

APPENDIX 2-F
CONSOLIDATED FEE SCHEDULE

NOTE: This Fee Schedule may be revised by the Board of Trustees at its discretion.

ADMINISTRATION

<i>Description</i>	<i>2016 Fee</i>	<i>2017 Fee</i>
Copies per 1 or 2 sided page	\$0.25	\$0.25
Fax, incoming per page	\$1.00	\$1.00
Fax, outgoing per page	\$1.50	\$1.50
Document Certification (Ordinances & Resolutions)	\$10.00	\$10.00
Notary Fee (per document)	\$2.00	\$2.00
Returned Check Fee	\$25.00	\$40.00
Bank Fees for NSF checks	Actual Cost	Actual Cost
Open Records Request, Atty/hr.	\$150.00	\$200.00
Open Records Request, Clerk/hr.	\$45.00	\$45.00
Open Records Request, support staff/hr.	\$20.00	\$25.00
Duplication of Audio Tapes or CDs (per item)	\$20.00	\$25.00
Publication Produced by Town	Based on Production Cost	Based on Production Cost
Verbatim Transcripts of Proceeding:		
15 minutes or less	\$30.00	\$30.00
Longer than 15 minutes (per minute)	\$2.00	\$2.00
Prepared by third party transcribers	Actual Cost	Actual Cost
Miscellaneous Fees	Per Cost	Per Cost

BUILDING PERMITS

<i>Description</i>	<i>2016 Fee</i>	<i>2017 Fee</i>
Building Permit (valid for 1 year from date of issue)	\$20.00	\$30.00

DOGS

<i>Description</i>	<i>2016 Fee</i>	<i>2017 Fee</i>
Dog License (annual)		
Spayed/neutered or pup	\$5.00	\$7.00
Not spayed or neutered	\$15.00	\$18.00
Replacement cost (dog tag)	\$1.00	\$3.00
Dog Pickup/Release (Town Hall)	New	\$20.00
Dog Pickup/Release (Conour Animal Shelter)/Monte Vista	\$50.00	\$75.00
Town Trip Fee – Conour Animal Shelter (76 mi. @ \$0.54)	\$24.32	\$41.00

COMMUNITY BUILDING

<i>Description</i>	<i>Deposit</i>	<i>2016 Fee</i>	<i>2017 Fee</i>
Daily Rent		\$50.00	\$75.00
Commercial Rent Daily		\$130.00	\$150.00
Nonprofit or Gov't Group Daily		\$25.00	\$50.00
Cleaning & Utility Charge (Non-Refundable) for al Rentals		\$25.00	\$50.00
No Liquor – Per Event (Refundable)	\$75.00		
Liquor – Per Event (Refundable)	\$75.00		
Commercial Rent Deposit (Refundable)	\$75.00		

Deposit is waived for governmental groups or nonprofit,
Liability insurance provided to Town prior to event

MUNICIPAL COURT

<i>Description</i>	<i>2016 Fee</i>	<i>2017 Fee</i>
Court Costs per Violation	\$20.00	\$35.00
Deferred Sentence (per Deferment)	\$30.00	\$45.00

Additional penalty costs may be assessed as stipulated in Municipal Code

BUSINESS LICENSES

<i>Description</i>	<i>2016 Fee</i>	<i>2017 Fee</i>
Business License	\$12.00	\$25.00

LIQUOR LICENSING

<i>Description</i>	<i>2016 Fee</i>	<i>2017 Fee</i>
New License	\$1,000.00	\$1,200.00
New License with Concurrent Review	\$1,000.00	\$1,200.00
Transfer of Ownership	\$750.00	\$1,000.00
Hotel/Restaurant	\$75.00	\$125.00
Retail Liquor Store	\$22.50	\$50.00
Hotel/Tavern Manager's Registration	\$75.00	\$100.00
Bed & Breakfast Permit	\$25.00	\$50.00
Renewal Application	\$100.00	\$125.00
Late Renewal Application	\$500.00	\$500.00
Change of Location	\$750.00	\$750.00
Corporation/LLC Change	\$100.00	\$150.00
CBI Fingerprint	\$100.00	\$125.00
Special Events Permit 3.2%	\$10.00	\$50.00
Special Events Permit Liquor	\$25.00	\$75.00
Special Events Permit Processing	\$50.00	\$50.00
Temporary Permit	\$100.00	\$125.00
Processing	\$50.00	\$50.00

SALES TAX DEPOSIT

<i>Description</i>	<i>Fee</i>	<i>Notes</i>
Deposit	\$250.00	See Section 6-5-80

PLANNING

Description	2016 Fee	2017 Fee
Re-Zoning	\$100.00	\$125.00
Variance	\$300.00	\$350.00
PUD w/P and Z Hearing – Conditional Use	\$300.00	\$350.00
Vacation of Public Right-of-Way	\$300.00	\$500.00
Zoning Map Change	\$300.00	\$500.00
Annexation Application	\$1,000.00	\$1,500.00

Per Ordinance No. 2008-10, any expenses exceeding initial fee must be paid by applicant.

UTILITIES

<i>Description</i>	<i>2016 Fee</i>	<i>2017 Fee</i>
Water Tap	\$1,000.00	\$1,500.00
Water Permit	\$35.00	\$50.00
Sewer Tap	\$1,000	\$1,500.00
Sewer Permit	\$25.00	\$50.00
Water Reconnect	\$15.00	\$30.00 (Subsection 13-1-180(b))
Monthly Fees:		
In-Town Water	\$25.50	\$30.00
In-Town Sewer	\$25.50	\$34.00
Out-of-Town Water	\$51.00	\$56.00
Out-of-Town Sewer	\$51.00	\$56.00
Water Meter:		
Base Rate (first 10,000 gallons)	2 x In-Town Water	\$60.00
Excess per each 1,000 gallons	0.1 x base rate	\$6.00
Water/Sewer Due Date: 1st day of month		
Water/Sewer Late Date: 15th day of month		
Late Fee Charged: 16 th day of month	\$10.00	\$10.00 to be charged on the 15 th day of each month bill is past due. (Not to exceed \$50.00)
Penalty for unauthorized or cross-connection after 30 day notice.	New	10% of tap fee per month of non-compliance. (\$150.00)

TOWN OF SAGUACHE - TEN YEAR WATER/SEWER RATE PLAN

	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
WATER	\$30.00	\$30.00	\$33.00	\$33.00	\$36.00	\$36.00	\$39.00	\$39.00	\$42.00	\$45.00
SEWER	\$34.00	\$34.00	\$35.00	\$35.00	\$36.00	\$36.00	\$37.00	\$37.00	\$38.00	\$38.00
TOTALS:	\$64.00	\$64.00	\$68.00	\$68.00	\$72.00	\$72.00	\$76.00	\$76.00	\$80.00	\$83.00

Approved by Town Board on February 14, 2017 with an effective date of March 1, 2017.

Town of Saguache

 Greg Terrell, Mayor

ATTEST:

 Therese Garcia, Town Clerk