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Town of Saguache  
Financial Statements and  
Independent Auditor's Report  
as of  
December 31, 2021

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## Town of Saguache

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Single Audit Section

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INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees  
Town of Saguache, Colorado

**Opinions**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Saguache, Colorado, as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Town of Saguache, Colorado's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Saguache, Colorado, as of December 31, 2021, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of Saguache, Colorado, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Saguache, Colorado's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

**Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Saguache, Colorado's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

Certified Public Accountants



- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Saguache, Colorado's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3 through 10 and pages 31 through 32 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### **Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Saguache, Colorado's basic financial statements. The combining and individual nonmajor fund financial statements and Local Highway Finance Report are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and Local Highway Finance Report are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Blair and Associates, P.C.*

Cedaredge, Colorado  
May 27, 2022

**TOWN OF SAGUACHE**  
Management's Discussion and Analysis  
Fiscal Year Ended December 31, 2021

As management of the Town of Saguache (the "Town"), we offer readers of the Town's basic financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended December 31, 2021. We encourage readers to consider the information presented here in conjunction with additional information provided in the financial statements.

**FINANCIAL HIGHLIGHTS**

- The Town's assets exceeded its liabilities by \$ 3,941,017 (i.e. net position) as of December 31, 2021, increase of \$ 188,276 in comparison to the prior year.
- Governmental funds reported combined ending fund balances of \$ 1,065,028, increase of \$ 245,461 in comparison with the prior year.
- The Town's fund balance for the General Fund was \$ 516,825, increase of \$ 151,227 in comparison to the prior year.
- General property, sales and franchise taxes totaled \$ 325,164, or 62% of general revenues.

**OVERVIEW OF FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The basic statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements.

***Government-wide Financial Statements***

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances in a manner similar to a private-sector business.

The **statement of net position** presents information on all the Town's assets, liabilities and deferred inflows of resources with the difference reported as net position. Over time, the increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The **statement of activities** presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses reported in this statement for some items will result in cash flows in future periods (e.g. uncollected taxes and earned but unused personal time).

The government-wide financial statements distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (*Governmental Activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*Business-type Activities*).

The Governmental Activities of the Town include general government administration, public works, and culture and recreation. The Business-type Activities of the Town include the following utilities: water and sewer.

### ***Fund Financial Statements***

A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. The Town's funds can be divided into two categories: governmental funds and proprietary funds.

**Governmental Funds** – *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *short-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's short-term financing requirements. The accounting method is called *modified accrual* accounting.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental activities in the *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's short-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Town maintains two major government funds, the General and General Improvement Funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for those above funds.

**Water and Sewer Fund** – The Town maintains one type of proprietary fund. *Enterprise Fund* which is used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Town uses a single enterprise fund to account for its Water and Sewer Fund activities.

### ***Notes to Basic Financial Statements***

The notes provide additional information that is essential to a full understanding of the data provided in the financial statements.



## **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

### **Net Position**

As noted previously, net position may serve over time as a useful indicator of the Town's financial position. For the year ended December 31, 2021, the Town's combined assets exceeded liabilities and deferred inflow of resources by \$ 3,941,018. Of this amount, \$ 1,554,373 is unrestricted and available to meet the Town's ongoing financial obligations.

By far one of the largest portions of net position is the investment in capital assets (net of related debt) of \$ 2,370,540 (60% of net position). This amount reflects the investment in all capital assets (e.g. infrastructure, land, buildings, and equipment) less any related debt used to acquire those assets that are still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of debt, it should be noted that the resources needed to repay this debt must be provided from other sources since capital assets themselves cannot be used to liquidate these liabilities.

The following table summarizes the Town's governmental and business-type net position for 2021 and 2020:

	Governmental Activities		Business-Type Activities		Totals	
	2021	2020	2021	2020	2021	2020
Assets						
Current and other assets	\$ 1,153,533	\$ 890,452	\$ 507,741	\$ 546,821	\$ 1,661,274	\$ 1,437,273
Capital assets	1,295,580	1,294,842	2,798,829	2,880,541	4,094,409	4,175,383
Total assets	<u>\$ 2,449,113</u>	<u>\$ 2,185,294</u>	<u>\$ 3,306,570</u>	<u>\$ 3,427,362</u>	<u>\$ 5,755,683</u>	<u>\$ 5,612,656</u>
Current liabilities	\$ 19,154	\$ 8,498	\$ 66,139	\$ 65,161	\$ 85,293	\$ 73,659
Loans payable	-	-	1,660,022	1,723,869	1,660,022	1,723,869
Total liabilities	<u>19,154</u>	<u>8,498</u>	<u>1,726,161</u>	<u>1,789,030</u>	<u>1,745,315</u>	<u>1,797,528</u>
Deferred inflows of resources	<u>69,351</u>	<u>62,387</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>62,387</u>
Net position						
Investment in capital assets						
net of related debt	1,295,580	1,294,842	1,074,960	1,092,825	2,370,540	2,387,667
Restricted	23,925	19,885	-	-	23,925	19,885
Unrestricted	1,041,103	799,682	505,449	545,507	1,546,552	1,345,189
Total net position	<u>\$ 2,360,608</u>	<u>\$ 2,114,409</u>	<u>\$ 1,580,409</u>	<u>\$ 1,638,332</u>	<u>\$ 3,941,017</u>	<u>\$ 3,752,741</u>

An additional portion of net position, \$ 23,925 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position, \$ 1,546,552 (39% of net position), may be used to meet the government's ongoing obligations to citizens and creditors.



## Change in Net Position

Governmental and business-type activities increased the Town's net position by \$ 188,276 in 2021.

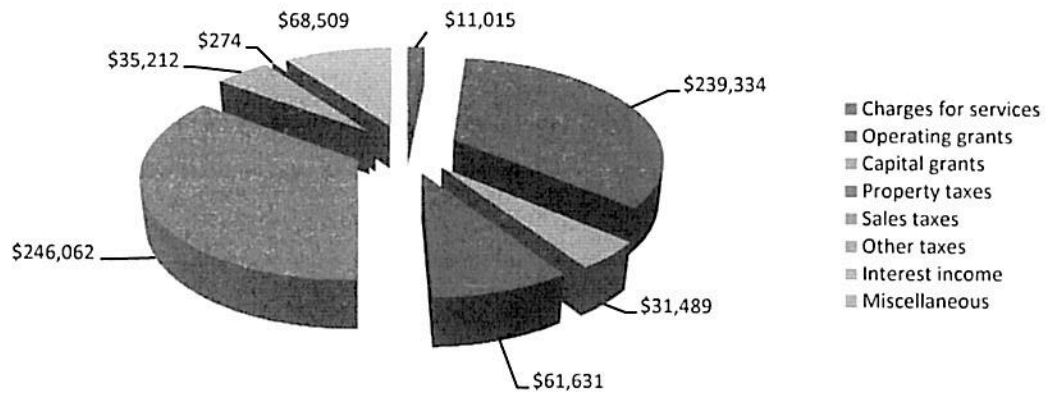
The following are changes in net position for 2021 and 2020.

