

**TOWN OF SAGUACHE  
BOARD OF TRUSTEES  
REGULAR SESSION  
May 14, 2018**

**Roll Call:**

**Call to Order** – Meeting was called to order at 6:30pm

Trustees Present: Mayor Samora, Trustee Arredondo, Trustee Hansen, Trustee Torrez, Trustee Wilson, Trustee Aldrich, Trustee Collins

Staff Present: Town Clerk Iris Garcia, Town Attorney Gene Farish, Public Works Director Josh Curry

**Moment of Silence and Pledge of Allegiance**

**Changes and Adoption of Agenda**

New Business: Timothy Chittum bus service in Saguache  
Appoint Mayor Pro Tem  
Sheriff's Report: April Report  
Consent Agenda: List of Bills May 2018 additions of

Motion: Trustee Wilson moved accept the changes to the agenda

Second: Trustee Hansen

Vote: Aye – 7 , No - 0 , Abstain - 0

**Nominations for Mayor Pro Tem**

**Nomination: Trustee Arredondo moves to nominate Trustee Collins as Mayor Pro Tem**

**Second: Trustee Wilson**

**Nomination: Trustee Collins moves to nominate Trustee Arredondo as Mayor Pro – Tem**

**Second: Trustee Aldrich**

**Nomination: Trustee Hansen nominates Trustee Aldrich**

**Second: Trustee Wilson**

**Trustee Aldrich declines the nomination**

**Nomination: Trustee Wilson nominates Trustee Hansen**

**Second: Trustee Aldrich**

**Trustee Hansen declines the nomination**

**Motion: Trustee Aldrich moved to cease the nominations**

**Second: Trustee Wilson**

**Nomination Vote for Mayor Pro - Tem:**

**Trustee Collins nominated by Trustee Arredondo – Aye – Trustee Wilson, Trustee Arredondo - 2, No – 0, Abstain – 0** *Let the record show the motion fails*

**Trustee Arredondo nominated by Trustee Collins – Aye – 6, No – 0, Abstain – 0** *Let the record show the motion passes*

### **Sheriff's Report:**

**Town Clerk gave a report of the Sheriff's report.**

Motion: Mayor Pro-Tem Arredondo moved to approve the Sheriff's report

Second: Trustee Wyoma

Vote: Aye- 7, No – 0, Abstain - 0

### **Citizen Comments:**

This time is established for the public to address the Board regarding any item not otherwise listed on the agenda. **Citizen comments are limited to 3 minutes per person.**

**Todd McCowen – Invited the board to the school groundbreaking ceremony and invited Mayor Samora to speak.**

### **Approval Items:**

### **Consent Agenda:**

This list includes “housekeeping” items that have been reviewed by staff and Board members prior to meeting. A single motion of the Board will approve these items. The Mayor will ask if any Board members or a member of the public requests that item(s) be removed from the Consent Agenda for further discussion. The Mayor will then ask if Board members have minor corrections to Content Agenda items: Board members may make minor corrections without removing items from the Consent Agenda. All items not removed from the Consent Agenda will then be approved without any corrections. A member of the Board may vote no on specific items without asking that they be removed from the Consent Agenda for full discussion.

### **April 17, 2018 Minutes –**

Motion: Mayor Pro -Tem Arredondo to approve the minutes of April 17, 2018.

Second: Trustee Hansen

Discussion: Mayor Samora asked if we should exclude the nickname Jopa off of Paul Roth's comment on public comment.

Vote: Aye – 6, No – 0, Abstain Trustee Torrez and Trustee Wilson *Let the record show the motion passes*

#### **1. April 24, 2018 Minutes**

Motion: Trustee Hansen moved to approve minutes for April 24, 2018.

Second: Trustee Wilson

Discussion: Trustee Collins need to add “back on track” at the end of her comment under trustee comments.

Vote: Aye – 7, No – 0, Abstain – 0 *Let the record show the motion passes*

2. List of Bills May 2018

Motion: Mayor Pro – Tem Arredondo moved to approve list of bills including the Sheriff's retainer of \$4166.60.

Second: Trustee Collins

Vote: Aye -7 , No -0 , Abstain – 0 *Let the record show the motion passes*

**Boards/Committees Reports:**

**Ordinances/Resolutions/Public Hearing:**

**Break:**

**Attorney Report:**

Wanted to mention the municipal court, as we are constituted right now we are not a court of record. If we want to become a court of record, we have an attorney on staff and it wouldn't cost anything. It does away with appeals and increases our jurisdictional limit from \$300 to \$3000 dollars. If you would like to become a court of record, we would have to enact an ordinance.

Trustee Hansen asked if we could go back to a non-court of record at a later date if needed?  
Attorney Farish answered yes.

Motion: Mayor Pro - Tem Arredondo directs Attorney Farish to draft an ordinance to make the Town of Saguache a court of record.

Second: Trustee Hansen

Vote: Aye – 7, No -0, Abstain -0 *Let the record show the motion passes*

Attorney Farish reminded the board that they should have a board of adjustment and planning commission as mandated by statute. Mayor and one board member should serve on the planning commission. The board of adjustment should be a totally separate board without a board member sitting on the board.

Trustee Torrez asked if we should advertise for the board of adjustments.

Mayor Pro – Tem Arredondo asked if the final variance decision would come back to the board and Attorney Farish said no.

Mayor Samora asked that town staff advertise in the paper.

