether that was even addressed by previous boards.

Daniel Pacheco, Public Works Director: It was Luana and you are correct in some ways. Right now, we are fortunate that the sewer mains are carrying a lot of sub water, so the property owner will see some difference. However, we cannot, as a municipality, deal with ground water or the aquifers. We have been in the process of trying to figure out and maybe this is a question for our attorney, is going to our rancher as saying is there a better system that we can control your tail water so that it doesn't sit in the field for days. I don't know that is a legal question.

Trustee Lovato: Have you discussed it with the water commissioner?

Daniel Pacheco: We have not. We are trying to figure out and it would probably be more with the state engineer, is it something going to court. I know our water issue here if we make a complaint that we are getting flooded out they will address that immediately and at some point, they may come to a point where they have to shut the water off for that particular rancher until he can control his tail water and that has happened, it happened two years ago. Do we go back and petition the court and ask if we can use that sub drainage system again during the high-water times.

Trustee Lovato: So where does that sub water drain go to?

Daniel Pacheco: It goes down Pitkin and it goes east by the football field and actually goes down 3rd street and goes down Denver about a half a mile just before you get to that curve on the road before you get to the lagoons. If you look on your left-hand side, you will see the drain right there.

Trustee Lovato: That's an underwater drain system?

Daniel Pacheco: Yes

Trustee Lovato: So is that the system that is applying water to that whole ditch that is going down Denver towards the cemetery.

Daniel Pacheco: Some it comes up from Gary Hill, Warren Collins and people upstream. I think Perry might be using it because he leases Logan Allen's place. Ranchers will send it downstream.

Trustee Lovato: I just have a major concern when we are trying to correct one problem because we are out of compliance with the law and we are creating more problems for the citizens individually on their properties. I know there are several properties that have had to reroute their sewer line, when you are doing the slip system on properties like those how do you know which drain is the correct drain?

Daniel Pacheco: We can identify those with our camera.

Trustee Lovato: So, you will know which ones are capped off?

Daniel Pacheco: Yes.

Trustee Lovato: I know there are some properties in town that are sharing the same sewer system, what is the town doing to remedy that?

Daniel Pacheco: One of the things the town needs to consider is when we are doing it is maybe running a line down 7th street where people will be able connect. At that point it becomes a board decision whether we have the contractor go in and correct the problem. These people have been on the list for years and we need to approach the board at that point and see what they want to do and decide if we will do it or if it is the responsibility of the property owner.

Trustee Lovato: Are there other property owners that share tap line?

Daniel Pacheco: There is. On San Juan, Judy Paige is one of them, and she intends to correct the problem. The people from Kansas who are next door to her are also going to have to run their own sewer line.

Trustee Lovato: That will be at the cost of the property owner?

Daniel Pacheco: Yes.

Jerry Burgess: You asked a very good question about the ground water table, just to add to the answer. Associated with the work that another consultant did at the waste water plant and the potential for seepage out of those lagoons, he's a ground water geohydrologist, I will pose this question to him. We know what water we are taking to the plant that is above and beyond what we should be taking out there and I will ask him what he thinks the net effect on the ground water will be if that gets shut off. Is it minimal, is it significant? As big as the Valley is he may say it is a drop in the bucket and will have minimal effect, I don't know but I will pose that question to him.

Trustee Lovato: This isn't the Valley it's the Town of Saguache. I know there are already some citizens who have problems with high sub water during the spring, summer and fall. So, that problem is not going to go away. So, I would really like to know what the professional opinion is on that so that we can address the citizens and get them prepared for that.

Jerry Burgess: I will chase down that answer.

Daniel Pacheco: Luana, you are very correct in that there are places in Saguache that you go out there in June, July and August and there is standing water, Kathy Hill, the Saguache Museum has that problem. Those are the areas we need to talk about, once we solve that infiltration problem what is it going to do to Kathy Hill and the Saguache Museum and possibly the library. We will need to address those problems

Attorney Farish: Any more questions or comments? Do we have any more recommendations from the staff?