	Governmental Activities		Business-Type Activities		Totals	
	2021	2019	2021	2020	2021	2020
Revenues						
Program revenues						
Charges for services	\$ 11,015	\$ 15,446	\$ 307,846	\$ 288,451	\$ 318,861	\$ 303,897
Operating grants	239,334	68,412	-	-	239,334	68,412
Capital grants	31,489	-	25,064	124,040	56,553	124,040
General revenues						
Property taxes	61,631	92,924	-	-	61,631	92,924
Sales taxes	246,062	219,480	-	-	246,062	219,480
Other taxes	35,212	35,138	-	-	35,212	35,138
Interest income	274	2,809	287	355	561	3,164
Other	68,509	12,277	9,594	5,273	78,103	17,550
Transfers in (out)	111,364	-	(111,364)	-	-	-
Totals	804,890	446,486	231,427	418,119	1,036,317	864,605
Expenses						
General government	310,925	116,849	-	-	310,925	116,849
Auxiliary services	2,462	2,275	-	-	2,462	2,275
Public safety	50,438	52,791	-	-	50,438	52,791
Highway and streets	167,726	143,534	-	-	167,726	143,534
Sanitation	185	88	-	-	185	88
Culture and recreation	26,955	22,914	-	-	26,955	22,914
Total expenses	558,691	338,451	-	-	558,691	338,451
Business-type activities						
Water	-	-	162,797	132,197	162,797	132,197
Sewer	-	-	126,553	153,765	126,553	153,765
Total expenses	-	-	289,350	285,962	289,350	285,962
Increase in net position	246,199	108,035	(57,923)	132,157	188,276	240,192
Beginning Balance	2,114,409	2,006,374	1,638,332	1,506,175	3,752,741	3,512,549
Ending Balance	\$ 2,360,608	\$ 2,114,409	\$ 1,580,409	\$ 1,638,332	\$ 3,941,017	\$ 3,752,741

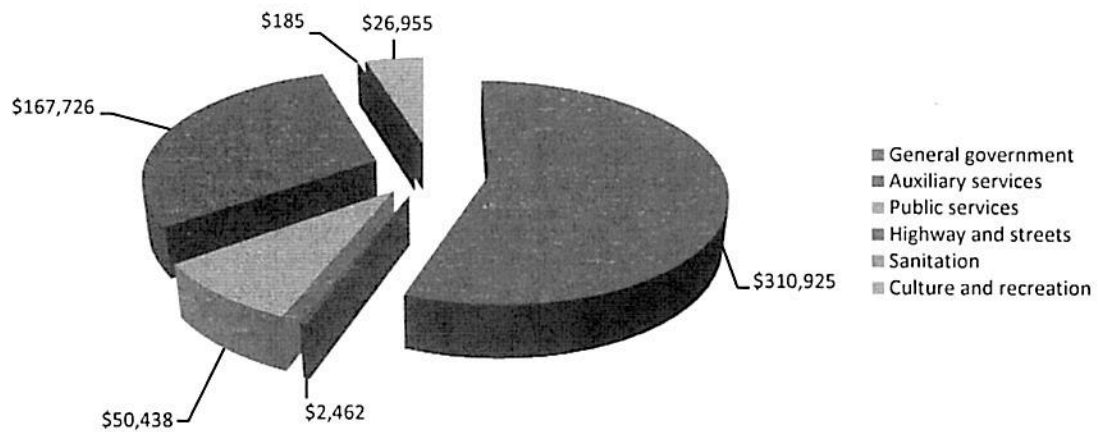
## Governmental Activities

Governmental activities increased the Town's net position by \$ 188,276.

**Governmental Activities Revenue by Source**



**Expenses by Department-Governmental Activities**



### **Business-type Activities**

Business-type activities for the year resulted in a decrease in net position of \$ 57,923. Charges for services accounted for 90% of total revenues.

### **FINANCIAL ANALYSIS OF GOVERNMENT'S FUNDS**

**Governmental funds.** The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unreserved fund balance may serve as a useful measure of the Town's net resources available for spending at the end of the fiscal year.

As of the end of 2021, the Town's governmental funds reported combined ending fund balances of \$ 1,065,028, increase of \$ 245,461 in comparison with the prior year. Of the combined ending fund balances for all governmental funds 47% of this total amount, \$ 492,900, constitutes unassigned fund balance, which is available for appropriation at the Town's discretion. The remainder of the fund balance is reserved to indicate that it is not available for new spending because it is already committed to meet a state constitution mandated emergency reserve of \$ 23,925 or assigned and committed of \$ 548,203.

The Town has two major governmental funds the General Fund, which is the primary operating fund for the Town and the General Improvements Fund used for capital acquisitions. At the end of 2021, fund balances of the General Fund and General Improvement Fund and were \$ 516,825 and \$ 512,157. As a measure of the General Fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. The fund balance of the Town's General Fund increased by \$ 151,227 during 2021.

**Proprietary funds.** The Town's proprietary fund statements provide the same type of information found in the government-wide financial statements, but in more detail.

The Town has one enterprise fund: Water and Sewer Fund. At the end of 2021, the fund represented the following net position amounts:

Fund:	Water and Sewer
Unrestricted net position	\$ 505,449
Total net position	\$ 1,580,409
Increase in net position	(\$ 57,923)

## **CAPITAL ASSET AND DEBT ADMINISTRATION**

The Town's investment in capital assets for its governmental and business-type activities as of December 31, 2021, was \$4,094,409. The investment in capital assets includes land, buildings, building improvements, and equipment.

Capital assets activity for the year ended December 31, 2021 was as follows:

	Balance January 1, 2021	Additions	Dispositions	Balance December 31, 2021
<b>Governmental Activities</b>				
Capital assets not being depreciated				
Water rights	\$ 303,737	\$ -	\$ -	\$ 303,737
	<u>303,737</u>	<u>-</u>	<u>-</u>	<u>303,737</u>
Capital assets being depreciated				
Land improvements	88,707	-	-	88,707
Buildings and improvements	380,951	19,403	-	400,354
Vehicles and equipment	209,910	22,367	-	232,277
Infrastructure	902,600	-	-	902,600
	<u>1,582,168</u>	<u>41,770</u>	<u>-</u>	<u>1,623,938</u>
Less accumulated depreciation				
Land improvements	(60,479)	(1,417)	-	(61,896)
Buildings and improvements	(132,721)	(8,522)	-	(141,243)
Vehicles and equipment	(173,606)	(4,321)	-	(177,927)
Infrastructure	(224,257)	(26,772)	-	(251,029)
	<u>(591,063)</u>	<u>(41,032)</u>	<u>-</u>	<u>(632,095)</u>
Capital assets being depreciated, net	<u>991,105</u>	<u>738</u>	<u>-</u>	<u>991,843</u>
<b>Total Governmental Activities capital assets</b>	<u>\$ 1,294,842</u>	<u>\$ 738</u>	<u>\$ -</u>	<u>\$ 1,295,580</u>
	Balance January 1, 2021	Additions	Dispositions	Balance December 31, 2021
<b>Business-Type Activities</b>				
Capital assets not being depreciated				
Land	\$ 1,599	\$ -	\$ -	\$ 1,599
Total	<u>1,599</u>	<u>-</u>	<u>-</u>	<u>1,599</u>
Capital assets being depreciated				
Buildings	108,521	-	-	108,521
Utility plant systems	3,810,449	23,634	-	3,834,083
Equipment	205,071	-	-	205,071
Less accumulated depreciation	<u>(1,245,099)</u>	<u>(105,346)</u>	<u>-</u>	<u>(1,350,445)</u>
Capital assets being depreciated, net	<u>2,878,942</u>	<u>(81,712)</u>	<u>-</u>	<u>2,797,230</u>
<b>Total Business-Type Activities Capital Assets</b>	<u>\$ 2,880,541</u>	<u>\$ (81,712)</u>	<u>\$ -</u>	<u>\$ 2,798,829</u>



### **ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES**

- The Town is in good financial condition. The General Fund's unrestricted fund balance is equal to at least one years of the General Fund average expenditures.
- The Town would like to maintain its General Fund unreserved fund balance to at least one year of approved expenditures.
- The local grocery store has continued success will show a consistency in revenue for sales tax for 2020.