Trustee Hansen volunteered to be on planning commission

Motion: Trustee Arredondo moved to appoint Trustee Wyoma Hansen to the planning commission

Second: Trustee Wilson

Vote: Aye – 7, No -0, Abstain – 0 *Let the record show the motion passes*

**Old Business:**

**Review/Discuss/Approve Settlement Agreement- No outlay of public funds**

Motion: Mayor Pro-Tem Arredondo moved to approve settlement agreement with Pam Fye and the Town of Saguache, Colorado

Second: Trustee Collins

Discussion: Attorney Farish suggested that Trustee Wilson, Trustee Hansen and Trustee Wilson recuse themselves.

Trustee Wilson, Trustee Hansen, Trustee Torrez agreed to abstain.

Vote: Aye – 4, Trustee Arredondo, Trustee Aldrich, Trustee Collins, Mayor Samora, No – 0 , Abstain – Trustee Hansen, Trustee Torrez, Trustee Wilson

**Todd McGowen for Travis Garoutte, Mountain Valley School –**

School/community building use for lunchroom and renovation. Todd asked that he be allowed to work with town attorney to work out the MOU for approval at the June meeting. Will go to the school board tomorrow for approval. Attorney Farish asked if we could also work with the school for asbestos removal for the Mondragon property.

**Review/Discuss/Approve Easement Agreement –**

Todd McGowen presented the map and asked if the board could approve based on map. Board requested that the school present an easement agreement. Attorney Farish asked that it contain dimensions and who could use it. Also vacate the alley off 2<sup>nd</sup> street.

Tabled until an easement agreement is presented by Mountain Valley School.

**Review/Discuss/Approve Dave Martinez Park Electrical Bid**

Motion: Trustee Wilson moved to accept Vemco Electronic Inc.

Second: Trustee Hansen

Discussion - Mayor Pro – Tem asked what lighting system we will use. Board decided to let Josh decide what light to use.

Vote: Aye - 7 , No - , Abstain – 0. *Let the record show the motion passes*

**Review/Discuss/Approve Dave Martinez Park Plumbing Bid**

Motion: Trustee Aldrich moved to approve the bid for Davis Plumbing

Second: Mayor Pro - Tem Arredondo

Vote: Aye - 7, No - 0, Abstain – 0 *Let the record show the motion passes*

**Building construction – Dave Martinez Park**

**Town Clerk Garcia reported that we did not receive any bids for the construction of building. Asked the board if it was acceptable to employ two concrete workers on a temporary basis for approximately two weeks to assist the Public Works department with the project.**

Motion: Trustee Arredondo moved to hire two temporary employees at no more than \$3800

Second: Trustee Collins

Vote: Aye -7 , No - , Abstain - 0

### **Agreement with Conour Animal Shelter – Discussion**

Town Clerk Garcia discussed the need to have an agreement with Conour Animal Shelter in order to transport animals picked up by the Town.

Motion: Mayor Pro-Tem Arredondo

Second: Trustee Wilson

Vote: Aye -7, No – 0, Abstain – 0. *Let the record show the motion passes*

### **New Business:**

**Saguache Forest Service** – Variance Request to allow camper trailers in town of 5<sup>th</sup> street property. Requesting to place two camper trailers in that location through September 2018.

Motion: Trustee Arredondo move to approve variance to include water and sewer fee.

Second: Trustee Hansen

Vote: Aye - 7, No -0 , Abstain – 0. *Let the record show the motion passes*

### **Adrian Garbini – Land use code variance request**

Motion: Trustee Arredondo moved to approve the variance

Second: Trustee Collins

Discussion: see tape

Vote: Aye –Trustee Hansen, Trustee Collin, Trustee Arredondo, Trustee Aldrich, Trustee Wilson , No – Trustee Torrez, Mayor Samora, Abstain – 0 *Let the record show the motion passes*

**Sweeper Discussion** – Possible MOU with County or Purchase of excess equipment. Josh will work with Road and Bridge.

### **Temporary Seasonal employees-**

Motion: Trustee Arredondo moved to hire two temporary employees for 12 weeks at \$10.20 per hour

Second: Trustee Wilson

Vote: Aye - 7 , No - 0, Abstain – 0. *Let the record show the motion passes*

### **Timothy Chittum – Bus Service in Saguache**

Timothy Chittum discussed with the board the possibility of placing a bus stop in front of the Saguache Hotel. The Board advised him to work with the Public Works Director regarding placement of a bus stop.

### **Budget Amendments – Grants additions/other**

Town Clerk Garcia presented an amended budget for review to reflect the addition of grants received for various projects and expenditures not reflected in the original budget. A notice of budget amendment will be advertised, and a public hearing will be conducted at the June 11, 2018 meeting.

**Solar Credit Reward Program**

Town Clerk Garcia spoke with the board regarding a potential Solar Credit Reward Program for the Town of Saguache and let them know she is working with Wanda Patterson to review how this would be a benefit to the Town.

**Staff Reports:**

- 1. Maintenance Report- Written
- 2. Town Clerk – Written

**Trustee Comments:**

Mayor Samora: Wants to work on cleaning up town right of way and would like the board to support the town staff. Also, wants to address cargo containers at a work session.

Trustee Wilson: Thank you

Trustee Torrez: Town is doing a good job

**Executive Session (if needed):**

**Adjournment:**

Motion: Mayor Pro-Tem Arredondo moved to adjourn

Second: Trustee Aldrich

Vote: Aye – 7, No – 0, Abstain – 0. *Let the record show the motion passes*

Meeting adjourned at 10:27pm.



TOWN OF SAGUACHE, COLORADO

BY: Elvie M. Samora

Mayor, Elvie M. Samora

ATTEST:

Iris Garcia

Town Clerk, Iris Garcia