



**TOWN OF SAGUACHE
BOARD OF TRUSTEES
SPECIAL SESSION OF THE
FOR
July 23, 2018**

Roll Call:

Call to Order- Meeting was called to order at 6:33PM

Board of Trustees Present: Mayor Samora, Mayor Pro-Tem Arredondo, Trustee Wilson, Trustee, Hansen, Trustee Collins, Trustee Torrez, Trustee Aldrich

Staff Present: Town Clerk Garcia, Town Attorney Farish, Public Work Josh Curry

Moment of Silence and Pledge of Allegiance

Changes and Adoption of Agenda

Motion: Mayor Pro-Tem moved to approve the Agenda

Second: Trustee Aldrich

Discussion: None

Vote: Aye - 7, No -0, Abstain - 0, Let the record show the motion passes

Sheriff's Report:

None

Citizen Comments:

This time is established for the public to address the Board regarding any item not otherwise listed on the agenda. **Citizen comments are limited to 3 minutes per person.**

Approval Items and Consent Agenda:

This list includes "housekeeping" items that have been reviewed by staff and Board members prior to meeting. A single motion of the Board will approve these items. The Mayor will ask if any Board members or a member of the public requests that item(s) be removed from the Consent Agenda for further discussion. The Mayor will then ask if Board members have minor corrections to Content Agenda items: Board members may make minor corrections without removing items from the Consent Agenda. All items not removed from the Consent Agenda will then be approved without any corrections. A member of the Board may vote no on specific items without asking that they be removed from the Consent Agenda for full discussion.

List of Bills July 23, 2018 2nd run

Motion: Mayor Pro-Tem Arredondo moved to approve the list of bills for July 23, 2018 2nd run.

Second: Trustee Hansen

Discussion: None

Vote: Aye - 7, No - 0, Abstain – 0, *Let the record show the motion passes.*

Old Business:

Mondragon Property Update- Town Clerk Garcia updated the board on the progress of the Mondragon Property. Ms. Mondragon and others helping her, removed items from the property through the 19th of June. There are still items remaining on the property. I have also contacted an abatement company to schedule an inspection to get an estimate of abatement costs. The board will allow Audrey Mondragon to remove property up until abatement begins.

Budget revisions- Town Clerk presented an amended budget for review. This budget includes additional expenditures for the sewer project and other misc. revenues. Budget additions were acceptable, and a public hearing will be scheduled for August 2018.

New Business:

1. Review/Discuss/Approve Street Closure First Southwest Bank- The bank would like to close San Juan Avenue between 3rd and 4th street for their annual customer appreciation BBQ on August 15, 2018.

Motion: Mayor Pro-Tem moved to approve the street closure for August 15, 2018.

Second: Trustee Collins

Discussion: None

Vote: Aye - 7, No - 0, Abstain – 0. *Let the record show the motion passes.*

2. Review/Discuss/Approve San Luis Valley REC Franchise Agreement- Attorney Farish presented a franchise agreement with SLV REC and the Town of Saguache. He explained that there would be a 3% surcharge that would be passed on to customers.

Motion: Mayor Pro-Tem Arredondo moved to approve the franchise agreement with SLV REC.

Second: Trustee Wilson

Discussion: None

Vote: Aye - 7, No - 0, Abstain – 0. *Let the record show the motion passes.*

3. Review/Discuss/Approve National Health Center Week 2018 Proclamation Request Valley Wide.

Motion: Trustee Wilson moved to approve the proclamation declaring National Health Center Week 2018 August 12th through the 18th.

Second: Trustee Hansen

Discussion: None

Vote: Aye - 7, No - 0, Abstain - 0 *Let the record show the motion passes.*

4. Review/Discuss/Approve IGA Saguache County for General Election.

Motion: Trustee Hansen moved to approve the IGA with Saguache County for the General Election.

Second: Mayor Pro-Tem Arredondo

Discussion: None

Vote: Aye - 7, No - 0, Abstain – 0. *Let the record show the motion passes.*

5. Quote for Duramax repair body work- Clerk Garcia discussed the repairs to the Duramax and the additional costs associated with body repairs as an update to the Board of Trustees.

6. Quote for Jetter Truck - Clerk Garcia presented the quote from Power Zone for the repair of the jetter truck for damages when it was stuck in the sewer lagoon. The repair estimates are \$7765.27 this cost did not include the cost of assessing the throttle. Trustee Torrez asked what happened to the truck. Josh Curry from public works explained that the truck was stuck in the lagoon and in an attempt to remove it the hose was damaged. He stated he did not know what the other damages were. Trustee Aldrich explained that the truck was sitting at an angle when being operated which does not allow for proper lubrication of the Apex pump. This caused damage to the power end and the need for it to be rebuilt. Clerk Garcia clarified that this was for informational purposes. The directive of the board was to repair the jetter truck.