### **REQUEST FOR INFORMATION**

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in the report or requests for additional financial information should be addressed to:

Town Clerk  
Town of Saguache  
P.O. Box 417  
Saguache, CO 81149-0417

## Basic Financial Statements

**Town of Saguache**  
**Statement of Net Position**  
**December 31, 2021**

	<b>Governmental Activities</b>	<b>Business Type Activities</b>	<b>Total</b>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 1,039,921	\$ 514,686	\$ 1,554,607
Property taxes receivable	69,351	-	69,351
Accounts receivables	491	3,257	3,748
Due from County Treasurer	1,619	-	1,619
Due from other governments	31,949	-	31,949
Internal balances	10,202	(10,202)	-
Capital assets, net	1,295,580	2,798,829	4,094,409
<b>Total assets</b>	<u>2,449,113</u>	<u>3,306,570</u>	<u>5,755,683</u>
<b>LIABILITIES</b>			
Accounts payable	13,467	2,292	15,759
Accrued payroll taxes	5,687	-	5,687
Due within one year	-	63,847	63,847
Due in more than one year	-	1,660,022	1,660,022
<b>Total liabilities</b>	<u>19,154</u>	<u>1,726,161</u>	<u>1,745,315</u>
<b>Deferred Inflows of resources</b>			
Deferred property taxes	<u>69,351</u>	<u>-</u>	<u>69,351</u>
<b>NET POSITION</b>			
Invested in capital assets, net of related debt	1,295,580	1,074,960	2,370,540
Restricted for:			
Emergencies	23,925	-	23,925
Unrestricted	1,041,103	505,449	1,546,552
<b>Total net position</b>	<u>\$ 2,360,608</u>	<u>\$ 1,580,409</u>	<u>\$ 3,941,017</u>

The accompanying notes are an integral part of this statement.

**Town of Saguache**  
**Statement of Activities**  
**For the Year Ended December 31, 2021**

Functions/Programs	Expenses	Program Revenues		
		Charges for Service and Fees	Operating Grants and Contributions	Capital Grants and Contributions
<b>Primary government:</b>				
<b>Governmental activities:</b>				
General government	\$ 310,925	\$ 8,813	\$ 197,966	\$ -
Auxiliary Services	2,462	-	-	-
Public Safety	50,438	-	-	-
Highways and Streets	167,726	2,202	31,917	31,489
Sanitation	185	-	-	-
Culture and Recreation	26,955	-	9,451	-
<b>Total governmental activities</b>	<u>558,691</u>	<u>11,015</u>	<u>239,334</u>	<u>31,489</u>
<b>Business-type activities:</b>				
Water	162,797	159,196	-	1,500
Sewer	126,553	148,650	-	23,564
<b>Total business- type activities</b>	<u>289,350</u>	<u>307,846</u>	<u>-</u>	<u>25,064</u>
<b>Total primary government</b>	<u>\$ 848,041</u>	<u>\$ 318,861</u>	<u>\$ 239,334</u>	<u>\$ 56,553</u>

**General Revenues**

Taxes:

Property taxes

Specific ownership

Sales taxes and miscellaneous

Franchise taxes

Miscellaneous

Transfer in (out)

Investment earnings

**Total General Revenues**

**Changes in Net Position**

**Net Position-January 1**

**Net Position-December 31**



Net (Expense) Revenue and Changes in Net Position		
Primary Government		
Governmental Activities	Business-Type Activities	Total
\$ (104,146)	\$ -	\$ (104,146)
(2,462)	-	(2,462)
(50,438)	-	(50,438)
(102,118)	-	(102,118)
(185)	-	(185)
(17,504)	-	(17,504)
<u>(276,853)</u>	<u>-</u>	<u>(276,853)</u>
-	(2,101)	(2,101)
-	45,661	45,661
-	43,560	43,560
<u>(276,853)</u>	<u>43,560</u>	<u>(233,293)</u>
61,631	-	61,631
17,741	-	17,741
246,062	-	246,062
17,471	-	17,471
68,509	9,594	78,103
111,364	(111,364)	-
274	287	561
<u>523,052</u>	<u>(101,483)</u>	<u>421,569</u>
246,199	(57,923)	188,276
2,114,409	1,638,332	3,752,741
<u>\$ 2,360,608</u>	<u>\$ 1,580,409</u>	<u>\$ 3,941,017</u>

The accompanying notes are an integral part of this statement.

**Town of Saguache  
Governmental Funds  
Balance Sheet  
December 31, 2021**

	<b>General Fund</b>	<b>General Improvement Fund</b>	<b>Other Governmental Funds</b>	<b>Total Governmental Funds</b>
<b>Assets</b>				
Cash and cash equivalents	\$ 489,950	\$ 513,924	\$ 36,046	\$ 1,039,920
Taxes receivable	69,351	-	-	69,351
Due from County Treasurer	1,619	-	-	1,619
Due from other governments	11,924	20,025	-	31,949
Due from other funds	28,020	-	-	28,020
Accounts receivable	491	-	-	491
<b>Total assets</b>	<u>\$ 601,355</u>	<u>\$ 533,949</u>	<u>\$ 36,046</u>	<u>\$ 1,171,350</u>
<b>Liabilities and Fund Balance</b>				
<b>Liabilities:</b>				
Accounts payable	\$ 9,492	\$ 3,975	\$ -	\$ 13,467
Accrued payroll taxes	5,687	-	-	5,687
Due to other funds	-	17,817	-	17,817
<b>Total liabilities</b>	<u>15,179</u>	<u>21,792</u>	<u>-</u>	<u>36,971</u>
<b>Deferred Inflows of resources</b>				
Deferred property taxes	<u>69,351</u>	<u>-</u>	<u>-</u>	<u>69,351</u>
<b>Fund balances:</b>				
Restricted:				
Emergency Reserves	23,925	-	-	23,925
Parks and recreation	-	-	29,073	29,073
Assigned				
Highway and streets	-	512,157	-	512,157
Parks and recreation	-	-	6,973	6,973
Unassigned	492,900	-	-	492,900
<b>Total fund balance</b>	<u>516,825</u>	<u>512,157</u>	<u>36,046</u>	<u>1,065,028</u>
<b>Total liabilities and fund balance</b>	<u>\$ 601,355</u>	<u>\$ 533,949</u>	<u>\$ 36,046</u>	<u>\$ 1,171,350</u>

The accompanying notes are an integral part of this statement.

**Town of Saguache**  
**Reconciliation of the Governmental Funds Balance**  
**Sheet to the Statement of Net Position**  
**December 31, 2021**

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**Total fund balance, governmental funds** \$ 1,065,028

Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not current period expenditures and therefore are not reported in this fund financial statement, but are reported in the governmental activities of the Statement of Net Position.

Cost of capital assets	\$ 1,927,675		
Less accumulated depreciation	(632,095)		1,295,580

<b>Net Position - Governmental Activities</b>		\$ 2,360,608	
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The accompanying notes are an integral part of this statement.

**Town of Saguache**  
**Governmental Funds**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**For the Year Ended December 31, 2021**

	<b>General Fund</b>	<b>General Improvement Fund</b>	<b>Other Governmental Funds</b>	<b>Total Governmental Funds</b>
<b>Revenues</b>				
Taxes	\$ 190,050	\$ 152,855	\$ -	\$ 342,905
Fines and forfeits	2,202	-	-	2,202
Licenses and permits	8,813	-	-	8,813
Intergovernmental	31,917	31,489	4,451	67,857
Grant	197,966	-	-	197,966
Miscellaneous	67,563	1,202	5,018	73,783
<b>Total revenues</b>	<u>498,511</u>	<u>185,546</u>	<u>9,469</u>	<u>693,526</u>
<b>Expenditures</b>				
Current:				
General government	309,266	-	-	309,266
Auxiliary services	2,462	-	-	2,462
Public safety	50,438	-	-	50,438
Highways and Streets	121,801	22,125	-	143,926
Sanitation	185	-	-	185
Culture and recreation	4,169	15,000	12,991	32,160
Capital Outlay	19,803	1,189	-	20,992
<b>Total expenditures</b>	<u>508,124</u>	<u>38,314</u>	<u>12,991</u>	<u>559,429</u>
<b>Excess of revenues over expenditures</b>	(9,613)	147,232	(3,522)	134,097
<b>OTHER FINANCING (USES)</b>				
Transfers in (out)	160,840	(49,476)	-	111,364
<b>Total other financing (uses)</b>	<u>160,840</u>	<u>(49,476)</u>	<u>-</u>	<u>111,364</u>
<b>Net change to fund balance</b>	151,227	97,756	(3,522)	245,461
<b>Fund balance, January 1</b>	365,598	414,401	39,568	819,567
<b>Fund balance, December 31</b>	<u>\$ 516,825</u>	<u>\$ 512,157</u>	<u>\$ 36,046</u>	<u>\$ 1,065,028</u>

The accompanying notes are an integral part of this statement.



