

**TOWN OF SAGUACHE  
BOARD OF TRUSTEE  
SPECIAL SESSION MINUTES  
March 27, 2018**

**Roll Call:**

Meeting was called to order at 8:00 p.m.

Trustees Present: Mayor Samora, Mayor Pro-Tem Lovato, Trustee Arredondo, Trustee Chittum, Trustee Gillette

Town Staff Present: Town Clerk, Iris Garcia, Town Attorney representative Mark Loy, Maintenance Director, Josh Curry

**Changes and Adoption of Agenda**

Old Business – Pending grant application and whether to pursue it again if we are denied.

New Business – Tree Trimming

**Sheriff's Report:**

**Citizen Comments:**

This time is established for the public to address the Board regarding any item not otherwise listed on the agenda. **Citizen comments are limited to 3 minutes per person.**

**Approval Items:** **Consent Agenda:**

This list includes “housekeeping” items that have been reviewed by staff and Board members prior to meeting. A single motion of the Board will approve these items. The Mayor will ask if any Board members or a member of the public requests that item(s) be removed from the Consent Agenda for further discussion. The Mayor will then ask if Board members have minor corrections to Content Agenda items: Board members may make minor corrections without removing items from the Consent Agenda. All items not removed from the Consent Agenda will then be approved without any corrections. A member of the Board may vote no on specific items without asking that they be removed from the Consent Agenda for full discussion.

**Boards/Committees Reports:**

**Ordinances/Resolutions/Public Hearing:**

Resolution 2018-N A RESOLUTION ESTABLISHING CURRENT AUTHORIZED OFFICERS OF THE TOWN OF SAGUACHE AS SIGNATORIES ON THE WATER POLLUTION CONTROL REVOLVING FUND DESIGN AND ENGINEERING LOAN AGREEMENT

Motion: Trustee Arredondo moved to adopt resolution 2018-M

Second: Mayor Pro-Tem Lovato

Vote: Aye – 5, No – 0, Abstain -0 0 *Let the record show the motion passes*

**Break:**

**Attorney Report:**

**Old Business:**

**EIAF grant:**

Town Clerk Garcia asked the Town Board if they would like to delay the project start date to reapply for a DOLA grant if we are not funded this round. The next round due date is April 1, 2018.

Motion: Trustee Arredondo moved that if the town does not receive a DOLA grant for this funding period that we delay the project to resubmit the application on April 1, 2018.

Second: Trustee Gillette

Vote: Aye – 5, No – 0, Abstain -0 0 *Let the record show the motion passes*

**New Business:**

**Tree Trimming:**

Josh Curry let the board know that the County had requested to split the cost of trimming trees around the courthouse and clinic for \$1100 per day for three days. In addition, Josh requested that we also retain someone for an additional 2 days to cut various other trees around town.

Motion: Trustee Arredondo moved that we do an RFP for tree trimming at a daily price for 5 days and that we work with Saguache County.

Second: Trustee Gillette

Vote: Aye – 5, No -0, Abstain -0 *Let the record show the motion passes*

**Review/discuss/approve**

Fred Quintana culvert placement

Fred Quintana requested permission to place a 20” culvert 15’ in length at ground level approximately 15 feet from the head gate in the town ditch running east and west. There would be no digging involved.

Motion: Trustee Arredondo moved to allow Fred Quintana to place a 20” culvert at ground level 20 feet away from the town head gate.

Second: Trustee Gillette

Discussion: Mayor Pro-Tem wanted to know if the board was requesting that the culvert be placed further and if sinking it would be better. Mayor Samora stated that the culvert being placed above ground would not impede water flow.

Vote: Aye – 5, No – 0, Abstain – 0 *Let the record show the motion passes*

**Staff Reports:**

None

**Trustee Comments:**

None

**Executive Session (if needed):**

For the discussion of a personnel matter under C.R.S Section 24-6-402(2)(f) Public Works

For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(a) – contract services

Motion: Mayor Pro-Tem moved to enter into executive session for the discussion of a personnel matter under C.R.S Section 24-6-402(2)(f) Public Works

For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(a) – contract services

Second: Trustee Gillette

Vote: Aye – 5, No – 0, Abstain – 0 0 *Let the record show the motion passes*

Entered into executive session at 8:41

Mayor Samora: The time is now 9:05 pm, and the executive session has been concluded. Participants in session were Trustee Luana Lovato, Trustee Timothy Chittum, Mayor Elvie Samora, Trustee Randal Arredondo, Trustee Terry Gillette, Saguache Town Clerk Iris Garcia, Attorney Mark Loy, Josh Curry, Public Works Director. For the record, if any person believed that any substantial discussion of any matters not included in the motion to go into executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meeting Law, I would ask you to state your concerns for the record.

Trustee Arredondo stated his concern and stated that we went off of the subject and talked about drug testing policy.

**Rate of Pay for Maintenance 2 position:**

Motion: Trustee Arredondo moved that the starting range for the Maintenance 2 position be \$15.50 per hour with a probationary period.

Second: No Second

*Let the record show the motion fails for lack of a second*

Motion: Mayor Pro-Tem Lovato moved that we start the maintenance 2 position at a range of \$15.50 to \$16.50 based on experience with a 90-day probationary period.

Second: Trustee Chittum

Discussion: Trustee Gillette expressed his concern that we were boxing ourselves in by having a starting range that was too high. Trustee Arredondo feels that you get more quality if you have competitive range with room to grow and asked that it be \$15 to \$16 per hour. Mayor Pro-Tem stated we don't have to start at the top.

Vote: Aye – 3 Mayor Samora, Mayor Pro-Tem Lovato, Trustee Chittum, No – 2 Trustee Arredondo, Trustee Gillette *Let the record show the motion passes*

The Board discussed pre-employment physical and drug testing policy and whether the town should adopt a policy. Attorney Mark Loy agreed that the cost of the physical was worth it if it prevented long term costs to the town and helps businesses establish a base line for new employees.

**Adjournment:**

Motion: Trustee Gillette moved to adjourn

Second: Trustee Arredondo

Vote: Aye – 5, No – 0, Abstain - 0

Meeting adjourned at 9:31 p.m.

TOWN OF SAGUACHE, COLORADO

BY: 

Mayor, Elvie M. Samora

ATTEST:



Town Clerk, Iris Garcia