



**TOWN OF SAGUACHE
BOARD OF TRUSTEES
REGULAR SESSION
August 13, 2018**

Roll Call:

Meeting was call to order at 6:34pm

Board of Trustees Present: Mayor Samora, Trustee Hansen, Trustee Torrez, Trustee Aldrich, Trustee Wilson, Trustee Collins

Staff Present: Town Clerk Garcia, Deputy Clerk Sanchez, Town Attorney Farish, Sr. Maintenance Jarrod Helmick

Moment of Silence and Pledge of Allegiance

Changes and Adoption of Agenda

Under New Business: Wilber Lewis will not present

Under Consent Agenda – Revised List of Bill for August 13, 2018

Under Resolution – Resolution 2018-J San Luis Valley Rural Electric Cooperative

Motion: Trustee Hansen made a motion to remove special session from the title of the agenda and change it to Regular Session, to move new business in front of old business and the above additions.

Second: Trustee Torrez

Discussion: None

Vote: Aye – 6, No – 0, Abstain – 0 *Let the motion show the motion passes.*

Sheriff's Report:

Written Report

Motion: Trustee Aldrich moved to approve the Sheriff's report

Second: Trustee Hansen

Discussion: None

Vote: Aye – 6, No – 0, Abstain – 0 *Let the record show the motion passes*

Citizen Comments:

This time is established for the public to address the Board regarding any item not otherwise listed on the agenda. **Citizen comments are limited to 3 minutes per person.**

Luana Lovato – Would like to add what citizens are asking to be heard about to the agenda and no add abbreviations for ordinances on the agenda.

James Montoya – What can be done about a citizen who causes trouble and continues to cause trouble. Has been threatening other people and thinks something needs to be done about it. Mayor Samora asked if the issue was addressed by the Sheriff's Department.

Approval Items and Consent Agenda:

This list includes “housekeeping” items that have been reviewed by staff and Board members prior to meeting. A single motion of the Board will approve these items. The Mayor will ask if any Board members or a member of the public requests that item(s) be removed from the Consent Agenda for further discussion. The Mayor will then ask if Board members have minor corrections to Content Agenda items: Board members may make minor corrections without removing items from the Consent Agenda. All items not removed from the Consent Agenda will then be approved without any corrections. A member of the Board may vote no on specific items without asking that they be removed from the Consent Agenda for full discussion.

1. List of Bills August 13, 2018
2. Minutes for July 9, 2018
3. Minutes for July 23, 2018

Motion: Trustee Wilson moved to approve consent agenda with additional items

Second: Trustee Collins

Discussion: None

Vote: Aye - 6, No - 0, Abstain – 0. *Let the record show the motion passes.*

Old Business:

1. Tree trimming over private property.

The town clerk and the tree trimmers would like clarification on what to do if private property owners do not want them trimming the tree over private property and also how to safe guard the tree trimmer and the town if a property owner comes back later and says his property was damaged. Town clerk was asked to put addendum on September meeting agenda.

New Business:

1. **Fred Quintana and Merriel Quintana** – Mrs. Quintana requested that she be allowed to remove a berm on the ditch that provided water to the Saguache Creek Water Users on her property and the property south of her property on 14th and Christy which she is currently in the process of purchasing. The board advised Mrs. Quintana that the ditch was attached to water rights and that consultation with the Division of Water Resources would be necessary to ensure we are following all rules regarding the use of water.

2. **Thomas Monaco Small Business Development Center**

Mr. Monaco the new director for the SBDC wanted to come to introduce himself and let the board know that the SBCD is here to help the town and community when it comes to bringing businesses to town, starting a business or even helping with resources. He will be available for town citizens one day a month and will be located at the library. Mr. Monaco does not have a schedule yet but will call the Town Hall and inform them what day he will be here.