Depr	C/O	D/S	Total
5,965	(4,306)	-	310,925
-	-	-	2,462
-	-	-	50,438
29,450	(5,650)	-	167,726
-	-	-	185
5,617	(10,822)	-	26,955
-	(20,992)	-	-
41,032	(41,770)	-	558,691

The accompanying notes are an integral part of this statement.

**Town of Saguache**  
**Reconciliation of the Governmental Funds Statement of Revenues, Expenditures,**  
**and Changes in Fund Balances to the Statement of Activities**  
**For the Year Ended December 31, 2021**

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<b>Net change in fund balances -Total governmental funds</b>	<b>\$ 245,461</b>
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Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.

Fixed assets current additions	\$ 41,770	
Depreciation expense	<u>(41,032)</u>	
Excess of capital outlay over depreciation		738

<b>Change in net position of governmental funds</b>	<b><u><u>\$ 246,199</u></u></b>
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The accompanying notes are an integral part of this statement.

**Town of Saguache**  
**Statement of Revenues, Expenses and Changes in Fund Net Position**  
**Water and Sewer Fund**  
**Year Ended December 31, 2021**

<b>Operating revenues</b>	
Water sales	\$ 159,196
Sewer sales	148,650
<b>Total operating revenues</b>	<u>307,846</u>
<b>Operating expenses</b>	
Water department	144,714
Sewer department	39,290
Depreciation	105,346
<b>Total operating expenses</b>	<u>289,350</u>
<b>Operating income (loss)</b>	<u>18,496</u>
<b>Nonoperating revenues (expenses):</b>	
Interest Income	287
Grants	22,064
Miscellaneous	9,594
Transfer in (out)	(111,364)
<b>Total nonoperating revenues (expenses)</b>	<u>(79,419)</u>
<b>Income (loss) before transfers and capital contributions</b>	(60,923)
<b>Capital contributions-Tap fees</b>	3,000
<b>Change in net position</b>	(57,923)
<b>Total net position, January 1</b>	1,638,332
<b>Total net position, December 31</b>	<u>\$ 1,580,409</u>

The accompanying notes are an integral part of this statement.

**Town of Saguache  
Statement of Cash Flows  
Water and Sewer Fund  
Year Ended December 31, 2021**

<b>Cash Flows From Operating Activities</b>	
Cash received from customers	\$ 310,759
Cash payments for goods and services	(146,124)
<b>Net cash provided (used) by operating activities</b>	<u>164,635</u>
<b>Cash Flows from Noncapital Financing Activities</b>	
Miscellaneous	9,594
Transfer out	(111,364)
<b>Net cash provided (used) by noncapital financing activities</b>	<u>(101,770)</u>
<b>Cash Flows from Capital and Related Financing Activities</b>	
Tap fees	3,000
Grants	22,064
Acquisition of capital assets	(23,634)
Principal payment on loan	(63,847)
<b>Net cash provided (used) by capital and related financing activities</b>	<u>(62,417)</u>
<b>Cash Flows from Investing Activities</b>	
Interest on investments	<u>287</u>
<b>Net increase (decrease) in cash and equivalents</b>	735
<b>Cash balances, January 1</b>	<u>513,951</u>
<b>Cash balances, December 31</b>	<u><u>\$ 514,686</u></u>
<b>Reconciling of operating income (loss) to net cash provided (used) by operating activities:</b>	
Operating income (loss)	\$ 18,496
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:	
Depreciation expense	105,346
Assets (increase) decrease:	
Accounts receivables	2,913
Liabilities increase (decrease):	
Accounts payable	978
Due to other funds	36,902
Total adjustments	<u>146,139</u>
<b>Net cash provided (used) by operating activities</b>	<u><u>\$ 164,635</u></u>

The accompanying notes are an integral part of this statement.

Town of Saguache  
Notes to Basic Financial Statements  
December 31, 2021

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**Note 1 - Summary of Significant Accounting Policies**

The financial statements of the Town of Saguache, Colorado (the Town) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The more significant of the Town's accounting policies are described below:

**A. Financial Reporting Entity**

The Town was incorporated in 1878 and is a statutory municipality with a mayor – council form of government. The town provides the following services as authorized by its charter: Public safety, highway and streets, sanitation, culture and recreation, planning and zoning, water and sewer systems, and general administrative services. As required by accounting principles generally accepted in the United States of America, these financial statements present the Town of Saguache (the primary government). The Town has no oversight responsibility for any other governmental entity since no other entities are considered to be controlled by or dependent on the Town. Control or dependence is determined on the basis of budget adoption, taxing authority, funding, and appointment of the respect governing body.

**B. Government-wide Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information on all of the activities of the Town. For the most part, the effect of inter-fund activity has been removed from these statements. Governmental activities, which normally are supported by taxes, charges for services and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on user charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to those who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

**C. Fund Financial Statements**

The accounts of the Town are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Town of Saguache  
Notes to Basic Financial Statements  
December 31, 2021

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**Note 1 - Summary of Significant Accounting Policies - (continued)**

**C. Fund Financial Statements - (continued)**

All governmental funds are accounted for on a flow of current financial resources basis. Balance sheets for these funds generally include only current assets and current liabilities. Reported fund balances are considered a measure of available, spendable resources. Operating statements for these funds present a summary of available, spendable resources and expenditures for the period.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

The Town reports the following two major governmental funds:

The **General Fund** is the Town's primary operating fund. It accounts for all financial resources of the Town, except those required to be accounted for in another fund.

The **General Improvement Fund** accounts for financial resources to be used for the acquisition, improvement, or construction of major capital facilities (other than those financed by proprietary funds, special assessment funds and trust funds).

**Other Governmental Funds**

The **Conservation Trust Fund** accounts for State of Colorado lottery funds to be used for parks and recreation services and capital investment

**Recreation Fund** accounts for funds to be used for recreational services.

Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises, where the intent is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Enterprise funds are considered major funds because of community interests in the activities and sources of funding supporting these operations.

The Town reports the following major enterprise fund business-type activities:

**Water and Sewer Fund** accounts for all operations of the Town's water and sewer services. They are primarily financed by user charges.

**D. Measurement Focus and Basis of Accounting**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the enterprise fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.



Town of Saguache  
Notes to Basic Financial Statements  
December 31, 2021

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**Note 1 - Summary of Significant Accounting Policies - (continued)**

**D. Measurement Focus and Basis of Accounting - (continued)**

The modified accrual basis of accounting is used by all governmental funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred.

Exceptions to this general rule include principal and interest on general long-term debt which is recognized when due, and compensated absences which are recognized when the obligations are expected to be liquidated with expendable available resources.

Those revenues susceptible to accrual are interest revenue and charges for services. Entitlement revenues are not susceptible to accrual because generally, they are not measurable until received. Grant revenues are recognized as they are earned.

The accrual basis of accounting is utilized by enterprise funds. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

**Deferred Outflows / Inflows of Resources**

In addition to assets, the statement of net position will sometimes report a separate section of deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and will not recognize as an outflow of resources (expense/ expenditure) until then.

In addition to liabilities, the statement of net position will sometimes report a separate section of deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and will not be recognize as an inflow of resources (revenue) until that time. Property taxes revenue that are related to a future period have been recorded as deferred inflows. Grants and entitlements received before eligibility requirements are met (e.g., cash advances) are recorded as deferred inflows. These amounts are deferred and will be recognized as an inflow of resources in the period that the amounts become available.