Daniel Pacheco: A couple of things you saw was where Jerry had letters that were written in 1984 and 2016 I want to clarify to the board that those are not the only letters that we have received from the State. I started doing this in 1998 around the time Alice retired and I can tell you that in 1999 until 2016 it has been addressed with the Town of Saguache. They have started using a little bit stronger language like if you don't take of this we can come in and start fining you \$10,000 a day until you correct it. We have been able to work with and started replacing certain sections in town. So that kind of helped but this has been an ongoing problem since I came on board. In my opinion what we are proposing as far as slip lining and replacement is the best thing for this town. It's going to get it done we and in the long run its going to be a lot better once we do this. We have looked at pressure, in the past when we looked at enlarging the lagoons in 2008 and making it mechanical to the tune of about \$2,600,000 and that would have increased our electricity cost and wouldn't have taken care of our infiltration problem because of the cost we decided we were not going to go that way. We have had five firms look at this problem and they will all tell you that the only way to solve this is to replace or slip line.

Brandy Reitter: Thank you Danny for all of your insight. I did talk to the Department of Local Affairs and we do qualify for the Energy Mineral Impact Grant. We can use our loan funds for match dollars for that grant. We would essentially go for a tier II grant application it is due the first week of December for around \$650,000 which is right around the corner and basically, we would be asking for around \$650,000 from the State to offset that loan. A really great scenario for the town is we would only borrow the \$650,000 if we were awarded full funds. I asked our local rep Christy Doon if the States dolling out funds at that level, because last year the funds took a nose dive, but she said it just depends. I can't tell if the town has ever received an infrastructure grant from DOLA so that may look favorable in their eyes if we haven't received their funds. So, like is said the town could potential offset \$650,000 of that loan amount if the board wants to support that.

Attorney: The time is 8:02. We will go ahead and conclude the evidentiary portion of this hearing and remand the matter to the board of trustees. The board of trustee can either take action on the matter or schedule the matter for a later deliberation or postpone the matter for additional staff work. I was informed that the loan application is due on Wednesday and the grant application is due on the 1st of December, with that Mayor, I am remanding it to the Board of Trustees.

Mayor Samora: Before I ask for motion and a discussion on this. We had someone who wanted to speak to this and I want to give him a chance to present, Mike Wheeler.

Mike Wheeler presented on the STEP / STAG septic tank sewer system and how it might be implemented within the Town of Saguache and answered questions from the board.

Motion: Trustee Gillette- I would so move that we proceed with the presentation and system we were presented.

Second: Trustee Chittum

Vote: Aye – 7, No – 0, Abstain -0

Resolution 2017-E – Approving Energy Mineral Impact Grant application

Motion: Trustee Arredondo: Motion to approve resolution 2017-E.

Second: Trustee Gillette

Vote: Aye – 7, No – 0, Abstain-0 Motion 2017-E passes.

Hillary Conroy – Community Thanksgiving Dinner

Hillary Conroy asked that the Board waive the rental fee for the Community Thanksgiving dinner that will be held at the Saguache Community Building on November 19, 2017.

Motion: Trustee Gillette – Moved to waive the fee for the Community Thanksgiving Dinner.

Second: Trustee Arredondo

Vote – Aye 7, No – 0, Abstain -0

Viaero Wireless Easement Deed and Agreement Consent-

Tabled until December 11, 2017 regular meeting.

MOU Renewal for 2018 Sales Tax –

Administrator explained that the MOU is an understanding that we follow the guideline on how we collect and report sales tax.

Motion: Trustee Collins- Motion to accept the MOU Renewal for 2018 Sales Tax.

Second: Trustee Lovato

Vote: Aye – 7, No – 0, Abstain -0

QuickBooks change request:

Administrator Reitter explained to the board that to do payroll direct deposits and payroll taxes, QuickBooks needs board approval to access QuickBooks as an administrator and to get a pin. The contact for this account will be Iris Garcia, Town Clerk.

Motion: Trustee Arredondo: Motion allow a contact change request for the QuickBooks primary as Iris Garcia.

Second: Trustee Lovato

Vote: Aye – 7, No – 0, Abstain – 0

Proposed Land Use Change Feedback, Lot 1 13-44N-7E –

Saguache County is asking for feedback on a proposed conditional use request for land owned by Mountain Valley Lumber, for a proposed medical marijuana cultivation and medical marijuana infused products facility within 1500 feet from town property. These would typically go to the

Planning Commission, but we are still determining board composition. The facility is located ½ mile west of the Town of Saguache on county road X. Trustee Arredondo commented that we are not within the 1500 feet boundary. Administrator Reitter pointed out that within a three-mile radius the County is obligated to seek feedback regarding land use changes.

