

**TOWN OF SAGUACHE
BOARD OF TRUSTEES
REGULAR SESSION
February 12, 2018 at 6:30 p.m.**

Roll Call:

Call to Order 6:36

Present: Trustee Gillette, Trustee Aldrich, Mayor Samora, Mayor Pro-Tem Lovato, Town Clerk Iris Garcia, Attorney Gene Farish

Moment of Silence and Pledge of Allegiance

Changes and Adoption of Agenda

- a. Add under Ordinance- Ordinance 2018-C Sewer Enterprise Fund
- b. Add under old business #2 Review/Discuss/Approve Loan Documents
- c. Remove New Business #5 Fred Quintana
- d. Remove Old Business #9 Community Grant 4th Street Diner
- e. Remove Old Business #4 EIAF grant update (taken care of with resolution)
- f. Add Staff Reports – Description of maintenance report to written report

Motion: Trustee Gillette

Second: Mayor Pro-Tem Lovato

Vote: Aye – 4, No – 0, Abstain *Let the record show the motion passes*

Sheriff's Report:

Citizen Comments:

This time is established for the public to address the Board regarding any item not otherwise listed on the agenda. **Citizen comments are limited to 3 minutes per person.**

Mike Wheeler- Sewer project how board will address the increase? Addressed by mayor Samora.

Gregg Terrell- Submitted a letter regarding the school and asked that the school communicate with the town and let them know the impact to the new school will have on the town such as road damage, cost of paving and repairs, traffic safety, fire protection which were described in his letter. Other items he addressed were water source protection letter, drainage flooding, tree board involvement and dark sky issues.

Executive Session (if needed):

Motion: Mayor Pro-Tem Lovato moved to enter into an executive session for conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b);

For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(a) – contract services

Second: Trustee Gillette

Vote: Aye – 4, No – 0, Abstain – 0 *Let the record show the motion passes*

The Board of Trustees entered into executive session at 6:50 PM.

Mayor Samora: The time is now 8:09, and the executive session has been concluded. Participants in session were Mayor Elvie Samora, Trustee Luana Lovato, Trustee Terry Gillette, Trustee Loren Aldrich, Saguache Town Clerk Iris Garcia and Attorney Gene Farish. For the record, if any person believed that any substantial discussion of any matters not included in the motion to go into executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meeting Law, I would ask you to state your concerns for the record.

No objections

Approval Items: **Consent Agenda:**

This list includes “housekeeping” items that have been reviewed by staff and Board members prior to meeting. A single motion of the Board will approve these items. The Mayor will ask if any Board members or a member of the public requests that item(s) be removed from the Consent Agenda for further discussion. The Mayor will then ask if Board members have minor corrections to Content Agenda items: Board members may make minor corrections without removing items from the Consent Agenda. All items not removed from the Consent Agenda will then be approved without any corrections. A member of the Board may vote no on specific items without asking that they be removed from the Consent Agenda for full discussion.

List of Bills for February 12, 2018

Minutes January 8, 2018 Regular Session

Motion: Mayor Pro-Tem pull out the Caselle expenditures from the list of bills

Second: Trustee Aldrich

Vote: Aye -4, No - 0, Abstain - 0 *Let the record show the motion passes*

Approval of Minutes January 8, 2018 Regular Session

Motion: Trustee Aldrich moved to approve minutes for January 8, 2018

Second: Mayor Pro-Tem Lovato

Vote: Aye – 4, No – 0, Abstain -0 *Let the record show the motion passes*

List of bills

List of bills presented included payment to Caselle for software implementation. Based on budget the board discussed postponing implementing the accounting software.

Motion: Mayor Pro-Tem Lovato moved to approve the list of bills minus the Caselle financial system.

Second: Trustee Gillette

Vote: Aye – 4, No – 0, Abstain -0 *Let the record show the motion passes*

Boards/Committees Reports:

Historic Preservation Commission – Clerk Garcia updated the board on the Historical Survey grant and asked if anyone was interested in sitting on the HPC. Mayor Pro-Tem would like to revisit this when all of the board members are present.

Ordinances/Resolutions/Public Hearing:

Resolution 2018-K OEM –

Bobby Woelz, Saguache County OEM Director, introduced the resolution and discussed obligations as well as the benefits of the resolution.

Motion: Trustee Gillette moved to approve Resolution 2018-L.