**E. Cash and Cash Equivalents**

For the purposes of the statement of cash flows of the enterprise funds, cash and cash equivalents consist of operating and restricted cash and highly liquid securities with an initial maturity of three months or less.

**F. Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Town of Saguache  
Notes to Basic Financial Statements  
December 31, 2021

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**Note 1 - Summary of Significant Accounting Policies - (continued)**

**G. Property Taxes**

Property taxes for the current year are levied and attached as a lien on property the following January 1. They are payable in full by April 30 or in two equal installments due February 28 and June 15. Property taxes levied in the current year and collected in the following year are reported as a receivable at December 31. However, since the taxes are not available to pay current liabilities, the receivable is recorded as deferred revenue in the governmental and enterprise funds.

**H. Capital Assets**

Capital assets, which include property, equipment and infrastructure assets, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capitalized assets are defined by the Town as assets that have a useful life of one or more years.

All purchased assets are valued at cost where historical records are available and at estimated historical costs where no historical records exist. Donated assets are valued at their estimated fair market value on the date received. The cost of normal maintenance and repairs that does not add to the value of an asset or materially extend asset life is not capitalized.

Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

<u>Asset Depreciation</u>	<u>Life</u>
Land Improvements	10-50 years
Buildings	10-50 years
Equipment	5-25years
Vehicles	5-10years
Infrastructure	25-40 years

Public domain assets consisting of roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems are examples of infrastructure assets. Infrastructure assets are distinguished from other capitalized assets as their useful life often extends beyond most other capital assets and are stationary in nature. General infrastructure assets are those associated with or arising from governmental activities. Prior to GASB 34 governments were not required to report general infrastructure assets.

**I. Long-Term Liabilities**

In the government-wide financial statements, and enterprise fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable government activities, business-type activities, or enterprise fund type statement of net assets.



Town of Saguache  
Notes to Basic Financial Statements  
December 31, 2021

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**Note 1 - Summary of Significant Accounting Policies - (continued)**

**J. Compensated Absences**

Employees are granted personal leave time dependent upon how long they have been employed by the Town. Years of services are based on the anniversary date of the employee's initial date of hire. Full time employees within their first five years of service will accrue eight hours (one day) of personal time per month with a maximum carrying balance of 18 days. Employees between five and ten years of service will accrue ten hours (1.25 days) of personal time per month with a maximum carrying balance of 21 days. Employees over ten years of service will accrue 12 hours (1.5 days) of personal time per month with a maximum carrying balance of 24 days. Part time employees accrue personal days at an hourly rate that pro rata from the full-time employees.

Full-time employees are granted sick leave at a rate of eight hours per month with a maximum carrying balance of 30 days. Part time employees accrue sick leave at an hourly rate proportionate with the length of their normal workday.

Due to immaterial amount, a liability was not booked at December 31, 2021.

**K. Net Position**

Net position represents the difference between assets, liabilities and deferred inflow of resources. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition or construction of improvements on those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors, laws or regulations of other governments.

**L. Interfund Transactions**

Interfund receivables and payables arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed. At year end, outstanding balances between funds are reported as "due to/from other funds." Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

**M. Encumbrances**

The Town does not use an encumbrance system for budgetary control.

Town of Saguache  
Notes to Basic Financial Statements  
December 31, 2021

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**Note 1 - Summary of Significant Accounting Policies - (continued)**

**N. Fund Equity**

Beginning with fiscal year 2011, the Town implemented GASB Statement 54 "Fund Balance Reporting and Governmental Fund Type Definitions". This Statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balance more transparent. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- Non-spendable fund balance amounts that are not in spendable form (such as inventory) or are required to be maintained intact;
- Restricted fund balance-amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions or by enabling legislation;
- Committed fund balance-amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint;
- Assigned fund balance-amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority;
- Unassigned fund balance-amounts that are available for any purpose; positive amounts are reported only in the general fund.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the Town considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the Town considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless Town Council has provided otherwise in its commitment or assignment actions.

**O. Accounts Receivable**

The Town considers accounts receivable for the water and sewer to be fully collectible because the Town can place liens on the individual properties; accordingly, no allowance for doubtful accounts is required. If amounts become uncollectible, they will be charged to operations when that determination is made.

**Note 2 - Reconciliation of Government-wide and Fund Financial Statements**

The governmental funds balance sheet includes reconciliation between fund balances total governmental funds and net position - governmental activities as reported in the government-wide statement of net position. Additionally, the governmental fund statement of revenues, expenditures, and changes in fund balances includes reconciliation between net change in fund balances - total governmental funds and changes in net position of governmental activities as reported in the government-wide statement of activities. The enterprise fund statement of net position and statement of revenues, expenses and changes in net position also includes reconciliation to the government-wide statement of net position and activities.



Town of Saguache  
Notes to Basic Financial Statements  
December 31, 2021

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**Note 2 - Reconciliation of Government-wide and Fund Financial Statements - (continued)**

These reconciliations detail items that require adjustment to convert from the current resources measurement and modified accrual basis for government fund statements to the economic resources measurement and full accrual basis used for government-wide statements. However, certain items having no effect on measurement and basis of accounting were eliminated from the governmental fund statements during the consolidation of governmental activities.

**Note 3 - Tax, Spending and Debt Limitations**

Colorado voters passed an amendment to the State Constitution, Article X, Section 20, which has several limitations, including revenue raising, spending abilities, and other specific requirements of state and local governments, excluding "enterprises."

The Amendment is complex and subject to judicial interpretation. The Town believes it is in compliance with the requirements of the amendment.

The Amendment requires that an emergency reserve be maintained at three percent of fiscal year spending. A portion of the Governmental Fund's fund balance is classified as restricted for emergencies as required by the Amendment.

**Note 4 - Budgets**

The Town adheres to the following procedures in establishing budgetary data reflected in the financial statements:

- A. Each year, the Town Clerk gives public notice of the budget calendar for the next fiscal year. The Town Clerk prepares a proposed budget for the ensuing fiscal year and submits it to the Council no later than forty-five days prior to any date required by state law for the certification to the County of the tax levy.
- B. The budget provides a complete financial plan of all Town funds and activities for the ensuing fiscal year indicating anticipated revenues, proposed operating and capital expenditures, a provision for contingencies, and anticipated net surplus or deficit for the ensuing fiscal year.
- C. A public hearing on the proposed budget is held by the Council in early November.
- D. The Council adopts the budget by resolution on or before the final day established by law for the certification of the ensuing year's tax levy to the County. Adoption of the budget by the Council shall constitute appropriations of the amounts specified therein as expenditures from the funds indicated and shall constitute a levy of the property tax therein proposed.
- E. If during the fiscal year the Town Clerk determines that there are expenses in excess of those estimated in the budget, the Council by resolution may make supplemental appropriations for the year up to the amount of such excess. To meet an emergency affecting public property, health, peace or safety, the Council may make emergency appropriations. If at any time during the fiscal year it appears probable to the Town Clerk that the revenues available will be insufficient to meet the amount appropriated, the Town Clerk reports to the Council, indicating the estimated amount of deficit, any remedial action already taken, and a recommendation as to any other steps to be taken.

Town of Saguache  
Notes to Basic Financial Statements  
December 31, 2021

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**Note 4 – Budgets - (continued)**

- F. Budget appropriations lapse at the end of each year.
- G. Expenditures may not exceed appropriations at the fund level. Budget amounts included in the financial statements are based on the final amended budget. The Town could be in violation of the Colorado budget law because expenditures exceed budgetary amounts in the General and Water and Sewer Funds.
- H. Budgets for governmental funds are adopted on a basis consistent with accounting principles generally accepted in the United States of America (GAAP), except for long-term receivables and advances and capital lease financing which are budgeted when liquidated rather than when the receivable/liability is incurred. Budgets for enterprise funds are adopted on a basis consistent with the spending measurement focus of the governmental funds.