Comments by the Town of Saguache, Board of Trustees: None

Sheriff's Report:

Sheriff Dan Warwick was not able to attend. His written report was presented to the board by Administrator Reitter. No comments from the board.

Citizen Comments:

This time is established for the public to address the Board regarding any item not otherwise listed on the agenda. **Citizen comments are limited to 3 minutes per person.**

David Winter – Was wondering about the status of law enforcement in the Town of Saguache and suggested that a citizen's watch committee be formed. He also asked that we have an enforced curfew.

Chris Samora – Suggested that the town purchase a dump truck with a rotating sander instead of using the motor grader as it would be more efficient. He also asked about hiring a town marshal instead of contracting with the county as a solution to law enforcement issues within the Town of Saguache.

Consent Agenda:

This list includes "housekeeping" items that have been reviewed by staff and Board members prior to meeting. A single motion of the Board will approve these items. The Mayor will ask if any Board members or a member of the public requests that item(s) be removed from the Consent Agenda for further discussion. The Mayor will then ask if Board members have minor corrections to Content Agenda items: Board members may make minor corrections without removing items from the Consent Agenda. All items not removed from the Consent Agenda will then be approved without any corrections. A member of the Board may vote no on specific items without asking that they be removed from the Consent Agenda for full discussion.

1. List of Bills for November 13, 2017

Motion: Trustee Arredondo moved to accept the consent agenda.

Second: Trustee Aldrich

Vote: Aye – 7, No – 0, Abstain - 0

Boards/Committees Reports:

Historic Preservation Commission – left early Administrator Reitter will invite her to our next meeting.

Attorney Report:

Offered training on board procedures for meeting, open records, open meeting and laws that govern towns. It was decided that a workshop will be scheduled in February 2018.

Old Business:

Public Hearing on 2018 Proposed Budget:

Attorney Farish: The time is 10:08, November 13, 2017 a quorum is present of the Board of Trustees. The legal notice for this hearing says:

Notice of Public Hearing
for the Town of Saguache 2018
Proposed Budget
Saguache, Colorado

Date: November 13, 2017
Time: 6:30 PM
Location: Road and Bridge
Address: 305 3rd Street
Saguache, Colorado

Topic: Proposed 2018 Budget

A public hearing will be conducted for informing citizens and soliciting public input, written or oral, regarding the 2018 Proposed Budget for the Town of Saguache.

Revenues and Expenses: \$1,884,459 (revenues), \$2,002,375 (expenses)

Copies of the 2018 Proposed Budget are available for public review prior to the Public Hearing at the following location: Saguache Town Hall, 504 San Juan Ave., Saguache, Colorado.

The point of contact for the Town of Saguache is Brandy Reitter, Town Administrator at 719-655-2232.

Motion: Trustee Gillette moved to schedule a proposed budget workshop.

Second: Trustee Arredondo

Vote: Aye – 7, No – 0, Abstain -0

Workshop scheduled for November 29, 2017 at 6:30pm at the Saguache County Road and Bridge.

Sheriff's Contract:

The board of trustees requested that this item be moved to the December 11, 2017 regular session meeting and be discussed in executive session prior to approval.

Fred Quintana – Encroachment request

Citizen Fred Quintana requested to place culverts in ditches on town property at the west end of San Juan Avenue for the purpose of creating a turn around area and for improving parking. He stated that the proposal does not create an encroachment on other property owner and will be solely on town property. The Town asked that he provide a written proposal of the project.

Barry VanSant – The board would like for him to be present and would like to see paperwork associated with his request. This information was giving to Administrator Reitter in August.

Dave Martinez Park: Administrator Reitter will be attending a Board of County Commissioners meeting to request an extension on the grant to May 2018.

Adjournment: Meeting adjourned at 10:54pm

Motion: Trustee Arredondo

Second: Trustee Aldrich

Vote: Aye -7, No -0, Abstain -0



TOWN OF SAGUACHE BOARD OF TRUSTEES
SAGUACHE, COLORADO



Elvie Samora, Mayor

ATTEST:



Iris Garcia, Town Clerk/Treasurer