3. **Tourism Council and GOCO grant ideas:**

The town is looking at applying for a grant along with the GOCO grant to make upgrades to the parks. Town Clerk Garcia is looking for permission from the board to apply for this grant with the idea of possibly installing a water park at Otto Mears Park. The board would like to table this and schedule a work session to determine what project they would like to seek funding for.

4. **Tourism Council – Transmedia storytelling**

Ms. O'Reilly asked for a letter of support from the town to get a matching grant for the tourism council to start transmedia storytelling in place of print ads. The Tourism Council has 16 businesses from Saguache that have signed a joint letter of support. This will be highlighting just Saguache County.

Motion: Trustee Collins moved to write a letter of support of the tourism council for the transmedia storytelling throughout Saguache County.

Second: Trustee Hanson

Discussion: None

Vote: Aye-5, No -0, Abstain - 1 Trustee Wilson

Boards/Committees Reports:

1. Review/Discuss/Approve Ordinance 2018 H Historic Designation – It was determined that this process was completed in June of 2017, so no action was taken on this item.

Ordinances/Resolutions/Public Hearing:

1. Review/Discuss/Approve Ordinance 2018-G Establishing a Board of Adjustments:

The board discussed the structure of the Board of Adjustments and how it would work with the Board of Trustees. The Board asked Attorney Farish to include the following language per state statute to resolution 2018-G: The governing body by ordinance may eliminate the board of adjustment's authority to grant use variances or use modification, or may transfer that authority to some other board, agency or commission, or to the governing body of the municipality.

Motion: Trustee Collins moved to approve ordinance 2018-G with amendment to include the above language.

Second: Trustee Wilson

Discussion: None

Vote: Aye - 6, No - 0, Abstain – 0, *Let the record show the motion passes.*

2. Ordinance 2018-J Franchise agreement with San Luis Valley Rural Electric (SLVREC)

Attorney Farish presented a franchise agreement with San Luis Valley Rural Electric to add a 3% franchise fee to be collected as part of the agreement.

Motion: Trustee Hansen moved to approve ordinance 2018-J for the Franchise agreement with SLVREC

Second: Trustee Wilson

Discussion: None

Vote: Aye - 6, No - 0, Abstain – 0, *Let the record show the motion passes.*

Break:

Attorney Report:

Discussed doing a legal review of our municipal code book with Municode. Was instructed to look into the cost of this. Trustee Aldrich asked about digitizing our municipal code.

Staff Reports:

- 1. Maintenance Report-** Oral report public works and structure
Trustee Hansen asked for an estimate on the completion of the Dave Martinez Park and whether it was worth it to have our employees pick up tree limbs. They also discussed the hours of work for public works department it was decided that it should be decided within public works.
- 2. Town Clerk –** Oral Report and work schedule discussion

3. **Code Enforcement Report** – Code Enforcement, Tina Sanchez gave the board an overview of ordinance activities.

Trustee Comments:

Trustee Hansen: Would like to see when we deal with items like the Quintana property that those be turned over to Gene for review. She also thanked the staff for all of their work.

Trustee Torrez: Would like to know what is happening with the Mondragon property. She also discussed the RV dump site at Alta Convenience, but feels it would be difficult.

Trustee Aldrich: Happy that there is good news at meeting and that town is moving forward in a positive direction and things are getting done.

Trustee Collins: Welcome Jarrod. Looking forward to better communication between personnel and that they are looking out for each other.

Trustee Wilson: Felt the meeting went well tonight with very little tension. Would like for us to utilize Dan Pacheco.

Executive Session (if needed): None

Adjournment

Motion: Trustee Aldrich moved to adjourn

Second: Trustee Collins

Discussion:

Vote: Aye – 6, No – 0, Abstain – 0 *Let the motion show the motion passes.*

Meeting adjourned at 9:39PM



TOWN OF SAGUACHE, COLORADO

BY: Elvie M. Samora

Mayor, Elvie M. Samora

ATTEST:

Iris Garcia

Town Clerk, Iris Garcia