**Note 5 – Deposits and Investments**

The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories; eligibility is determined by state regulators. Amounts on deposit in excess of federal insurance levels must be collateralized. The eligible collateral is determined by the PDPA. PDPA allows the institution to create a single collateral pool for all public funds. The pool is to be maintained by another institution or held in trust for all the uninsured public deposits as a group. The market value of the collateral must be at least equal to the aggregate uninsured deposits. Collateral in the pool is considered to be equal to depository insurance pursuant to definitions listed in GASB Statement No. 40. At December 31, 2021, the bank balance of the Town's deposits was \$ 1,443,739 of which \$ 250,000 was covered by federal depository insurance and \$ 1,193,739 was collateralized under PDPA.

Colorado statutes specify investment instruments meeting defined rating and risk criteria in which local government entities may invest. Authorized investments include obligations of the United States and certain U.S. government agency securities; certain international agency securities; general obligation and revenue bonds of U.S. local government entities; bankers' acceptances of certain banks; commercial paper; local government investment pools; written repurchase agreements collateralized by certain authorized securities; certain money market funds; and, guaranteed investment contracts. The Town's investment policy follows Colorado statutes. At December 31, 2021, the Town's investments included certificates of deposit and funds held in Colotrust.

The Town had invested \$ 113,658 in the Colorado Government Liquid Asset Trust (COLOTRUST), an investment vehicle established for local government entities in Colorado to pool surplus funds. COLOTRUST operates similarly to a money market fund and each share is equal in value to \$1.00. Investments of COLOTRUST consist of U.S. Treasury bills, notes and note strips and repurchase agreements collateralized by U.S. Treasury securities.



Town of Saguache  
Notes to Basic Financial Statements  
December 31, 2021

**Note 5 – Deposits and Investments - (continued)**

A designated custodial bank provides safekeeping and depository services to COLOTRUST in connection with the direct investment and withdrawal functions of COLOTRUST. Substantially all securities owned by COLOTRUST are held by the Federal Reserve Bank in the account maintained for the custodial bank. The custodian's internal records identify the investments owned by COLOTRUST. These pools are not required to and are not registered with the SEC. COLOTRUST's funds are rated AAA by Standard and Poor's, Fitch's and Moody's rating services.

Interest rate risk-The town does not have a formal policy limiting investment maturities, other than that established by the state statute of five years, which would help manage its exposure to fair value losses from increasing interest rates.

Credit risk-Credit risk is the risk that the issuer or other counterparty to an investment will not fulfill its obligations. It is the Town's policy to limit its investments to U.S. Treasury obligations, certain U.S. government agencies securities, commercial paper, local government investment pools, repurchase agreements and money market funds.

Custodial Credit Risk- For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Town will not be able to recover the value of its investment or collateral securities that are in the possession of an outside party.

**Note 6 - Capital Assets**

Capital assets activity for the year ended December 31, 2021 was as follows:

	Balance January 1, 2021	Additions	Dispositions	Balance December 31, 2021
Governmental Activities				
Capital assets not being depreciated				
Water rights	\$ 303,737	\$ -	\$ -	\$ 303,737
	<u>303,737</u>	<u>-</u>	<u>-</u>	<u>303,737</u>
Capital assets being depreciated				
Land improvements	88,707	-	-	88,707
Buildings and improvements	380,951	19,403	-	400,354
Vehicles and equipment	209,910	22,367	-	232,277
Infrastructure	902,600	-	-	902,600
	<u>1,582,168</u>	<u>41,770</u>	<u>-</u>	<u>1,623,938</u>
Less accumulated depreciation				
Land improvements	(60,479)	(1,417)	-	(61,896)
Buildings and improvements	(132,721)	(8,522)	-	(141,243)
Vehicles and equipment	(173,606)	(4,321)	-	(177,927)
Infrastructure	(224,257)	(26,772)	-	(251,029)
	<u>(591,063)</u>	<u>(41,032)</u>	<u>-</u>	<u>(632,095)</u>
Capital assets being depreciated, net	<u>991,105</u>	<u>738</u>	<u>-</u>	<u>991,843</u>
Total Governmental Activities capital assets	<u>\$ 1,294,842</u>	<u>\$ 738</u>	<u>\$ -</u>	<u>\$ 1,295,580</u>

Town of Saguache  
Notes to Basic Financial Statements  
December 31, 2021

**Note 6 - Capital Assets - (continued)**

	Balance January 1, 2021	Additions	Dispositions	Balance December 31, 2021
Business-Type Activities				
Capital assets not being depreciated				
Land	\$ 1,599	\$ -	\$ -	\$ 1,599
Total	<u>1,599</u>	<u>-</u>	<u>-</u>	<u>1,599</u>
Capital assets being depreciated				
Buildings	108,521	-	-	108,521
Utility plant systems	3,810,449	23,634	-	3,834,083
Equipment	205,071	-	-	205,071
Less accumulated depreciation	<u>(1,245,099)</u>	<u>(105,346)</u>	<u>-</u>	<u>(1,350,445)</u>
Capital assets being depreciated, net	<u>2,878,942</u>	<u>(81,712)</u>	<u>-</u>	<u>2,797,230</u>
Total Business-Type Activities Capital Assets	<u>\$ 2,880,541</u>	<u>\$ (81,712)</u>	<u>\$ -</u>	<u>\$ 2,798,829</u>

Depreciation expense charged to governmental functions:

		Enterprise Functions:	
General government	\$ 5,965	Water	\$ 18,083
Highway and streets	29,450	Sewer	87,263
Culture and recreation	5,617		<u>\$ 105,346</u>
Total	<u>\$ 41,032</u>		

**Note 7 - Reconciliation of Budget Basis to GAAP Basis for Enterprise Funds**

	Final Budget	Actual	Variance Favorable (Unfavorable)
Expenditures			
GAAP-based expenses	\$	\$ 400,714	\$
Add (deduct):			
Depreciation		(105,346)	
Capital Outlay		23,634	
Debt payments		<u>63,847</u>	
Total budgetary based Expenditures	<u>\$ 340,096</u>	<u>\$ 382,849</u>	<u>\$ (42,753)</u>

Town of Saguache  
Notes to Basic Financial Statements  
December 31, 2021

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**Note 8 - Risk Management**

The Town is exposed to various risks of loss related to torts; theft of damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. There have been no significant reductions in insurance coverage, settled claims from these risks have not exceeded commercial insurance coverage for the current year or the three prior years.

**Note 9 – Long term debt on new upgrades to wastewater system**

The Town on June 5, 2018, borrowed \$1,938,262 from the Colorado Water Resources and Development Authority to help finance the new upgrades to the wastewater system. Total project costs were estimated to be at \$2,603,372. As of December 31, 2020, total costs incurred on the project was \$2,386,729. The loan with Colorado Water Resources and Development Authority is an interest free loan, with payments of \$31,924, payable on May 1, and November 1. The following is the principal payments on the loan.

**Note 10 - Interfund Transactions**

Interfund receivable and payable balances as of December 31, 2021 are as follows:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General	General Improvement	\$ 17,817
General	Water and Sewer	\$ 10,202

The outstanding balance between funds result mainly from the time lag between the date of payments between funds are made and borrowing from the pooled cash account.

The following are the interfund transfers that occurred in 2021:

Funds	Transfers	
	In	Out
Water and Sewer Fund	\$ -	\$ 111,364
General Fund	160,840	-
General Improvement Fund	-	49,476
Totals	<u>\$ 160,840</u>	<u>\$ 160,840</u>

Transfers are used to reimburse the general fund for personnel cost and administrative fees.