Second: Mayor Pro-Tem Lovato

Vote: Aye - 4, No - 0, Abstain – 0 *Let the record show the motion passes*

Resolution 2018-J Saguache County Sales Tax Grant- Emergency Water Relay System

Motion: Mayor Pro-Tem Lovato moved to approve Resolution 2018-J.

Second: Trustee Gillette

Vote: Aye - 4, NO - 0, Abstain -0 *Let the record show the motion passes*

Resolution 2018-O Saguache County Conservation Trust Grant – Dave Martinez Park

Motion: Mayor Pro-Tem Lovato with wording addition under section 1 “for the purchase and implementation of an emergency water relay system”.

Second: Trustee Aldrich

Vote: Aye - 4, No – 0, Abstain - 0 *Let the record show the motion passes*

Resolution 2018-L Energy Impact & Mineral Grant increase

The town board discussed that the amount for the sewer project increased so the town board has requested an increase to match the 50/50% match and to include other costs not included in the loan.

Motion: Trustee Gillette moved to approve Resolution 2018-K the Energy Impact & Mineral Grant increase.

Second: Trustee Aldrich

Vote: Aye - 4, NO -0, Abstain - 0 *Let the record show the motion passes*

Ordinance- Ordinance 2018-C Sewer Enterprise Fund

Motion: Trustee Gillette moved to approve Ordinance 2018-C designating the Sewer as an enterprise fund.

Second: Mayor Pro-Tem Lovato

Vote: Aye - 4, No -0, Abstain - 0 *Let the record show the motion passes*

Break:

Attorney Report:

Old Business:

Mondragon Property-

Motion: Trustee Gillette to accept conveyance to include lot 1 and 2, Block 30.

Second: Trustee Aldrich

Vote: Aye 3, No -1 Mayor Pro-Tem Lovato, Abstain – 0 *Let the record show the motion passes*

Review/Discuss/Approve Loan Documents Sewer Project Update-

Loan approval tabled until bond counsel and Town Attorney Gene Farish review.

SGM email regarding ground water

Review/Discuss/Approve process for Town Administrator search.

Tabled: The board requested a work session with DOLA be scheduled.

New Business:

Megan Strauss AAI – Presented on her program and gave the new board details regarding the finances. The town is currently the fiscal sponsor for AAI.

Travis Garoutte, Superintendent, Mountain Valley School – Travis Garoutte presented to the board the new location of the school which will now be on current football field. He has been working with Danny and David from town hall to discuss upgrades to sewer and water lines, setbacks and roads. He also discussed the possibility of working with the town to pave a portion of 2nd street.

Review/Discuss/Approve State license to transport and hold dogs.

The board requested that this item be tabled until the March regular session meeting.

Review/Discuss/Approve 2017 HUTF certification

Motion: Mayor Pro-Tem Lovato moved to approve the 2017 HUTF Certification

Second: Trustee Gillette

Vote: Aye - 4, No - 0, Abstain - 0 *Let the record show the motion passes*

Review/Discuss/Approve-Renewal contract with Conour Animal Shelter-

Tabled for workshop at a later date.

Review/Discuss/Approve Bond Council contract for sewer project Kutac Rock

Motion: Trustee Gillette moved to approve contract with Kutak Rock as bond counsel for the Sewer project.

Second: Trustee Aldrich

Vote: Aye - 4, No -0, Abstain - 0 *Let the record show the motion passes*

Review/Discuss/Approve Community Grant Application resubmittal: Mountain Valley, Andrew Virdin

Motion: Trustee Aldrich

Second: Trustee Gillette

Vote: Aye - 3, No - 0, Abstain – Mayor Pro-Tem Lovato *Let the record show the motion passes*

Letter from the Saguache County Museum

Staff Reports:

1. Maintenance Report- Written Report
2. Town Administrator-
3. Town Clerk – Oral Report

Trustee Comments:

Trustee Aldrich felt the meeting went well with the number of items on the agenda.

Mayor Pro-Tem Lovato commended the Town Hall staff for getting town back on track and thanked the maintenance staff for all their hard work.

Adjournment: 10:26

Motion: Trustee Gillette moved to adjourn

Second: Trustee Aldrich

Vote: Aye -4, No -0, Abstain – 0 *Let the record show the motion passes*

TOWN OF SAGUACHE, COLORADO

BY: *Elvie M. Samora*

Mayor, Elvie M. Samora

ATTEST:

Iris Garcia

Town Clerk, Iris Garcia