7. Review/Discuss/Approve Audit Extension. The auditor is still working on the audit which is due by July 31, 2018.

Motion: Mayor Pro-Tem Arredondo moved to approve the Audit extension.

Second: Trustee Wilson

Discussion: None

Vote: Aye - 7, No - 0, Abstain – 0. *Let the record show the motion passes.*

Boards/Committees Reports:

Ordinances/Resolutions/Public Hearing:

1. Review/Discuss/Approve Ordinance 2018-G Establishing a Board of Adjustments – Attorney Farish discussed the statutory requirements for municipal governments to have a board of adjustment. The Board of Adjustments will work with the planning commission. The board would like to add a section of the CRS statute “The governing body by ordinance may eliminate the board of adjustment’s authority to grant use variances or use modifications, or may transfer that authority to some other board, agency, or commission, or to the governing body of the municipality.”

Ordinance will be tabled until the next regular session.

2. Review/Discuss/Approve Resolution 2018-P Amended Fire Ban

No action taken.

Attorney Report: None

Staff Reports:

1. Maintenance Report- Trustee Hansen asked Josh Curry, Public Works Director, about the progress regarding tree trimming. Josh Curry said he was not sure where we were in the process. Town Clerk Garcia updated the board on tree trimming- insurance was received and asked the attorney to draft a contract. Trustee Hansen asked if we were on schedule for the completion of the Dave Martinez Park. Josh Curry stated we were behind schedule, but said he wanted to work on street patching. Clerk Garcia reminded the board that the deadline for completion and use of the grant is July 31st. Trustee Hansen asked if that would affect the grant funding and the answer was yes. Mayor Samora asked if the checks to contractors were issued before the work was completed would that suffice for use of grant funds, paying for the work before the work is completed. Clerk Garcia was instructed to contact the County regarding the process for reimbursement. Trustee Hansen asked if the Mayor was able to complete a two-week work schedule for Josh Curry as instructed in the June meeting, Mayor Samora stated he had not done that. Trustee Hansen also addressed several safety issues that occurred over the last few weeks including unsecured trenching holes and tree trimming. Trustee Hansen suggested that because the Public Works director is required to have supervision that it be carried out by the Town Clerk. Mayor Samora and Mayor Pro-Tem Arredondo stated they felt things were being taken care of and that Josh Curry was being adequately supervised by the Mayor. Trustee Hansen and Trustee Wilson requested that the board be updated on a consistent basis. Mayor Samora stated there was not updating needed, that he would complete the tasks requested of him. Mayor Pro-Tem Arredondo asked to cease this conversation and move on, Mayor Samora agreed. Trustee Hansen requested that the Town's liability insurance be contacted regarding the repairs of the jetter truck.

2. Town Clerk – IRS Fee Discuss: Town Clerk Garcia explained to the Board of Trustees that during the previous year's first, second and third quarters the town did not submit 941 documentation to the Internal Revenue Service. This error will result in significant fees. The Town will submit a request for waiver of the fees.

Trustee Comments:

Trustee Hansen – Stated that she found it disturbing that there is constant reference to the old board as though there was something wrong with the board and doesn't appreciate it as she feels it is being directed at certain board members.

Trustee Torrez- Agreed with Trustee Hansen and felt the comments regarding the past boards errors were petty and those comments were specifically from certain board members. She stated she felt they were always fighting them. She stated that she, as a supervisor, tries to create a good environment for her employees and feels that the Town is allowing an environment that is creating stress for employees and it needs to be addressed.

Trustee Aldrich: As part of the newest old board he feels that some of the issues we are addressing were issues even before he was on the board and it doesn't necessarily mean us just the current board. He noticed that there is a tremendous amount of catching up that needs to be done which is making it hard for

us to do our jobs and has nothing to do with the people sitting here now. He doesn't feel pressured or picked on.

Trustee Collins: Thinks the board has its hands full as well as employees. The citizens want to see some of the towns ongoing projects completed, sooner rather than later. She feels the team has potential and would like to see the Dave Martinez Park get done and be proud of our work. This town means something to her personally because it is her hometown.

Trustee Arredondo: Would like to reiterate that he hopes that Trustee Torrez knows we are here to work here as a group and that he feels we get a lot done. Once we figure out how to supervise a supervisor, things will get better.

Executive Session (if needed):

Adjournment: Meeting adjourned at 9:18PM

Motion: Mayor Pro-Tem Arredondo moved to adjourn.

Second: Trustee Wilson

Vote: Aye – 7, No – 0, Abstain – 0. *Let the record show the motion passes.*



TOWN OF SAGUACHE, COLORADO

BY: *Elvie M. Samora*

Mayor, Elvie M. Samora

ATTEST:

Iris Garcia

Town Clerk, Iris Garcia