**Town of Saguache**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual**  
**General Fund**  
**For the Year Ended December 31, 2021**

<b>Revenues</b>	<b>Budgeted</b>		<b>Actual</b>	<b>Favorable (Unfavorable)</b>
	<b>Original</b>	<b>Final</b>		
Taxes	\$ 135,462	\$ 135,462	\$ 190,050	\$ 54,588
Licenses and permits	6,300	6,300	8,813	2,513
Intergovernmental revenues	25,933	25,933	31,917	5,984
Fines and forfeitures	1,950	1,950	2,202	252
Grant	95,750	95,750	197,966	102,216
Miscellaneous revenue	4,400	4,400	67,563	63,163
<b>Total revenues</b>	<b>269,795</b>	<b>269,795</b>	<b>498,511</b>	<b>228,716</b>
<b>Expenditures</b>				
General government	179,303	179,303	309,266	(129,963)
Auxiliary services	6,250	6,250	2,462	3,788
Public safety	60,200	60,200	50,438	9,762
Highways and Streets	145,566	145,566	121,801	23,765
Sanitation	1,650	1,650	185	1,465
Culture and recreation	58,950	58,950	4,169	54,781
Planning commission	150	150	-	150
Capital Outlay	-	-	19,803	(19,803)
Supplemental budget	-	60,558	-	60,558
<b>Total Expenditures</b>	<b>452,069</b>	<b>512,627</b>	<b>508,124</b>	<b>4,503</b>
<b>Excess of revenues over (under) expenditures</b>	<b>(182,274)</b>	<b>(242,832)</b>	<b>(9,613)</b>	<b>233,219</b>
<b>Other financing sources</b>				
Transfers in (out)	172,721	172,721	160,840	(11,881)
<b>Excess of revenues and sources over (under) expenditures and other (uses)</b>	<b>(9,553)</b>	<b>(70,111)</b>	<b>151,227</b>	<b>221,338</b>
<b>Fund balance, January 1</b>	<b>376,934</b>	<b>376,934</b>	<b>365,598</b>	<b>(11,336)</b>
<b>Fund balance, December 31</b>	<b>\$ 367,381</b>	<b>\$ 306,823</b>	<b>\$ 516,825</b>	<b>\$ 210,002</b>

The accompanying notes are an integral part of this statement.



**Town of Saguache**  
**General Improvements Fund**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual**  
**Year Ended December 31, 2021**

	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Favorable (Unfavorable)</b>
<b>Revenues</b>				
Sales tax	\$ 93,500	\$ 93,500	\$ 152,855	\$ 59,355
Miscellaneous	500	500	960	460
Grants	5,000	5,000	31,489	26,489
Interest income	500	500	242	(258)
<b>Total revenues</b>	<u>99,500</u>	<u>99,500</u>	<u>185,546</u>	<u>86,046</u>
<b>Expenditures</b>				
Highways and Streets	35,250	35,250	22,125	13,125
Culture and Recreation	10,000	10,000	15,000	(5,000)
Capital outlay	10,000	10,000	1,189	8,811
<b>Total expenditures</b>	<u>55,250</u>	<u>55,250</u>	<u>38,314</u>	<u>16,936</u>
<b>Excess of revenues over (under) expenditures</b>	44,250	44,250	147,232	102,982
<b>Other financing sources</b>				
Transfers (out)	<u>(56,766)</u>	<u>(56,766)</u>	<u>(49,476)</u>	<u>7,290</u>
<b>Excess of revenues and sources over (under) expenditures and other (uses)</b>	(12,516)	(12,516)	97,756	110,272
<b>Fund balance, January 1</b>	<u>380,446</u>	<u>380,446</u>	<u>414,401</u>	<u>33,955</u>
<b>Fund balance, December 31</b>	<u>\$ 367,930</u>	<u>\$ 367,930</u>	<u>\$ 512,157</u>	<u>\$ 144,227</u>

The accompanying notes are an integral part of this statement.

**Town of Saguache  
Combining Balance Sheet  
Other Governmental Funds  
December 31, 2021**

	<b>Conservation Trust Fund</b>	<b>Recreation Fund</b>	<b>Total Other Governmental Funds</b>
<b>Assets</b>			
Cash and cash equivalents	\$ 29,073	\$ 6,973	\$ 36,046
<b>Total assets</b>	<u>\$ 29,073</u>	<u>\$ 6,973</u>	<u>\$ 36,046</u>
<b>Liabilities and Fund Balance</b>			
<b>Liabilities:</b>			
Accounts payable	\$ -	\$ -	\$ -
<b>Total liabilities</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Fund balances:</b>			
Undesignated	29,073	6,973	36,046
<b>Total fund balance</b>	<u>29,073</u>	<u>6,973</u>	<u>36,046</u>
<b>Total liabilities and fund balance</b>	<u>\$ 29,073</u>	<u>\$ 6,973</u>	<u>\$ 36,046</u>



**Town of Saguache**  
**Combining Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Other Governmental Funds**  
**For the Year Ended December 31, 2021**

	<b>Conservation Trust Fund</b>	<b>Recreation Fund</b>	<b>Total Governmental Funds</b>
<b>Revenues</b>			
Intergovernmental	\$ 4,451	\$ -	\$ 4,451
Miscellaneous	5,018	-	5,018
<b>Total revenues</b>	<u>9,469</u>	<u>-</u>	<u>9,469</u>
<b>Expenditures</b>			
Current:			
Culture and recreation	12,933	58	12,991
<b>Total expenditures</b>	<u>12,933</u>	<u>58</u>	<u>12,991</u>
<b>Excess of revenues over expenditures</b>	(3,464)	(58)	(3,522)
<b>Fund balance, January 1</b>	32,537	7,031	39,568
<b>Fund balance, December 31</b>	<u>\$ 29,073</u>	<u>\$ 6,973</u>	<u>\$ 36,046</u>

**Town of Saguache**  
**Conservation Trust Fund**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual**  
**Year Ended December 31, 2021**

	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Favorable (Unfavorable)</b>
<b>Revenues</b>				
Lottery	\$ 4,500	\$ 4,500	\$ 4,451	\$ (49)
Contribution from county	15,000	15,000	5,000	(10,000)
Miscellaneous	52	52	18	(34)
<b>Total revenues</b>	<b>19,552</b>	<b>19,552</b>	<b>9,469</b>	<b>(10,083)</b>
<b>Expenditures</b>				
Parks	4,000	4,000	100	3,900
Capital outlay	15,000	15,000	12,775	2,225
Miscellaneous	-	-	58	(58)
<b>Total expenditures</b>	<b>19,000</b>	<b>19,000</b>	<b>12,933</b>	<b>6,067</b>
<b>Excess of revenues over (under) expenditures</b>	<b>552</b>	<b>552</b>	<b>(3,464)</b>	<b>(4,016)</b>
<b>Fund balance, January 1</b>	<b>30,319</b>	<b>30,319</b>	<b>32,537</b>	<b>2,218</b>
<b>Fund balance, December 31</b>	<b>\$ 30,871</b>	<b>\$ 30,871</b>	<b>\$ 29,073</b>	<b>\$ (1,798)</b>

**Town of Saguache**  
**Recreation Fund**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual**  
**Year Ended December 31, 2021**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Favorable (Unfavorable)</u>
<b>Revenues</b>				
Fall Festival- Fundraising	\$ 600	\$ 600	\$ -	\$ (600)
<b>Total revenues</b>	<u>600</u>	<u>600</u>	<u>-</u>	<u>(600)</u>
<b>Expenditures</b>				
Culture and Recreation	4,500	4,500	-	4,500
Christmas tree lighting	700	700	-	700
Miscellaneous	-	-	58	(58)
<b>Total expenditures</b>	<u>5,200</u>	<u>5,200</u>	<u>58</u>	<u>5,142</u>
<b>Excess of revenues over (under) expenditures</b>	(4,600)	(4,600)	(58)	4,542
<b>Other financing sources</b>				
Transfers in	<u>1,600</u>	<u>1,600</u>	<u>-</u>	<u>(1,600)</u>
<b>Excess of revenues and sources over (under) expenditures and other (uses)</b>	(3,000)	(3,000)	(58)	2,942
<b>Fund balance, January 1</b>	<u>6,891</u>	<u>6,891</u>	<u>7,031</u>	<u>140</u>
<b>Fund balance, December 31</b>	<u>\$ 3,891</u>	<u>\$ 3,891</u>	<u>\$ 6,973</u>	<u>\$ 3,082</u>

**Town of Saguache**  
**Water and Sewer Fund**  
**Schedule of Revenues, Expenditures and Changes in Available Resources**  
**Budget and Actual**  
**Year Ended December 31, 2021**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Favorable (Unfavorable)</u>
<b>Revenues</b>				
Water sales	\$ 165,000	\$ 165,000	\$ 159,196	\$ (5,804)
Sewer sales	165,000	165,000	148,650	(16,350)
Water tap fees	1,500	1,500	1,500	-
Sewer tap fees	1,500	1,500	1,500	-
Grants	-	-	22,064	22,064
Miscellaneous	-	-	9,594	9,594
Interest Income	500	500	287	(213)
<b>Total revenues</b>	<u>333,500</u>	<u>333,500</u>	<u>342,791</u>	<u>9,291</u>
<b>Expenditures</b>				
Water department	97,084	97,084	144,714	(47,630)
Sewer department	47,633	47,633	39,290	8,343
Capital outlay	18,000	18,000	23,634	(5,634)
Debt Service payments	63,847	63,847	63,847	-
Supplemental budget	-	46,632	-	46,632
<b>Total expenditures</b>	<u>226,564</u>	<u>273,196</u>	<u>271,485</u>	<u>1,711</u>
<b>Other financing sources</b>				
Transfers in (out)	<u>(113,532)</u>	<u>(113,532)</u>	<u>(111,364)</u>	<u>2,168</u>
<b>Excess of revenues over (under) expenditures</b>	<u>(6,596)</u>	<u>(53,228)</u>	<u>(40,058)</u>	<u>13,170</u>
<b>Available Resources-January 1</b>	<u>298,979</u>	<u>298,979</u>	<u>545,507</u>	<u>246,528</u>
<b>Available Resources-December 31</b>	<u>\$ 292,383</u>	<u>\$ 245,751</u>	<u>\$ 505,449</u>	<u>\$ 259,698</u>

The public report burden for this information collection is estimated to average 380 hours annually.

<b>LOCAL HIGHWAY FINANCE REPORT</b>	City or County:
	YEAR ENDING : December 2021
This Information From The Records Of (example - City of _ or County of _ Town of Saguache	Prepared By: Iris Garcia Phone:

**I. DISPOSITION OF HIGHWAY-USER REVENUES AVAILABLE FOR LOCAL GOVERNMENT EXPENDITURE**

ITEM	A. Local Motor-Fuel Taxes	B. Local Motor-Vehicle Taxes	C. Receipts from State Highway-User Taxes	D. Receipts from Federal Highway Administration
1. Total receipts available				
2. Minus amount used for collection expenses				
3. Minus amount used for nonhighway purposes				
4. Minus amount used for mass transit				
5. Remainder used for highway purposes				

**II. RECEIPTS FOR ROAD AND STREET PURPOSES**

ITEM	AMOUNT
<b>A. Receipts from local sources:</b>	
1. Local highway-user taxes	
a. Motor Fuel (from Item I.A.5.)	
b. Motor Vehicle (from Item I.B.5.)	
c. Total (a.+b.)	
2. General fund appropriations	
3. Other local imposts (from page 2)	78,919
4. Miscellaneous local receipts (from page 2)	2,487
5. Transfers from toll facilities	
6. Proceeds of sale of bonds and notes:	
a. Bonds - Original Issues	
b. Bonds - Refunding Issues	
c. Notes	
d. Total (a. + b. + c.)	0
7. Total (1 through 6)	81,406
<b>B. Private Contributions</b>	
<b>C. Receipts from State government</b> (from page 2)	36,462
<b>D. Receipts from Federal Government</b> (from page 2)	0
<b>E. Total receipts (A.7 + B + C + D)</b>	117,868

**III. DISBURSEMENTS FOR ROAD AND STREET PURPOSES**

ITEM	AMOUNT
<b>A. Local highway disbursements:</b>	
1. Capital outlay (from page 2)	0
2. Maintenance:	6,251
3. Road and street services:	
a. Traffic control operations	0
b. Snow and ice removal	0
c. Other	
d. Total (a. through c.)	0
4. General administration & miscellaneous	
5. Highway law enforcement and safety	50,438
6. Total (1 through 5)	56,690
<b>B. Debt service on local obligations:</b>	
1. Bonds:	
a. Interest	
b. Redemption	
c. Total (a. + b.)	0
2. Notes:	
a. Interest	
b. Redemption	
c. Total (a. + b.)	0
3. Total (1.c + 2.c)	0
<b>C. Payments to State for highways</b>	
<b>D. Payments to toll facilities</b>	
<b>E. Total disbursements (A.6 + B.3 + C + D)</b>	56,690

**IV. LOCAL HIGHWAY DEBT STATUS**

(Show all entries at par)

	Opening Debt	Amount Issued	Redemptions	Closing Debt
<b>A. Bonds (Total)</b>				0
1. Bonds (Refunding Portion)				
<b>B. Notes (Total)</b>				0

**V. LOCAL ROAD AND STREET FUND BALANCE**

	A. Beginning Balance	B. Total Receipts	C. Total Disbursements	D. Ending Balance	E. Reconciliation
	15,287	117,868	56,690		76,465

Notes and Comments:



<b>LOCAL HIGHWAY FINANCE REPORT</b>		STATE: Colorado	
		YEAR ENDING (mm/yy): December 2021	

II. RECEIPTS FOR ROAD AND STREET PURPOSES - DETAIL			
ITEM	AMOUNT	ITEM	AMOUNT
<b>A.3. Other local imposts:</b>		<b>A.4. Miscellaneous local receipts:</b>	
a. Property Taxes and Assessments	61,264	a. Interest on investments	285
b. Other local imposts:		b. Traffic Fines & Penalties	2,202
1. Sales Taxes		c. Parking Garage Fees	
2. Infrastructure & Impact Fees		d. Parking Meter Fees	
3. Liens		e. Sale of Surplus Property	
4. Licenses		f. Charges for Services	
5. Specific Ownership &/or Other	17,655	g. Other Misc. Receipts	
6. Total (1. through 5.)	17,655	h. Other	
c. Total (a. + b.)	78,919	i. Total (a. through h.)	2,487
(Carry forward to page 1)		(Carry forward to page 1)	

ITEM	AMOUNT	ITEM	AMOUNT
<b>C. Receipts from State Government</b>		<b>D. Receipts from Federal Government</b>	
1. Highway-user taxes	33,200	1. FHWA (from Item I.D.5.)	
2. State general funds		2. Other Federal agencies:	
3. Other State funds:		a. Forest Service	
a. State bond proceeds		b. FEMA	
b. Project Match		c. HUD	
c. Motor Vehicle Registrations	3,262	d. Federal Transit Admin	
d. Other (Specify) - DOLA Grant		e. U.S. Corps of Engineers	
e. Other (Specify) GOCO AAI		f. Other Federal	
f. Total (a. through e.)	3,262	g. Total (a. through f.)	0
4. Total (1. + 2. + 3.f)	36,462	3. Total (1. + 2.g)	
		(Carry forward to page 1)	

III. DISBURSEMENTS FOR ROAD AND STREET PURPOSES - DETAIL			
	ON NATIONAL HIGHWAY SYSTEM (a)	OFF NATIONAL HIGHWAY SYSTEM (b)	TOTAL (c)
<b>A.1. Capital outlay:</b>			
a. Right-Of-Way Costs			0
b. Engineering Costs			0
c. Construction:			
(1). New Facilities			0
(2). Capacity Improvements			0
(3). System Preservation			0
(4). System Enhancement & Operation			0
(5). Total Construction (1) + (2) + (3) + (4)	0	0	0
d. Total Capital Outlay (Lines 1.a. + 1.b. + 1.c.5)	0	0	0
		(Carry forward to page 1)	

**Notes and Comments:**